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PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf

Australian Government

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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see https://www.apsc.gov.au/public-service-gazette-requirements

The date of publication of this Gazette is PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0773201

Australian Electoral Commission

Closing Date:Tuesday 20 October 2026

Operations Group
Cyber Security and Assurance

Job Title	Assistant Director, Cyber Security and Assurance
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-177 10212
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Cyber Security and Assurance section is responsible for helping protect the AEC's systems, information and electoral processes from cyber security threats, operational disruptions and other risks that could impact the delivery of electoral events. The section works across the agency to strengthen security, support informed decision-making and enhance the resilience of critical electoral functions.

The section comprises three specialist teams:

Cyber Operations manages the AEC's Security Operations Centre and is responsible for the monitoring, detection and response to cyber security events and incidents. The team works closely with internal and external stakeholders to maintain situational awareness and support the security of AEC systems and services.

Governance, Risk and Compliance (GRC) provides cyber security governance, risk and assurance functions across the agency. The team develops policy and guidance, conducts security risk assessments, manages a range of security approvals and supports compliance with Australian Government security requirements.

Resilience focuses on strengthening the AEC's ability to prepare for, respond to and recover from disruptive events. The team examines the resilience of electoral processes, systems and supporting capabilities under a range of adverse and extreme threat scenarios, helping to ensure the continued delivery of trusted electoral outcomes.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Assistant Director, Cyber Assurance supports the AEC's commitment to maintaining a strong cyber security posture and protecting the integrity, availability and resilience of election management systems and supporting corporate services.

The role leads the coordination and oversight of cyber assurance activities across the agency, ensuring that independent assessments, remediation activities and compliance obligations are monitored, reported and effectively integrated into operational planning and decision-making.

Working with a high degree of independence, the role provides trusted advice on cyber security assurance outcomes, coordinates strategic reporting and drives accountability for the timely implementation of recommendations arising from cyber assessments.

During electoral events, the role also supports election readiness activities by monitoring the section's delivery against key milestones, coordinating progress reporting and ensuring cyber security priorities remain aligned with the agency's Election Ready Roadmap.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated ability to manage and coordinate complex assurance, governance or compliance activities and deliver outcomes in a complex and changing environment.
- Demonstrated experience monitoring, analysing and reporting on organisational performance, risks, compliance obligations and assurance outcomes, including establishing oversight mechanisms to track remediation activities and support accountability for outcomes.
- Demonstrated experience in a dedicated cyber security role.
- Demonstrated ability to influence stakeholders, including senior executives, governance forums and external partners, on complex or sensitive issues.
- Demonstrated ability to identify emerging risks, assess complex issues and provide practical advice that supports organisational objectives and risk-based decision-making.
- Excellent written and verbal communication skills, including the ability to prepare clear advice, executive briefs, governance papers, reports and presentations for senior stakeholders.
- Strong organisational and planning skills, including the ability to manage competing priorities, coordinate multiple workstreams and deliver outcomes within legislative, policy and budget parameters.
- Personal drive, integrity and sound judgement, including the ability to work with limited direction and exercise initiative in a complex operational environment.

Desirable

- Demonstrated experience coordinating cyber security assurance activities, including IRAP assessments, penetration testing, security reviews, audits or compliance assessments.
- Professional qualifications and/or certification in a cyber security discipline.
- Knowledge of, or the ability to quickly gain knowledge of, the Australian Government Information Security Manual (ISM), Protective Security Policy Framework (PSPF), Essential Eight and related cyber security frameworks.
- Experience managing remediation programs, tracking audit or assessment findings, and monitoring compliance against cyber security requirements.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds

the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Andrew Brooks, Andrew.brooks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773203

Australian Electoral Commission

Closing Date:Sunday 18 October 2026

Operations Group
State Operations NSW/ACT State Operations

Job Title	Team Leaders and Assistant Team Leaders, NSW/ACT State Operations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$88,834 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5;APS Level 6
Position Number	2026-176 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The AEC has a dispersed network of 150 electoral divisions across all States and Territories. The State Office in New South Wales is conveniently located in the Sydney suburb of Haymarket with Sydney Metro Divisional Offices located in Haymarket, Hurstville, Ingleburn, North Sydney, Parramatta and Penrith.

The Canberra Divisional Office is located within the Canberra CBD.

For the delivery of a federal election or local by-election, staffing rapidly expands to help manage the increased workload around implementing delivery plans, risk management, fast-moving project work and logistical activities, media and public scrutiny. Outside of event delivery, Team Leaders and Assistant Team Leaders are responsible for significant preparation work to ensure the division is election ready by engaging with key stakeholders and developing effective delivery plans, as well as developing their team to build skills and capability for their roles.

Duties

The AEC is seeking to engage multiple Team Leaders and Assistant Team Leaders to join the NSW/ACT team, with opportunities across the Sydney Metro Divisions, including Haymarket, Hurstville, Parramatta, Penrith, Ingleburn and North Sydney, as well as Canberra. This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

Team Leaders and Assistant Team Leaders may undertake statutory delegations under the Commonwealth Electoral Act 1918 as the Divisional Returning Officer for a federal electoral division and work to ensure the division delivers an election result with transparency and integrity.

At the AEC, you will develop strong connections with colleagues and supportive networks, as we all work to deliver an impartial and independent electoral system with high integrity.

Successful candidates will be organised, proactive and able to manage competing priorities while building strong stakeholder relationships. They will demonstrate sound project management capability, bringing leadership, attention to detail and strong interpersonal skills to a highly regulated environment. During an electoral event, there may be periods of up to 12 weeks that require additional hours, including evening and weekend work. Your team will expand during this period, requiring flexibility in your approach as well as resilience during periods of critical delivery.

To excel you'll have:

We are seeking motivated and capable professionals who can demonstrate the skills, knowledge and experience required to perform successfully in these roles.

APS 5 Assistant Team Leaders will demonstrate:

- Demonstrated resilience and adaptability, including the ability to remain effective under pressure, respond positively to changing priorities and manage periods of increased operational demand.
- Ability to build and maintain productive working relationships with colleagues, stakeholders and diverse communities, communicating effectively and contributing positively to team outcomes.
- Experience supporting and developing staff or teams, including providing guidance, sharing knowledge and contributing to an inclusive and collaborative team environment.
- Sound planning, organisational and project coordination skills, including the ability to manage competing priorities and deliver quality outcomes within established timeframes.
- Proven ability to analyse information, exercise judgement and make sound decisions in accordance with legislation, policy and operational requirements.
- Strong attention to detail and commitment to achieving high-quality outcomes within a regulated environment.
- Demonstrated commitment to integrity, professionalism and the APS Values, ensuring impartiality and accountability in the delivery of business outcomes.
- Ability to identify opportunities for continuous improvement and contribute to initiatives that enhance operational effectiveness.

APS 6 Team Leaders will demonstrate:

- Demonstrated resilience and adaptability, including leading teams through changing priorities, increased operational demands and periods of uncertainty.
- Proven ability to build and maintain productive relationships with internal and external stakeholders, representing an organisation professionally and fostering confidence in service delivery.

- Experience leading, developing and managing staff, including setting clear expectations, building capability, managing performance and fostering an inclusive and high-performing team culture.
- Strong planning, organisational and project management skills, including coordinating complex activities, logistics, resources and competing priorities to achieve strategic and operational outcomes.
- Proven ability to exercise judgement and make sound decisions in accordance with legislation, policy and operational requirements, including in ambiguous or fast-paced environments.
- Demonstrated attention to detail and commitment to quality, ensuring accurate and compliant outcomes in a highly regulated environment.
- Commitment to integrity, professionalism and the APS Values, ensuring impartiality, accountability and compliance with work health and safety obligations.
- Experience identifying and implementing continuous improvement initiatives that enhance business performance and operational effectiveness.

Desirable

- Experience in planning and organising major logistical events, including managing time effectively and identifying and organising resources to achieve results.
- Knowledge of Australian electoral law and practice, or the ability to quickly acquire and apply that knowledge.
- Knowledge of the Commonwealth Resource Framework, or the ability to quickly acquire and apply that knowledge.

Eligibility

- AEC employees must be Australian citizens.
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Notes

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To Apply

Position Contact	Robert Guilfoyle, CoreWorkforce@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773209

Australian Electoral Commission

Closing Date:Tuesday 20 October 2026

Operations Group
Cyber Security and Assurance Cyber Operations

Job Title	Operational Assurance Coordinator, Cyber Security and Assurance
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$88,834 - $96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-178 10220
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Cyber Security and Assurance Section ensures the AEC is well positioned to monitor, detect, investigate, and respond to cyber security threats posed to the AEC and broader electoral integrity. The section also ensures that the AEC's cyber security activities align with regulatory requirements, policies, and risk management obligations.

The role of the Operational Assurance Coordinator, within the Cyber Security Operations Centre (SOC) team, is to ensure that processes, controls, governance arrangements, and operational activities are conducted consistently, effectively, and in line with organisational and government security requirements.

The section’s cyber security responsibilities include:

- Providing cyber security advice and support to the AEC and projects within the AEC;
- Providing cyber security assurance for the AEC’s ICT environment and systems.
- Delivering operational (day-to-day) cyber security functions, including monitoring, incident management, and incident resolution; and
- Conducting cyber-related investigations.

Duties

The Operational Assurance Coordinator supports the Security Operations Centre (SOC) team and the IT Security Advisor in managing cyber security-related patching of AEC systems and ensuring compliance with mandated security controls. This role manages patching activities in a liaison capacity, providing coordinated advice and support to system administrators.

As an Operational Assurance Coordinator, you will contribute to monitoring SOC activities for compliance with security policies, procedures, and standards. You will evaluate SOC workflows for effectiveness and assist in identifying gaps, risks, and opportunities for improvement. The Operational Assurance Coordinator also plays an important role in preparing operational assurance reports, metrics, and dashboards, while supporting the implementation of new tools, controls, and assurance activities.

This is an exciting opportunity to make a significant contribution to the delivery of electoral events and day-to-day operations through the continuous improvement of the AEC's systems.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated experience contributing proactively within a cyber security operations team environment.
- Strong communication skills, with the ability to engage effectively with technical and non-technical stakeholders and prepare clear reports and documentation.

- Sound judgement and the ability to work independently while taking responsibility for assigned work and contribute positively to team outcomes.
- Well-developed conceptual, analytical and problem-solving skills.
- Knowledge of Commonwealth security frameworks, including the Protective Security Policy Framework (PSPF) and Information Security Manual (ISM).
- Relevant qualifications and/or experience in cyber security.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Ben Sherman, (02) 5137 2979
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773257

Australian Electoral Commission

Closing Date:Monday 19 October 2026

Operations Group
State Operations TAS State Operations

Job Title	Team Leader, TAS State Operations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Launceston TAS, Burnie TAS
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Burnie
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-180 11303
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The AEC has a dispersed network of 150 electoral divisions, five of which are located across Tasmania, supported by the State Office in Hobart and office locations across the state.

As a Team Leader, you will be part of a national network of leaders responsible for delivering high-quality electoral services and supporting the conduct of federal elections and referendums. You will work closely with colleagues across Tasmania, other states and territories, and the AEC's National Office to deliver an impartial and independent electoral system with high integrity.

APS6 Team Leaders typically lead teams of between 2 and 10 staff, with workforce requirements increasing significantly during election events. Team Leaders play a key role in supporting and leading an expanding temporary election workforce to ensure election activities are delivered effectively, efficiently and in accordance with legislative requirements.

During the delivery of a federal election, Team Leaders will likely undertake the legislative responsibilities of the Divisional Returning Officer for a federal electoral division. Election periods are dynamic and fast-paced, requiring leadership across workforce mobilisation, operational logistics, risk management and election delivery activities.

At the AEC, you will build strong professional relationships and supportive networks while working alongside committed colleagues with a shared purpose: strengthening Australia's democracy through the delivery of trusted electoral services.

Duties

The Tasmanian State Operations team is seeking an experienced, motivated and capable Team Leader to lead the Division of Braddon. This is a unique opportunity to play a key role in supporting Australia's democratic processes while leading a team responsible for maintaining the integrity of the electoral roll and preparing for future electoral events.

During the preparation phase of the electoral cycle, you will lead a team responsible for ensuring the accuracy and integrity of the electoral roll, supporting eligible electors to participate in federal, state and local government elections. You will also drive election planning and readiness activities, ensuring your division is prepared to successfully deliver future electoral events.

As electoral events approach, you will play a central role in delivering federal elections, supporting one of Australia's largest peacetime logistical operations. You will lead election delivery activities within your division, balancing competing priorities, managing an expanding temporary election workforce and working collaboratively with internal and external stakeholders to achieve high-quality outcomes.

We are seeking a proactive leader with strong organisational and people management skills, sound judgement and the ability to achieve results in a dynamic environment. You will contribute to operational and strategic priorities, foster a culture of accountability, continuous improvement and service excellence while building the capability of your team. Most importantly, you will be motivated by the opportunity to make a meaningful contribution to the Australian community and strengthen confidence in Australia's electoral system.

The Braddon Team Leader position can be based in either our Burnie or Launceston office. The role includes leadership responsibility for staff located within the Division of Braddon, based in Burnie. Candidates based in Launceston will be required to undertake travel to Burnie in line with operational requirements.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Demonstrated ability to build and sustain a positive team culture through leadership, performance management, staff development and coaching, while supporting team capability and the delivery of quality outcomes.
- Demonstrated experience coordinating work, managing competing priorities and delivering quality outcomes within strict timeframes.
- Proven capacity to exercise sound judgement and make effective decisions by analysing information, assessing risks and resolving issues in accordance with legislation, policy and operational requirements.
- Demonstrated resilience and ability to maintain performance while managing competing priorities in a dynamic and time-critical environment.
- Experience building productive stakeholder relationships and providing clear, professional advice to support informed decision-making.
- Demonstrated initiative in identifying opportunities to improve business processes, service delivery and organisational effectiveness.

Desirable

- Experience planning and coordinating projects, programs or large-scale operational activities within strict timeframes, including developing and implementing plans that align with legislative, policy and operational requirements.
- Experience leading operational teams, delivering services in customer-facing environments and coordinating large temporary workforces.

Eligibility

- AEC employees must be Australian citizens.
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not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Sharee Cooke, 03 6219 9137
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773271

Australian Government Solicitor

Closing Date:Monday 19 October 2026

Australian Government Solicitor
Office of General Counsel

Job Title	Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Adelaide SA, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Brisbane, Adelaide, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	APS Level 5;APS Level 6
Position Number	TBC
Agency Website	

Job Description *http://www.ags.gov.au/employment/current-vacancies.html*

Duties

- Lawyer (APS5 and APS6)
- Adelaide, Brisbane, Canberra, Melbourne and Sydney
- Ongoing (permanent) and non-ongoing (12 months) opportunities – Full-time

Work on legal matters that shape Australia

We are seeking high-performing lawyers to join our Office of General Counsel (OGC) team. In this role, you will work on significant and often high-profile matters, provide strategic advice to Commonwealth clients, and contribute to legal outcomes that influence government decision-making, public administration and the development of Australian law.

Working alongside some of Australia’s leading government lawyers, you will have the opportunity to build trusted client relationships, and work on matters of national significance.

If you are looking for intellectually challenging work, direct client engagement, and the opportunity to contribute to matters of national significance, we encourage you to apply.

About the roles

As a Lawyer, you will play a key role in delivering high-quality legal services to Commonwealth clients and contributing to the success of the practice.

OGC is a team of approximately 110 lawyers specialising in the provision of legal advice and assistance to the Commonwealth Government on:

- constitutional and public law
- complex statutory interpretation and the development
- the implementation and administration of legislation.

OGC also acts for the Commonwealth in High Court constitutional litigation and coordinating the conduct of other cases involving constitutional issues. This work touches on core aspects of Australia's system of government, with often enduring implications for the Commonwealth and the nation and often involves advising on matters of national security.

In these roles you will:

- work in the Commonwealth as a trusted legal adviser

- provide legal advice and assistance to clients
- build strong client relationships and identify and develop new business opportunities.

For further information about the requirements of the roles, please refer to the role descriptions available on our recruitment portal.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and trusted legal adviser. As part of the Attorney-General's Department, AGS advises and represents the Commonwealth on some of Australia's most complex, significant and high-profile legal matters.

Operating as a fee-for-service legal practice, AGS competes with private sector providers for the majority of its work while delivering legal services that support the national interest.

With more than 550 lawyers and approximately 800 professionals across Australia, AGS combines the scale and sophistication of leading private practice with the opportunity to contribute to outcomes that shape government, public administration and the development of Australian law.

Why join AGS?

At AGS, you'll have the opportunity to build an exceptional legal career while contributing to outcomes that matter to Australia.

- **National impact:** Work on legal matters that influence government decision-making, public policy and the administration of law across Australia.
- **Complex and challenging work:** Advise on significant, sensitive and often precedent-setting matters.
- **Professional growth:** Work alongside recognised experts and access ongoing professional development, mentoring and career progression opportunities.
- **Flexible working:** Benefit from flexible and hybrid working arrangements that support both professional and personal commitments.
- **Competitive employment conditions:** Enjoy an attractive remuneration package, 15.4% superannuation and generous leave entitlements.

Few legal practices can offer the opportunity to work on matters that combine legal complexity, public impact and direct engagement with government decision-makers.

In addition, AGS lawyers have the opportunity to work on matters and projects for a range of organisations as part of AGS's pro bono program.

About you

We are interested in lawyers who combine strong technical legal expertise with sound judgement, leadership capability and a commitment to client service.

Essential requirements:

- legal experience of relevance to the position, with a proven ability to develop precise legal arguments and prepare high-quality written legal advice
- proven record or a demonstrated capacity to work in a time recording environment
- proven ability to work well under pressure, strong interpersonal, persuasive, and creative problem-solving skills
- entry in the Register of Practitioners of the High Court of Australia or the roll of barristers and solicitors of the Supreme Court of a State or Territory
- be willing to obtain and maintain a security clearance at the Negative Vetting 2 (NV2) level, or higher if required
- Australian Citizenship.

Highly desirable:

- generally, 1-3 years or more post-admission experience as a practising lawyer
- a detailed knowledge of the Commonwealth legal environment and experience in advising and/or representing the Commonwealth (or other government)
- professional standing in the Commonwealth public sector and/or legal profession
- knowledge of additional legal areas applicable to the team and practice
- proven ability to collaborate with clients to achieve outcomes.

The application process

Your application will include:

1. a resume (2–3 pages) detailing your skills and experience

2. a copy of your academic transcript

3. a 2-page cover letter detailing your skills and experience

4. details for at least 2 referees, one being your current, or most recent, supervisor.

How to Apply

Please submit your application via the AGS Careers Portal, by clicking the 'Apply' button. Applications close at 5.00pm (AEDT) on Monday, 19 October 2026.

If you have any questions or would like to discuss the role further, please contact Natalie Lightfoot, HR Business Partner at 02 6253 7529 or Natalie.lightfoot@ags.gov.au

Our Commitment to Inclusion

AGS is committed to building a diverse, inclusive and high-performing workforce. We welcome applications from people of all backgrounds and experiences and are committed to providing an accessible recruitment process.

Use of artificial intelligence (AI) in AGS recruitment

We may use AI tools to support administrative tasks during recruitment processes. For further information about the use of AI in AGS recruitment, please visit our careers portal

AGS is an equal opportunity employer and is committed to a diverse workforce. We welcome applications from all qualified candidates.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the Negative Vetting 2 (NV2) level, or higher if required.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Natalie Lightfoot, 02 6253 7529
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

This notice is part of the electronic Public Service Gazette PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf Published by Australian Public Service Commission.

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Vacancy VN-0773394

Australian Naval Nuclear Power Safety Regulator

Closing Date:Sunday 25 October 2026

Australian Naval Nuclear Power Safety Regulator
Deputy Director General

Job Title	Executive Director Regulatory Integration
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Garden Island WA, Osborne SA
Salary	$173,360 - $206,309
Future Merit Locations	Brindabella Business Park, Garden Island, Osborne
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ANNPSR/05786/26
Agency Website	www.annpsr.gov.au

Job Description

https://defencecareers.nga.net.au/?jati=6DA6238B-814A-67C4-22CF-ED6272E46783

Duties

The Role

The Executive Director Regulatory Integration is the principal adviser to the Director-General and Deputy Director-General on strategic, organisational and operational matters.You will provide enterprise-wide oversight, coordination and integration across regulatory, legal, security and corporate functions, ensuring strategic priorities are translated into coordinated action and measurable outcomes.Operating in a complex environment, you will:

- Provide strategic advice to support executive decision-making.
- Lead the coordination and execution of enterprise priorities.
- Drive organisational integration and a "One ANNPSR" approach to delivery.
- Maintain oversight of organisational performance, risks, issues and commitments.
- Support effective governance, accountability and organisational stewardship.
- Coordinate responses to significant risks, emerging issues and critical matters.
- Foster trusted relationships across Government, Defence, regulators and key stakeholders.
- Support the continued development and maturity of an independent statutory regulator.

This role requires a leader who can seamlessly move between strategic thinking and practical delivery aligning and coordinating activity across the organisation, building shared ownership and bringing people along on the journey, while maintaining a focus on organisational effectiveness, regulatory integrity and enterprise outcomes.

About our Team

The Office of the Director-General is a small team comprising APS and ADF staff. The Executive Director Regulatory Integration will replace the current Chief of Staff role, providing leadership and coordination across the Office while bringing a broader focus on regulatory integration and enterprise outcomes. The Office is responsible for coordinating cross-Agency activities, governance, security and facilities, as well as managing senior executive engagements. The team operates relatively independently within a flat reporting structure, with all members expected to contribute flexibly to priority activities, connect and coordinate effort across the Agency, and work effectively with uncertainty and under limited direction to achieve Agency outcomes.

Our Ideal Candidate

We are seeking a highly capable executive who can turn strategy into coordinated action and outcomes, creating clarity and bringing people together around shared priorities, while providing trusted advice in a complex operating environment.

You will demonstrate:

Strategic Leadership

- Ability to rapidly understand complex issues and provide clear, evidence-based advice.
- Experience translating executive priorities into coordinated organisational action.
- Strong judgement and the ability to identify risks, opportunities and consequences.

Enterprise Integration and Collaboration

- Demonstrated ability to work across organisational boundaries and align diverse stakeholders.
- Ability to build commitment and shared understanding across multidisciplinary teams.
- Experience leading complex cross-functional initiatives and organisational improvement.

Governance and Risk Management

- Strong understanding of governance, accountability, assurance and risk management frameworks.

- Experience supporting senior executives to meet legislative and organisational obligations.
- Ability to manage sensitive and high-consequence issues with discretion and professionalism.

Communication and Influence

- Exceptional written and verbal communication skills.
- Experience preparing executive, ministerial or parliamentary documentation.
- Ability to engage, negotiate and influence senior stakeholders.

Leadership

- Proven ability to foster high-performing teams and a culture of accountability, collaboration and continuous improvement.
- Demonstrated leadership through influence, professional credibility and sound judgement.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	ANNPSR HR, 02 6218 6217
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6DA6238B-814A-67C4-22CF-ED

Australian Security Intelligence Organisation

Closing Date:Monday 26 October 2026

Job Title	ITE2 - SITEC Business Analysts
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$110,996 - $157,637
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 6;Executive Level 1
Position Number	01420262027
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

ASIO is seeking proactive, motivated and passionate Business Analysts. You will contribute to ASIO's mission through working with project managers, technical experts and business stakeholders at all levels to investigate, analyse, validate, and document business, functional and non-functional requirements. You will guide technology change through all stages of the project lifecycle and play a key role in transitioning ASIO staff to new ways of working.

You will have the ability to drive project requirements from inception to delivery. As a pivotal part of cross-functional multi-disciplinary teams, you will use a broad range of business analysis techniques to:

· Define business problems

· Understand business teams' current state

· Define future state

· Design and prototype user interfaces

· Document business, functional and non-functional requirements

· Lead user acceptance testing

· Support technical and business teams through implementation and adoption.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As a Business Analyst, you will:

· Investigate business needs, problems and opportunities to support and recommend effective business and ICT changes.

· Develop artefacts to support the requirements definition such as requirement specifications, user stories, process models, operational concepts, prototypes and data driven insights.

· Build relationships and work collaboratively with stakeholders by facilitating workshops,

stakeholder interviews, presentations, product backlog management and user acceptance

testing.

· Contribute to and manage activities for planning, development, enhancement and

implementation of projects and systems.

· Identify issues, risks and benefits of current and proposed solutions and apply expertise to

detail the resulting impacts.

· Lead and support business transition to embed change.

· Continually develop the business analysis competency within the Organisation.

ITE2 Business Analyst (APS6 equivalent): The ITE2 role will be capable of working under broad direction to perform and achieve a range of moderately complex ICT business analysis work in a variety of contexts.

SITEC Senior Business Analyst (EL1 equivalent): The SITEC role will be capable of working under limited direction to perform and achieve highly complex ICT business analysis work in a wide and sometimes unpredictable range of contexts. This is a leadership role and may include line management of staff.

Eligibility

What you will bring

We invite applications from people with the following attributes:

· Business analysis skills and experience in software development, project management and agile frameworks and methodologies.

· Enthusiasm and a desire to learn the business analyst role, whilst providing support to ongoing projects.

· Ability to develop and apply business analysis deliverables, tools and techniques in a range of contexts.

· Resilience and adaptability to change of analysis approaches in an unpredictable environment.

· Experience working in a multi-disciplinary team.

· Experience in developing stakeholder and client engagement at a variety of levels.

· Effective communication skills and the ability to engage, influence and negotiate with others.

· Experience in workshop facilitation, interviews and delivering engaging presentations.

· Experience in enhancing, delivering and promoting ICT services.

· Management and leadership experience (as required).

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO’s Core Capability Framework to understand what is expected at each level for each capability.

Skills and qualifications

Demonstrable knowledge or experience of business analyst principles and practices including experience within the area of ICT.

The following qualifications and experience are desirable, but are not required:

· Familiarity with the International Institute of Business Analysis BABOK Guide, and its concepts and techniques.

· Membership of the Australian Chapter of the International Institute of Business Analysis (IIBA).

· Undergraduate studies in Information Technology and/or studies in business or business analytics.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

· A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access (TS-PA) security clearance.

· Employer superannuation contributions of 15.4%.

· A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

· Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

· Study assistance, including financial support and study leave for tertiary education.

· Access to 7 staff-led diversity and inclusion networks.

· Access to an Employee Assistance Program (EAP).

Location

These positions are located in Canberra. Relocation assistance is provided to successful candidates where ASIO requires you to relocate.

We advertise positions nationally to reach the broadest audience. Please refer to the above location before applying.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

· A written pitch of up to 500 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.

· A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.

· Details of 2 referees, which must include a current or former supervisor. ASIO will not contact your referees without advising you prior to doing so.

Before applying read the ASIO People Capability Framework and Core Capability Guide, both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

Use of artificial intelligence in recruitment processes

ASIO does not use any form of artificial intelligence (AI) at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO’s inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0773287

Australian Security Intelligence Organisation

Closing Date:Monday 16 November 2026

Job Title	Surveillance Officer Training Program
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Perth WA
Salary	$91,522 - $98,193
Future Merit Locations	Canberra, Sydney, Melbourne, Perth
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	00620262027
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To succeed in our mission, we need talented people who are highly capable, dedicated, adaptable and resilient.

We strive to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

Are you seeking a career where your contribution directly impacts the security of Australia?

The role of a surveillance officer is not an ordinary job. It is both a professional calling and a lifestyle commitment. In a complex, challenging and changing security environment, our success relies on the imagination, discretion and intelligence of our team.

Surveillance officers come from all walks of life. We represent the diversity of Australian society. We are introverts, extroverts, and diverse-thinkers; we are tradies, corporate professionals, teachers, nurses and second- or third-generation Australians. We are your neighbours; the only difference is that we don't tell you where we work.

Surveillance Officers are highly competent specialists who are capable of adapting to, and blending in with their surroundings to covertly gather intelligence.

Duties

Training and progression

Successful applicants will undertake a 6-month full-time Surveillance Officer Training Program (SOTP). This program is predominantly based in Sydney; however, some components are delivered in other geographic locations necessitating occasional domestic travel.

Upon successful completion of this training program, participants will progress to AE5, salary range $100,425 - $107,794 including service allowance plus a composite payment calculated as a percentage of their annual base salary (excluding Service Allowance).

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Working environment

Surveillance work involves a shift-based roster and extended periods in both indoor and outdoor settings. To be successful, you must be able to:

· Maintain vigilance: Sustain high levels of observation during both peak activity and extended periods of inactivity.

· Remain agile: Respond to tasking at short notice, including extended hours and immediate interstate travel.

· Endure static environments: Operate comfortably from a vehicle for long durations across all seasonal weather extremes.

· **Prioritise physical readiness: Maintain a level of fitness that allows for extended periods of walking, running and standing.**

Please see the physical and psychosocial demands attachment for more information.

Operational security

The application of strict operational security is fundamental to protecting yourself, your team, and the integrity of ASIO's mission. As a surveillance officer, you will be required to adhere to operational security measures throughout your career; this includes maintaining confidentiality regarding the nature of your daily work. Adjustments to personal habits and routines may be necessary during working hours.

Roster and routine

While we utilise a forward roster, operational requirements may necessitate short-notice changes to your schedule. You will be required to work shifts across a 24-hour cycle, including late nights and early mornings.

Due to the nature of this work, sleep patterns may be disrupted, and your ability to attend planned personal, social, or family commitments may be impacted. While ASIO is committed to supporting a sustainable work-life balance, there will be periods where operational requirements must take priority.

Operational tempo

You will experience a fluctuating operational pace, ranging from high-tempo activity to extended periods of inactivity. You must be capable of transitioning between these states at short notice. During quieter periods, you should be comfortable working independently and in your own company, as physical contact with team members may be limited for the duration of a shift.

Eligibility

WHS requirements

This role is a field work position, with work often performed with limited ergonomic supports. Trainees are required to have a basic level of fitness and physical mobility, including the ability to maintain:

· Colour perception

· Reasonable fitness levels

· Prolonged sitting and standing postures

· Walking for a period longer than 30 minutes

· Running a distance of 200m

· Trainees are also required to be able to carry a 12kg backpack, and occasionally lift and move 32kg.
Please see attachment for the full Job Demands Overview.

Successful candidates may be required to undergo a medical assessment (arranged and funded by ASIO) to ensure they can meet the physical demands of the role.

What you will bring

We are seeking candidates with the following attributes:

· Situational awareness: A heightened awareness of your surroundings and the broader operational context.

· Attention to detail: An exacting focus on accuracy and precision in all tasks.

· Decisiveness: The confidence to make firm, effective decisions under pressure with limited deliberation.

· Adaptability: The agility to operate confidently within unpredictable or uncertain environments.

· Resilience: The mental and emotional fortitude to remain effective during challenging circumstances.

· Collaborative mindset: A strong commitment to teamwork and achieving collective goals.

· Coachability: An openness to growth, a curiosity to embrace technological developments and a drive to meet elite professional standards.

· Diverse perspective: Unique life experiences that enable you to blend into a wide variety of social and professional settings.

· Accountability: The integrity to take ownership of your work and learn from mistakes.

Eligibility

To be eligible for the role, you must be:

- An Australian citizen.
- Assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

· A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

· Employer superannuation contributions of 15.4%.

· A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

· 5 additional days of annual leave for staff working under an ongoing shift work arrangement (this applies to surveillance officers following successful completion of the training program).

· Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

· Study assistance, including financial support and study leave for tertiary education.

· Access to 7 staff-led diversity and inclusion networks.

· Access to an Employee Assistance Program (EAP).

· Mentoring opportunities.

Location

The training program is predominantly based in Sydney. However, upon successful completion of the training program, positions may be located in Sydney, Canberra, Melbourne or Perth.

We advertise positions nationally to reach the broadest audience. Please refer to the above location before applying

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

· A written pitch of up to 500 words detailing what you will bring to the role, using examples to demonstrate how your skills and experience meet the requirements.

· A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.

· If you have completed higher education, a copy of your academic transcript. If you have not yet graduated, please provide your most up-to-date transcript. This can be an unofficial copy as long as it is issued by your tertiary provider.

· Details of 2 referees, which must include a current or previous supervisor. ASIO will not contact your referees without advising you prior to doing so.

Read the ASIO People Capability Framework and Core Capability Guide, available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Use of artificial intelligence in recruitment processes

ASIO does not use any form of artificial intelligence (AI) at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process - timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Candidates can expect the following timeframes for the recruitment selection process:

- Program advertised early October 2026
- Assessment centres will likely run in February 2027
- Successful candidates commence training program early 2028.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO’s inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0773291

Australian Security Intelligence Organisation

Closing Date:Sunday 18 October 2026

Job Title	SES Band 1 - Chief of Staff to the Director-General of Security
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$269,417 - $282,887
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Senior Executive Service Band 1
Position Number	02020262027
Agency Website	www.asio.gov.au

Job Description

www.beaumontandbeaumont.com.au/11802

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

Duties

The opportunity

ASIO is seeking an exceptional senior executive to fill the role of Chief of Staff (SES Band 1) in the Office of the Director-General of Security. As a central member of ASIO's Senior Executive leadership cohort, the Chief of Staff supports the Director-General of Security as a principal advisor, enterprise integrator, and operational leader.

The role leads cross-portfolio engagement and the management of relationships between ASIO, the Minister's Office, Cabinet, other intelligence agencies and central APS agencies. The position provides whole-of-ASIO and portfolio oversight, steers strategic executive governance, and aligns operational execution across all ASIO's Deputy Director-General Groups with the strategic intent of the Director-General of Security.

You will provide authoritative, politically astute counsel on high-risk, contentious, and complex policy and operational matters. You will also lead the Office of the Director-General of Security, ensuring the integrity of briefings, managing ministerial workflows, and overseeing enterprise-level activities.

ASIO looks for candidates who are curious, resilient and enjoy problem solving. To be successful in this role, you will need:

· Strategic leadership skills: Demonstrated ability to provide high-level strategic direction, synthesise complex issues, and align ASIO delivery with broad government objectives.

· The ability to deliver results: Proven track record of driving system-wide outcomes, establishing robust governance frameworks, and managing high-tempo priorities under intense parliamentary and public scrutiny.

· Exceptional influence and political acumen: Sophisticated negotiation, relationship management, and communication skills to influence and advise senior stakeholders constructively.

· Integrity, Resilience and Discretion: Highest level of personal integrity, emotional intelligence, and discretion when leading through classified, sensitive and complex security and policy challenges.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Role responsibilities

As the SES Band 1 Chief of Staff to the Director-General of Security, you will:

· Be a central leader in ASIO's Senior Executive leadership cohort, fostering a high-performance, collegiate culture within the Office of the Director-General of Security and across the broader executive cadre, exemplifying leadership behaviors, promoting integrity, security and safety, and enterprise-first thinking.

· Provide strategic advice and counsel, including deliver candid, authoritative strategic advice to the Director-General of Security and the ASIO Executive Committee on complex security, policy, and operational matters. You will identify whole-of-government dependencies, systemic operational bottlenecks, and emerging political and reputational risks.

· Serve as a conduit and intermediary to the Minister's Office, heads of Five Eyes and National Intelligence Community agencies and APS agencies, ensuring advice is targeted, timely, and aligned with commitments.

· Oversee enterprise governance, including by directing the executive governance architecture, providing oversight of the Executive Committee forward work program, and tracking delivery of strategic initiatives.

· Oversee executive briefing integrity and strategic interventions, including maintaining ultimate oversight of standards for the quality, coherence, and evidence of all briefs and submissions.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

· Promotes a security culture: Support the identification, assessment and management of security and organisational risk, including promoting and maintaining a positive and inclusive workplace environment in which staff feel comfortable seeking support and raising concerns.

· Strategic thinking: Translates broad government policy direction and the Director-General of Security's vision into clear executive action, thinking across organisational boundaries to integrate strategic goals with operational execution.

· Achieves results: Harnesses organisational capability and marshals resources to deliver against complex, contentious commitments under resolute legislative requirements and tight executive timeframes.

· Productive working relationships: Builds coalitions across diverse stakeholder landscapes and manages complex dynamics with diplomacy, authority, and tactical negotiation skills.

· Personal drive and integrity: Demonstrates resilience, integrity and respect under sustained pressure, takes responsibility for difficult calls, utilising reasonable discretion, ethical rigor, and probity.

· Communicates with influence: Persuades and engages with authority at the highest levels of government, distilling multifaceted, complex issues into actionable executive directives.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO's Core Capability Framework to understand what is expected at each level for each capability.

Eligibility

To be eligible to work at ASIO, you must be:

· An Australian citizen.

· Assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

· Be available to support the Director-General during periods of official travel domestically and internationally, and for extended hours during other essential periods (e.g. active crisis response periods).

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

• A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

• Employer superannuation contributions of 15.4%.

• A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

• Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

• Study assistance, including financial support and study leave for tertiary education.

• Access to 7 staff-led diversity and inclusion networks.

• Access to an Employee Assistance Program (EAP).

Location

Canberra, ACT. Relocation assistance is provided to successful applicants when relocating.

How to apply

Applications **must** be submitted using the online recruitment system.

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

• A written pitch of up to 500 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.

• A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.

• A completed ASIO Employment Suitability Questions document.

• Details of 2 referees, which must include a current or former supervisor. ASIO will not contact your referees without advising you prior to doing so.

Before applying read the ASIO People Capability Framework and Core Capability Guide, both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

Use of AI in recruitment processes

We do not use AI to screen, rank or shortlist candidates, assess candidate suitability or merit, or make recommendations or selection decisions. Candidate assessment and recruitment advice remain the responsibility of our consultants and the Selection Advisory Committee, based on the evidence gathered through the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO's inclusion work and positive culture. ASIO was the first national intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	Beaumont&Beaumont, 02 6126 4544
Agency Recruitment Site	www.beaumontandbeaumont.com.au/11802

This notice is part of the electronic Public Service Gazette PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf Published by Australian Public Service Commission.

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Vacancy VN-0773129

Australian Signals Directorate

Closing Date:Sunday 25 October 2026

Job Title	ASD 4 & 5 Executive Assistant
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$85,993 - $103,723
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4;APS Level 5
Position Number	ASD/05664/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

We are seeking energetic, highly organised, and task-oriented ASD 4 & 5 Executive Assistants to provide high-level executive support to a range of Senior Executive Service (SES) staff across the organisation during an exciting period of growth.

We are looking for enthusiastic and proactive individuals who can deliver high-level executive and administrative support to our senior leaders. ASD Executive Assistants work closely and collaboratively with Branch and Division leadership teams to contribute to the successful delivery of organisational priorities.

Within the Administration function, an ASD 4 & 5 Executive Assistant is accountable, under limited direction, for performing moderately complex to complex administrative support work within an integrated workforce environment.

ASD offers flexible work practices, excellent training, mentoring and development opportunities, as well as a competitive salary and benefits package.

They must have, or the ability to attain, a sound understanding of and compliance to relevant legislative frameworks, government decision-making and the ASD’s mission and policy requirements.

Key responsibilities include managing executive calendars and appointments, coordinating meetings, preparing documentation, and responding to incoming communications. In addition, the following key duties and responsibilities include:

The ASD 4 Executive Assistant:

1. Provide administrative support for the SES office, undertake diary management, including prioritising time and drawing attention to matters of importance.
2. Address routine to moderately complex email enquiries and independently respond to internal and external queries.
3. Monitor and track incoming documents to ensure correspondence is triaged and actioned accordingly and maintain records management systems in line with the ASD’s policies and procedures.
4. Handle sensitive information, maintain confidentiality and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values.
5. Under general direction, prepare meeting materials, correspondence, presentations and minutes, including the administration of critical, confidential and sensitive information.
6. Work collaboratively with other Executive Assistants/Executive Officers and the broader business area.
7. Arrange, coordinate and reconcile all aspects of domestic and international travel in line with the ASD travel policy for senior executive service officers.
8. Have excellent interpersonal skills, and both build and sustain relationships in order to work collaboratively with the executive, within the work area and other areas of ASD.

In addition to the above, the ASD 5 Executive Assistant:

1. Manage, coordinate and prioritise the workflow of the SES office to ensure priorities and deadlines are met including diary management, email and telephone enquiry handling and routine correspondence such as emails.
2. Prepare meeting materials, correspondence, presentations and minutes, including the administration of critical, confidential and sensitive information.
3. Provide high level administrative and coordination support, including managing and organising meetings, briefings and events and anticipating and managing competing commitments.
4. Handle sensitive information, maintain confidentiality and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values.
5. Work collaboratively with other Executive Assistants/Executive Officers and the broader business area.
6. Arrange, coordinate and reconcile all aspects of domestic and international travel in line with the ASD travel policy for SES officers.
7. Undertake a broad range of corporate and administrative support functions across the division including procurement, accounts processing, project and research work or analysis and other tasks as required.
8. Liaise with internal and external stakeholders on behalf of the SES to ensure effective communication, strong relationships, and timely responses to requests.
9. Assist with data collation, tracking of performance indicators, and preparation of reports, briefs or dashboards to support informed decision-making by SES.
10. Assist in fostering a positive workplace culture by supporting staff wellbeing, diversity and inclusion initiatives, and modelling respectful workplace behaviours.

Further information can be found at: I’m changing my career | Australian Signals Directorate (asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner’s Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia

Duties

Our ideal candidates will bring the following attributes and skills to the role:

- Thrive in busy environments balancing competing priorities during busy periods while maintaining a steady, high-quality output during regular business cycles.
- Have good written and inter-personal skills and can complete tasks on time and to a high standard.
- Bring a composed and professional presence, with a natural ability to anticipate needs and use sound logic to stay ahead during peak periods.
- Have an eye for detail, bringing a natural accuracy and clear communication to every task while ensuring work is polished and delivered on time.
- Are a discrete person, with a strong sense of duty and a friendly disposition.
- Can confidently act as liaison between staff of all levels within the organisation, as appropriate.
- Exercise sound judgement, discretion, and integrity including the ability to maintain confidentiality and privacy.
- Team orientated, with the energy and commitment to actively build and sustain relationships with other support staff across the division and wider organisation.

- Able to develop and support relationships with internal and external stakeholders.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- Australian Citizenship - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- Organisational Suitability Assessment – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- Security Clearance - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

The below experience and skills are desirable but not essential;

- Experience providing support and/or supporting Senior Executives
- Current or recent Executive Assistant experience
- Current or recent Administration experience

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773391

Australian Signals Directorate

Closing Date:Sunday 25 October 2026

Job Title	ASD 6 & EL1 Project Managers
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Melbourne VIC
Salary	$106,835 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/05799/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The opportunity

ASD’s Capability and Transformation Group has a broad scope of responsibilities, ranging from the delivery and execution of leading-edge mission capability and tools to an overarching portfolio view of ASD and the implementation of REDSPICE. The five Divisions include Cloud, Enterprise Technology, Mission Capability, Mission Data and Portfolio & Transformation.

Key Duties

ASD 6

- Supporting project management practices to support iterative/agile working.
- Supporting project delivery, maintaining and applying knowledge of project management processes and tools, including but not limited to, schedule, risk management, quality assurance, benefits management, finance, cost modelling, procurement, acquisition strategy, test and evaluation, resourcing, project briefs, project management plans and post implementation reviews.
- Maintaining and communicating a vision of the project's outcomes and associated benefits.
- Develop and maintain project artefacts, including briefing presentations, submissions, and reports relating to project status and risks and issues in accordance with organisational record keeping requirements.
- Accountable for or supporting scheduling project resources as well as monitoring and reviewing project costs, schedule and expected benefits.
- Supporting interdependencies of specific project business strategies and objectives.
- Supporting a framework for implementing business initiatives, or change within a project setting.
- Providing administrative and logistical support, including documentation management, meeting coordination, and drafting and progressing of financial and procurement documentation.
- Accountable for or supporting team cohesion, setting work area priorities, managing workflows and evaluating business outcomes.
- Assisting the team to answer enquiries and to understand common problems and offer solutions.
- Ensuring the team is keeping end-users informed on the progress of issue resolution and estimated timeframes for resolution.
- Providing mentor support to junior staff, in order to build a stronger understanding of the polices, processes and procedures.

ASD EL1

- Lead project delivery, maintaining and applying knowledge of project management processes and tools, including but not limited to, schedule, risk management, quality assurance, benefits management, finance, cost modelling, procurement, acquisition strategy, test and evaluation, resourcing, project briefs, project management plans and post implementation reviews.
- Implementing project management practices to support iterative/agile working.
- Generating, maintaining and communicating a vision of the project's outcomes and associated benefits.
- Develop and maintain project artefacts, including briefing presentations, submissions, and reports relating to project status and risks and issues in accordance with organisational record keeping requirements.
- Supporting the evaluation of project and program performance to understand and anticipate critical factors for success and recommend changes where necessary.
- Managing interdependencies in support of specific business strategies and objectives.
- Supporting prioritisation of competing deadlines and manage uncertainty to deliver on agreed project outputs within timeframes and budgets.
- Oversight and undertaking administrative and logistical support, including documentation management, meeting coordination, and drafting and progressing of financial and procurement documentation.
- Accountable for team cohesion, setting business area priorities, managing workflows and evaluating business outcomes.

- Ensuring the team is keeping end-users informed on the progress of issue resolution and estimated timeframes for resolution.
- Providing mentor support to junior staff, in order to build a stronger understanding of the polices, processes and procedures.
- Work closely with other project equity owners and other areas across the organisation.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

- Highly developed written and oral communication skills and ability to communicate information coherently and concisely to stakeholders.
- Initiative when working with other project staff, engaging effectively with both technical and business stakeholders.
- An ability to work to strict timeframes and transparently escalate issues as required.
- Highly developed attention to detail with an analytical approach to work.
- Ability to provide strategic advice to senior management and stakeholders as well as leading and assuming accountability for projects or programs that have strategic or operational significance.
- Negotiation skills to effectively achieve outcomes and problem solve.
- An understanding of rules and regulations governing project acquisitions, sustainment, and decommissioning.
- Capability to work independently and collaboratively in a multidisciplinary team of both APS, ADF and Contractors to ASD.
- An ability to work collaboratively to achieve results and has a willingness to learn and adapt to the needs of their customers.
- Strong interpersonal skills to foster and promote a positive and inclusive workplace culture that aligns with ASD values.
- Remaining responsive, adaptable and open to change, maintaining a positive attitude within a challenging operating environment.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

3+ years' experience in project management or supporting project management in any of the following:

- Capability projects including capability management and/or capability acquisition.
- ICT and Software projects.
- Data Management projects.
- ICT infrastructure and communications/network projects.
- Intelligence capability projects.
- Program Management support.

Demonstrated experience in one or more of the following:

- Budget management and budget control.
- Schedule management.
- Project risk, compliance and assurance.

The following tertiary or industry qualifications and/or experience will be highly regarded:

- Applying project management methodologies such as Prince2, PMBoK, MSP, P3O, SAFe agile, Waterfall, PROSCI.
- Atlassian Suite (Confluence, JIRA).
- Azure DevOps.
- Business, Administration, Finance, Procurement and/or Information Technology.
- Knowledge of and compliance to relevant legislative frameworks and government decision-making.
- National Intelligence Community (NIC) experience and/or Department of Defence experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773399

Australian Signals Directorate

Closing Date:Sunday 25 October 2026

Job Title	ASD 6 & EL1 Technical Lead
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Melbourne VIC
Salary	$106,835 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/05817/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

We are looking for multiple Technical Leads, who are mission-focused and can drive strategic technical solutions, engineering design principles & best practices, as well as guide technical staff to deliver outcomes in a fast-paced operational environment. Not all of these roles have a requirement for hands-on technical skills and ‘on the tools’ input, but candidates must have the ability and desire to work in a highly technical environment.

ASD Technical Leads are expected to engage across ASD, Defence and wider government as necessary to achieve ASD’s strategic objectives. They are required to provide expertise in translating business requirements from technical and non-technical users into the design of appropriate solutions and therefore must be able to demonstrate excellent communication and stakeholder management skills. They will have the ability to problem solve, demonstrate strong leadership qualities, apply strong lateral thinking, and have sound independent judgement.

These roles will be paired with at-level Team Leads, who provide ongoing management and direction of the team. Team and Technical Leads collaborate closely to bring cohesive leadership to highly technical teams.

This is a bulk recruitment round with requirements spanning across a range of teams. As such, we are looking for individuals with deep experience in one of a number of technical fields, including:

- Network engineering
- Systems engineering
- Systems administration
- Software development and engineering
- Cloud engineering
- DevOps engineering

We do not expect candidates to be proficient across multiple of these areas; these are purely indicative of the technical fields our various teams require.

Key Duties:

ASD 6

- Provide expert advice and interpretation within relevant technical or professional area, including preparing relevant strategic advice where appropriate.
- Contribute to the establishment and implementation of new services and systems within the agency.
- Contribute to the identification and implementation of systems improvement initiatives.

- Demonstrate and apply knowledge and experience to develop and review technical packages.
- Ability to work under broad direction from team or technical lead, and provide support and technical guidance to team members to ensure quality of outputs for the work area.
- Apply technical knowledge and experience to identify risks and uncertainties and take these into account in planning, decision making and priority setting.
- Maintain awareness of the longer-term strategic, political or operational outcomes for the agency and possible impacts on the work area.
- Contribute to the development of team objectives for short-term tasks and strategic planning for longer-term initiatives.
- Contribute to managing change and uncertainty in the workplace.

EL1

- Lead, plan and deliver complex technical projects within a specialist field from inception to completion; provide advice working to agreed priorities and outcomes.
- Motivate and mentor the technical workforce, aligning complementary skills and allocate resources in a manner that delivers results.
- Translate and apply high-level goals and outcomes, identify issues and uncertainties and incorporate these into advice, planning, decision making and implementation.
- Implement technical knowledge and processes within a specialist field to develop advancements to established technical code of practices, techniques, methods and regulations.
- Work collaboratively, communicate effectively with internal and external stakeholders and influence the work of teams.
- Assess technical packages, reports, processes and product and equipment performance to meet specified requirements, review recommendations for continuous improvements and corrective actions.
- Evaluate and ensure that the delivered capability meets requirements and legislative, policy and regulatory frameworks, and implement actions.
- Evaluate technical activities to understand critical factors for success and engage in continuous improvement and innovation.
- Manage workflows, resources, prepare work area and team plans detailing measurable milestones and expected outcomes.
- Translate high-level technical direction and design into discrete tasks or work packages
- Provide technical input into project planning, including estimation of timelines and resourcing

Further information can be found at: I’m changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner’s Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidate will:

- Demonstrate interpersonal skills to foster and promote a positive and inclusive workplace culture that aligns with ASD values
- Exercise good judgement, demonstrate initiative and have a focus on continuous improvement
- Demonstrate highly developed written and oral communication skills and ability to communicate information coherently and concisely to stakeholders
- Have the ability to build collaborative working relationships with other government agencies and industry to achieve organisational outcomes
- Be accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees
- Be accountable to perform complex procedural, operational, administrative and business support activities, manage workflow and resources, and prepare work area and team plans.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship -** Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment –** The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance -** It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment -** The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Deep technical experience in a given technical field - .e.g. Network Engineering, Systems Engineering, Systems Administration.
- Experience leading the technical outcomes of a team.
- Relevant experience working in ICT Projects, in a government setting preferable (required for some roles only).
- Formal qualifications such as a Certificate, Diploma or Degree in relevant Information Technology field are desirable but not essential.
- Previous experience in ICT capability lifecycle management.

- Experience leading a team of technical specialists although not necessarily from a technical background - e.g. Team Lead.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773166

Australian Submarine Agency

Closing Date:Sunday 18 October 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Director Budgets and Reporting
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$144,430 - $173,359
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 2
Position Number	ASA/05514/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=5E6A9E11-B356-F243-522E-ED504964D480

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

This is a unique opportunity to directly contribute to work that will impact Australia's strategic and Defence outcomes, and the delivery of a capability that will play a key role in the defence of our country in the decades to come. The Director Budgets and Reporting is positioned within the Finance Branch reporting directly to the Chief Financial Officer.

Finance Branch provides enabling services and trusted financial advice that support the Agency delivering on its strategic priorities and ensuring its operations are effective and efficient. This is achieved through a variety of disciplines including budgeting and reporting, financial accounting and policy, finance business partnering and costings for both the Agency and the nuclear-powered submarine program. Working within Finance Branch, you will strengthen your technical skills, and be provided the opportunity to support Agency wide decision-making.

Key duties of Director Budget, Analysis and Reporting will include:

- Work closely with the CFO in developing and implementing budget management strategies and plans to support the Agency's and the NPS Program's overall financial sustainability.
- Delivery of ASA's and the NPS Program internal and external budgets to support resourcing and execution of activities across the Agency.
- Provision of clear and concise strategic budget and financial management advice and support to the Chief Financial Officer to assist with decision making through forecasting, reporting and insights.
- Enabling the financial business partnering functions across the ASA with budget and reporting to support consistent and compliant outcomes from a budget and financial management perspective.
- Timely and accurate financial reporting, forecasting and insights on financial results, budgets and resource allocation to senior committees.
- Exercising strong leadership and direction of a team, responsible for the delivery of external and internal budget deliverables, managing budget risks and issues, monthly and annual reporting requirements, financial performance analysis and insights, and developing and coordinating resourcing.
- Implementation of best practice budget management and reporting policy, systems and processes for the Agency and NPS Program.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We are seeking an experienced, high performing, motivated, forward-thinking leader with deep experience and understanding of government budget management, developing and executing an external budget strategy and providing expert financial advice, managing budgets, and delivering accurate financial reports coupled with a strong ability to drive transformation and build financial capability across the Agency and within the branch.

Our ideal candidate will bring the following attributes and skills to the role:

- Ability to assess, develop, implement and evaluate budget management strategies, initiatives, policies and procedures.
- Analyse budget outcomes and prepare robust and reliable forecasts and insights to inform decision making.
- Ability to engage and influence senior leaders and budget managers across the Agency and NPS Program.
- High attention to detail and the ability to learn, contest information and promote continuous improvement.
- Excellent written communication skills and a proven ability to prepare clear and concise briefs for the Executive, well documented and structured budget management policies and advice.

- Excellent oral communication and interpersonal skills, including negotiation and collaboration that will support the cultivation of productive working relationships with a range of internal and external stakeholders.
- Ability to build team capacity and capability across a highly matrixed team of financial and non-financial professionals to support budget and financial outcomes.
- A 'can-do' attitude with demonstrated ability to deliver high quality outcomes in a dynamic fast-paced high-pressure environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Timmy Lam, 02 6266 8193
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5E6A9E11-B356-F243-522E-ED5

Vacancy VN-0773226

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Data Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Port Adelaide SA, Melbourne VIC
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Port Adelaide, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/05524/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=E53DBC49-A4C1-75A3-35C3-ED5085F09CE0

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The APS 6 Data Analyst provides data management, analytics and reporting services to support workforce assurance, capability development and training delivery across the Engineering and Technology Division. The role develops, maintains and analyses trusted, auditable workforce, competency and training datasets, delivering evidence-based insights that support workforce planning, capability management, organisational performance monitoring and strategic decision-making.

Working under broad direction, the APS6 Data Analyst develops data models, dashboards and reporting products that identify workforce trends, capability gaps, risks and emerging requirements. The position ensures data integrity, traceability and auditability, supporting governance, assurance and regulatory obligations. The role contributes to the establishment of scalable and integrated data systems that support workforce growth and future workforce management initiatives.

Key duties may include:

- Developing, maintaining & continuously improving workforce, competency, Nuclear Baseline, training and regulatory data assets.
- Undertaking complex analysis of workforce, capability, training & student data to identify trends, risks, capability gaps and emerging requirements.
- Producing dashboards, reports, visualisations & analytical products that support workforce planning, training delivery, organisational performance monitoring & executive decision-making.
- Applying workforce forecasting, scenario modelling & advanced analytical techniques to support workforce planning, capability development & training demand management.
- Developing and maintaining workforce, competency, career pathway, student & training data models & reporting frameworks.
- Monitoring training progression, completions, throughput, attrition & workforce readiness metrics.
- Ensuring the integrity, quality, traceability & governance of workforce and training information in accordance with legislative, policy, security & regulatory requirements.
- Supporting reporting against Nuclear Baseline requirements, workforce assurance obligations & other regulatory commitments.
- Collaborating with workforce planners, training managers, technical specialists, education providers and project teams to identify business requirements and deliver data-driven solutions.
- Providing specialist advice on workforce & training data, reporting methodologies, performance measures & analytical approaches.
- Contributing to the continuous improvement of governance arrangements, reporting frameworks, business processes & supporting documentation.
- Supporting workforce capability assessments, competency management & evidence-based decision-making across the Agency.

About our Team

Technical Enterprise Branch is the engine room behind ASA’s development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia’s nuclear-powered submarine program for generations. Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nations most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

Our Ideal Candidate

The APS 6 Data Analyst collaborates with workforce planners, technical specialists, project teams and senior stakeholders to translate business requirements into meaningful analytical products and solutions. The position exercises judgement and initiative in applying data analysis techniques and provides specialist advice to support continuous improvement and evidence-based decision-making across the Division.

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Strong analytical, data management and stakeholder engagement capabilities to support workforce assurance, capability development and training delivery outcomes.
- Demonstrated experience in developing and managing trusted workforce, competency, training and regulatory datasets and transforming complex information into meaningful insights that support strategic decision-making, workforce planning and organisational performance.
- Under broad direction, the successful candidate will collaborate with workforce planners, technical specialists, training managers, education providers and senior stakeholders to deliver fit-for-purpose data solutions, reporting products and workforce insights.
- Demonstrated sound judgement, initiative and attention to detail, ensuring the integrity, traceability and governance of workforce and training information while supporting the delivery of NEST Technical Workforce objectives, Naval Nuclear Training Programs, and the Agency's long-term workforce capability and assurance requirements.

This role would suit a highly motivated data professional with experience in workforce analytics, learning management, capability management or human capital reporting, who can translate complex data into actionable insights that support both operational delivery and long-term workforce strategy.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E53DBC49-A4C1-75A3-35C3-ED

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Vacancy VN-0773244

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Commercial Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	$144,430 - $173,359
Future Merit Locations	Canberra, Rockingham, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ASA/05728/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=549AFB2C-B9C3-FA5F-EC2A-ED50880BCEC8

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Commercial Branch within the Chief Operating Officer Division is seeking talented and experienced commercial, procurement and contracting leaders at the EL 2 level. As an EL 2 Commercial Director you will be leading, developing and managing a team of procurement and contracting professionals, and driving innovative commercial outcomes across a wide range of roles, which may include:

- Providing leadership and direction to ensure a high-level of integration and consistency across the ASA procurement and contracting function.
- Manage, lead and be accountable for complex materiel procurement planning, tendering and contract formation and contract management activities while ensuring compliance with legislation, procurement policies, processes and procedures.

- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Accountable for managing allocated resources, setting work area priorities, workflows, developing strategies and evaluating business outcomes.
- This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

ASA Commercial Branch is responsible for the procurement and contracting function for ASA and provides a wide range of commercial services to the Agency:

- Support from beginning to end of a procurement activity i.e. from the date the business area identifies a need all the way through to the date the contract execution and any follow-up advice and support through contract management;
- Provide guidance, assurance and advice to business areas for all procurement related matters, including procurement policies and methods;
- Provide guidance with contract management activities;
- Provide support and advice pertaining to probity matters, management, requirements and activities; and
- Engage and liaise with specialised services where required e.g. ASA and Defence Legal

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Strong experience leading complex materiel procurements, including planning strategic commercial arrangements and developing commercial strategies, drafting approaches to market, leading commercial evaluations and negotiations with suppliers, up to contract execution.
- Strong experience in leading commercial support and advice to contract management activities, including reviewing contract change proposals, review of commercial deliverables, driving performance outcomes under contracts and providing advice on effectively remediating or addressing underperformance.
- Demonstrated experience delivering strategic and practical commercial advice taking into account relevant legislation, procurement policies and best practice.
- Strong analytical skills, attention to detail and sound judgement;

- Excellent written, interpersonal and verbal communication skills;
- The ability to think strategically in a sensitive and fast-paced environment;
- An outcome-focused mindset, with an ability to apply innovative and flexible approaches to achieving results;
- An ability to build and sustain effective relationships, and work collaboratively and independently as required with a wide array of internal and external stakeholders;
- Drive to support commercial professionalisation initiatives, including training team members and contributing towards upskilling across the Branch and Agency.
- Adaptability, resilience and flexibility in the face of changing and competing priorities; and
- Has a sound understanding of the Commonwealth Procurement Framework.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=549AFB2C-B9C3-FA5F-EC2A-E[illegible]

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0773360

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Governance Manager - (Multiple Positions)
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	$124,393 - $140,315
Future Merit Locations	Majura
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	ASA/05684/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=EC649AA1-BACD-341E-3BE8-ED61105714E3

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

Australian Submarine Agency (ASA) Governance Managers strengthen ASA's ability to undertake activities in an assured and consistent manner, ensuring that regulatory, security, and delivery activities are effectively controlled and aligned with policy requirements.

About our Team

As part of the Australian Submarine Agency, you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities.

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We offer some flexible working arrangements and a range of formal and informal professional development opportunities.

The ASA EL1 Governance Manager positions are within the Stewardship Division and Engineering & Technology Division of the Australian Submarine Agency.

The Stewardship Division Program Management Office (PMO) provides Program oversight of, and support to projects within Stewardship Division. The EL 1 Governance Manager will exercise a considerable degree of independence and lead the Governance stream within the PMO.

The Engineering & Technology Division team is responsible for Division governance, Division operations, executive support, and supporting Division improvement initiatives. This includes direct support to emerging Division priorities and coordination of these priorities across the Division and wider Agency stakeholders.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Proven experience leading, mentoring and developing high-performing teams to deliver accurate, timely and high-quality governance outcomes in complex and fast-paced environments, often under competing priorities and tight timeframes.
- Highly developed stakeholder engagement and relationship management skills, with the ability to build and sustain trusted professional relationships across senior leadership, operational areas and delivery partners within an integrated workforce. This includes the

ability to anticipate stakeholder requirements, negotiate outcomes and influence decision-making to support ASA priorities and strategic objectives.
- Exceptional written and verbal communication skills, with demonstrated experience preparing clear, concise and influential briefs, committee papers, governance artefacts and strategic advice for senior executives and decision-makers.
- A strong commitment to continuous improvement and governance excellence, with the ability to analyse information, challenge assumptions, identify risks and opportunities, and implement initiatives that strengthen governance frameworks, processes and organisational capability

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EC649AA1-BACD-341E-3BE8-El

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0773375

Australian Submarine Agency

Closing Date:Wednesday 21 October 2026

Job Title	Senior Executive Service Band 1 Branch Head – Virginia Support
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Office Arrangement may be discussed with successful candidate
Classification	Senior Executive Service Band 1
Position Number	ASA/05805/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=AE265496-6615-D09C-C2F5-ED623A5FE3E7

Duties

Introduction

Australia’s acquisition of conventionally-armed, nuclear-powered submarines is historic and transformational. The Optimal Pathway announced on 14 March 2023, will deliver Australia a world-class capability that will see our nation become one of only seven countries that operate nuclear-powered submarines. This game changing capability will enhance Australia’s capacity to deter conflict and support security, peace and economic prosperity in the Indo-Pacific.

This significant undertaking presents an exciting opportunity for dedicated, committed and aspirational leaders to drive, develop and shape the Australian Nuclear Submarine Program.

Your Role

The Virginia Support Branch Head is an SES Band 1 position providing strategic leadership for the development, integration and delivery of Australia's sovereign Virginia-class Submarine (VCS) Support system. The role is accountable for ensuring that Australia’s future sovereign support system capability is underpinned by fit-for-purpose infrastructure, a skilled and ready workforce, and a mature maintenance system that supports the long-term operation of Nuclear-Powered Submarines.

Reporting to the Head Virginia Division (HVD), you will lead the design and implementation of Australia's sovereign VCS support system capability and provide enterprise leadership across sustainment, maintenance planning and execution, integrated logistics support, waterfront operations, industrial capability development and sustainment transition activities. The role will work closely with Defence, Navy, ASC, aligned defence industry, Australian Government agencies and AUKUS partners to ensure Australia develops an enduring and sovereign support system capability capable of ultimately transitioning to Australian-led sustainment operations.

As the senior support leader within Virginia Division, you will ensure the sustainment enterprise delivers against operational readiness requirements while supporting safe, secure and effective stewardship of Australia's nuclear-powered submarine capability.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karina Duffey at Executive Intelligence Group, (02) 6232 2200
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AE265496-6615-D09C-C2F5-ED

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Vacancy VN-0773390

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
WF Industry & Supply Chain

Job Title	Policy and Program Managers
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Majura ACT, Rockingham WA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide, Majura, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.
Classification	APS Level 6
Position Number	ASA/05695/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=6C85B0C5-9615-073A-1DCD-ED6271FF0822

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and The Australian Submarine Agency (ASA) is seeking high-performing APS 6 officers to join Workforce, Industry and Supply Chain (WISC) Division. These roles offers a unique opportunity to help develop the workforce, industrial capability and supply chains that will underpin one of the nation's most significant national security and industrial undertakings.

You will have the opportunity to engage with senior leaders across government and industry, influence strategic decision-making, and contribute to increasing Australian participation in AUKUS; supporting the long-term growth and resilience of the Nuclear-Powered Submarine enterprise.

APS 6 officers play an important role in supporting WISC's objectives through policy development, program delivery, performance reporting, stakeholder engagement; and industrial development. Depending on the role, you may contribute to strategic policy, industrial strategy and analysis, workforce initiatives, supply chain development or industry uplift activities; while working with stakeholders across government, Defence, industry, academia and international partners.

Key Responsibilities may include:

- Providing high-quality advice and recommendations to support strategic decision-making by senior executives, Government and key stakeholders.
- Contributing to strategic assessments, performance analysis, industrial intelligence or policy development activities that support future workforce, industrial and supply chain decision-making.
- Preparing briefs, submissions, correspondence, analytical products and other advice on complex and often sensitive issues.
- Conducting research, analysis and strategic assessments to identify workforce, industry and supply chain and industrial capability opportunities, risks, constraints and future requirements.
- Managing projects, programs and work priorities to deliver outcomes in line with organisational objectives.
- Building and maintaining productive relationships across government, Defence, industry, academia and international partners.
- Supporting, mentoring and developing team members to foster a high-performing, collaborative and inclusive workplace culture

ASA roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

This recruitment process will fill a number of current vacancies and establish a merit pool for future opportunities that arise.

About our Team

Working at the centre of one of Australia's most significant industrial and workforce transformations, the Division leads enterprise workforce planning, industry development, supply chain readiness and strategic uplift initiatives that support the long-term success of the AUKUS partnership.

- The Industry Strategy team develops and evolves Australia’s AUKUS Submarine Industry Strategy, provides strategic advice on submarine industrial capability requirements, and helps ensure future Defence policy and strategic guidance reflects the needs of the Australian and Trilateral Submarine Industrial Bases.
- The Industry Program and Governance team provides governance, integration, reporting and risk management functions that support coordinated delivery across the industry portfolio, strengthen enterprise decision-making, and improve visibility of progress, risks and opportunities across government, industry and AUKUS stakeholders.
- The Supply Chain Strategy and Resilience team identifies and develops future supply chain policy opportunities and capability requirements to mitigate vulnerabilities, by providing strategic supply chain planning, demand signals and resilience measures to support Australian industry readiness and long-term industrial growth ensuring the Australian submarine industrial base supply chain is available and protected across Australia’s Nuclear Powered Submarine enterprise.
- The Supply Chain Programs team delivers supplier qualification, capability uplift and participation programs, such as Defence Industry Vendor Qualification (DIVQ) and Australian Submarine Supplier Qualification (AUSSQ) programs, that strengthen Australian industry integration into domestic, UK and US submarine supply chains.
- The Industry Uplift team leads initiatives that reduce barriers to participation, strengthen sovereign industrial capability and support Australian industry access to Australian, UK and US submarine supply chain opportunities through targeted interventions, partnerships, grants and investment programs.
- The Industry Engagement team leads engagement with industry across the Nuclear Powered Submarine enterprise, improving awareness of opportunities, facilitating collaboration and providing industry insights to support industrial development and enterprise decision-making.
- The Enterprise Workforce Delivery and Governance team deliver workforce initiatives to strengthen Australia's workforce pipeline, in partnership with industry, governments and education providers, and support integrated planning, risk management, and performance monitoring.
- The Skills and Training Academy Campus team leads the design of the Skills and Training Academy as a long-term training capability to support the nuclear powered submarine workforce, ensuring training infrastructure, governance and operating arrangements align with future workforce demand.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by complex challenges. We are looking for highly motivated and collaborative professionals who want to contribute to one of Australia’s most significant national endeavours. Successful candidates will be comfortable working across policy, strategy, industry, workforce, program delivery, governance and stakeholder engagement environments, and will be capable of translating complex information into practical and evidence-based outcomes.

We are seeking a high-performing, motivated and resilient leader who can:

- Demonstrate integrity, professionalism and a strong commitment to delivering nationally significant outcomes.

- Contribute to the development and implementation policy, strategy, programs or initiatives that translate Government priorities into practical and measurable outcomes.
- Manage work streams, projects or programs, applying sound governance, planning, risk management and reporting practices.
- Provide clear, concise and influential advice, including high-quality briefs, submissions and correspondence for senior executives and decision-makers.
- Build trusted relationships, influence outcomes and negotiate effectively with stakeholders across government, Defence, industry, academia and international partners.
- Navigate complexity and ambiguity, applying sound judgement, critical thinking and problem-solving skills to address strategic challenges and manage risk.
- Contribute to high-performing teams, support capability development in others and foster an inclusive and collaborative workplace culture
- Manage competing priorities and deliver high-quality outcomes in a dynamic and fast-paced environment, demonstrating resilience, adaptability and a strong focus on results.
- Research, analyse and synthesise information from multiple sources to develop evidence-based advice and recommendations.
- Identify patterns, risks, opportunities and emerging issues across complex workforce, industry, supply chain or policy environments.
- Translate complex technical, industrial, economic or strategic issues into clear and actionable written products for a range of audiences.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Aaron Sealy, 02 5109 5001
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6C85B0C5-9615-073A-1DCD-ED

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Vacancy VN-0773409

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
WF Industry & Supply Chain

Job Title	Capabilities & Insights Analyst
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	$99,733 - $112,431
Future Merit Locations	Majura
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/04950/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=888323C3-5761-B581-DC6D-ED6274E9C7CD

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

An APS 6 Capabilities & Insights Analyst will exercise a considerable degree of independence and perform a subject matter expert role. They will exercise sound decision-making and judgement to provide expert advice to ASA leadership and Government.

They will have in-depth knowledge of the capability analyst function and are responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function.

They will engage in complex problem solving and issues management and may coordinate and deliver detailed or sensitive projects that impact on strategic, political or operational outcomes for ASA and Defence. This may include analysing economic, industry, workforce, supply chain and capability data to identify trends, assess risks, evaluate options and inform strategic decision-making, while applying and developing quantitative and analytical skills to address complex real world challenges.

About our Team

The Industrial Strategy, Capability and Policy Analysis (ISCPA) Branch plays a central role in shaping the conditions for Australia’s industrial base to grow, strengthen and remain resilient in support of the AUKUS Submarine Industry Strategy. ISCPA defines sovereign industrial capability requirements, informs policy settings, and drives evidence-based decision-making to enable the industrial uplift required to deliver and sustain Australia’s submarine capability.

Within ISCPA, the Data, Economics & Decision Support Directorate provides the analytical backbone for these efforts. The team delivers data-driven insights, economic modelling and industry intelligence to inform strategy, prioritise investment, and assess the impact of initiatives on Australia’s submarine industrial base. Working across Defence, government and industry, it supports a coordinated, evidence-based approach to building sovereign industrial capability.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will demonstrate:

- Strong analytical capability, sound judgement, and the ability to provide complex, evidence based advice.
- Ability to translate complex datasets, modelling and source information into clear, easily understood insights for decision-makers.
- Qualifications in economics, econometrics, statistics, data analytics, public policy, mathematics or a related discipline (desirable).
- Demonstrated capability in quantitative analysis, economic frameworks, statistical methods and/or data-driven approaches (desirable).
- Strong written and verbal communication skills, including the ability to prepare clear and concise analytical and policy outputs.
- Ability to manage competing priorities and deliver high quality work within required timeframes.
- Stakeholder engagement skills, including experience working across the Australian Submarine Agency (ASA), Defence, government, industry and international partners.
- Ability to build productive relationships and confidently represent the team in engagements and discussions.
- Initiative, adaptability, and the ability to operate effectively in environments characterised by uncertainty and ambiguity.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Nus Na Nacara, 02 5109 8869
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=888323C3-5761-B581-DC6D-ED

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Vacancy VN-0773420

Australian Submarine Agency

Closing Date:Thursday 22 October 2026

Australian Submarine Agency
WF Industry & Supply Chain

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Majura ACT, Rockingham WA
Salary	$124,393 - $140,315
Future Merit Locations	Adelaide, Majura, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	ASA/05690/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=A42861BC-AA86-310C-60E2-ED6274AFA8CE

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) is seeking high-performing candidates to join the Workforce, Industry and Supply Chain (WISC) Division. These roles offer a unique opportunity to shape Australia's nuclear-powered submarine enterprise by helping develop the workforce, industrial capability and supply chains that will underpin one of the nation's most significant national security and industrial undertakings.

This recruitment will fill a number of current vacancies across the Division and establish a merit pool for future opportunities that arise during the life of the pool.

Successful candidates will have the opportunity to work directly on issues of national significance, engage with senior leaders across government and industry, influence strategic decision-making, and contribute to shaping Australia's future industrial and workforce capability.

Through policy development, industry engagement, program delivery and enterprise-wide coordination, WISC enables greater Australian participation in opportunities arising from AUKUS and supports the long-term growth and resilience of the submarine enterprise.

EL1 officers lead complex and often sensitive work across policy, strategy, program delivery, governance, workforce and industry development, and stakeholder engagement functions that contribute to the successful delivery of Australia's Nuclear-Powered Submarine enterprise. Depending on the role, this may include:

- Strategic policy development
- Development and implementation of workforce or industrial strategies
- Industrial analysis
- Performance reporting, governance and assurance
- Workforce planning and capability development
- Industry engagement
- Delivery of workforce or supply chain initiatives

You will lead teams, shape policy and program outcomes, engage with senior executives, industry leaders and external stakeholders, and provide advice that directly informs strategic decisions across government, Defence and Australia's AUKUS partnership. These roles offer exceptional opportunities to broaden your experience and build expertise in policy development, program delivery, stakeholder engagement and people leadership while contributing to one of Australia's highest-profile national priorities.

About our Team

The Workforce, Industry and Supply Chain Division develops the workforce, industrial capability and supply chains required to deliver Australia's nuclear-powered submarine program. Working at the centre of one of Australia's most significant industrial and workforce transformations, the Division leads enterprise workforce planning, industry development, supply chain readiness and strategic uplift initiatives that support the long-term success of the AUKUS partnership.

Current vacancies are available in the following directorates:

- The Industry Strategy team develops and evolves Australia’s AUKUS Submarine Industry Strategy, provides strategic advice on submarine industrial capability requirements, and helps ensure future Defence policy and strategic guidance reflects the needs of the Australian and Trilateral Submarine Industrial Bases
- The Industry Program and Governance team provides governance, integration, reporting and risk management functions that support coordinated delivery across the industry portfolio, strengthen enterprise decision-making, and improve visibility of progress, risks and opportunities across government, industry and AUKUS stakeholders
- The Supply Chain Strategy and Resilience team identifies and develops future supply chain policy opportunities and capability requirements to mitigate vulnerabilities, by providing strategic supply chain planning, demand signals and resilience measures to support Australian industry readiness and long-term industrial growth ensuring the Australian submarine industrial base supply chain is available and protected across Australia’s Nuclear - Powered Submarine enterprise
- The Supply Chain Programs team delivers supplier qualification, capability uplift and participation programs, such as Defence Industry Vendor Qualification (DIVQ) and Australian Submarine Supplier Qualification (AUSSQ) programs, that strengthen Australian industry integration into domestic, UK and US submarine supply chains
- The Industry Uplift team leads initiatives that reduce barriers to participation, strengthen sovereign industrial capability and support Australian industry access to Australian, UK and US submarine supply chain opportunities through targeted interventions, partnerships, grants and investment programs
- The Industry Engagement team leads engagement with industry across the Nuclear - Powered Submarine enterprise, improving awareness of opportunities, facilitating collaboration and providing industry insights to support industrial development and enterprise decision-making
- The International Placements Office team delivers the international placements program to accelerate skills development, knowledge transfer and trilateral interoperability

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect, collaboration and prioritises safety and security. Our greatest asset is our people.

Our Ideal Candidate

We are a dynamic organisation seeking people who are energised by complex challenges and motivated by the opportunity to contribute to one of Australia’s most significant national security, industrial and workforce undertakings.

We are looking for high-performing professionals who are intellectually curious, collaborative and comfortable working at the intersection of policy, strategy, industry, workforce development, program delivery and national security.

Successful candidates will be able to:

- Lead with integrity, professionalism and a strong commitment to delivering nationally significant outcomes
- Develop and implement policy, strategy, programs or initiatives that translate Government priorities into practical and measurable outcomes
- Provide clear, concise and influential advice, including high-quality briefs, submissions, correspondence and reports for senior executives and decision-makers
- Research, analyse and synthesise information from multiple sources to develop evidence-based advice and recommendations
- Identify patterns, risks, opportunities and emerging issues across complex and often ambiguous operating environments
- Build trusted relationships, influence outcomes and engage effectively with stakeholders across government, Defence, industry, academia and international partners
- Navigate complexity and uncertainty, applying sound judgement, critical thinking and problem-solving skills to address strategic challenges
- Lead and develop high-performing teams, fostering an inclusive culture, building capability and achieving results through others
- Manage competing priorities and deliver high-quality outcomes in a dynamic and fast-paced environment

Experience in areas such as policy development, strategy, program delivery, governance, stakeholder engagement, economics, industry development, workforce planning, national security, international affairs, research, analysis or consulting will be highly regarded.

Eligibility

Security Clearance:

Negative Vetting 1 (NV1): Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Catherine Hallett, 02 5133 0438
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A42861BC-AA86-310C-60E2-ED

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Vacancy VN-0773378

Defence Housing Australia

Closing Date:Wednesday 21 October 2026

Property
Property Leasing & Acquisitions

Job Title	Leasing and Acquisitions Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Fremantle WA, Adelaide SA
Salary	$95,288 - $103,545
Future Merit Locations	Fremantle, Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in line with the DHA Enterprise Agreement.
Classification	APS Level 5
Position Number	494015
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Leasing and Acquisitions Manager to join the Property Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

The Provisioning function within Defence Housing Australia is responsible for the delivery of Acquisitions, Leasing, Disposals, Marketing and Strategic Provisioning initiatives. The Leasing and Acquisitions Team is responsible for the sourcing and delivery of new properties to the portfolio via lease or acquisition, as well as management of all lease agreements including extensions, new contracts and end of lease processes across the national portfolio of properties.

Duties

About the role

In this role, you will deliver the annual leasing and acquisition programs in accordance with the approved capital plan for specified regions. You will be responsible for identifying and provisioning housing that meets the required standards for Defence members and their families and other Government agencies. You will monitor performance, prepare regular reports and provide expert advice on DHA and Defence policy, DHA Lease Agreements, acquisition contracts as well as all aspects of the real estate market in your region to internal and external stakeholders.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA’s Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role.We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST, Wednesday, 21 October 2026. Any questions? Please contact Anita Palmer, Senior Leasing and Acquisitions Manager T: 02 4983 5328 / 0408 630 492 E: Anita.Palmer@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Anita Palmer, 0249835328
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0773397

Defence Housing Australia

Closing Date:Wednesday 21 October 2026

Finance & Corporate Support
Enabling Services Forecating & Business Analysis

Job Title	Assistant Director of Treasury
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gungahlin ACT
Salary	$127,114 - $155,167
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	Executive Level 1
Position Number	493994
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Assistant Director of Treasury to join the Finance Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

The Finance and Corporate Support Branch is responsible for ensuring the financial sustainability of DHA, by supporting effective decision making, resource allocation and policy compliance for both internal and external stakeholders. Finance and Corporate Support is committed to providing the whole organisation with accurate and reliable financial information and prides itself with supporting the broader organisation with achieving strategic goals in line with these functions.

About the role

As the Treasury Senior Financial Analyst, you are a key member of the Finance team. Your primary responsibility will be to maximise the return on Defence Housing Australia's (DHA) cash investments together with the day-to-day management of DHA's short term and long-term cash flow forecasting.

In addition, you will also oversee a small team responsible for DHA's cash receipts and payments. This includes ensuring payments to vendors and lessors are processed in accordance with DHA's corporate policies and procedures.

To be effective in this role you will have strong organisational and communication skills and be able to develop strong working relationships with both internal and external stakeholders. You will also have a detailed understanding of the investment markets within Australia and the investment provisions of the PGPA Act.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role.We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the online careers site.

Applications close: 11:55pm AEST 21 October 2026.

Any questions? Please contact Iain Maciver, Director Forecasting

T: 02 6217 8435 **E:** iain.maciver@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Iain Maciver, 02 6217 8435
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0773318

Department of Home Affairs

Closing Date:Wednesday 06 October 2027

Customs Compliance & Enforcement
ABOC

Job Title	REGISTER - Casual and Non-Ongoing Assistant Border Force Officers
Job Type	Casual, Non-Ongoing
Location	Various locations - ACT ACT
Salary	$62,775 - $68,425
Future Merit Locations	Various locations - ACT
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 2
Position Number	JR 142013
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142013/

The Australian Border Force (ABF) is seeking motivated and professional individuals to join our workforce as Irregular and Intermittent Employees (IIEs). These casual APS2 positions provide essential support to frontline operational teams during periods of increased passenger and cargo movements across Australia's borders.

IIEs will be primarily employed at Canberra International Airport, assisting ACT Border Clerance team during peak arrival and departure periods. The role contributes to the efficient processing of travellers and supports border operations to maintain the security and integrity of Australia's border.

As a frontline representative of the ABF, you will be required to wear the ABF uniform, maintain a professional appearance, and uphold the values and standards of the organisation while interacting with members of the public and international visitors.

Our ideal candidate

- Strong interpersonal and communication skills
- A commitment to providing excellent customer service

- The ability to interact professionally with people from diverse cultural backgrounds
- Reliability, flexibility, and adaptability in a fast-paced operational environment
- A professional attitude and the ability to represent the ABF positively in a public-facing role.

Duties

- Assist with passenger processing activities at Canberra International Airport
- Provide administrative and operational support to frontline teams
- Deliver professional and courteous customer service to travellers and stakeholders
- Support operational requirements during peak periods, including outside standard business hours
- Work effectively within a dynamic team environment while adhering to established policies and procedures.

Additional information

What you'll gain from the experience:

- Gain valuable frontline operational experience within the Australian Border Force
- Develop strong communication and customer service skills through interactions with travellers from diverse backgrounds
- Build confidence working in a professional, public-facing environment
- Enhance your ability to work under pressure in a fast-paced operational setting
- Gain exposure to border operations and passenger processing activities.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click here. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Shane Cirson, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142013/

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Vacancy VN-0773402

Department of the House of Representatives

Closing Date:Wednesday 21 October 2026

Office of the Clerk Assistant (Procedure)
Information Management Office Content and Outreach

Job Title	Assistant Director, Content
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	$130,043 - $145,054
Future Merit Locations	Capital Hill, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Onsite with the possibility to flexible working arrangements if required.
Classification	Executive Level 1
Position Number	8701
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://candidate.aurion.cloud/dohr/production/

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the section

The Information Management Office (IMO) is part of the Office of the Clerk Assistant (Procedure). The section supports and enables the work of the House of Representatives, its committees, and the department by providing a range of information services and content to internal and external stakeholders.

About the role

Reporting to the Director, Engagement and Content, the Assistant Director, Content leads the delivery of information services and business operations for the section, including having oversight of the intranet, website, print room, publications, assets, governance, compliance and administrative functions. The position provides strategic advice, drives continuous improvement and ensures services and resources support the achievement of departmental objectives.

Duties

1. Lead the delivery and continuous improvement of information services, including the intranet, website, print room, publications and corporate templates.

2. Oversee the management, maintenance and lifecycle of section assets, equipment and physical collections.

3. Support compliance, governance and risk management activities relating to privacy, information security, copyright and program administration.

4. Coordinate business operations including records management, procurement, budgeting, contract administration and travel arrangements.

5. Undertake other duties and projects as directed, consistent with the classification and capabilities of the role

Eligibility

The successful candidate will demonstrate:

1. Demonstrated ability to lead information services and business operations in a complex environment.

2. Sound knowledge of governance, compliance and risk management frameworks.

3. Experience managing resources, assets, budgets and contracts.

4. Strong organisational and project management skills with the ability to manage change processes within teams.

5. Experience with SharePoint, Sitecore and Microsoft 365 would be advantageous.

Notes

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Department of the House of Representatives Recruitment, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0773406

Department of the House of Representatives

Closing Date:Wednesday 21 October 2026

Office of the Clerk Assistant (Procedure)
Information Management Office Engagement and Content

Job Title	Videographer
Job Type	Part-Time, Non-Ongoing
Location	Capital Hill ACT
Salary	$96,870 - $102,502
Future Merit Locations	Capital Hill, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Onsite with the possibility to flexible working arrangements if required.
Classification	APS Level 5
Position Number	8502
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://candidate.aurion.cloud/dohr/production/

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also

provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the section

The Information Management Office (IMO) is part of the Office of the Clerk Assistant (Procedure). The section supports and enables the work of the House of Representatives, its committees, and the department by providing a range of information services and content to internal and external stakeholders.

About the role

The Videographer reports to the Director, Engagement and Content, and develops and delivers multimedia content that supports the work of the House of Representatives. The role is responsible for producing video and digital content, managing multimedia assets, and ensuring all products align with departmental standards, accessibility requirements and stakeholder needs.

The role is part time (0.8 FTE) for a period of two years

Duties

Duties

1. Produce, film and edit high-quality video content for departmental projects, engagement programs and communications activities.

2. Create multimedia products for websites, social media, exhibitions, educational resources and public engagement initiatives.

3. Build and maintain photography and video asset library for the department in accordance with record management requirements.

4. Apply departmental branding, accessibility and content standards across all multimedia products.

5. Support photography, event filming, and live-streaming activities as required.

6. Undertake other duties and project work consistent with the classification.

Eligibility

Selection criteria

The successful candidate will demonstrate:

1. Demonstrated experience producing high-quality video and multimedia content for digital, educational or public engagement audiences.

2. Proven ability to develop multimedia products across multiple platforms while maintaining strong attention to quality and detail.

3. Experience managing digital photography and video assets, including metadata, storage and records management requirements.

4. Demonstrated understanding of branding, accessibility and content standards, and the ability to apply these consistently across multimedia products.

Notes

How to Apply

Applications must be submitted online by 11:59 pm on Wednesday 21 October 2026. Applications must include their interest in the role and suitability against the selection criteria in no more than 300 words, and a current CV. Links to portfolio and/or work examples are essential.

Further information

For further information about the role contact recruitment.reps@aph.gov.au or 6277 4745

Additional information about the department is available on the DHR website

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Department of the House of Representatives Recruitment, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0773266

Department of the Treasury

Closing Date:Sunday 01 November 2026

The Treasury

Job Title	Monetary Policy and Governance Board Registers, Reserve Bank of Australia
Job Type	Part-Time, Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Perth WA, Adelaide SA, Darwin NT, Hobart TAS
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Perth, Brisbane, Adelaide, Hobart, Darwin
Office Arrangement	Flexible
Office Arrangement Details	Allowances are available for official travel as set by the Remuneration Tribunal.
Classification	Statutory Appointment
Position Number	RBA Registers
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/board-appointments

The Reserve Bank of Australia (RBA) is Australia’s central bank and a key economic institution in Australia’s economic architecture.

The RBA’s duty is to promote the economic prosperity and welfare of the people of Australia both now and into the future.

The Australian Government is establishing an open Register to fill vacancies on the Monetary Policy and Governance Boards in 2027 and 2028.

Appointments are for terms of up to five years.

Duties

Monetary Policy Board Members

The Monetary Policy Board determines the RBA's monetary policy that, in the Board's opinion, best contributes to price stability and full employment in Australia. It is also responsible for the RBA's financial system stability policies.

The ideal candidate is a highly respected and independent leader with substantial expertise in at least one of: open-economy macroeconomics, monetary policy, labour markets, economic forecasting and analysis, financial markets, banking and financial system stability, industry and the business environment.

Governance Board Members

The Governance Board oversees the RBA's management and organisational affairs.

The ideal candidate is an independent, ethical and strategically minded leader with substantial expertise in at least one of: finance, risk management, technology, business operations or corporate governance.

Remuneration for these part-time roles is set by the Remuneration Tribunal. Before commencement, Board members must sign a declaration of secrecy.

Under the Reserve Bank Act 1959, a person cannot be appointed as an external member if employed by the Reserve Bank Service, appointed or engaged under the Public Service Act 1999, or a director, officer or employee of an authorised deposit-taking institution.

Leaders interested in serving on the Monetary Policy Board or Governance Board should register now to be considered for vacancies in 2027 and 2028 at www.treasury.gov.au/the-department/board-appointments.

For all enquiries associated with the Register please email: Appointments@TREASURY.GOV.AU

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	RBA Appointments, RBA.EOI@TREASURY.GOV.AU
Agency Recruitment Site	https://treasury.gov.au/the-department/board-appointments

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Vacancy VN-0773132

Director of Public Prosecutions

Closing Date:Monday 19 October 2026

Enabling Services

Job Title	Assistant Manager, Property Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	Executive Level 1
Position Number	26_79
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

The Assistant Manager, Property is responsible for providing strategic guidance and expert advice on the management of the Office of the Director of Public Prosecutions (Cth) (**CDPP**) property portfolio and workplace environment.

Working across the CDPP and with external providers, you will:

- provide trusted advice on property and facilities matters, balancing operational requirements, business priorities, financial considerations, risk and government policy;
- use sound judgement to identify emerging issues, develop practical solutions and support senior executives to make well-informed decisions; and
- lead and develop a small team and build productive relationships with senior stakeholders, service providers and government partners.

The role offers an opportunity to influence how the CDPP uses and manages its property assets to support its people and business outcomes.

What will you bring?

You will bring:

- decisive leadership capability and the ability to provide trusted, strategic advice to senior stakeholders;
- sound commercial and financial judgement, with an understanding of value for money and responsible stewardship of public resources;
- the ability to identify, assess and manage property, workplace, contractual, financial and operational risks;
- extensive knowledge of property, facilities or workplace management principles and relevant government requirements;
- demonstrated ability to manage competing priorities and make evidence-based decisions in a complex operating environment;
- firm negotiation, communication and stakeholder management skills, including the ability to influence outcomes where priorities differ;
- experience leading projects, service providers and multidisciplinary teams to deliver quality outcomes;
- a proactive approach to identifying opportunities to improve property services, processes and the workplace experience; and
- a strong commitment to integrity, accountability, probity and transparent decision-making.

You will be comfortable operating at both a strategic and practical level. You will know when to lead, when to seek specialist advice and when an issue needs to be escalated. You will bring a collaborative leadership style and create an environment where people are accountable for delivering high-quality outcomes.

Duties

Reporting to the Manager, Property and Security, in addition to meeting the Integrated Leadership System profile of the Executive Level 1, primary outcomes and accountabilities will involve:

- **Project & Lease Management:**
  - Lead and oversee complex property projects and allocated leasing activities from concept design through to successful completion including driving construction, refurbishment, and fit-out initiatives while strictly managing project plans, schedules, budgets, and risk mitigation strategies to deliver high-quality outcomes within agreed timeframes;
- **Strategic Procurement & Governance:**
  - Undertake complex procurement activities in accordance with Commonwealth guidelines, ensuring rigorous stewardship, transparency, and meticulous retention of all project, financial, and lease documentation;
  - Lead and execute complex property procurement activities, including end-to-end tendering processes. You will ensure all commercial outcomes strictly align with the Commonwealth Procurement Rules (**CPR**s), broader Government policies, and internal agency guidelines while maintaining meticulous, defensible records of all property projects and leasing transactions;
- **Stakeholder Engagement & Representation:**
  - Develop, nurture, and maintain highly effective, respectful, and productive relationships with internal and external partners across the CDPP, AGD Portfolio, Government and industry;
  - Act as a primary liaison point to align goals across diverse project teams, including Security, ICT, external agency personnel, and commercial suppliers;

- **Executive Support & Strategic Advice:**
  - Partner closely with the Manager Property and Security to provide high-level, evidence-based strategic advice and reporting to the CDPP Executive;
  - Deliver clear, comprehensive briefs to internal stakeholders regarding project status, milestones, and strategic directions;
  - Drive critical team priorities, including facilities management, office services, and protective security functions;
- **Operational Integrity & Cross-Functional Support:**
  - Support the broader delivery of integrated facilities management, office services, business continuity, and protective security functions, ensuring the CDPP's property footprint remains secure, resilient, and fit-for-purpose;
- **Resource Management and Workplace Safety:**
  - Manage and optimise team resources—encompassing human capital, financial budgets, and technological infrastructure—in strict accordance with agency policies;
  - Champion a proactive culture of health and safety by integrating Work Health and Safety (WHS) requirements and CDPP policies into daily operations and team workflows;
- **Strategic Communication and Digital Literacy:**
  - Demonstrate highly developed written, oral, and digital capabilities to translate complex property information into clear, actionable advice; and
  - Build and maintain collaborative relationships with internal business units and external vendors to support seamless property operations.

Eligibility

- The ability to obtain and maintain **AGSVA NV1** security clearance
- **Australian Citizenship**

Notes

- Significant experience in property projects, covering feasibility, design, construction and commissioning, finance, project management, change management, security; and
- Relevant tertiary qualifications (desirable).

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

**Please refer to Candidate Information Pack for details.*

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Shaun Watson, 02 6206 5677
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0773206

Director of Public Prosecutions

Closing Date:Sunday 18 October 2026

Enabling Services
ICT

Job Title	Deputy Chief Information Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Hobart TAS, Adelaide SA, Townsville QLD, Sydney NSW, Melbourne VIC, Brisbane QLD, Darwin NT, Perth WA, Cairns QLD
Salary	$145,141 - $164,282
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	Executive Level 2
Position Number	26_78
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

As the Deputy Chief Information Officer (**DCIO**) at the Office of the Director of Public Prosecutions (Cth) (**CDPP**), you will co-lead the digital transformation of Australia's federal prosecution service. Reporting directly to the Chief Information Officer (**CIO**), you will serve as a vital strategic partner, driving innovation, robust governance, and modernisation across the agency.

What will you bring?

- Extensive technical, professional, and specialist experience at the Executive Level 2 (EL2) level in APS governance, performance reporting, and assurance activities;
- A proven track record in leading complex ICT procurement activities;
- Highly developed research and analysis skills, with the ability to draw evidence-based conclusions and translate complex analytical outputs into clear, accurate, and well-written documents and policies;
- Operational understanding of the Digital Transformation Agency's (DTA) policies and frameworks;
- Outstanding executive leadership, communication, and influence skills, with the ability to engage confidently with executives, and establish trusted relationships with them;
- The ability to drive a high-performance culture through transparent reporting and collaborative leadership;
- Excellent people management skills, leadership capability, and judgment skills; and

- High personal drive, initiative, integrity, emotional intelligence, and a strong commitment to APS values and ethics.

What we are you looking for

This role is ideal for a highly experienced EL2 seeking a lateral move, or a senior Executive Level 1 (EL1) with extensive periods acting at the EL2 level who is ready to step up into an EL2 leadership capacity.

This senior position offers a high degree of autonomy and accountability to lead complex, high-impact ICT transformations and governance initiatives.

You will take ownership of the operational governance framework—strengthening performance reporting, mitigating enterprise risk, shaping ICT policy, and embedding rigorous quality assurance.

This is an opportunity to influence the technological capabilities supporting federal justice in Australia while shaping strategy, leading diverse technical and operational teams, and closely collaborating with executive leaders across the agency.

Duties

In addition to meeting the Integrated Leadership System profile of the Executive Level 2, primary outcomes and accountabilities will involve:

- Assist the CIO in governance oversight, policy development, and service delivery management;
- Lead complex procurements within the ICT Team;
- Oversee daily operations, prioritising information technology initiatives to ensure robust delivery of ICT systems and services;
- Provides strategic leadership and guidance at the executive level in critical areas of technology administration;
- Informing and communicating balanced decisions using professional judgement;
- Establishing and maintaining key internal and external networks and managing stakeholders through change, resolving conflict and managing sensitivities;
- Researching and analysing a range of complex issues including developing, reviewing, evaluating and implementing governance arrangements, policies and procedures, process and document tools;
- Leading and evaluating team and individual performance, providing regular feedback and conflict resolution; and
- Participating and contributing to the CDPP and broader APS objectives, including the strategic planning of agency wide objectives.

Eligibility

- The ability to obtain and maintain an **AGSVA NV1** security clearance.
- **Australian Citizenship**.
- Tertiary qualifications or equivalent in ICT.

Notes

Other Requirements:

- Specialist knowledge and experience in ICT strategic policy development.
- Experience managing large scale procurement activities.
- Demonstrated experience at the EL2 level in federal public sector governance, performance and reporting, leadership. and strategic planning related activities.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

Please refer to Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Paul Roolker, N/A
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

Vacancy VN-0773340

Director of Public Prosecutions

Closing Date:Wednesday 21 October 2026

Enabling Services Group

Job Title	ICT Technical Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Cairns QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	Executive Level 1
Position Number	26_80
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the Role

The Office of the Director of Public Prosecutions (Cth) (**CDPP**) are seeking a seasoned, hands-on infrastructure expert to step into a pivotal technical expertise advisory role within the Information and Communication Technology (**ICT**) branch.

Working within the ICT Service Delivery team, the ICT Technical Engineer is responsible for the operational management, maintenance and continuous improvement of the agency’s core ICT environment.

You will:

- Provide hands on technical expertise of CDPP's enterprise environment, spearheading major ecosystem enhancements while mentoring ICT staff to elevate our overall internal capability;
- Lead ICT infrastructure projects, including system upgrades, migrations and infrastructure uplift initiatives and maintain business-as-usual operations; and
- Contribute to the technical direction of the ICT environment and play an active role in strengthening the agency's cyber security posture in alignment with Australian Government requirements.

What You Will Bring

To be successful in this role, you will be a collaborative technical leader who thrives on solving complex ecosystem puzzles and takes pride in a job well done. Operating with a high degree of autonomy, you will balance operational stability with forward-looking technology uplifts, ensuring our systems directly support the CDPP's broader business goals. You will bring:

- **Deep Infrastructure Expertise**: A strong background managing and evolving complex enterprise Microsoft and cloud ecosystems, hands on experience to lead successful migrations and architectural enhancements;
- **A Security-First Mindset**: A thorough understanding of Australian Government compliance frameworks, including the Information Security Manual (**ISM**), Protective Security Policy Framework (**PSPF**), and Essential Eight maturity models, ensuring security is baked into every technical solution you oversee;
- **Strong Analytical Judgement**: The ability to look past superficial fixes to diagnose systemic infrastructure risks, balancing urgent troubleshooting with sustainable, long-term engineering strategies;
- **Mentorship and Leadership**: A passion for coaching technical teams, translating complex problems into clear learning opportunities for Tier 2 and Tier 3 technical staff; and
- **Strategic Communication**: The capability to write clear policy documentation and articulate technical risks or architectural benefits to both technical teams and business stakeholders.

Duties

Reporting to the ICT Service Delivery Manager, in addition to meeting the EL1 work level standards and Integrated Leadership System, you will:

- Provide technical expertise in continuous improvement of core ICT platforms and infrastructure at the CDPP, ensuring systems are reliable, secure and fit for purpose;
- Plan and implement system upgrades and migrations across enterprise Microsoft environments, including Windows Server, SQL, Exchange, SharePoint and Microsoft 365/Azure, with a focus on minimising disruption and improving overall CDPP's ICT capability;
- Provide advanced technical support and guidance, resolving complex issues and supporting team members to build capability across Level 2 and Level 3 support functions;
- Contribute to and, where required, lead ICT infrastructure projects and technology uplift initiatives, ensuring delivery aligns with the CDPP's business priorities and outcomes;

- Provide expert advice on ICT security and compliance, ensuring CDPP's systems and processes align with the Australian Government frameworks such as the ISM, PSPF and Essential Eight;
- Support the development and continuous improvement of ICT policies, procedures and operational documentation, ensuring they are current and aligned to agency needs;
- Apply sound judgement to identify, analyse and resolve complex technical issues, balancing immediate fixes with longer-term solutions; and
- Monitor system performance and proactively identify risks to availability, integrity or security. Escalate issues and recommend mitigation strategies as needed.

Eligibility

- The ability to obtain and maintain an **AGSVA NV1** clearance (highly desirable for applicants to hold an active NV1)
- **Australian Citizenship**

Notes

Desirable requriements:

- Relevant tertiary qualifications in ICT highly regarded
- Experience in a Federal Government department and/or industry certification in Windows server and network administration
- Experience with SD-WAN / SASE

Why Join Us

At the CDPP, we believe that robust, secure, and modern digital ecosystems are the backbone of effective public service. As the ICT Technical Engineer, you are not just managing systems; you are a strategic technical leader shaping the digital landscape that empowers our entire workforce to deliver for the Australian community.

We offer a collaborative, forward-thinking environment where technical excellence and leadership go hand in hand. We value high-level problem-solving, strategic foresight, and a proactive mindset.

If you are looking for a position where your technical knowledge is respected, your professional growth is supported, and your work directly contributes to national capability and secure governance, we want you to apply.

No matter where you work with us, you'll have access to:

- unique and challenging work;

- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

*Please refer to the Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	In-Sun Shim, (02) 9321 1138
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0773208

Federal Circuit and Family Court of Australia

Closing Date:Sunday 25 October 2026

Federal Circuit and Family Court of Australia (FCFCOA)
National Operations

Job Title	Senior Legal Counsel
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$173,816 - $180,629
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be considered in line with operational requirements
Classification	Executive Level 2
Position Number	0690-09-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=D32DAAA7-803D-F75C-508D-ED504C206A2C

This role sits within the Legal and Integrity team of the Federal Circuit and Family Court of Australia (Division 1) and Federal Circuit and Family Court of Australia (Division 2) **(FCFCOA).**

About the Federal Circuit and Family Court of Australia

The FCFCOA is one of Australia's busiest and most significant federal courts. The FCFCOA exercises family law, child support and general federal law jurisdiction and operates nationally across metropolitan, regional and circuit locations.

The FCFCOA plays a critical role in the administration of justice and the protection of some of Australia's most vulnerable court users, including children, families and victims of family violence. The FCFCOA comprises 126 judges, more than 680 staff and operates across 43 locations nationally.

The Legal and Integrity team sits at the heart of the FCFCOA’s governance and administration, providing trusted legal, governance and strategic advice to the Chief Justice, Chief Executive Officer and Principal Registrar **(CEO/PR)**, Deputy Principal Registrar and Executive Management.

The team supports the FCFCOA in managing complex legal, workplace, integrity and risk matters, and plays a key role in promoting sound decision-making, accountability, ethical conduct and organisational effectiveness across the national Court system.

Through the delivery of high-quality legal services and strategic advice, the Legal and Integrity team contributes to the effective administration of the FCFCOA and supports the Chief Justice and CEO/PR in the discharge of their statutory responsibilities.

The Opportunity

This is an exceptional opportunity for an experienced lawyer to inform strategic decision-making and contribute to the governance, integrity and workplace management of one of Australia's largest and most complex federal courts.

As the Senior Legal Counsel, you will work closely with the Executive Director, Legal and Integrity to provide strategic legal advice and leadership across workplace relations, employment law, industrial relations, work health and safety, integrity, complaints handling, investigations, litigation management and governance matters.

You will advise the Chief Justice, CEO/PR, Deputy Principal Registrar and Executive Management on complex, sensitive and high-risk issues that have significant operational, reputational and organisational implications. The role requires sound judgment, strategic thinking and the ability to deliver practical legal solutions in a dynamic and high-profile environment.

In addition to managing complex legal matters, the role provides senior legal expertise across workplace, integrity and governance matters and contributes to the development of legal capability through mentoring, knowledge sharing and the promotion of best practice across the organisation.

This is a unique opportunity to undertake challenging and meaningful work at the intersection of law, governance, public administration, organisational leadership and integrity.

Duties

Working closely with the Executive Director, Legal and Integrity, you will:

Strategic Legal Advice and Risk Management

- Provide authoritative, practical and strategic legal advice to the Chief Justice, CEO/PR, Deputy Principal Registrar and Executive Management.
- Advise on complex workplace relations, employment law, industrial relations, WHS, integrity and public sector legal matters.

- Identify emerging legal and operational risks and develop proactive mitigation strategies.
- Support senior decision-makers on governance, integrity, administrative law and organisational risk matters.
- Prepare high-quality legal advice, executive briefs, reports and correspondence.

Workplace Relations, Investigations and Integrity

- Provide leadership and strategic oversight in relation to complex employee relations issues, workplace disputes, misconduct matters and disciplinary processes.
- Provide strategic legal support in relation to complaints, investigations and review processes.
- Advise on procedural fairness, privacy, administrative law obligations and decision-making frameworks.
- Support integrity initiatives, ethical decision-making frameworks and organisational governance programs.
- Assist senior leaders in managing highly sensitive workplace and integrity matters.

Litigation and Dispute Resolution

- Support the management of litigation involving the Courts, judicial officers, registrars and staff.
- Coordinate external legal advisers and counsel.
- Develop legally sound and practical approaches to dispute resolution.
- Assist in responding to legal claims, complaints and regulatory inquiries.

Work Health and Safety

- Advise on WHS obligations, psychosocial hazards and workplace wellbeing matters.
- Support organisational responses to significant WHS incidents and investigations.
- Assist in developing policies, procedures and risk management frameworks that promote a safe workplace.

Governance and Executive Support

- Provide strategic legal advice supporting the Chief Justice's responsibilities for the administration of the Courts.
- Support the CEO/PR and Executive Management in managing legal issues arising from Court operations.
- Contribute to organisational governance, policy development and decision-making processes.
- Assist in developing legal frameworks, policies and procedures that support accountability, integrity and effective administration.

Leadership and Capability

- Provide professional guidance and support to lawyers and staff within the Legal and Integrity team.
- Contribute to the development of legal capability through mentoring, coaching and knowledge sharing.
- Promote consistency, quality and best practice in the provision of legal advice and the management of workplace and integrity matters.
- Contribute to legal training, capability development and organisational awareness programs.
- Promote a culture of integrity, professionalism and sound decision-making.

Eligibility

What Success Looks Like

The successful candidate will:

- Be a trusted adviser to the Chief Justice, CEO/PR, Deputy Principal Registrar and Executive Management.
- Deliver practical legal solutions that appropriately balance legal risk and operational requirements.
- Demonstrate sound judgment in complex and high-pressure environments.
- Lead and support the effective management of workplace, integrity and governance matters.
- Build strong and productive relationships with stakeholders across the Courts and externally.
- Contribute to effective governance, organisational integrity and risk management.
- Contribute to the development of legal capability and the sharing of expertise across the Legal and Integrity team.
- Handle sensitive information with discretion, professionalism and integrity.

Formal Qualifications and Experience

- Tertiary qualifications in Law and admission as a practitioner of the High Court of Australia and/or the Supreme Court of an Australian State or Territory.
- A minimum of 6 years' post-admission experience as a legal practitioner, in-house counsel or equivalent legal role.
- Demonstrated experience providing legal advice on workplace relations, employment law, industrial relations, work health and safety, investigations, integrity and/or governance matters.
- Experience advising public sector agencies, courts, tribunals or government entities is highly desirable.
- Experience working in a court administration environment is desirable but not essential.

Selection Criteria

The successful applicant will need to have:

1. Demonstrated ability to provide authoritative, strategic and practical legal advice on complex, sensitive and high-risk matters.
2. Demonstrated leadership ability, including the capacity to supervise and train lawyers in the preparation of legal advice, training and conducting litigation.
3. Demonstrated ability to work in an environment requiring utmost tact and discretion.
4. Excellent oral and written communication skills, including the ability to communicate effectively with judges and staff of the Courts and external legal practitioners.

5. Demonstrated organisational skills, including the ability to critically evaluate large volumes of information, manage competing priorities effectively, and exercise sound judgment in decision-making in a high-pressured environment.
6. Highly developed interpersonal, liaison, and negotiation skills, including the ability to build and maintain positive professional relationships with key stakeholders, represent the Courts at a senior level, when interacting with external stakeholders, and the ability to influence behaviour and attitudes at all levels.
7. Broad understanding of federal civil jurisdictions and relevant legislation or the capacity to acquire that understanding.
8. Demonstrated ability to identify, assess and manage legal and organisational risk, and develop practical mitigation strategies.
9. A demonstrated understanding and commitment to the application of the Australian Public Service (APS) Values, to abide by the APS Code of Conduct and the ability to comply with workplace diversity and WHS principles.

Notes

Recruitment Process

To apply, please complete the application form on the Court’s careers portal. If you have any issues with applying, please email recruitment@fedcourt.gov.au.

To be considered you will need to upload a concise expression of interest (2 page maximum) detailing how your experience and skills relate to the position description and selection criteria and attach a current resume.

Enquiries Welcome

Confidential enquiries will be welcomed by Siobhan Flores-Walsh, Director Legal and Integrity, Federal Circuit and Family Court of Australia - call Siobhan on 0437324234 or email her at siobhan.flores-walsh@fcfcoa.gov.au

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience. For more information, see: Principles for candidate use of AI in Recruitment.

Diversity and Inclusion

The Federal Circuit and Family Court of Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability. First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

The Federal Circuit and Family Court of Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Siobhan Flores-Walsh, 0437 324 234
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=D32DAAA7-803D-F75C-508D-ED504C20

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Vacancy VN-0773251

Future Fund Management Agency

Closing Date:Wednesday 14 October 2026

Job Title	Senior Learning & Capability Specialist
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	3 days a week (Tue and Wed anchor days)
Classification	APS Level 5
Position Number	JR100364
Agency Website	www.futurefund.gov.au

Job Description

https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

Duties

About Future Fund

At the Future Fund, we're for future minds - like yours. The new investors and creators who thrive on different thinking and doing it together. Those who glimpse opportunity before it strikes and step up every day to grab it.

The Future Fund is Australia's Sovereign Wealth Fund, managing over $310 billion across seven public asset funds with the same purpose: growing Australia's future. We are a global investor and work closely with world leading investment organisations to access the best investment ideas.

Where others see challenges, we see more interesting investment experiences. Every person, every skillset, every mindset is an asset. We've got every future generation to consider, yet our approach to investing is incredibly pure: we think about it deeply, and daily. Ours is a culture where great people grow the future together, with the rare ability to work collaboratively, think freely, and make a real difference.

Are you Futureminded? Let's create what's next.

The Opportunity

Join the Future Fund Academy team on a 12-month fixed-term contract and help make learning easier for employees to discover, access and navigate across the Agency. Your immediate priorities will be shaping Academy engagement and communications and delivering practical improvements to Workday Learning, reporting and the learner experience. You'll also manage new-starter orientation, Essential Learning and selected Academy programs. This role suits an experienced learning professional who is curious, resourceful and confident working independently, while communicating openly and contributing to a supportive, collaborative team.

This opportunity is open to Australian citizens only

What You'll Do

- Shape Academy engagement and communications so employees can easily discover, understand and participate in relevant learning opportunities.
- Find and deliver practical improvements to Workday Learning by making better use of existing functionality, streamlining workflows, strengthening data quality and reporting, and improving guidance for learners and administrators.
- Use data, feedback and insights to improve participation, completion, learner experience and program performance.
- Manage new-starter orientation, keeping content and delivery current, relevant and engaging.
- Manage the day-to-day delivery and improvement of Essential Learning, including releases, assignments, communications, completion activity and stakeholder updates.
- Manage selected Academy programs from planning and consultation through to delivery, evaluation and improvement.
- Build productive relationships with leaders, subject matter experts, People, Culture & Inclusion colleagues, and external providers and facilitators.
- Work independently and solve delivery challenges, while keeping colleagues connected through clear communication and involving others when it adds value.

Eligibility

About You

We're looking for someone who:

- Has strong experience in learning and capability or learning program delivery and is motivated by the opportunity to make a visible contribution.
- Has shaped learning communications or engagement activities that increased awareness, understanding or participation.
- Brings practical experience with learning management systems; Workday Learning experience is highly regarded.
- Can identify and implement improvements to learning processes, workflows, reporting, data quality or user experience.
- Uses data, feedback and reporting to understand effectiveness and guide practical improvements.
- Is a curious, resourceful problem-solver who can turn ideas and emerging issues into achievable action.
- Works confidently and independently, while communicating clearly, sharing information and contributing positively to a collaborative team.
- Builds trusted relationships and can tailor communication to engage and influence a range of stakeholders.
- Uses sound judgement to know when to act independently, seek input, collaborate or escalate.
- Can manage competing priorities while maintaining momentum, quality and a strong focus on the learner experience.
- A relevant tertiary qualification or equivalent professional experience is desirable.

We Are For Everyone

At Future Fund, we are better for our differences. Every person, every skillset, every mindset is an asset. We want everyone to feel comfortable bringing their authentic selves to work. Which is why we’re looking for future minds like yours. Your past experiences help us expand our collective knowledge, add value and create something better. When doing your job means Australia has more money to invest in renewables, education, healthcare and medical breakthroughs – there’s a tangible impact to what we do. And we want you to be part of it.

Are you Futureminded? Learn more about us at our LinkedIn Life page.

The Future Fund acknowledges the Traditional Custodians of the lands and waters on which we live and work. We pay respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples as we work to create meaningful change for reconciliation.

Notes

About the Future Fund Management Agency

The Future Fund is Australia's sovereign wealth fund, investing for the benefit of future generations of Australians. The Future Fund Board of Guardians, supported by the Future Fund Management Agency, invests the assets of seven public asset funds: the Future Fund, the Medical Research Future Fund, the Aboriginal and Torres Strait Islander Land and Sea Future Fund, the Future Drought Fund, the Emergency Response Fund and the DisabilityCare Australia Fund. Each fund has an investment mandate that is determined by the Australian Government under legislation. Our role is to generate strong, risk-adjusted returns over the long term.

To Apply

Position Contact	Danny Burke, +61 456 717 057
Agency Recruitment Site	https://futurefund.wd105.myworkdayjobs.com/en-US/future_fund

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Vacancy VN-0773419

Great Barrier Reef Marine Park Authority

Closing Date:Thursday 22 October 2026

Major Projects Marine Park Policy and Planning

Job Title	Planning Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	$88,833 - $96,829
Future Merit Locations	Various locations - QLD, Canberra, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	This position is based in Townsville. While the agency supports workplace flexibility, remote working is not available for this role.
Classification	APS Level 5
Position Number	1047
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking a policy or planning professional, preferably in the natural recource management field to join our team. As part of the Policy and Planning section, you will understand and apply environmental legislation to develop practical, innovative solutions to protect the values and allow for the ecologically sustainable use of the Great Barrier Reef Marine Park (Marine Park). You will understand the need for productive relationships across multidisciplinary teams, including multiple stakeholders, Traditional Owners and other government agencies. You will use spatial data, statistical analytics and professional software to evaluate uses, values, and priorities within the Marine Park.

What you'll bring

- You have experience in developing and applying policies and spatial management plans, ideally in an environmental / marine protected area context.
- You have experience in relationship and stakeholder management and working with Traditional Owners.
- You understand the need for exploring innovative solutions while appreciating the reasons for existing policy, plans and legislation.
- You have an eye for detail and are able to analyse a variety of data sources to inform management decisions.
- You will have excellent communication, relationship and stakeholder management skills.
- You seek to work collaboratively and enjoy being part of a cohesive team.

Duties

- Collaboratively develop and implement spatial management strategies, policies and enabling legislation that provide for the long-term protection and conservation of the Marine Park as well as its ecologically sustainable use.
- Manage complex projects and help develop initiatives to effectively manage Marine Park threats and uses. This includes working collaboratively and effectively with internal and external stakeholders on strategic issues, including with the Queensland Government, to ensure alignment with joint permitting and joint field management arrangements.
- Prepare high-quality written materials, including data analysis within strategies and reports, to provide expert, timely, practical, transparent and risk-based advice to management on policy, spatial planning and/or regulatory issues for the Marine Park.
- Actively participate, as part of a committed team, to the work of the Section, including contributing to delivering the broader Reef Authority’s corporate objectives.
- Represent the Reef Authority on policy, spatial planning and/or regulatory matters relevant to the Marine Park. This includes contributing to a range of meetings and forums with internal or external stakeholders, Traditional Owners and other government agencies to foster cooperation on strategic issues.
- Be responsible for managing work projects to achieve results demonstrating the ability to be agile and responsive to changing requirements, including achieving quality outcomes and adhering to documentation procedures.

Why join the Reef Authority?

At the Reef Authority, you'll build a meaningful career while helping protect one of the world's most iconic natural assets. We offer a supportive, flexible and purpose-driven workplace where your work has real impact.

You'll enjoy competitive APS employment conditions, including up to 15.4% employer superannuation, flexible working arrangements, wellbeing initiatives, professional development opportunities and a collaborative culture committed to protecting the Great Barrier Reef for future generations.

Eligibility

Desirable qualifications or equivalent experience

- Experience or relevant tertiary qualifications in marine and/or terrestrial natural resource management, especially in development and implementation of policy, spatial planning and legislation interpretation.
- Experience with synthesising scientific information and publicly available data to inform policy and management plans, including the ability to utilise data visualisation tools (e.g. ArcGIS, Excel, Power BI).
- Have the ability to travel – sometimes overnight or for multiple days.

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Russell Hosp, 0439 228 107
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0773403

Indigenous Business Australia

Closing Date:Tuesday 13 October 2026

Investment & Asset Management Commercial Property

Job Title	Manager, Commercial Property
Job Type	Full-Time, Ongoing
Location	Broome WA, Cairns QLD, Brisbane QLD, Adelaide SA, Canberra ACT, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD, Wagga Wagga NSW, Alice Springs NT, Tamworth NSW
Salary	$135,498 - $150,429
Future Merit Locations	Broome, Cairns, Brisbane, Adelaide, Canberra, Darwin, Melbourne, Perth, Sydney, Townsville, Wagga Wagga, Alice Springs, Tamworth
Office Arrangement	Hybrid
Office Arrangement Details	Work in the office and from home.
Classification	
Position Number	3052
Agency Website	www.iba.gov.au

Job Description

http://www.iba.gov.au

The Portfolio Manager, Commercial Property is a highly accomplished and commercially astute property professional. This role requires demonstratable expertise in institutional property asset management, strong financial and analytical capability and excellent oral and written communications skills.

The role includes property funds management and responsibility for managing a diverse national commercial property portfolio spanning office, retail, industrial and specialised properties. It undertakes the active asset management of IBA’s unlisted wholesale real estate investment trust (I-REIT) which invests across QLD, WA, NT, NSW and VIC, on behalf of indigenous investors.

Duties

Duties include asset management of the properties in the commercial property portfolio, including

the following activities:

- Develop and implement detailed asset management plans for each property, including leasing strategies, repositioning initiatives, and value-enhancement opportunities.

- Lead capital expenditure planning (short, medium and long term), including prioritisation aligned to portfolio returns and risk management.
- Conduct market rent reviews, lease renewals, and re-leasing strategies based on rigorous market analysis.
- Appoint, manage and hold external property managers accountable to defined performance standards.
- Lead monthly performance reviews and ensure delivery against agreed KPIs and budgets.
- Lead end-to-end project execution, including scoping, procurement, consultant engagement, tendering and delivery.
- Prepare high-quality investment reporting and present to internal stakeholders, including the IBAAM Board and I-REIT Investment Committee.
- Ensure compliance with relevant legal, contractual and WHS obligations.
- Build and maintain strong relationships with internal stakeholders, tenants, service providers and industry participants.
- Other duties as required.

Eligibility
Notes

Willingness and ability to undertake regional and remote travel, including overnight absences as required.

About the Indigenous Business Australia

About Us Our vision is for a nation in which Aboriginal and Torres Strait Islander people are economically independent and an integral part of the economy. IBA was created to assist and enhance the economic development opportunities of Aboriginal and Torres Strait Islander people across Australia. IBA serves, partners and invests with Aboriginal and Torres Strait Islander people who want to own their future. We go further than provide money; we invest in people, places and ideas that can’t wait. We help make them real. We’re deeply invested in the financial success and economic independence of Indigenous Australians. It’s why we exist. We can Help you own your own home. Loans and financial services – affordable, simple and personalised. So you can take ownership of your home and your future. Help you start or grow a business. Business Finance and partnerships – from big ideas through to making them happen, we can provide the right mix of products, services, advice, networks and capability. Help you invest in your future. Focused on making a strong, positive impact with a portfolio that provides responsible financial returns and a whole lot more for communities and our partners.

To Apply

Position Contact	Philip Lees, 03 9220 6023
Agency Recruitment Site	http://www.iba.gov.au

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Vacancy VN-0773412

Indigenous Land and Sea Corporation

Closing Date:Friday 16 October 2026

Risk & Assurance
Adelaide

Job Title	Senior Sustainability Officer
Job Type	Full-Time, Non-Ongoing
Location	Adelaide SA
Salary	$135,496 -
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible Hybrid Work Environment
Classification	Executive Level 1
Position Number	0000
Agency Website	

Job Description

https://www.ilsc.gov.au/our-opportunities/careers/senior-sustainability-officer

Reporting to the Manager, Risk and Assurance, the Senior Sustainability Officer works under broad direction and exercises considerable independence in determining how the work program is planned and delivered. Decisions on the ILSC's emissions boundary, emissions reduction target and reduction pathway are reserved for the Board. The role prepares the evidence, options and advice on which those decisions are made, and implements them once taken.

Duties

The ILSC is seeking a proactive and agile Senior Sustainability Officer to join our Risk and Assurance team.

The incumbent will:

- Lead the preparation of the ILSC's annual climate disclosure, coordinating contributions across the organisation and ensuring compliance with Commonwealth Climate Disclosure policy, Department of Finance requirements and annual reporting timeframes.
- Develop and implement climate risk and disclosure systems, processes and controls, including climate-related scenario analysis, data arrangements and a multi-year roadmap aligned with the ILSC Corporate Plan.
- Apply the Climate Risk and Opportunity Management Program (CROMP) to identify, assess, prioritise, treat and monitor climate-related risks and opportunities across the ILSC Group.
- Coordinate climate risk mitigation and adaptation activities, maintaining the climate risk register and treatment plan, working with risk owners to track progress, address barriers and provide accurate reporting to the Executive, Audit and Risk Committee and Board.
- Lead emissions reduction planning, working with the Finance team to ensure data quality, accurate application of reporting frameworks and development of advice to inform the ILSC's emissions boundary, targets and reduction pathway.
- Provide high-level climate risk, disclosure and emissions advice to senior leaders and governance bodies, preparing Board and Executive papers, briefings and correspondence and translating complex technical information into clear, actionable advice.
- Monitor emerging Commonwealth climate and sustainability requirements and build organisational capability, providing guidance to business areas and representing the ILSC in engagement with relevant Commonwealth departments and external stakeholders.

Eligibility

Completion of an appropriate tertiary qualification will be viewed favourably. Relevant fields include

risk management, environmental science, climate science, sustainability, public policy, law or a

related discipline.

Demonstrated equivalent professional experience will also be considered.

Notes

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year's period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	Jessica Flynn – Senior Policy Advisor, 08 8100 7126
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/senior-sustainability-offi

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Vacancy VN-0773395

National Capital Authority

Closing Date:Wednesday 21 October 2026

Operations
Commercial Advisory Diplomatic Leasing

Job Title	Senior Officer, Commercial and Diplomatic Leasing
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	64
Agency Website	https://www.nca.gov.au/about-us

Job Description

https://www.nca.gov.au/about-us/careers

The Commercial Advisory Section provides oversight and management of the National Capital Authority's commercial arrangements, including licenses, lake-based commercial activities, and diplomatic leases. It leads the development, negotiation, and management of these agreements to ensure they are commercially sound, compliant, and aligned with organisational objectives. The section also provides advice to support consistent, best-practice procurement and contracting outcomes across the NCA.

The team delivers the day-to-day management of diplomatic leases and commercial license arrangements, including negotiation, contract administration, and relationship management. The team works collaboratively with internal and external stakeholders to provide practical commercial and procurement advice that supports compliant and fit-for-purpose agreements.

Duties

Under limited direction contribute to the leasing and licensing activities through:

1. Managing the administration of the diplomatic estate, issuing Crown Leases and ensuring compliance with all lease conditions.
2. Preparing and managing commercial lake agreements and licenses for all premises on National Land. Ensure compliance with conditions and undertake scheduled license fee reviews. Liaise and build strong relationships with licensees, acting as the first point of contact.
3. Providing advice on diplomatic estate, leasing, and licensing matters relevant to the NCA, including input into reviews and the development of related policies and procedures.
4. Preparing diplomatic, leasing, and licensing correspondence. Assist with the preparation of relevant documents, including market approaches, consultation papers, board papers, executive minute, annual reports, questions on notice, and ministerial briefings as required.

5. Representing the National Capital Authority (NCA) at relevant meetings. As required, liaise with stakeholders (including the diplomatic community and Department of Foreign Affairs & Trade) on related matters and work cooperatively with people inside and outside the NCA.
6. Contributing to budget development, master planning exercises, and agency initiatives relevant to the Diplomatic Estate and licensing matters.
7. Providing ad-hoc advice and support on procurement and contract management matters, including contributing to the development and maintenance of guidance materials, templates, and processes to support compliance with relevant policies.
8. Participating as an effective member of the Operations Branch and supporting other NCA functions as required, including procurement and contract management activities.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate/s will be required to obtain and maintain a security clearance at a specified clearance level. The successful applicant/s must be willing to share all relevant and required information.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Angelyn Smith, 02 6271 2804
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers

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Parliamentary Budget Office

Closing Date:Sunday 01 November 2026

Job Title	Director
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$159,552 - $169,319
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	PBO115
Agency Website	https://www.pbo.gov.au/

Job Description

https://www.pbo.gov.au/about-the-pbo/our-people/careers

The PBO is seeking dynamic and motivated managers to lead teams working to enrich Australia's democracy through independent budget and fiscal analysis by:

- undertaking economic research and analysis on budget and fiscal issues
- developing costings for policy proposals
- building and using models and data visualisation tools to underpin evidence-based advice, briefing material on fiscal issues, and supporting efficient internal processes
- writing reports and publications, such as the triennial election commitments report and educationally focused Budget Explainers.

To deliver on our mandate, we rely on professionals with diverse skills and experience who are curious and rigorous in their approach.

The PBO operates in an environment of competing priorities. You will lead and coach staff to build capability and deliver outcomes, identifying areas for improvement and contributing to the strategic direction of the PBO. You will also build and maintain networks with stakeholders, including Government agencies and staff in parliamentarians' offices.

The PBO works in an agile and flexible way, and successful applicants can expect a mix of costings and analytical work. This may include leading teams engaged in model enhancement and capability building.

Stakeholder engagement is central to our work, and all staff contribute to this through effective client interactions and external engagement activities such as seminars and briefings for parliamentarians and their staff.

There are also regular opportunities to work on organisation-wide projects that allow staff to contribute to and lead organisational change and have significant exposure to the PBO's Executive and agency head. Leading up to and following each general election, the whole of the PBO works to deliver the Election Commitments Report.

Duties

- Leading small teams in the preparation of responses to parliamentarian requests for costings of revenue and expenditure proposals, budget analysis, and PBO self-initiated activity including analysing budget and economic data to provide insights into budget and fiscal policy settings.
- Applying strong written communication skills to ensure that analysis and published reports are accessible to a wide audience.
- Personal drive to work across the PBO, parliamentarians' offices and with other organisations to engage professionally including negotiating deliverables and obtaining data and information required for analysis.
- Applying professional judgement to test and communicate the findings of our analysis, and to enhance understanding of the budget and fiscal policy settings.
- Supervising, guiding, and mentoring staff and providing leadership to small project teams.
- Contributing your technical expertise and understanding of the budget and fiscal policy matters to help shape and deliver the PBO's work program.
- Contributing to external engagement activities, including presenting on PBO models and reports.
- Building and/or adapting models and frameworks to analyse the budget.
- Providing professional, strategic, and operational leadership and expertise across the PBO.
- Other duties as directed to support the PBO deliver its core functions and business objectives.

Eligibility

Successful applicants will:

- be Australian Citizens
- hold relevant tertiary qualifications
- have the ability to work with utmost discretion and confidentiality

- have the ability to obtain and maintain a Baseline security clearance (though some staff may be given an opportunity to be sponsored for a Negative Vetting 1 clearance).

Notes

About the Parliamentary Budget Office

The Parliamentary Budget Office (PBO) supports the Parliament by providing independent and non-partisan analysis of the budget cycle, fiscal policy and the financial implications of proposals. We do this in 3 main ways: - responding to requests made by senators and members for costings of policy proposals or for analysis of matters relating to the Australian Government's budget - publishing a report after every election that provides transparency around the fiscal impact of the election commitments of major parties - conducting and publishing self-initiated work, including interactive tools, that enhance public understanding of budget and fiscal policy settings.

To Apply

Position Contact	Human Resources, 02 6277 9500
Agency Recruitment Site	https://www.pbo.gov.au/about-the-pbo/our-people/careers

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Vacancy VN-0773295

Sport Integrity Australia

Closing Date:Sunday 18 October 2026

Safety in Sport
Sport Engagement Integrity Complaints

Job Title	Complaints Capability Lead
Job Type	Full-Time, Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - TAS TAS
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0091_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

About the role

The Complaints Capability Lead (CCL) will provide strategic leadership to support complaint capability uplift across the sport sector. The CCL will focus on delivering complaint support to the national and state levels of sport through close stakeholder engagement with their respective National Integrity Managers (NIMs) and appropriate State level contacts.

Provide specialist technical advice about:

- when an allegation may constitute prohibited conduct under the NIF (in consultation with relevant policy owners)
- the procedural steps required when considering provisional action
- whether a matter should be managed as a Code of Conduct breach, a NIF matter or managed through an informal or an alternative process
- procedural fairness obligations, including when and how to notify the Respondent and other complaint parties
- managing conflict of interest
- managing unreasonable conduct by a complaint party (MUCC).

Support decision making and judgement

- Guide decision making around commencing an investigation or undertaking preliminary enquiries to inform best way forward
- Engage with SIA's Law Enforcement Partnership Program (LEPP) for advice when matters should be referred to law enforcement or another relevant organisation
- Guide sport on responding appropriately to a complaint when it does not warrant formal management under a relevant policy

Risk assessment activities

- Engage with Safeguarding to support sport to assess the potential risk to members of sport where allegations involve access to or contact with children or vulnerable people
- Identify procedural risks that could negatively affect Sport or any complaint party
- Provide appropriate information to sport and support them in undertaking risk assessment and interim risk management measures
- Support the NIM to implement proportional risk mitigation activities such as Provisional Action

Improvement initiatives

- Lead the development and delivery of complaint management education initiatives for the sector
- Assist with the development of complaint handling templates and resources
- Identify complaint themes and sharing observations with the sport and within SIA
- Input into the integrity workforce capability[AC2.1] uplift strategy being developed by Sport Partnerships

Duties

What we are looking for (selection criteria): Demonstrated experience and understanding of the National Integrity Framework including complaint management and advice.

- Organisation and time management - ability to manage competing priorities and adhere to strict deadlines to achieve results in a high-pressure environment.
- Demonstrated strong analytical and problem-solving skills. Experience in analysing complex information and developing plans to achieve desired and timely outcomes.
- Highly developed stakeholder engagement, interpersonal and presentation skills, including the ability to deliver education sessions to a diverse group of stakeholders
- Demonstrated ability to quickly establish credibility and rapport when working with new organisations, including the judgement, confidence and emotional intelligence to engage effectively in sensitive, complex or high-pressure environments.

Desirable:

- Tertiary qualification/s or demonstrated relevant experience, including a Cert 4 in Government Investigations.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government's efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don't have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Brenna Dodds, Brenna.Dodds@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0773300

Sport Integrity Australia

Closing Date:Sunday 18 October 2026

Safety in Sport
Sport Engagement Integrity Complaints

Job Title	Complaints Capability Lead - Affirmative Measure - Disability
Job Type	Full-Time, Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - TAS TAS
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0090_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

About the role

The Complaints Capability Lead (CCL) will provide strategic leadership to support complaint capability uplift across the sport sector. The CCL will focus on delivering complaint support to the national and state levels of sport through close stakeholder engagement with their respective National Integrity Managers (NIMs) and appropriate State level contacts.

Provide specialist technical advice about:

- when an allegation may constitute prohibited conduct under the NIF (in consultation with relevant policy owners)
- the procedural steps required when considering provisional action
- whether a matter should be managed as a Code of Conduct breach, a NIF matter or managed through an informal or an alternative process
- procedural fairness obligations, including when and how to notify the Respondent and other complaint parties
- managing conflict of interest
- managing unreasonable conduct by a complaint party (MUCC).

Support decision making and judgement

- Guide decision making around commencing an investigation or undertaking preliminary enquiries to inform best way forward
- Engage with SIA's Law Enforcement Partnership Program (LEPP) for advice when matters should be referred to law enforcement or another relevant organisation
- Guide sport on responding appropriately to a complaint when it does not warrant formal management under a relevant policy

Risk assessment activities

- Engage with Safeguarding to support sport to assess the potential risk to members of sport where allegations involve access to or contact with children or vulnerable people
- Identify procedural risks that could negatively affect Sport or any complaint party
- Provide appropriate information to sport and support them in undertaking risk assessment and interim risk management measures
- Support the NIM to implement proportional risk mitigation activities such as Provisional Action

Improvement initiatives

- Lead the development and delivery of complaint management education initiatives for the sector
- Assist with the development of complaint handling templates and resources
- Identify complaint themes and sharing observations with the sport and within SIA
- Input into the integrity workforce capability[AC2.1] uplift strategy being developed by Sport Partnerships

Duties

What we are looking for (selection criteria): Demonstrated experience and understanding of the National Integrity Framework including complaint management and advice.

- Organisation and time management - ability to manage competing priorities and adhere to strict deadlines to achieve results in a high-pressure environment.
- Demonstrated strong analytical and problem-solving skills. Experience in analysing complex information and developing plans to achieve desired and timely outcomes.
- Highly developed stakeholder engagement, interpersonal and presentation skills, including the ability to deliver education sessions to a diverse group of stakeholders
- Demonstrated ability to quickly establish credibility and rapport when working with new organisations, including the judgement, confidence and emotional intelligence to engage effectively in sensitive, complex or high-pressure environments.

Desirable:

- Tertiary qualification/s or demonstrated relevant experience, including a Cert 4 in Government Investigations.

Eligibility
Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Brenna Dodds, Brenna.Dodds@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0773301

Sport Integrity Australia

Closing Date:Sunday 18 October 2026

Safety in Sport
Sport Engagement Integrity Complaints

Job Title	Complaints Capability Lead - Affirmative Measure - First Nations
Job Type	Full-Time, Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - TAS TAS
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0077_0926
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

About the role

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Support decision making and judgement

- Guide decision making around commencing an investigation or undertaking preliminary enquiries to inform best way forward
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Risk assessment activities

- Engage with Safeguarding to support sport to assess the potential risk to members of sport where allegations involve access to or contact with children or vulnerable people
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Improvement initiatives

- Lead the development and delivery of complaint management education initiatives for the sector
- Assist with the development of complaint handling templates and resources
- Identify complaint themes and sharing observations with the sport and within SIA
- Input into the integrity workforce capability[AC2.1] uplift strategy being developed by Sport Partnerships

Duties

What we are looking for (selection criteria): Demonstrated experience and understanding of the National Integrity Framework including complaint management and advice.

- Organisation and time management - ability to manage competing priorities and adhere to strict deadlines to achieve results in a high-pressure environment.
- Demonstrated strong analytical and problem-solving skills. Experience in analysing complex information and developing plans to achieve desired and timely outcomes.
- Highly developed stakeholder engagement, interpersonal and presentation skills, including the ability to deliver education sessions to a diverse group of stakeholders
- Demonstrated ability to quickly establish credibility and rapport when working with new organisations, including the judgement, confidence and emotional intelligence to engage effectively in sensitive, complex or high-pressure environments.

Desirable:

- Tertiary qualification/s or demonstrated relevant experience, including a Cert 4 in Government Investigations.

Eligibility
Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

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To Apply

Position Contact	Brenna Dodds, Brenna.Dodds@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Agriculture, Water and the Environment

Vacancy VN-0773348

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 26 October 2026

Job Title	Regional Investment Corporation - Chair and Board member Appointments
Job Type	Part-Time, Non-Ongoing
Location	Various locations - NSW NSW, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS, Various locations - WA WA, Various locations - ACT ACT
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - QLD, Various locations - VIC, Various locations - SA, Various locations - NT, Various locations - TAS, Various locations - WA, Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	The RIC is based in Orange, NSW. Applications from candidates across Australia are encouraged. Travel may be required to attend meetings.
Classification	Statutory Appointment
Position Number	2026/3000
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Duties

Applications are invited from experienced board directors and senior professionals with expertise relevant to the work of the Regional Investment Corporation (RIC) for appointment as the Chair or as a Board member.

The RIC supports Australian agriculture by providing concessional loans to long-term viable farm businesses and farm-related small businesses in financial need due to drought and other challenges. Since its establishment in 2018, the RIC has settled more than **3,600 loans valued at $3.8 billion**.

The RIC is entering an exciting phase. An additional **$1 billion in Australian Government loan funding** is being rolled out, alongside a commitment to broaden the RIC's role in improving climate resilience, boosting sector productivity and supporting agriculture's transition towards net zero.

Applications are invited for one Chair and up to four Board member positions.

Board members, including the Chair, are required under **section 17 of the *Regional Investment Corporation Act 2018*** to have appropriate qualifications, skills or experience in one or more of the following areas:

• agribusiness and the financial viability of businesses within the agricultural sector

• banking and finance

• issues concerning rural industries and communities

• economics

• financial accounting or auditing

• government funding programs or bodies

• law

• drought resilience, or

• expertise relevant to a program prescribed by the rules under subsection 8(5).

In addition, expertise in climate resilience, emissions reduction, transition to net zero and/or sustainability, particularly in the agriculture sector; agricultural productivity and innovation; working with First Nations people and businesses, including agribusinesses; farm business succession; wild-catch fisheries and aquaculture industries; and senior Commonwealth public service experience, would also be highly regarded.

Candidates should also demonstrate high-level leadership and vision, sound judgement, integrity and governance capability, an understanding of government, and the ability to contribute effectively to the strategic direction and oversight of the RIC.

The **Chair** will provide leadership and strategic direction to the Board and organisation, promote strong governance and lead the Board’s consultation and engagement with government and industry.

These appointments offer an opportunity to contribute to the resilience, productivity and long-term sustainability of Australian agriculture

Applications are encouraged from appropriately qualified candidates across Australia, including regional Australia, and from candidates who will contribute to the diversity of the Board.

Eligibility
Notes

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Amanda O'Rourke or Sharron Jobling. Quote Ref No 1199, 0452 199 031 and 0411 430 043
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773357

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 21 October 2026

ICT Services
Enterprise Platforms Web and Collaboration Systems

Job Title	Intranet Team Leader
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$129,106 - $138,861
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 1
Position Number	2026/2951
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the ICT Services Division and the departments' goal.

ICT Services Division (ISD) is responsible for enabling Information and Communication Technology (ICT) functions and activities in the department. The division provides a secure, modern ICT environment so that the department can conduct its business 24/7 and focus on achieving departmental outcomes. ISD staff work collaboratively across the department, taking advantage of advances in technology, to deliver end-to-end services and solutions that are nationally consistent and deliver organisational and business benefits. As a trusted ICT adviser, ISD aims to strengthen its partnerships with other divisions through the provision of professional advice, innovative solutions and high quality, timely and reliable ICT services. ISD staff are experts in ICT operations, ICT project planning and delivery, ICT applications development and support, ICT security, ICT contracts and vendor management, web services, information, data and records management and ICT governance and strategy. The division also includes the Shared Services Centre which allows organisations to leverage established and emerging infrastructure and capabilities of another organisation providing cost savings, increased ICT buying power and common tools and services.

We manage the ICT platforms and systems that support the department's core operations. Our team ensures these platforms are secure, scalable, and designed for long-term sustainability. We support innovation through DevOps practices and modern testing approaches, enabling faster and

more reliable delivery of digital solutions. From Information Management to ERP Systems, and Web and Collaboration systems, we provide the digital foundation that helps staff work efficiently and deliver services that support the department.

Duties

This is where you play an important role.

The Intranet Team Leader plays a key role in the Web and Collaboration Systems Section by leading the delivery of a high-quality, user-centred intranet that supports how staff work. The role provides strategic and operational leadership for the intranet, owns the intranet vision, and leads a specialist team. Working closely with communications and business areas, the role uses user insight and evidence to improve content, design and the overall internal digital experience, contributing to secure, accessible and well-governed digital services. The duties of the role may include some or all of the following:

- Lead the development and delivery of the intranet roadmap and day-to-day operations, guiding strategic direction in partnership with the Director to ensure the intranet is user-centred, accessible and aligned to organisational priorities.
- Lead and manage the intranet team, setting clear priorities, supporting performance and fostering a positive, high-performing team culture.
- Provide subject matter expertise on intranet and internal digital experience, delivering clear, evidence-based advice to stakeholders.
- Lead the operational administration of the intranet in SharePoint Online, including managing site settings, permissions, information architecture and configuration to ensure the platform is secure, reliable and well-governed.
- Review and maintain agreed intranet governance, standards and ways of working, ensuring SharePoint Online administration and changes align with approved policies and controls.
- Work closely with the Communications team and business areas to guide and innovate intranet content and design approaches, ensuring decisions are grounded in user needs and best practice.
- Use analytics, user feedback and operational insights to monitor performance, address issues and drive continuous improvement of the intranet experience.

Eligibility

Who we are looking for

Our ideal candidate will have:

- An experienced digital leader who has successfully managed a complex intranet or digital platform and can lead, motivate and support a team to deliver high quality outcomes.
- Someone with strong, hands-on knowledge of SharePoint Online, including modern pages, content management approaches and intranet information design, who is comfortable providing technical leadership and ensuring the intranet is well-structured, secure and governed.
- Demonstrated technical capability in SharePoint Online administration, including managing site settings, permissions and platform configuration within governed environments.
- A collaborative communicator who builds strong relationships with communications teams, content owners and stakeholders and can clearly explain ideas, influence decisions and engage senior audiences.

- Someone who genuinely puts users first, with a strong understanding of accessibility and usability and a practical ability to apply user centred design to improve intranet content, structure and experience.
- A thoughtful and evidence driven professional who uses data, analytics and user feedback to inform decisions and is confident in constructively challenging and advocating for better digital outcomes.
- Someone who takes ownership of an enterprise digital service, with the judgement and discipline to manage day to day operations, competing priorities and risk while maintaining strong governance, accessibility and compliance standards.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Cathy Wells, 0434 664 635
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773358

Department of Agriculture, Fisheries and Forestry

Closing Date:Tuesday 20 October 2026

People, Property and Security
Security, Integrity and Assurance Security

Job Title	Assistant Director, Security Infrastructure
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$129,106 - $138,861
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	2026/2848
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the People, Property and Security Division and the departments' goal.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

The Security, Integrity and Assurance branch is responsible for the delivery of the department's integrated protective security and integrity frameworks. We prevent, detect and respond to security incidents, suspected misconduct, fraud and corruption and develop unique insights to proactively identify and mitigate risks to the department and its operations. Responsible for the provision of independent, objective and risk-based internal audit, assurance and advisory services, we also provide independent support to the Inspector-General of Biosecurity and Inspector-General of Animal Welfare and Live Animal Exports.

Duties

This is where you play an important role.

The position is responsible for leading the Security Infrastructure team to plan, coordinate and deliver the department's security infrastructure program of work, including physical security uplift projects, security technology enhancements and facility security improvements. The role manages project governance, resources, budgets, risks, procurement and stakeholder engagement to ensure security outcomes are delivered within agreed scope, timeframes and quality requirements. It also provides clear advice and reporting to senior leaders while building team capability and supporting a strong enterprise-wide security culture.

The duties of the role may include some or all of the following:

- lead the Security Infrastructure team by setting clear priorities, allocating work, managing performance and wellbeing, and building staff capability in a busy delivery environment
- translate security requirements into practical scopes of work, business cases, procurement documents, funding submissions, implementation plans and deliverable projects
- engage effectively with Property, ICT, procurement teams, business areas, contractors, consultants and specialist advisers to coordinate security infrastructure and technology outcomes
- apply sound judgement to manage competing priorities, oversee consultants and service providers, resolve delivery issues and make timely decisions with limited direction
- provide clear written and verbal advice, briefings and progress updates to senior leaders and governance forums on project delivery, expenditure, risks, issues and outcomes
- manage project governance, schedules, budgets, dependencies, risks and issues across multiple concurrent projects to maintain delivery within agreed scope, timeframes and quality requirements
- work collaboratively to deliver practical, consistent and risk-based outcomes that align with departmental standards, the Protective Security Policy Framework and relevant Australian Government guidance
- operate effectively in a changing environment, including responding to urgent priorities and undertaking travel when required

Eligibility

Who we are looking for

Knowledge and experience

Our ideal candidate will have:

- demonstrated experience leading complex projects or programs, including planning, governance, scheduling, budgeting, risk and issue management, procurement and delivery reporting
- practical knowledge of Australian Government protective security requirements, including the Protective Security Policy Framework, relevant ASIO Technical Notes and how these apply to physical security infrastructure

- experience delivering physical security, infrastructure, facilities or technology projects across a complex or geographically dispersed operating environment
- experience managing consultants, vendors, contracts and service providers to deliver agreed outcomes within scope, time, cost and quality expectations
- experience delivering physical security infrastructure projects, including security technologies such as access control, CCTV, alarms, duress systems or electronic key management.

The successful candidate must hold and maintain a valid Australian motor vehicle drivers licence.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Kristie Mitchell, 0468571717
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773383

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 21 October 2026

Digital Business
Digital Solutions and Enablement BIIS Operations and SAC Systems (BOSS),
Digital Identity and Account Team

Job Title	Tester
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA
Salary	$99,734 - $112,044
Future Merit Locations	Sydney, Adelaide, Brisbane, Canberra, Melbourne, Perth
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2026/767
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Digital Business Division and the departments' goal.

The Digital Business Division (DBD) delivers digital products and services across DAFF, including export and biosecurity regulation, operations and compliance, as well as corporate areas. The division is focussed on modernising DAFF's digital capabilities and delivering substantial digital business and service reforms across exports and biosecurity for the department and industry. We collaborate across Government to promote sharing and re-use of digital products, tools and capabilities.

The Digital Solutions and Enablement (DSE) Branch provides retail digital and data services for a range of different business areas across the Biosecurity and Compliance Group. The branch operates in an agile and continually evolving digital and data environment which has unique challenges and opportunities. The branch is highly connected and integrated with relevant business areas in Biosecurity and Compliance.

The Biosecurity Integrated Information System (BIIS) Operations and Self-assessed Clearance (SAC) Systems (BOSS) Section is responsible for the sustainment, technical change, and operational support of the department's core import and SAC systems, including the Import

Management System (IMS) and Document Lodgement Service (DLS). The section manages BIIS Platform releases, security and integration with broader digital programs, working closely with business and delivery partners to ensure stable and compliant operations.

The Digital Identity and Account Team is responsible for designing, delivering, governing and operating DAFF's external digital identity, account and access management capabilities. The team provides the platforms, services and policies that enable customers to securely access DAFF digital services, manage their identities and business relationships and act on behalf of individuals or organisations. This includes customer authentication, multi-factor authentication, access and authorisation management, customer accounts and profiles, digital identity governance and integration with whole-of-government digital identity services. The team works across the department to ensure identity services are secure, compliant, reusable and provide a consistent customer experience across DAFF's digital channels.

Duties

This is where you play an important role.

The Tester ensures digital systems meet business and technical requirements by planning, executing and reporting on testing to support stable releases and quality outcomes. They identify defects, assess risk and verify fixes through regression and end-to-end testing. Working within test automation frameworks they select tools, develop and maintain automated scripts and conduct technical testing to current standards. Testers collaborate with developers, analysts, vendors and change teams to resolve issues, maintain testing records, adapt to Agile or Waterfall delivery and align delivery capacity with business expectations.

The main duties of a Tester may include, but are not limited to:

• reviewing system requirements, functional specifications and user stories to develop and maintain test strategies, test plans, test cases and supporting test data

• undertaking functional, integration, regression, usability and security testing to ensure software solutions meet agreed business and technical requirements

• testing updates, enhancements and maintenance activities for existing biosecurity systems to support a consistent and reliable user experience across environments and platforms

• performing testing of enterprise applications built using various server technologies (.NET, SQL, Centura, Delphi, C++ and more), including validation of data integrity and business rules

• developing, maintaining and executing manual test suites using Azure DevOps and supporting the use of automated testing tools such as Tosca and Playwrite where applicable

• working collaboratively with Agile delivery team members (including developers, business analysts and other testers) to understand system functionality and testing requirements

• applying best-practice testing methodologies including risk-based testing, traceability and evidence-based validation

• producing, maintaining and reporting on testing artefacts including test execution results, defect reports and testing status updates

• conducting testing of SOAP and REST web services to support internal system integrations and business-to-government (B2G) interfaces

• managing defects in accordance with departmental processes including logging, prioritisation, retesting and confirmation of resolution.

Please note that this recruitment process will **initially be used to fill two ongoing vacancies in the sections listed above and that the roles may be able to be performed from any of the locations listed on the Job Description.** The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to fill future ongoing and non-ongoing vacancies in the division** where the duties are of a similar nature.

Eligibility

Who we are looking for

Knowledge and experience

• Proven experience in conducting testing (manual and automated) and using test automation tools.

• A strong understanding of testing methodologies, standards and accessibility requirements.

• Experience building and maintaining strong working relationships across teams and other stakeholders to achieve shared outcomes.

• Experience managing multiple tasks and shifting priorities.

• Experience supervising and leading staff in an effective and positive manner.

• Experience working within public sector ICT or service delivery environments.

• Experience supporting digital, ICT or service delivery reforms.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Megan Wharton, 0466 770 411
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773385

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 21 October 2026

Digital Business
Digital Solutions and Enablement Biosecurity System Development and Support (BSDS), Regulatory Operations and Client System (ROCS)

Job Title	Senior System Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$99,734 - $112,044
Future Merit Locations	Perth, Adelaide, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2026/869
Agency Website	https://www.agriculture.gov.au

Job Description *https://www.agriculture.gov.au/about/jobs/apply*

Why YOU are important to us and what impact will you have on the Digital Business Division and the departments' goal.

The Digital Business Division (DBD) delivers digital products and services across DAFF, including export and biosecurity regulation, operations and compliance, as well as corporate areas. The division is focussed on modernising DAFF's digital capabilities and delivering substantial digital business and service reforms across exports and biosecurity for the department and industry. We collaborate across Government to promote sharing and re-use of digital products, tools and capabilities.

The Digital Solutions and Enablement and Digital Systems Solutions and Sustainment Branches support the Commonwealth Biosecurity 2030 strategy by delivering an integrated, secure, data-driven and technology-enabled biosecurity system overseas, at our border and within Australia. We facilitate the Biosecurity & Compliance Group's digital reform strategy and roadmap and work with our partners to deliver digital and data capability to enable the strategy.

The Biosecurity System Development and Support (BSDS) Section is responsible for the system administration, ongoing improvement and training functions for digital systems critical for the management of biosecurity risk into Australia. These systems facilitate industry and the public to import animals and goods into the country effectively, efficiently and to biosecurity standards. BSDS also manages branch wide processes such as communications for unplanned outages.

The Regulatory Operations and Client Systems (ROCS) Section is responsible for the delivery, enhancement and sustainment of regulatory and client facing digital systems that support compliance, assessment and regulatory operations. The section works closely with business areas and digital partners to improve service delivery, data integration and regulatory outcomes and to align systems with the department's broader digital reform agenda.

Duties

This is where you play an important role.

The Senior System Support Officer focuses on sustaining business-critical systems, managing incidents, changes and releases, supporting stakeholders and mentoring staff. They ensure system stability, quality assurance, continuous improvement and effective delivery of trusted digital services that support core business and regulatory operations.

The main duties of a Senior System Support Officer may include, but are not limited to:

• managing incoming communication channels (emails, phone, etc.) triage issues and enquiries and responding in a timely manner

• providing technical support to internal and external users of critical biosecurity IT systems

• working closely with technical teams and third-party developers to ensure that system issues are prioritised correctly and resolved in an appropriate timeframe

• actively contributing to the management, communication and resolution of unplanned outages and incidents

• maintain accurate defect and enhancement records in system tracking software to enable accurate reporting and effective release management

• supporting system releases by undertaking and managing release activities such as creating test suites/plans, undertaking UAT and BVT and he preparation of release notes and instructional material

• conducting stakeholder engagement for the management of IT systems and liaising with end users to discuss system enhancements and issues

• participating in Technical and Departmental Change Advisory Boards to monitor upcoming IT changes

• drafting and publishing outage communications to advise relevant internal and external stakeholders of planned and unplanned system outages and their impacts

• conducting after hours and weekend system verification testing (on a rotation basis across available staff).

Please note that this recruitment process will **initially be used to fill five ongoing vacancies in the sections listed above and that the roles may be able to be performed from any of the locations listed on the Job Description**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to fill future ongoing and non-ongoing vacancies in the division** where the duties are of a similar nature.

Eligibility

Who we are looking for

Knowledge and experience

• Demonstrated experience providing operational/technical support for business-critical digital or ICT systems in a complex service delivery environment.

• Sound knowledge of system support practices including monitoring system performance, troubleshooting issues and supporting continuity of services.

• Demonstrated experience investigating issues, identifying root causes and delivering practical solutions within agreed timeframes.

• Experience working collaboratively with technical teams, business areas and external vendors to maintain system stability and resolve defects or incidents.

• Experience preparing clear documentation and providing advice to technical and non-technical stakeholders.

• Knowledge of ICT governance, security and records management requirements together with the ability to work within established APS policies, procedures and controls.

• Experience working within the APS or a similar large, complex organisation.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Megan Wharton, 0466 770 411
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773387

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 28 October 2026

ABARES
Natural Resources Fish and Forest Economics

Job Title	Natural Resource Economist
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$99,734 - $112,044
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2026/2785
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the ABARES Division and the departments' goal.

The Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES) is the research arm of the Department of Agriculture, Fisheries and Forestry (DAFF). We are a collaborative team of economists and scientists who enjoy tackling difficult problems. We care about analytical quality and evidence, welcome robust discussion and constructive feedback, and learn from one another. We also recognise the importance of maintaining a healthy work-life balance.

Duties

This is where you play an important role.

The Fisheries and Forestry Economics Team is hiring a natural resource economist to help improve the economic evidence base for fisheries management. In the next year, we are extending ABARES' Economic Condition Index methodology across Commonwealth-managed fisheries and developing new approaches to estimate economic performance where conventional survey data are unavailable (NER in Commonwealth Fisheries). We are also integrating biological, catch, cost and market information to generate more timely indicators of profitability and sustainability. Longer term, we are developing new methods to measure productivity and economic performance across Australian fisheries and aquaculture industries.

Natural resource economists can work across both the Fisheries and the Forestry Economics teams as needed. The Forestry Economics Team has a quantitative analytical program focussed on using administrative data to replace industry surveys for reporting and analysis. An ongoing BLADE project is investigating performance of the processing sector (mills) and will be extended to implement a productivity analysis through 2027. The Forestry Economics Team works closely with the Land and Water Economics Team on the spatial intertemporal optimisation model of land use change (SAFE), modelling land use change for plantation forestry and other land-based sequestration. ABARES in-house economic model of the Australian forestry sector (Forest Resource Use Model – FORUM) will also be reviewed in 2027.

The duties of the role may include some or all of the following:

• Research – Conduct literature reviews to understand existing methods and evidence. Develop analytical approaches. Gather and analyse data.

• Coding – Learn to write code to process data, implement analytical methods and facilitate reporting. Undertake quality assurance through code review and testing. Use version control systems and document code to support collaboration and reproducibility.

• Collaboration – Work collaboratively across the team and ABARES. Provide advice and assistance to support the development and performance of other team members.

• Stakeholder engagement – Liaise with colleagues, government departments, industry bodies and other stakeholders about model development and to share research findings and related advice.

• Report writing – Help draft technical research reports and related material such as non-technical summaries for policy makers.

Please note that this recruitment process will **initially be used to fill one ongoing vacancy and that the role may be able to be performed from either of the locations listed on the Job Description**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to fill future ongoing vacancies in the division** where the duties are of a similar nature.

Eligibility

Who we are looking for

The role requires professional experience working as an economist as well as tertiary qualification in economics (or a related discipline).We're looking for smart, conscientious people who combine strong economic theory and analytical skills with intellectual curiosity, sound judgement and the ability to work effectively with others. At an APS 6 level, we’re seeking people with technical expertise who can take responsibility for discrete tasks within a wider work program and work collaboratively with others to deliver high-quality data and analysis. The role requires an interest in, and ability to develop strong insights into, natural resources, particularly fisheries.

Mandatory Qualifications

A tertiary degree in economics or a related discipline.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Simon Hone (7-9 Oct) & Stephanie Black (12-28 Oct), 0448 576 643 and 02 6272 5928
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0773388

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 21 October 2026

ABARES
Natural Resources Land and Water Economics

Job Title	Natural Resource Economist/Modeller
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$129,106 - $138,861
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 1
Position Number	2026/2919
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the ABARES Division and the departments' goal.

The Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES) is the research arm of the Department of Agriculture, Fisheries and Forestry (DAFF). We are a collaborative team of economists and scientists who enjoy tackling difficult problems. We care about analytical quality and evidence, welcome robust discussion and constructive feedback, and learn from one another. We also recognise the importance of maintaining a healthy work-life balance.

Duties

This is where you play an important role.

The Land and Water Economics team is hiring a quantitative economist/modeller to develop and apply bioeconomic models to inform climate change, food and water policy. In the next year, we are extending our spatial intertemporal optimisation model of land use change (SAFE) to account for externalities, additional land uses, and observed behaviour. We're also developing a stochastic partial equilibrium model of agricultural supply chains to help inform the national food security strategy (not yet published). Longer term, we are planning to build a model to help optimise the management of environmental water in the Murray Darling Basin (drawing on previous water models, such as the Water Trade Model).

This job is an opportunity to contribute to ambitious and challenging multi-year research projects. By providing crucial evidence to inform policy, you'll be helping to address some of Australia's most urgent policy challenges. The duties of the role may include some or all of the following:

• Research – Conduct literature reviews to understand existing methods and evidence. Develop analytical approaches. Gather and analyse data.

• Coding – Write code to process data, implement analytical methods and facilitate reporting. Undertake quality assurance through code review and testing. Use version control systems and document code to support collaboration and reproducibility.

• Collaboration – Work collaboratively across the team and ABARES. Provide advice and assistance to support the development and performance of other team members.

• Project management – Plan and manage project timelines and allocate resources to meet deadlines. Coordinate team efforts, ensuring effective communication and collaboration. Monitor project progress and make adjustments as needed to stay on track.

• Stakeholder engagement – Liaise with colleagues, government departments, industry bodies and other stakeholders about model development and to share research findings and related advice.

• Report writing – Draft technical research reports and related material, such as non-technical summaries for policy makers. Review and edit reports to ensure clarity, accuracy and adherence to formatting guidelines.

Please note that this recruitment process will **initially be used to fill one ongoing vacancy and that the role may be able to be performed from either of the locations listed on the Job Description**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to fill future ongoing vacancies in the division** where the duties are of a similar nature.

Eligibility

Who we are looking for

The role requires professional experience working in economics as well as a strong technical background in economics, mathematics or physics. Formal degrees are not mandatory. A background in agriculture, fisheries and forestry is not required. We're looking for smart, conscientious people who combine strong analytical skills with intellectual curiosity, sound judgement and the ability to work effectively with others. At an EL1 level, we’re seeking people with technical expertise who can contribute significantly to the team, often on complex tasks with limited assistance from more experienced team members. They should also have strong written and verbal communication skills.

Notes

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Simon Hone, 0448 576 643
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0773112

Administrative Review Tribunal

Closing Date:Sunday 18 October 2026

Enterprise Technology Group CMS Products

Job Title	Director, Application Development and Delivery
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$145,680 - $165,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	40134, 43397
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Do you want to play a key leadership role and shape the future of the Tribunal's critical technology platforms?

Join our team as Director, Application Development and Delivery and lead high-performing technical teams, shape enterprise decisions and deliver secure, high-quality applications with lasting impact.

This new, full-time, ongoing role within the Enterprise Technology Group offers flexible working arrangements and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

About the opportunity

This role leads the strategic direction, delivery and modernisation of the Tribunal's enterprise case management systems and broader application portfolio—critical technology that supports application management, case workflows and access to justice.

Partnering with senior executives, business leaders, technology specialists and vendors, you will shape digital priorities, lead complex enterprise-scale programs and build a high-performing multidisciplinary team across delivery, business analysis, change and continuous improvement.

This influential role offers the opportunity to strengthen essential legacy platforms, define the Tribunal's future case management capability and advance its broader technology, data and digital transformation agenda.

About the Tribunal

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, About us | Administrative Review Tribunal

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including remote working to support you with your commitments outside of work
- salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

Strategic leadership: Lead the application development function, ensuring the right capability, capacity, priorities and delivery approach are in place to meet the Tribunal needs.

Manage end to end development delivery: Ensure approved business requirements and architectural designs are translated into working, tested and production ready systems, including maintaining legacy applications.

Program and portfolio delivery: Lead complex enhancement and support work programs through delivery, balancing business demand, resources, dependencies, quality, timeframes and budget while maintaining transparent governance and reporting.

Stakeholder and vendor management: Build trusted relationships with senior executives, registry and enabling areas, technical specialists, product owners, vendors and delivery partners to translate business needs into practical technology outcomes and resolve highly complex or competing priorities.

Manage technical teams, vendors and delivery partners: Build capability, address performance and delivery issues, and ensure resources are effectively used to achieve agreed outcomes.

People leadership and change: Lead and develop a multidisciplinary, geographically dispersed team; establish clear priorities and accountabilities; foster collaboration, innovation and continuous improvement; and support the transition from legacy systems to future CMS capabilities.

About you

As an accomplished technology leader with experience delivering large-scale business and digital transformation in complex environments, you combine strategic thinking and sound technical judgement with strong program governance, risk management and decision-making skills, translating business needs into practical technology outcomes. An influential communicator and collaborative leader, you build trusted relationships and guide multidisciplinary teams with ease, and champion customer-focused service.

To be successful you will have:

- Extensive experience leading development teams to deliver highly complex enterprise applications, including experience with platforms such as Microsoft Dynamics 365 and comparable platforms.
- Highly developed strategic thinking, judgement and problem-solving skills, including the ability to translate highly complex business and legislative requirements into practical technology outcomes.

- Strong understanding of application development, integration, testing and release practices, with the ability to provide informed advice and challenge technical approaches.
- Strong program governance, risk, security and assurance experience, ensuring development activities operates within established frameworks and architectural direction.
- Exceptional stakeholder engagement, influencing and communication skills, including the ability to provide authoritative advice and explain highly complex technical matters clearly to technical and non-technical audiences.
- Proven ability to lead multidisciplinary and geographically dispersed teams, build capability and accountability, and foster a customer-focused culture of collaboration, innovation, change and continuous improvement.

Eligibility

Qualifications / Experience

Essential:

- Relevant tertiary qualifications and/or professional certifications; or equivalent substantial relevant experience Significant experience leading enterprise ICT products, services or application portfolios within a highly complex organisation
- Extensive experience in the development, implementation and management of Dynamics 365, Microsoft 365 and comparable enterprise platforms
- Demonstrated experience managing critical operational systems and highly complex technology delivery programs, including the leadership of multidisciplinary teams.

Desirable:

- A degree or postgraduate qualification in information technology, digital, business, management or a related discipline
- Professional certification in product management, Agile, Scrum, SAFe, ITIL, COBIT, TOGAF, PRINCE2 or PMBOK.

Eligibility

• Australian Citizenship

• Australian Federal Police Check

• Baseline Security Clearance and pre-employment checks

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description and available on our Career Opportunities page.

How to apply:

To be considered, all applications must be submitted online via the Career Opportunities page. Please click on the job title you are applying for, click apply at the top of the page and follow the instructions on the online application.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the position description.

Notes

The use of AI in Recruitment

Please ensure you have read the Australian Public Service Commission Principles for candidates use of AI in recruitment and understand your obligations.

Merit Pool Acknowledgement

A merit pool may be created to fill similar vacancies within the next 18 months. Suitable candidates in this merit pool may be contacted for roles at the Tribunal, or the broader APS.

Our commitment to inclusion and diversity

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

NO AGENCIES PLEASE

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

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To Apply

Position Contact	Taylah Abraham, 02 6243 4701
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0773241

Administrative Review Tribunal

Closing Date:Friday 16 October 2026

Enterprise Technology Group Technology Security

Job Title	EL1 Assistant Director Cyber Assessment and Advice
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$121,755 - $143,202
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	43564
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Are you an experienced Cyber security professional?

The Administrative Review Tribunal (ART) is seeking an experienced **EL1 Assistant Director Cyber Assessment and Advice** to support the Tribunal in a Cyber Security advisory, assessment and assurance capacity within the Enterprise Technology Group (ETG) branch.

This hybrid role is a 2-year non-ongoing opportunity that can be located in Adelaide, Brisbane, Canberra, Melbourne or Sydney.

Remuneration: The annual salary range for the position is EL1 $121,755 - $143,202 p.a, plus a generous employer superannuation contribution of 15.4%.

About the opportunity:

You will lead security assessment and assurance activities and contribute to the development of consistent security architecture patterns across multiple concurrent initiatives. You will develop and maintain high-quality security artefacts that support the integrity, resilience and continuous improvement of the

Tribunals technology environment. As a trusted advisor, you will assess proposed solutions and third-party technologies to ensure they are safe, secure and fit for purpose. You will also work at the intersection of technology, privacy and security, embedding strong cyber hygiene practices into business and technology design through early engagement, guidance and education.

This role reports to the Director, Technology Security, Risk and Assurance and works closely with APS staff, Members, internal technology teams and managed service providers. You will contribute to both business-as-usual operations and project delivery activities.

The TSRA team is a collaborative group focused on security architecture, engineering and assurance, with four team members dedicated to cyber security operations. The team operates flexibly across Australia, with options to work from the office, in a hybrid arrangement or remotely. Work is planned and delivered using agile approaches such as Scrum and Scrumban.

The team culture is supportive, inclusive and outcomes focused, with a strong emphasis on continuous improvement and constructive challenge. The Enterprise Technology Group actively supports staff wellbeing and ensures workload and mental health considerations remain central to how work is managed.

About the Tribunal:

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We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, About us | Administrative Review Tribunal

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options and remote working to support you with your commitments outside of work.
- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests.
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

- **Leadership**: Provide leadership, direction, advice and support to cross functional teams responsible for ICT products and services, as a subject matter expert. This includes providing advice on key disciplines and services required to meet compliance and control requirements. Promote positive behaviours, leading by example and taking a proactive approach to training, and increased compliance value understanding.
- **Advice and policy**: Provide authoritative expert advice and guidance on implementing information security controls and identifying risks within existing solutions and architectures. Develop, maintain and interpret policies, standards and processes that support the delivery of information security services, ensuring they remain fit for purpose.
- **Compliance and risk management:** Maintain the security, confidentiality, integrity, availability and accountability of information assets by ensuring compliance and adherence with Tribunal and whole of government information security policies, and standards. Identify, maintain, and contribute to technology risk management including the development and implementation of strategies, policies, procedures, and controls. Design, develop, modify, document, test, and optimise information security software and system security policies.
- **Operational management:** Ensure technology risks are identified, documented and continuously managed. Report on the effectiveness of administrative, technical and physical information security controls including compliance with governance control frameworks. Review business proposals and provide advice on security issues and implications. Conduct routine compliance and quality assurance performance testing of security and information protection controls. Maintain and contribute to operational continuity of the Tribunals cyber security toolchain to ensure protective, detective, and corrective controls are performing optimally and effectively.
- **Delivery and stakeholder management:** Engage with program sponsors, business owners, product owners and stakeholders at all levels, within and external to the Tribunal to drive increased levels of compliance with policies, best practice ICT frameworks, and task completion to deliver agreed outcomes.

About you:

To be successful you will have:

- Strong curiosity and enthusiasm for emerging technologies and be able to apply this knowledge pragmatically to enable secure business outcomes,
- Ability to comfortably work across Microsoft cloud technologies including Entra, Dynamics 365, Defender, Copilot, Fabric and Azure services,
- Ability to apply traditional security and risk management frameworks to modern cloud-based architectures and understand how contemporary design patterns can reduce risk while improving business flexibility,
- Strong analytical and reasoning skills, with the ability to translate complex technical risks into clear and meaningful business advice,
- Ability to work autonomously, ask thoughtful questions and consistently challenge the status quo to improve outcomes without compromising security posture,
- Understanding on how to apply Australian Government cyber security frameworks, privacy legislation, AI governance and enterprise risk management practices.

Eligibility

- The ART requires Australian Citizenship as a condition of engagement.
- All employees are required to undertake an Australian Federal Police Check and a Health Assessment.

- Security Clearance - Have or be eligible to obtain a Negative Vetting Level 1 Security Clearance.

Desirable:

- Academic or Vocational certification in Technology and/or appropriate industry better practice standards and frameworks with specialisation in cyber security (e.g. CISM, CISSP, CCSP, CISA, GIAC)
- Vocational certification in modern software development lifecycle methodologies such as Agile, Scrum, XP, SAFe
- Vocational certification in modern design and governance frameworks such as TOGAF, COBIT or SABSA

Notes

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

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To Apply

Position Contact	Jason O'Dea, 03 9454 6666
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0773342

Administrative Review Tribunal

Closing Date:Wednesday 21 October 2026

User Access & Member Services Executive Support

Job Title	Executive Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Hobart TAS, Adelaide SA, Brisbane QLD, Darwin NT, Perth WA, Sydney NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	minimum of at least one day per week in the office and additional days as needed
Classification	APS Level 6
Position Number	41146
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Join our team as an Executive Officer and make a meaningful contribution to the work of the Administrative Review Tribunal.

This exciting full-time role is available on an ongoing basis and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

Regular office attendance of at least one day per week is required for this hybrid role, with additional days as needed.

About the opportunity

This Executive Officer role sits within the Member Performance team and provides support to Senior and General Members, Jurisdictional Area Leaders and List Leaders across the Tribunal. You will help administer the member performance standard and deliver accurate, timely reporting that informs the assessment of member performance.

The Member Performance team is small, collaborative and highly valued, with work that has a broad operational and corporate impact across the Tribunal.

About the Tribunal

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We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, About us | Administrative Review Tribunal

What we offer

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexitime and remote working to support you with your commitments outside of work
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- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

- **Service Delivery:** Provide high-quality executive support, ensuring consistent, timely and high-quality services to internal users. Contribute to the development and delivery of effective service delivery strategies consistent with the needs of internal users and the Tribunal's statutory and other objectives. Use sound judgement to effectively manage complex issues.
- **Stakeholder Management:** Build and maintain productive and collaborative relationships with a range of internal and external stakeholders to further the achievement of the Tribunal's statutory objectives and to facilitate the work of the section. Anticipate and respond to stakeholder needs and expectations. Collaborate with internal stakeholders to ensure coordinated delivery of support for Jurisdictional Area Leaders and List Leaders.
- **Innovation and Change:** Adopt new or changed ways of working and generate solutions to enhance the Tribunal's capacity for providing consistent, high-quality, and accessible services to users. Contribute to a culture of embracing change and continuous improvement.
- **Strategic and Operational Advice:** Provide accurate day-to-day advice and guidance to colleagues on executive support matters. Undertake appropriate treatment of risks, escalating as appropriate.

About you

We are looking for a capable, proactive and adaptable professional who can build trusted relationships with senior stakeholders, work collaboratively and handle sensitive matters with discretion. You will bring sound judgement, strong analytical and communication skills, and the initiative to deliver quality outcomes while balancing competing priorities in a complex and changing environment.

We welcome applicants with transferable experience that can think strategically and contribute practical ideas and new approaches.

Eligibility

Qualifications / Experience

Desirable:

- Relevant qualifications, training or experience related to one or more functions or powers of the Tribunal.

Eligibility

- Australian Citizenship
- Australian Federal Police Check
- Baseline Security Clearance and pre-employment checks

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

How to apply

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Notes

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Contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au for assistance with accessing our website or with lodging your application.

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To Apply

Position Contact	Barbara Mees, 08 6222 7205
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Defence

Vacancy VN-0773058

Department of Defence

Closing Date:Sunday 18 October 2026

Naval Shipbuilding and Sustainment Group
Waterfront and CNSS Division

Job Title	Electronic/Combat Systems Technical Specialist
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/05565/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=67F24C59-4652-5894-6A54-ED4F21AA65AA

Duties

The Role

The APS 6 Electronic/Combat Systems Technical Specialist is accountable under broad direction to perform electronic engineering work within an integrated workforce. They are accountable to ensure they have knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

The key responsibilities for this role includes:

- Undertaking shipyard surveillance, inspection, assessments and reporting on electronic, communication and combat systems equipment, sub system, system and whole of ship installation progress and quality.
- Providing assurance against electronic systems requirements and legislated standards.
- Providing technical advice within electronic engineering areas of specialisation during ship production and acceptance, related to product quality assurance.
- Assisting the technical assessment of electronic aspects of design changes and deviations.
- Supporting the development and review of specifications, plans, procedures and design documents.
- Undertaking review of quality assurance, technical and test reports;
- Formal test witnessing for electronic, communication and combat systems testing.

About our Team

Naval Construction Branch (NCB) is accountable for the assurance of ship construction, set-to work and transit of vessels constructed at the Osborne Naval Shipyard and Henderson precinct. We have branches in Osborne SA and Henderson WA, as well as a smaller presence in Port Macquarie, NSW.

NCB is furthering continuous naval shipbuilding and growing sovereign capability by overseeing the construction to ensure quality and standards are met, storing lessons learnt and developing standard shipbuilding procedures for construction.

NCB will oversee the construction of many different Navy vessels including Offshore Patrol Vessels, Hunter Class Frigates, Young Endeavour, Evolved Cape Class and Pacific Patrol Boats. Working at NCB will enable you to be at the grassroots of continuous naval shipbuilding, where you are part of a working shipyard, being able to see and contribute to the vessels delivered and used in service by Navy.

NCB currently has highly skilled and diverse shipbuilding experience which will be shared to grow your hands-on construction knowledge. You will work alongside Navy personnel, internal project management officers and Prime contractors. The opportunity for technical staff to undertake industry placement is also available.

Our Ideal Candidate

The Naval Construction Branch team is looking for a confident, self-starting individual who is passionate about problem solving, product delivery and demonstrates strong initiative and attention to detail in a dynamic environment.

To succeed in this role you must have personal drive and integrity with the ability to:

- Work in a collaborative team environment that provides services and outcomes consistent with the organisations operating model with a focus on achieving business objectives.
- Support the development and implementation of strategic initiatives that support the organisational operating model.
- Maintain high standards of performance and lead by example.
- Support the Team Lead and NCB leadership team by monitoring and effectively reporting the progress of assigned tasking in a timely manner.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Ellen Chinner, 08 8227 4048
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=67F24C59-4652-5894-6A54-ED4

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Defence

Vacancy VN-0773105

Department of Defence

Closing Date:Sunday 18 October 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	ILS Manager - Sustainment
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/05566/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9A939845-D139-0DEF-43BB-ED4F5DBE3511

Duties

The Role

Collins Submarine Program is seeking a highly motivated and experienced Integrated Logistics Support Officer to join their team.

In this role you will be accountable under broad direction to perform and achieve complex materiel logistics work within an integrated workforce to achieve the following:

- Managing governance and assurance requirements to transition ILS artefacts into service.
- In-service management of the Collins Class Submarine (CCSM) capability by employing ILS methodology to reduce the cost of ownership whilst delivering seaworthiness outcomes and material availability to meet Navy’s requirements.
- You will work independently to ensure completion of all ILS tasks related to the CCSM including Governance and Assurance activities of ILS artefacts delivered by other enterprise stakeholders, including CCSM Projects and in-service support contractors.

You will:

- Have comprehensive knowledge and be able to interpret relevant ILS Policy and Procedures, and provide advice to stakeholders on required outcomes.
- Possess a sound knowledge of relevant Engineering and Logistics Information Systems and associated governance and assurance framework requirements.

About our Team

The Collins Submarine Program within the Naval Shipbuilding & Sustainment Group (NSSG) is responsible for the maintenance and programmed upgrade of Australia's Collins Class Submarines. The Program works in partnership with the Royal Australian Navy and Industry to deliver the strategic submarine capability to the nation.

You will have access to generous and attractive working conditions as an Australian Public Servant in Defence. Working for Defence will support you in balancing work life with family and other priorities. You can access a variety of flexible working arrangements, occasionally working from home and working hours that aren't always nine to five. Information on Defence employees' working conditions, including an attractive remuneration package that may respond to industry variations and a generous superannuation contribution (15.4%), which can be sourced from the Defence Enterprise Agreement. If you require further information, please email nssg.submarines.workforcemgt@defence.gov.au

Our Ideal Candidate

To be successful in this role you will need to be able to:

- Lead a team, allocate work, develop strategies and evaluate business outcomes.
- Prepare, implement and maintain policy, processes and procedures to support the sustainment in accordance with Defence requirements.
- Build and sustain relationships with key stakeholders.
- Experience in managing staff and working effectively.
- Provide advice on Integrated Logistic Support Instructions and materiel support plans.
- Review, analyse and report on materiel logistic performance in sustainment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	NSSG Submarines Workforce Management, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9A939845-D139-0DEF-43BB-ED

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Defence

Vacancy VN-0773124

Department of Defence

Closing Date:Sunday 18 October 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants

Job Title	Electrical Power Generation and Distribution Senior Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NSSG/05614/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A4377B6C-251A-81A6-CB2B-ED4F5EF27A7E

Duties

The Role

The position of the APS 6 Electrical Power Generation and Distribution Senior Engineer is critical to Hunter Class Frigate Directorate, as it is an essential component to the Technical Specialist (Electrical Distribution) EL1's workforce, as the position provides the following responsibilities:

- Through the application of engineering knowledge and expertise, act as the technical assurance advisor in the field of Electrical Engineering focused towards Electrical Power Generation and Distribution systems under broad direction of the Technical Specialist (Electrical Distribution) EL1;
- Review and evaluate that the HCF delivered technical and design materiel meets requirements and legislative, policy and regulatory frameworks, provide recommendations and contribute to the implementation of actions;
- Identify and manage risks/issues and opportunities related to the electrical generation and distribution design areas inherent to the T26 referenceship, as well as changes to those systems as part of the Hunter Class design and productionisation phase; and
- Investigate and report any aspects of the HCF design that are non-conformant with either the contracted design requirements or the certification basis and where directed, develop risk assessments and Recommendations to address any non-conformances.
- Evaluate and provide advice on the impact to the HCF electrical power generation and distribution systems of integrating new technologies and capabilities and assist in the development of technical requirements for future batches of the ship build.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

This role requires a highly motivated and adaptable senior engineer who can operate effectively within a challenging, complex and fast-paced engineering environment. The successful candidate will demonstrate sound electrical engineering knowledge, strong analytical skills, and the ability to work collaboratively across multidisciplinary teams to deliver engineering outcomes.

The Hunter Class Frigate program employs an innovative Engineering Design Strategy that differs significantly from traditional systems engineering approaches. The successful candidate must be comfortable working within an evolving design environment, applying critical thinking and engineering judgement to assess complex technical issues, identify risks, and develop practical solutions.

The ideal candidate will have experience in electrical power generation and distribution systems, electrical design assurance, verification and validation activities, technical risk management, and engineering change assessment. Experience reviewing electrical studies and modelling, including load flow, fault level (short-circuit current), voltage drop analysis, power quality investigations, cable ampacity studies, and protection coordination reviews, would be highly regarded.

They will possess strong stakeholder engagement and communication skills, enabling them to work effectively with design teams, supply chain organisations, verification and validation specialists, risk and schedule teams, industry partners, and senior Defence stakeholders. The ability to review complex technical documentation, provide clear recommendations, and support informed decision-making is essential. Most importantly, the successful candidate will be innovative, proactive and decisive, with the ability to manage competing priorities while contributing to the delivery of a safe, compliant and technically robust electrical design for the Hunter Class Frigate Program.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

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To Apply

Position Contact	HCF Workforce Team, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A4377B6C-251A-81A6-CB2B-ED

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Defence

Vacancy VN-0773127

Department of Defence

Closing Date:Sunday 18 October 2026

Capability Acquisition and Sustainment Group
Air Defence and Systems Division

Job Title	Project Controls Officer
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	$89,841 - $96,829
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	CASG/05502/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=CB772E32-F4D7-5A57-BC2A-ED500DB7BB0E

Duties

The Role

Surveillance and Control System Program Office (S&CSPO), based at RAAF Base Williamtown has an opportunity for **two** Project Controls Officers to join the team.

The CAF12 Air Traffic Management (ATM) team are seeking a Project Controls Officer with a Task Coordinator and Data Manager focus. Operating in an integrated environment comprising Military, Australian Public Service and Industry Partners, the role is responsible for delivering contract

outcomes and managing CAF12 tasks to align schedules, budget forecasts and communication of capability needs.

The CAF14 Air Battle Management team are recruiting a Project Controls Officer with a key focus on risk management.

The role applies the CASG Risk Management Framework to coordinate risk activities, maintain project artefacts and data, prepare reports and briefs, and support governance forums, audits and briefings. Working across military, APS and industry stakeholders, the position contributes to effective governance, informed decision-making and successful capability delivery.

About our Team

As part of the S&CSPO team, the successful candidate enjoys the opportunity to work in one of Australia's premier tourist destinations, the Hunter Valley. Idyllic surf beaches at Port Stephens and Newcastle, Lake Macquarie, the Hunter wine region, hiking trails and Barrington Tops are all within an hour of RAAF Base Williamtown. The role offers a trusted and supportive work environment that is committed to balancing individual wellbeing with organisational requirements. Our battle rhythm includes regular wellbeing walks, unit morning teas, social club events, and ongoing learning and development opportunities, including masterclass sessions.

Our Ideal Candidate

CAF12 are seeking a motivated and collaborative individual who will have strong interpersonal, written and verbal communication skills. They will build productive stakeholder relationships, accurately capture key meeting outcomes, and consistently meet deadlines while managing competing priorities. They will apply sound contract management practices, including reviewing deliverables and contract scope, and demonstrate a proactive approach to identifying and implementing continuous improvement opportunities that enhance efficiency and outcomes.

CAF14 are seeking a candidate who will have experience in risk management, project controls or governance, with the ability to identify, assess and monitor risks, maintain risk registers and provide practical advice. They will demonstrate strong communication, stakeholder engagement and organisational skills, sound judgement and the ability to manage competing priorities. Experience with governance documentation, continuous improvement initiatives and supporting stakeholders in the application of risk management practices will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Stephanie Hollier, 02 4987 8632
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CB772E32-F4D7-5A57-BC2A-ED

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Defence

Vacancy VN-0773153

Department of Defence

Closing Date:Monday 19 October 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Quality Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Graytown VIC, Port Wakefield SA
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Graytown, Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/05389/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=76478A8D-34BD-E6AA-72B2-ED5011346188

Duties

The Role

Joint Proof and Experimental Unit (JPEU) is seeking an experienced and motivated Quality Manager to lead the management, maintenance, and continual improvement of our Quality Management System (QMS) (ISO:9001 QMS and NATA 17025 NDT). This is an exciting opportunity to play a pivotal role in ensuring compliance with Defence requirements, regulatory obligations, and recognised industry standards while fostering a culture of quality and continuous improvement across the organisation.

As the Quality Manager, you will provide expert advice to management and staff on quality, compliance, and assurance matters, oversee internal and external audit programs, manage non-conformities and corrective actions, and drive initiatives that enhance organisational performance. You will analyse quality data, identify risks and improvement opportunities, and support effective decision-making through quality reporting and stakeholder engagement.

You will work closely with leaders and stakeholders across the organisation to strengthen governance, improve business processes, enhance operational effectiveness, and embed a culture of accountability, quality, and continuous improvement. The role offers the opportunity to influence strategic outcomes, support organisational capability, and ensure quality remains at the forefront of business operations.

This role is ideal for a quality professional with strong experience in quality management systems, auditing, compliance, root-cause analysis, and continuous improvement, who is committed to delivering high standards and positive organisational outcomes.

About our Team

JPEU is an integral part of Explosive Ordnance Branch, Joint Logistics Command and is tasked to provide dynamic, static and environmental test and evaluation services to the Australian Defence Organisation.

JPEU consists of a Headquarters which is spread across VIC, SA and ACT, as well as two ranges at P&EE Graytown VIC, and P&EE Port Wakefield SA.

Employment at Graytown also currently attracts a Special Defence Locality allowance of approximately ($184.44 per fortnight).

Employment at Port Wakefield also currently attracts a Special Defence Locality allowance of approximately ($309.85 per fortnight).

Our Ideal Candidate

The ideal candidate is a highly motivated and experienced quality professional with a strong background in Quality Management Systems (ISO:9001 QMS/NATA 17025 NDT), compliance, auditing, and continuous improvement. They possess excellent analytical and problem-solving skills, with the ability to identify risks, investigate issues, and implement effective corrective actions that deliver lasting organisational benefits.

They are a confident communicator who can provide trusted advice to managers and staff, build strong stakeholder relationships, and influence positive outcomes across diverse business areas. The successful candidate will demonstrate sound judgement, attention to detail, and a proactive approach to improving processes, governance, and organisational performance.

Experience managing audits, compliance activities, quality documentation, and performance reporting will be highly regarded. Above all, they will be committed to fostering a culture of quality, accountability, and continuous improvement, ensuring the organisation consistently meets its operational objectives and compliance obligations.

The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=76478A8D-34BD-E6AA-72B2-ED

Defence

Vacancy VN-0773154

Department of Defence

Closing Date:Sunday 18 October 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	ICT Security Specialist
Job Type	Full-Time, Ongoing
Location	Harman ACT
Salary	$81,868 - $96,829
Future Merit Locations	Harman
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 4;APS Level 5
Position Number	JCG/05581/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=2EBE3B0F-63D4-4E0D-CAB5-ED501121FCA6

Duties

The Role

As an APS 4-5 ICT Security Specialist you will be responsible for protecting Cyber Defence Systems Directorates' information systems, networks, and data from cyber security threats. The role supports the implementation and maintenance of security controls, risk management activities, incident response, security monitoring, and compliance in accordance with Australian Government security requirements.

The successful candidate will work closely with ICT teams, project managers, business stakeholders, and external partners to strengthen cyber resilience and ensure compliance with relevant legislation, policies, and standards. A merit pool of suitable applicants may be created through this process and will remain active for 18 months from the date of this advertisement. The merit pool may be used to fill future ongoing vacancies with similar duties, at various locations across localised regions or nationally.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Cyber Defence Systems (CDS) manages the ICT infrastructure, engineering, technical support, and governance of the Defence Cyber Security Environment (DCSE).The DCSE provides the ICT platform for the Defence Security Operations Centre team (DSOC) to conduct Defence ICT security, compliance and Cyber operations. These operations cover Defence's strategic, tactical networks and warfighting networks.

Our Ideal Candidate

We are seeking a motivated and security-focused ICT professional with a strong understanding of cyber security principles and risk management requirements. The ideal candidate will demonstrate the ability to apply established security policies, procedures, and controls to protect information and ICT systems while contributing to a secure and resilient operating environment.

You will have experience identifying, analysing, and responding to security risks and vulnerabilities, and be capable of providing practical security advice to technical and non-technical stakeholders. You will be comfortable working collaboratively within a team, managing competing priorities, and contributing to security compliance, assurance, and continuous improvement activities.

The successful applicant will possess strong analytical and problem-solving skills, attention to detail, and the ability to communicate complex security concepts in a clear and concise manner. You will demonstrate professionalism, integrity, and a commitment to safeguarding Cyber Defence Systems Directorates' information assets. Experience working within complex organisational environments and applying relevant security frameworks, including information security, protective security and cyber security standards, will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Hayat Khan, 02 6115 2166
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2EBE3B0F-63D4-4E0D-CAB5-EI

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Defence

Vacancy VN-0773172

Department of Defence

Closing Date:Sunday 18 October 2026

Defence Finance Group
Financial Performance & Management

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	DFG/05432/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1C1DA533-F105-B58E-C8F1-ED504A07FB45

Duties

The Role

There are a number of vacancies across Directorates, including:

IIP Financial Delivery Support

- An experienced and motivated EL1 to support the financial management of the Integrated Investment Program Approved Acquisition program. The candidate will manage a diverse range of work including the internal budget update processes related to the Approved Acquisition Program, update and review relevant Approved Acquisition Financial Management Policies, engagement across the organisation on financial management matters and maintain positive working relationships.
- The candidate will be self-motivated with proven policy, financial and stakeholder engagement experience and have experience managing and motivating a team. Alternative Financing.

Alternative Financing

- An experienced and motivated EL1 to lead initiatives to progress alternative financing for Defence capability. Alternative financing is a key enabler to deliver Defence capability at the scale and pace required to meet the outcomes of the 2026 National Defence Strategy

(NDS). Models include Private Public Partnerships, leasing arrangements, financing facilities and other forms of structured asset financing.
- The directorate is establishing common tools, guidance, market engagement practices and assessment methodologies that enable alternative financing to be applied in a structured, repeatable and scalable manner across the capability lifecycle. The directorate works across stakeholder groups, including individual capability projects, external agencies and industry.
- We are seeking candidates who are interested in working in a new policy function, and are willing to independently learn about alternative financing strategies and best practice models. The ideal candidate will have strong written and verbal communication skills, an ability to apply critical analysis and be adept at drawing on the perspectives of different stakeholders in providing advice. Australian Defence Headquarters.

Australian Defence Headquarters

- An experienced and motivated EL1 to provide financial management, reporting and business partnering support for the Australian Defence Headquarters' warfighting capability acquisition and sustainment programs. The successful candidate will play a key role in implementing a range of financial requirements arising from the 2026 NDS and Defence reform agenda.
- We are seeking candidates with strong financial management, analytical and stakeholder engagement skills who can operate effectively in a complex and evolving environment. The successful candidate will contribute to forecasting, variance analysis, executive reporting, financial commentary, Work Breakdown Structure establishment and project support activities. Experience in these financial management functions is highly desirable.

About our Team

Capability Advice and Analysis Branch (CAAB) supports the Department of Defence in delivering its objectives outlined in the Integrated Investment Program (IIP) and National Defence Strategy, including the in-year management of over $35bn across both the Acquisition and Sustainment key cost categories.

CAAB provides strategic advice to senior officials within Defence on the financial management of the IIP to ensure its in-year and ongoing affordability.

Our Ideal Candidate

The ideal candidate will have the following skills and attributes:

- A strong communicator with exceptional writing skills;
- Communicate and manage relationships with stakeholders regularly and effectively;
- A high level of attention to detail;
- Plan and engage proactively;
- Value add through considered analysis and advice;
- An ability to produce quality work within short time frames;
- A commitment to continuous improvement;
- An ability to work in a high-security environment;

- Experience with government budget processes (internal or external) - or a willingness to develop these skills; and
- Relevant finance or accounting qualifications are desirable.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Rebecca Salvestrin, 02 5108 1329
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C1DA533-F105-B58E-C8F1-ED

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Defence

Vacancy VN-0773176

Department of Defence

Closing Date:Sunday 18 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Project Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$144,430 - $173,359
Future Merit Locations	Canberra, Melbourne
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 2
Position Number	CASG/05606/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=128AD237-27F5-12CE-5172-ED50494056CE

Duties

The Role

Land Command, Control, Communications & Computer Systems (LC4S) Branch is seeking dynamic leaders who demonstrate a proven track record of delivering complex projects and programs. Suitable applicants will exhibit exceptional stakeholder engagement, communication and negotiation skills, and will have a history of building, maintaining and growing effective and empowered teams.

As a Project Director in LC4S Branch you will lead the acquisition of complex projects to deliver critical C4 systems for the Australian Defence Forces (ADFs) Land Domain.

You will:

- Lead a large, diverse and geographically dispersed multi-disciplinary team of project management, commercial and procurement, engineering and logistics resources to achieve capability outcomes for the ADF;
- Be responsible for ensuring the development and maintenance of internal and external stakeholder relationships, including with senior level Capability Manager Representatives and Industry Partners; and

- Be required to have an in-depth knowledge of (and compliance with) project management methodologies, legislative frameworks, government decision-making and Defence's broader mission and policy requirements.

LC4S Branch is seeking to fill a critical leadership position that directly influences and drives outcomes under the LAND 4140 program and the 2026 National Defence Strategy.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Land Command, Control, Communications & Computer Systems (LC4S) Branch under Joint Systems Division (JSD) is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within Defence Delivery Group (DDG). We are responsible for delivering both Acquisition and Sustainment of C4 Systems to Army and the Joint Force. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Our Ideal Candidate

Joint Systems Division (JSD) within CASG is a world-leading complex enterprise with a heavy dependence on information technology and its personnel.

The successful candidate will have a strong and in-depth understanding across all aspects of project management and the Defence Capability Life Cycle. They will have the ability to exercise judgement under pressure, demonstrate well-developed governance skills and sound application of business and commercial acumen.

The successful candidate will also exhibit:

- Extensive experience in all aspects of project management across the capability life cycle.
- Extensive experience spanning commercial acumen, strategic planning, complex stakeholder engagement and negotiation skills.
- The ability to develop and maintain strong, trusted relationships with a diverse range of senior stakeholders, including the Australian Army and international and industry partners.
- Broad experience managing a budget and the multi-disciplinary workforce required to deliver prioritised outcomes.
- A proven ability to effectively lead a geographically dispersed team to achieve quality outcomes.

- Strategic thinking and an ability to grasp organisational strategies, long-term plans and how these influence the acquisition, delivery and sustainment of capability.
- Highly developed communication skills, initiative and drive with the ability to influence others both up and down the management chain to achieve tasks and business objectives.
- Sound professional judgement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Emma Coleman, 02 5108 3540
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=128AD237-27F5-12CE-5172-ED5

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Defence

Vacancy VN-0773177

Department of Defence

Closing Date:Monday 19 October 2026

Defence Intelligence Group
Intelligence Capability Division

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	$89,841 - $96,829
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	DIG/05162/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=DB1B57D9-6271-8436-5A45-ED504A739003

Duties

The Role

An APS 5 Executive Assistant will be accountable for organising their workflow and making independent decisions relating to their area of responsibility. They will interpret and provide advice within the Corporate Services Function area based on legislation, policy and procedures. They will undertake specialist research and analysis, conduct reviews and perform procedural, clerical, administrative support work to achieve results.

The APS 5 Executive Assistant may coordinate and contribute to the work of a team consistent to a work plan and provide advice and assistance on methods of task completion to team members. They may be a team coach or supervise a team and be accountable to set work priorities, allocate work, and manage workflows and performance. They are expected to be capable of reviewing and developing the quality of work undertaken by others and identifying opportunities for on-the-job training within a work unit.

The APS 5 Executive Assistant may be required to engage and communicate with stakeholders to identify, respond and provide advice on issues to achieve work unit and Defence outcomes. They will be accountable to contribute towards ongoing self-improvement and professional development.

About our Team

Defence Intelligence Capability Division (ICD) manages and coordinates intelligence enterprise capability and support functions on behalf of the Chief of Defence Intelligence. The mission is to deliver integrated enterprise intelligence capability, including the management and development of the intelligence workforce.

To deliver leading edge intelligence capability to advance Australia’s interests, ICD is responsible for:

- Geospatial collection capabilities, including commercial space-based, and specialised mission and production systems applications, and expanded access to geospatial and intelligence data holdings in support of Defence’s strategic and operational requirements.
- Capability to enable the coordination and integration of intelligence, surveillance, reconnaissance and data across warfighting networks for joint-force effects.
- Investments in training, intelligence-discipline skilling and infrastructure to meet the needs of a growing intelligence workforce.

Our Ideal Candidate

The ideal candidate for the Defence Intelligence Capability Division Executive Assistant EA role would be a highly organised, proactive and professional individual with strong judgement, initiative and discretion. They should be confident in managing competing priorities, anticipating the needs of the executive and remaining calm and flexible in a busy, fast-paced environment.

Strong communication and interpersonal skills are essential, along with the ability to build effective working relationships with senior leaders, colleagues and stakeholders across Defence. The successful candidate should be approachable, dependable and a collaborative team member who can adapt their communication style to different people and situations.

Importantly, they should fit well within the Defence Intelligence Capability Division team, contribute positively to the workplace culture and willingly support others when required. Strong attention to detail, reliability, professionalism and the ability to take ownership of tasks and follow them through to completion would make them well suited to the role.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is

required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Name Withheld, 0432 599 928
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DB1B57D9-6271-8436-5A45-ED5

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Defence

Vacancy VN-0773184

Department of Defence

Closing Date:Monday 19 October 2026

Defence People Group
Joint Support Services

Job Title	Defence Social Worker
Job Type	Full-Time, Ongoing
Location	East Sale VIC
Salary	$99,733 - $112,431
Future Merit Locations	East Sale
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DPG/05576/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4D69EE08-2688-9BD2-C54F-ED504B8E90C1

Duties

The Role

Defence Social Workers deliver a broad range of support services and programs to Defence members and families, and a range of critical assessments to assist Commanders in making decisions that impact Defence families and Defence capability.

Defence Social Workers:

- Conduct quality assessments and write reports to assist in decision making processes;
- Provide complex social work services in a generalist practice framework, including comprehensive assessments, bereavement support, brief intervention and referrals to enhance the social functioning of Australian Defence Force personnel and their families;
- Provide support to Defence families to manage the military lifestyle;
- Provide training to Defence members and Command, and psychosocial programs to Defence families;
- Assist Defence families engage with their communities and local services;
- Deliver DMFS’s s suite of national programs in relation to partner employment, education and critical incidents to Defence families;
- Develop strong community links between the wider Australian community, Defence families, and the Defence organisation.

About our Team

Defence Member and Family Support Branch offers a broad range of programs and services to help Commanders, Australian Defence Force members and their families manage the military lifestyle.

The Defence Social Worker based in East Sale will work collaboratively within a dynamic multi-disciplinary team comprising of Military Support Officers, Defence Social Workers, Family Liaison Officers, Educational Liaison Officer, Business Support Officer, and local Transition staff.

Our Ideal Candidate

You will demonstrate strong assessment, counselling, case planning, report writing and community capacity building knowledge and skills. You will possess the ability to work within multi-disciplinary teams and be part of an organisation where professionalism, innovation and the ability to find creative solutions to challenges is highly regarded.

Our Ideal Candidate:

- Applies professional expertise in social work;
- Operates within the boundaries of organisational processes and policies to provide brief interventions, critical incident management, psychosocial assessments and social work reports;
- Uses judgement to identify and resolve problems objectively;
- Builds and sustains positive relationships with team members, stakeholders and clients;
- Possesses strong stakeholder engagement skills; and
- Possesses an ability to work independently, manage competing priorities and meet deadlines;
- Be able to participate in some after hours and weekend work.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Mandatory Qualifications

Bachelor of Social Worker recognised by the Australian Association Of Social Workers.

Notes

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To Apply

Position Contact	Samantha Black, 0408 622 388
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4D69EE08-2688-9BD2-C54F-ED

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Defence

Vacancy VN-0773185

Department of Defence

Closing Date:Sunday 18 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Schedule Officer - JC4S Branch
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	$99,733 - $112,431
Future Merit Locations	Various locations - ACT
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/05575/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=3794512B-D66C-8BCB-E244-ED504B384F51

Duties

The Role

As a Project Scheduler within the Joint Command, Control, Communications and Computers Systems (JC4S) Branch you will be responsible for developing an Integrated Master Schedule integrating data from projects and products, maintaining, analysing, and reporting performance to support the delivery of Defence capability outcomes.

Working with stakeholders you will be responsible for providing project governance by identifying schedule risks, dependencies, critical path activities, and opportunities for schedule optimisation. Your role includes analysing performance, identifying schedule variances, risks and opportunities, and providing advice to enable informed decision-making.

You will ensure compliance with Defence governance frameworks and contribute to planning and reporting activities that underpin program success. This position requires strong knowledge of scheduling principles, proficiency with scheduling tools, and the ability to operate within structured project management processes to support capability outcomes.

About our Team

Joint Command, Control, Communications and Computers Systems (JC4S) Branch integrates, acquires and sustains information technology capabilities to enhance the combat effectiveness of the Australian Defence Force across Australia and in operational theatres overseas.

JC4S Branch consists of four System Program Offices (SPOs):

- Information Assurance (IASPO);
- Maritime and Strategic Communications (MSCSPO);
- Integrated Warfighting Networks (IWNSPO); and
- Integrated Command Control and Communications (IC3SPO).

In combination, these SPOs provide computer applications that support the planning and conduct of operations, including IT infrastructure and geographic information systems for deployed military forces across the Maritime (surface and sub-surface), Land, Aerospace and Cyber Domains.

Our Ideal Candidate

Our ideal candidate has experience in project scheduling within complex projects or Defence environments, with strong analytical skills and attention to detail. You should be able to develop and maintain integrated schedules, assess performance, and provide clear recommendations. Attributes such as problem-solving ability, stakeholder engagement, and effective communication are essential.

The successful candidate will demonstrate:

- Conduct of critical path, milestone, trend, and schedule performance analysis.
- Production of regular schedule status reports, dashboards, and performance metrics for project and product governance forums.
- Ability to identify emerging schedule risks, issues, and opportunities and provide recommendations to project leadership.
- Support to project reviews, assurance activities, and governance forums through the provision of accurate schedule information.
- Strong organisational skills, attention to detail, ability to prioritise and deliver in a timely manner.
- Well-developed interpersonal skills, including communicating clear and confidently, both orally and written.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

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To Apply

Position Contact	Robert Garratt, 02 5131 2701
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3794512B-D66C-8BCB-E244-ED

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Defence

Vacancy VN-0773190

Department of Defence

Closing Date:Thursday 22 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Contracting officer
Job Type	Full-Time, Ongoing
Location	South Melbourne VIC
Salary	$99,733 - $112,431
Future Merit Locations	South Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/05255/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=AA8E9365-50EC-C058-35B3-ED504C6E2ABE

Duties

The Role

Land Communications & Specialist Systems, System Program Office (LCSS SPO) is seeking a highly motivated and skilled contracting professional who is able to provide support in delivering business outcomes. Are you looking for your next career move where you can apply your Contract Management skills to lead some of the largest complex programs in Australia?

Do you thrive working in a challenging environment where you can utilise your strong problem solving skills and stakeholder management skills?

Do you value a diverse workforce that supports work life balance and offers flexible working arrangements?

As the APS 6 Contracting Officer for LCSS SPO, you will manage contractual arrangements and provide support services for both Sustainment Support Contracts and Standing Offer Deeds with multiple suppliers across the products. The APS6 Contracting Officer position is required to interpret policy to manage contracts, apply procedures to execute their intent and ensure

appropriate management of contracts in support of SPO outcomes. Your work may contribute to strategic planning, program and project management, policy development and will include a supervisory role.

Working as a Contracting Officer, your key responsibilities will include the following (but not limited to):

- Build and sustain effective relationships with key stakeholders both internal and external enabling productive liaison in relation to contract management.
- Understand and prepare contractual documents and conduct contract management
- Undertake complex procurement planning, tendering and contract formation and contract management activities.
- Translate and apply legal principles, legislative and mandatory policy compliance obligations and critical commercial risk and performance requirements related to procurement and contract
- Seek, interpret and provide advice and assistance on complex procurement and contract management issues.
- Manage and lead a small team, including providing clear and consistent communication, managing performance and delegating responsibility.

The team is based at Victoria Barracks in Melbourne. We are supportive of achieving a balance between work and life. Flexible working arrangements may be negotiated. Telework from home considered however, this role cannot be performed remotely on a full-time basis, as it is office based. Family-friendly working arrangements available. A merit pool may be established from this recruitment round.

Please note: Resumes are not to be any more than two pages in length as specified in the application form.

About our Team

LC4S Branch under Joint Systems Division (JSD) is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG, delivering and sustaining C4 technology to Army and the Joint Force. The APS6 Contract Manager is based at Victoria Barracks Melbourne, and will be a member of the Land Communications & Specialist Systems, System Program Office team that provides support to Projects & Products. You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work.

Expansive variety of Learning and Development opportunities are available through Experience (career exploration pathways, job rotation) and Exposure (Functional support, peer learning and communities of practice).Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal

and professional development of our staff, and welcome interested candidates to apply to join our team. Working with us will provide you the opportunity to advance your career, whilst actively playing a role in supporting Army and ADF operations for the safety and security of all Australians.

Our Ideal Candidate

The Joint System Division within CASG is a world-leading complex enterprise with a heavy dependence on information technology and its personnel. We are not only looking for highly competent professionals but also looking for collaborators, contributors, communicators and team players to be part of our highly integrated workforce.

We are looking for experienced and motivated individuals who possess strong communication skills, who will be an integral member of an integrated workforce. You will have considerable level of stakeholder engagement, communication and negotiation skills, along with the capacity to build effective and productive teams.

In addition to the streams and task outlined under the role, our ideal candidate will have:

- Sound knowledge of and experience in contract management, preferably in Services contract management, but not essential.
- Strong organisational skills with high attention to
- Excellent communication and interpersonal
- Effective time management skills.
- Flexibility and adaptability in changing circumstances and evolving
- Proactive and detail-oriented

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Julie Cais, 03 8567 4726
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AA8E9365-50EC-C058-35B3-ED

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Defence

Vacancy VN-0773197

Department of Defence

Closing Date:Thursday 22 October 2026

NAVY
Deputy Chief of Navy

Job Title	Risk Officer
Job Type	Full-Time, Ongoing
Location	Garden Island WA, Cairns QLD, Darwin NT, Sydney NSW
Salary	$89,841 - $96,829
Future Merit Locations	Garden Island, Cairns, Darwin, Sydney
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NAVY/05534/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=95DA7B56-1DE1-7ECD-1F59-ED504D001320

Duties

The Role

The APS 5 Risk Officer supports the coordination and continuous improvement of Service Risk Management across Training Force as part of the Business Optimisation Team. The role assists in the identification, assessment, monitoring and reporting of strategic, operational and emerging risks that may impact Training Force's ability to deliver its objectives and capability outcomes. Working closely with risk owners and stakeholders across Training Force, the position supports the maintenance of service risk registers, monitoring of risk treatment actions, facilitation of risk assessments, and preparation of risk reporting and advice for senior leadership and governance forums.

In practical terms, a large part of the role involves coordinating Service Risk Management activities, maintaining risk registers and treatment plans, analysing risk information and trends, engaging with stakeholders to support risk identification and mitigation, and preparing reports, briefs and dashboards that support informed decision-making. The role also contributes to assurance activities, governance processes and initiatives that strengthen organisational risk maturity and foster a positive risk culture.

Overall, the APS 5 Risk Officer plays a key role in supporting organisational resilience and capability delivery by ensuring risks are effectively identified, communicated, monitored and managed. Through the provision of risk management support, stakeholder engagement and risk reporting, the position contributes to informed decision-making, continuous improvement and the achievement of Training Force objectives.

About our Team

The Business Optimisation Team within the Office of COMTRAIN provides Risk Management, governance, assurance, performance reporting and continuous improvement functions that support the effective delivery of Training Force objectives. The team works across Training Force to identify, assess and monitor risks that may impact capability delivery, workforce generation and organisational performance. Through the coordination of risk management activities, assurance programs, governance frameworks and performance reporting, the team supports informed decision-making and organisational resilience.

The team also leads initiatives that strengthen risk maturity, improve business processes and enhance organisational effectiveness. By providing oversight of strategic and operational risks, monitoring treatment actions and promoting a risk-informed culture, the Business Optimisation Team enables Training Force leadership to effectively manage uncertainty, maintain accountability and deliver training outcomes aligned with Defence priorities and future capability requirements.

Our Ideal Candidate

The ideal candidate is a motivated and analytical individual with experience in risk management, governance, assurance, and compliance within a complex organisation. They will possess strong critical thinking and problem-solving skills, with the ability to identify, assess and monitor risks and provide practical, evidence-based recommendations to support decision-making. The successful candidate will have excellent written and verbal communication skills, including the ability to prepare high-quality risk reports, briefs and executive correspondence for senior stakeholders. They will demonstrate strong stakeholder engagement and relationship management skills, enabling them to build productive working relationships across Training Force and the broader Defence environment.

The candidate will be highly organised, capable of managing competing priorities and delivering outcomes within tight timeframes while working both independently and collaboratively. Experience facilitating risk assessments, maintaining risk registers, monitoring treatment actions and supporting assurance activities will be highly regarded, along with a commitment to fostering a positive risk culture and continuous improvement across Training Force.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Navy Training Force Business Optimisation Services Team, Please Email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=95DA7B56-1DE1-7ECD-1F59-ED

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Defence

Vacancy VN-0773202

Department of Defence

Closing Date:Thursday 22 October 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants

Job Title	Project Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$89,841 - $96,829
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NSSG/05649/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=C6AB9EB8-4355-CA8C-0DF8-ED610DF76781

Duties

The Role

The Project Support Officer plays an important role in supporting workforce capability within Hunter Class Frigate Branch (HCFB) through the delivery of recruitment and workforce support activities. The position is responsible for coordinating end-to-end recruitment processes, providing recruitment advice, maintaining workforce data and reporting, maintain organisation chart, and supporting workforce planning initiatives to meet business needs.

The Project Support Officer assists in the delivery of workforce outcomes by ensuring recruitment activities are progressed efficiently and in accordance with Defence and APS policies. The role requires effective stakeholder engagement, communication, and problem-solving skills to respond to recruitment and workforce matters and contribute to positive business outcomes. The successful candidate will demonstrate strong organisational skills, attention to detail, and the ability to manage competing priorities in a dynamic environment. They will also contribute to continuous improvement initiatives and undertake ongoing professional development to enhance capability and performance.

About our Team

The Hunter Class Frigate (HCF) is one of the world’s most advanced warships, and the project is Australia’s largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

Our ideal candidate is an organised and motivated professional who is interested in workforce capability, employee engagement and organisational improvement. They enjoy working with people, coordinating activities and supporting initiatives that contribute to a positive and high-performing workplace.

The successful candidate will demonstrate:

- Strong organisational and administrative skills, with the ability to manage competing priorities and meet deadlines.
- Excellent communication and stakeholder engagement skills, with the confidence to build effective working relationships across all levels of an organisation.
- Attention to detail and the ability to maintain accurate workforce information, records and reporting.
- An interest in recruitment, workforce planning, talent management and employee development initiatives.
- Sound judgement, problem-solving skills and the ability to work both independently and collaboratively within a team.
- A proactive approach to supporting workforce projects and continuous improvement activities that enhance workforce capability and business outcomes.
- This role would suit someone who is passionate about recruitment, workforce management and delivering high-quality support in a dynamic environment.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCF Workforce Team, Please Email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C6AB9EB8-4355-CA8C-0DF8-EI

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Defence

Vacancy VN-0773215

Department of Defence

Closing Date:Sunday 25 October 2026

Joint Capabilities Group
Space & Cyber Capabilities

Job Title	Technical Engineering Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	JCG/05628/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9957D7FF-55BB-1274-9B1F-ED50846F3FA6

Duties

The Role

As the engineering technical lead in the Position, Navigation and Timing Assurance Squadron (PNTAS), you will use your technical expertise to lead, assess and improve complex Defence systems. PNTAS has become the focal point within Defence for Position, Navigation and Timing (PNT), supporting current capability assessments and guiding future acquisitions through analysis activities and stakeholder engagement.

You will oversee work in a small, autonomous team, collaborating with Army, Navy, Air Force, DSTG, and industry partners. This work will involve providing both Alternate and Assured PNT data to the Defence Enterprise. Activities that the PNTAS Engineer will be involved in, will include testing emerging technologies, analysing PNT resilience of ADF platforms and supporting discrete

testing events and complex joint exercises. Strong, influential, and clear communication skills are essential for engaging stakeholders across Defence, academia, and industry.

Key aspects of the engineering role within PNTAS's technical team include:

- Test & Evaluation: Plan, lead, and report on PNT test activities, ensuring safe and timely execution, including mentoring of more inexperience T&E personnel.
- Risk Management: Identify and mitigate risks during test events.
- Reporting: Deliver clear technical and non-technical PNT reports based on Objective Quality Evidence (OQE), which includes PNT architecture and dependencies.
- RF Device Management: Model RF propagation, measure emissions for safety, and collect technical data.
- PNT Subject Matter Expert (PNT): As a PNT SME, mentoring of junior personnel to build their knowledge and to collaborate with operations personnel, engage with Projects to assist and guide their PNT considerations and Verification & Validation (V&V) programs.

Additional responsibilities:

- Lead and mentor team members on Navigation warfare (NAVWAR), PNT and T&E, allocate tasks, and manage resources.
- Review technical packages, assess equipment performance, and recommend improvements.
- Collaborate with Operational members of the PNTAS to provide technical advice on operational requirements.
- Plan and execute PNT field exercises, simulate RF path loss, and support continuous improvement.
- Build team relationships and motivate developing technicians.

About our Team

PNTAS is part of the Joint Navigation and Spectrum Warfare Directorate (JNSWD). We deliver an integrated approach towards the unique and complex ADF PNT capability. The JNSWD integrated campaigning approach involves partnerships across all domains, Whole of Australian Government, international partners, science and technology, academia and industry.

Through Joint Project 9380 – AUKUS Assured PNT – the Directorate is providing the ADF PNT focal point to prepare, collaborate, and transition PNT information and capabilities for the ADF.PNTAS roles include; PNT standards, PNT resilience and technology readiness analysis, PNT operations and situational awareness support, Navigation Warfare support, PNT engagement, and Defence time. PNTAS Engineering provide the Directorate and Defence with critical and broad technical services across documentation, complex equipment and in the planning and execution of PNT field exercises.

Our Ideal Candidate

As the ideal candidate, you will demonstrate strong motivation to lead the planning, execution, and reporting, including analysis of complex Test & Evaluation (T&E) activities. You will also have experience in Defence T&E and be able to mentor others. You will apply analytical skills to assess and clearly communicate the capability impacts of assured or degraded PNT data across the Enterprise and military platforms.

This role requires initiative, sound judgment, and a commitment to fostering a collaborative culture that promotes knowledge sharing and continuous learning and improvement within the Squadron and across the Australian Defence Force.

As the ideal candidate, you will have experience and interest in the following areas:

- Test & Evaluation: Demonstrated ability to plan, conduct, and report on test and evaluation activities, with an understanding of how these processes support effective decision-making and capability development.
- RF Systems: Knowledge and understanding of RF signals and propagation principles.
- Analytics: Experience developing analytic systems for performance evaluation, including software, hardware, and data integration.
- Modelling and Simulation: Proficiency in applying modelling and simulation tools to support planning, validate outcomes, and enhance processes across organisational capabilities and practices.
- Systems Engineering: Understanding of systems engineering principles and how policies, standards, and governance frameworks influence the lifecycle of complex systems or capabilities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

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To Apply

Position Contact	Callum Smith, 02 5109 8565
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9957D7FF-55BB-1274-9B1F-ED5

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Defence

Vacancy VN-0773219

Department of Defence

Closing Date:Monday 19 October 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Assistant Director, Explosives Regulator Policy & Design
Job Type	Full-Time, Ongoing
Location	Campbell ACT
Salary	$124,393 - $140,315
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	JCG/04952/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=80164747-52C3-160B-3BC8-ED5085F08BCE

Duties

The Role

The Commonwealth Explosives Legislative Reform Taskforce is seeking an EL 1 Assistant Director to support the design and establishment of a new regulator for Commonwealth explosives. Working as part of a high-performing team, you will contribute to the development and implementation of a significant reform program underpinning the future Commonwealth explosives regulatory framework and the establishment of a contemporary, risk-based regulatory capability.

As an Assistant Director in the Taskforce, you will:

- Drive research, analysis and development of Regulator options including governance and accountability arrangements, workforce structures, operating models, enabling services and implementation considerations.
- Contribute to the development of cost models, cost benefit analyses and implementation options, ensuring alignment with Department of Finance guidance and Government decision-making requirements.
- Manage competing priorities, risks and dependencies across multiple work streams while providing strategic advice on complex regulatory reform, governance and organisational design matters.

- Develop strategic and operational regulatory policy frameworks, translating legislative reform into practical regulatory approaches, compliance settings and operational guidance.
- Cultivate and maintain productive relationships with stakeholders across Defence, the Commonwealth and external organisations to advance regulatory reform objectives and support successful implementation outcomes.
- Manage and facilitate stakeholder consultation and engagement activities across Commonwealth agencies, industry and other key stakeholders, influencing outcomes and building support for regulatory reform and establishment activities.
- Lead the development of governance, risk and assurance frameworks to support the establishment and ongoing operation of the regulator, including decision-making structures, delegations, performance monitoring and accountability mechanisms.
- Lead work to develop implementation, transition and establishment planning products, identifying risks, dependencies and resource requirements to support Government decisions and successful commencement of the regulator.
- Prepare and coordinate high quality briefing materials and ministerial, senate estimates and Cabinet documents, including engaging with the Cabinet process.
- Support a collaborative and high-performing team culture by sharing knowledge, contributing to continuous improvement initiatives and providing guidance and mentoring to staff as required.

About our Team

The Taskforce is currently reviewing the Commonwealth explosives legislative framework on behalf of the Australian Government.

The Taskforce is charged to:

- Reform the Explosives Act 1961 (Cth) and related subordinate legislation.
- Design and establish a new safety and security Regulator for Commonwealth explosives.

This is a significant, high profile undertaking that involves complex policy development and problem solving. Tasks involve close engagement and negotiation with policy areas across the Commonwealth, senior Defence management and external stakeholders. This role provides the opportunity to gain further career experience in government and Cabinet processes, engage with other Commonwealth agencies and be a significant contributor in the creation of a new Regulator.

Our Ideal Candidate

Our ideal candidate will:

- Have demonstrated leadership capability and the ability to lead through change and complexity while delivering outcomes in an evolving and at times ambiguous environment.

- Have an understanding of, or willingness to learn, the Commonwealth's role in providing national regulation and the principles of effective regulatory stewardship and public administration.
- Excellent stakeholder management skills, including the ability to balance competing stakeholder priorities and negotiate mutually beneficial outcomes across organisational and jurisdictional boundaries.
- Have demonstrated experience working on complex policy, regulatory reform, governance or organisational design initiatives, preferably within a Commonwealth environment.
- Have demonstrated experience developing and implementing governance products and processes, including frameworks, operating models, policies, guidelines and assurance mechanisms.
- Have the ability to apply sound judgement to balance and prioritise competing/critical demands and ensure alignment of the reforms with broader organisational goals and Government priorities.
- Demonstrate strong written and verbal communication skills, with the ability to draft high quality written products (e.g. project plans, stakeholder engagement plans, submissions, parliamentary and departmental briefs, talking points, agreements and correspondence) for different audiences.
- Have highly-developed interpersonal skills and a demonstrated ability to communicate information coherently and concisely to different audiences to guide decision-making.
- Demonstrate a commitment to stewardship, integrity and collaboration, with the ability to build capability, influence outcomes and contribute to a high-performing team environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	James Simpson, 02 6192 7368
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=80164747-52C3-160B-3BC8-ED5

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Defence

Vacancy VN-0773242

Department of Defence

Closing Date:Wednesday 21 October 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Radiography Test Officer
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	$72,275 - $89,377
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3;APS Level 4
Position Number	JCG/05711/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=5D7B769C-4738-3A78-A556-ED5087D480EE

Duties

The Role

Joint Proof and Experimental Unit (JPEU) is seeking a motivated and adaptable Entry Level Radiographer to join the team at the Environmental Test Facility (ETF). This role provides an excellent opportunity to develop specialist radiography skills while supporting Guided Weapons and Explosive Ordnance (GWEO) testing activities in a unique Defence environment.

The Radiographer will:

- Assist with the preparation and conduct of radiographic activities and associated tasks under supervision.
- Apply established procedures, policies and work instructions to achieve required outcomes.
- Support the development and maintenance of radiographic documentation and records.
- Learn to identify, report and assist in resolving issues relating to radiographic activities.
- Build positive working relationships with ETF team members and other JPEU personnel.
- Communicate effectively with stakeholders through reports, correspondence and discussions.
- Participate in training and development activities to build technical capability.
- Ensure Defence safety requirements are understood and applied in all activities.

This role is ideal for someone looking to start their radiography career and develop their skills within a supportive team environment.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Lifting < 15kg, Climbing, Bending, Squatting, Reaching, Push/Pull, Sequential repetitive movement in short period of time.

About our Team

The ETF conducts non-destructive test and evaluation trials on platforms explosives, munitions and other equipment across a range of environmental specialities. These specialities include climatic, radiographic and shock and vibration. The ETF supports GWEO test and evaluation activities. It has capabilities enabling the climatic, non-destructive, vibration and mechanical testing of items, and other elements for artificial aging of Defence explosive ordnance. The JPEU engineering team also provide direct support to the ETF. Employment at Port Wakefield also currently attracts a Special Defence Locality Assistance allowance of $309.85 per fortnight.

Our Ideal Candidate

The successful candidate will work with a diverse range of customers and be able to function in a small team. This team will be dynamic and will work within an integrated environment of Australian Public Servants, Australian Defence Force personnel and Defence Industry Support Personnel.

They will have the ability to interpret customer requirements, technical standards, follow set work procedures, produce trial activity reports and utilise a variety of technical and non-technical equipment, in order to capture required data. They will have a keen eye for detail, and be able to identify potential issues within the data/test setup that may affect quality of data or accuracy of data for items being tested.

The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5D7B769C-4738-3A78-A556-ED5

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Defence

Vacancy VN-0773261

Department of Defence

Closing Date:Monday 19 October 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Systems Engineering Lead
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Henderson WA
Salary	$124,393 - $140,315
Future Merit Locations	Canberra, Henderson
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NSSG/05661/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=56FF08B1-C7A4-7AC8-A338-ED610C30DB42

Duties

The Role

If you are looking for an engineering role that extends beyond a single technical discipline, this is an opportunity to help shape the delivery of complex maritime capability for the Royal Australian Navy and the broader Australian Government.

The Systems Engineering Lead works across the Offshore Patrol and Specialist Ships (OPSS) portfolio, supporting engineering delivery, capability integration and technical problem solving

across multiple high-paced maritime acquisition projects. The role sits at the intersection of engineering, acquisition, supportability and project delivery, requiring a combination of technical judgement, systems thinking and stakeholder engagement.

The role provides broad exposure to Defence acquisition, engineering governance, capability delivery and stakeholder engagement, and is ideally suited to engineers seeking to broaden their experience beyond a single technical discipline.

We are looking for someone who enjoys solving complex problems, working across technical and organisational boundaries, and helping teams achieve practical capability outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The OPSS Branch is a high-performing, forward-focused team delivering a diverse and evolving portfolio of maritime procurements that underpin future naval capability. Alongside our current projects, we are actively shaping and preparing for the next generation of acquisitions, ensuring we remain at the forefront of continuous shipbuilding.

OPSS Engineering & Technical provides engineering leadership, technical governance and specialist engineering support across a portfolio of maritime acquisition projects delivering capability to the Royal Australian Navy, Australian Border Force and other Commonwealth stakeholders.

The team works across the capability lifecycle, supporting engineering, verification, safety, supportability, acceptance and transition-to-service activities associated with complex maritime systems. We work closely with project managers, industry partners, operational users, and technical authorities to solve challenging problems, navigate ambiguity, and support the delivery of capability outcomes.

This is a highly collaborative environment suited to people who enjoy learning, tackling unfamiliar problems and working with others to deliver practical outcomes.

Our Ideal Candidate

We are seeking a technically credible engineer who enjoys solving difficult problems, working through ambiguity and helping teams find a path forward.

The successful candidate will have demonstrated experience leading teams, mentoring staff, coordinating complex activities and developing productive working relationships across diverse stakeholder groups. They will need to be comfortable operating across technical, project and organisational boundaries, rapidly understanding unfamiliar issues and helping teams navigate engineering, capability and delivery challenges. They will possess strong communication and stakeholder engagement skills, together with the ability to influence outcomes and build productive working relationships across diverse teams.

While engineering experience is important, this role is less about deep technical specialisation and more about judgement, systems thinking, curiosity and initiative. We are looking for someone who asks good questions, challenges assumptions constructively and works collaboratively with others to develop practical, evidence-based solutions.

Experience in Defence acquisition, sustainment, engineering governance, systems engineering, verification and validation, system safety or integrated logistics support will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This position requires the candidate to hold a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Jean Cormick, 02 5131 3387
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=56FF08B1-C7A4-7AC8-A338-ED

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Defence

Vacancy VN-0773262

Department of Defence

Closing Date:Monday 19 October 2026

Joint Capabilities Group Space & Cyber
Operations Division

Job Title	Assistant Director ICT VIP Support
Job Type	Full-Time, Ongoing
Location	Reid ACT
Salary	$124,393 - $140,315
Future Merit Locations	Reid
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	JCG/05617/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=2C52F79A-5C8E-A7EE-27C6-ED610C5FE25C*

Duties

The Role

Joint Capabilities Group (JCG), ICT Operations Division (ICTOD) is seeking a highly motivated professional leader with recent experience in providing strong proactive leadership in an ICT Service Delivery environment within a large diverse organisation.

This position leads a small team of ICT professionals ICT support to the Departments Ministers, Service Chiefs and Senior Executive Service Officers.

The VIP ICT Support Team operate in a fast-paced high exposure environment where demands on attention to detail and agility are of exceptional quality. Applicants will need to demonstrate a high level of resilience and attention to detail.

The successful applicant will be responsible for managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes. This will include the development, implementation, compliance with and review of policies and procedures.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Frequent travel – Vehicle

About our Team

The Directorate of Regional ICT Services (DRICTS) acts as the Joint Capabilities Group (JCG) representative for all ICT products and services delivered to Defence regional bases and sites across Australia and internationally. The Directorate is specifically responsible for Deskside Support Services, Audio Visual Support Services, End User Advocacy and Relationships, Regional Project Support, Communications Security Services (COMSEC) and Regional Assurance and Governance Services.

Our team comprises a mix of Australian Public Service (APS), Australian Defence Force (ADF) and Contracted personnel located across approximately 56 major Defence bases Australia wide. We also have an Overseas Region where opportunity exists for APS to rotate through the United States of America and England.

Our Culture is one that is driven by a "One Team" approach "To be the most dedicated, trusted and proven Directorate in support of ICT Capability across Defence" Our Mission is to enable the war fighter by advocating for their ICT capability needs and improve the enterprise ICT experience across Defence.

Our Ideal Candidate

The Assistant Director VIP ICT Support will have a high-level stakeholder engagement and will be required to identify relevant stakeholder expectations and deliver services to develop a clear understanding of the methodology and practices to achieve outcomes. They are accountable under broad direction to undertake complex ICT service provision activities. They will work independently having some authority and discretion to investigate information from diverse sources and explore innovative approaches to support the longer-term business objectives and stakeholders. They will have to be confident in problem solving solutions and present business cases that are outside BAU, work practices and procedures; yet remain in accordance with Defence's mission and business objectives.

The VIP ICT Support function is fast-paced and outcome driven. The Assistant Director will need to be able to rapidly drive solutions and prioritise workloads, which are provided directly from the customer.

They will plan, implement and review ICT provisions in order to meet demanding customer requirements and may be involved in the ongoing management of operational facilities, ICT conferencing solutions and ad-hoc VIP ICT requests.

The Assistant Director will use their initiative and experience to analyse, plan, review and adjust priorities and work activities to meet business outcomes. They will undertake objective, systematic analysis and draw accurate conclusions based on evidence providing detailed technical, operational, professional and procedural advice in relation to complex service level agreement and supplier management activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Matthew Sullivan, 07 4446 4195
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2C52F79A-5C8E-A7EE-27C6-ED

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Defence

Vacancy VN-0773268

Department of Defence

Closing Date:Monday 19 October 2026

Joint Capabilities Group
Joint Training Command

Job Title	ICT Manager
Job Type	Full-Time, Ongoing
Location	Cabarlah QLD
Salary	$99,733 - $112,431
Future Merit Locations	Cabarlah
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	JCG/05701/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8F9A5374-CE7D-AB3C-A9C9-ED610D7711B8

Duties

The Role

An ICT Manager within the Defence Force School of Signals-Electronic Warfare Wing is responsible for delivering reliable and effective ICT services that support training outcomes. The role ensures compliance with ICT governance, policy, and security requirements while managing ICT resources, priorities, and workflows to achieve efficient service delivery.

An ICT Manager maintains the availability, reliability, and security of ICT systems, proactively addressing risks and resolving complex technical and business issues. Success in the role requires close integration with multiple teams and strong engagement with stakeholders to align ICT capabilities with organisational objectives. The position also provides strategic advice to support informed decision-making.

Key attributes include: initiative, sound judgement, effective communication, teamwork, stakeholder management, strategic thinking, and strong ICT business management expertise.

About our Team

Our team’s main function is the training of soldiers, sailors, aviators, and officers in signals intelligence and electronic warfare for the Australian Defence Force. The ICT Manager supports this by delivering and maintaining ICT services.

Our Ideal Candidate

An ideal ICT Manager demonstrates strong technical expertise, excellent communication skills, and a well-developed ability to prioritise competing tasks and work independently under broad direction while delivering secure, practical, and business-aligned outcomes within a Defence environment.

They effectively engage with instructors, managers, and executive staff, providing clear updates on ICT status and current works while ensuring reliable service delivery and stakeholder confidence.

As a senior APS employee, they will consistently demonstrate professionalism, integrity, accountability, and discretion when handling sensitive information and security matters. This role requires experience with ADF stand-alone TS ICT systems, knowledge of ADF and ASD ICT policy, and ICT system administrator skills.

Eligibility

Security Clearance:

Positive Vetting: Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	MAJ Daniel Larke, 07 3510 0332
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8F9A5374-CE7D-AB3C-A9C9-ED

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Defence

Vacancy VN-0773272

Department of Defence

Closing Date:Sunday 01 November 2026

Defence Finance Group
Budgets & Financial Services

Job Title	Director Treasury & Accounts Receivable
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$144,430 - $173,359
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	DFG/05704/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=2A6B7D3B-CDD1-7E1A-3322-ED610E8FBE36

Duties

The Role

The EL 2 Director Treasury and Accounts Receivable is a senior leadership role within Financial Services Operations (FSO) Branch, Defence Finance Group (DFG). The position is responsible for leading Defence's treasury, banking and accounts receivable functions, ensuring effective cash management, banking operations, debt management and revenue collection across the organisation.

The duties of an EL2 Director - Treasury and Accounts Receivable Director may include:

- Lead the Treasury and Accounts Receivable function within FSO Branch, providing strategic direction, governance and assurance across Defence treasury, banking and debt management activities.
- Lead, develop and manage a high-performing team, fostering a culture of accountability, collaboration, continuous improvement and customer service.
- Manage resources, priorities and workflows to achieve operational and strategic outcomes.
- Oversee Defence cash management and liquidity activities, ensuring sufficient funding is available to meet operational requirements.
- Lead Defence banking operations, including banking governance, account management, banking service arrangements and compliance with whole-of-government banking requirements.
- Provide strategic advice on treasury policies, frameworks and practices, ensuring alignment with legislative and policy obligations.
- Deliver treasury reporting, analysis and forecasting to support senior executive decision-making and external reporting requirements.
- Provide strategic oversight of Defence accounts receivable operations, including billing, revenue collection, debt management and recovery activities.
- Ensure effective management of outstanding debt through appropriate governance, performance monitoring and stakeholder engagement.
- Lead initiatives to improve accounts receivable performance, debt recovery outcomes and financial controls.
- Build and maintain effective relationships with internal and external stakeholders, representing Defence on treasury, banking and accounts receivable matters.

About our Team

The Treasury and Accounts Receivable team is one of six directorates comprising the Financial Systems and Operations Branch. The director has two EL1 direct reports with overall responsibility for 20 staff contributing to the success of the Treasury and Accounts Receivable function.

Our Ideal Candidate

The EL 2 Director Treasury and Accounts Receivable is an experienced finance leader with extensive knowledge of Commonwealth financial management, treasury operations, banking services, accounts receivable, debt management and financial governance. They apply strategic thinking and professional expertise to deliver operational excellence, strengthen financial controls and support informed decision-making across Defence.

The successful candidate will build and maintain productive relationships with a broad range of internal and external stakeholders, influence outcomes at senior executive levels and lead complex financial initiatives in a dynamic operating environment. They will demonstrate strong leadership, sound judgement and a commitment to continuous improvement, innovation and service delivery excellence.

Our ideal candidate will have the following skills and attributes:

- Demonstrated leadership experience in Commonwealth financial management, treasury, banking, accounts receivable or related financial service delivery functions.
- Extensive knowledge of Commonwealth financial frameworks, governance requirements, legislative obligations and financial control environments.
- Strong understanding of treasury operations, cash and liquidity management, transactional banking arrangements, accounts receivable processes and debt management practices.
- Proven ability to provide strategic financial advice on complex issues, balancing operational requirements, risk management and compliance obligations.
- Highly developed stakeholder engagement and influencing skills, with the ability to establish productive relationships across Defence, government agencies, financial institutions and service delivery partners.
- Demonstrated experience leading and developing high-performing teams, fostering a culture of accountability, collaboration, customer service and continuous improvement.
- Strong analytical and problem-solving capability, with the ability to identify risks, trends and opportunities and implement practical, sustainable solutions.
- Experience leading business improvement initiatives, including process optimisation, system enhancements, automation and service delivery reform.
- Excellent written and verbal communication skills, including the ability to prepare high-quality briefs, ministerial submissions, executive correspondence and reports.
- Demonstrated ability to manage competing priorities and deliver outcomes in a complex and evolving environment.
- A commitment to Defence values of Service, Courage, Respect, Integrity and Excellence.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sam Hatherly, 02 5108 5381
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2A6B7D3B-CDD1-7E1A-3322-E[illegible]

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Defence

Vacancy VN-0773275

Department of Defence

Closing Date:Thursday 22 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Nulka Assistant Project Manager
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/05190/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9EE5B9A4-DD7A-8751-4C88-ED610FE44931

Duties

The Role

As the APS 6 Project Support Officer, you will play a key role in enabling effective program delivery by providing day-to-day support across project administration, financial management, governance, reporting, records management and stakeholder coordination activities.

You will work collaboratively with project, commercial, engineering, logistics and industry stakeholders to ensure program activities are delivered efficiently and in accordance with Defence governance requirements.

This role requires strong organisational skills, sound judgement, attention to detail and the ability to manage competing priorities within a dynamic and complex environment.

This position is based at Russell, ACT, supporting Navy capability outcomes across the broader EFFECTS Program.

This will entail:

- Providing project and business support services to Project Managers, Product Managers and Integrated Delivery Teams across acquisition and sustainment activities.
- Preparing, coordinating and maintaining project documentation, including briefs, correspondence, reports, schedules, meeting minutes, governance artefacts and presentation material.
- Assisting with financial management activities, including expenditure tracking, invoice processing, forecasting, budget reporting and financial data reconciliation.
- Supporting procurement and contract administration activities in accordance with Defence policies and procedures.
- Maintaining project information, records and data repositories to ensure documentation is accurate, current and compliant with Defence record-keeping requirements.
- Coordinating meetings, workshops and governance forums, including the preparation of agendas, papers, action registers and records of decisions.
- Assisting with the collection, analysis and reporting of project and program data to support informed decision-making.
- Supporting the management of risks, issues, actions and dependencies through the maintenance of project registers and reporting products.
- Contributing to the development and continuous improvement of business processes, governance arrangements and administrative practices.
- Providing flexible administrative and project support across the EFFECTS Program in response to changing priorities and business needs.

About our Team

EWIS Maritime SPO manages multiple Electronic Warfare systems across both surface and sub surface fleets, including the Nulka Decoy Product and a range of Sensors and Electronic Attack systems in both acquisition and sustainment phases. The SPO delivers capabilities to both the Australian Defence Force and the United States, with Nulka being one of the highest priority and highest tempo products in the organisation.

This position forms part of the geographically dispersed EFFECTS Integrated Delivery Team, working closely with APS staff, military personnel and contractors to ensure supported Electronic Warfare capabilities are delivered in accordance with operational and compliance requirements, budget and service agreements.

You will be joining a high tempo, high performing team with a strong culture of collaboration, inclusion and professional excellence. We are a close working, supportive team who operate in a high tempo environment, and we value people who work collaboratively, communicate openly and contribute to a positive and inclusive team culture. We take pride in our professionalism, adaptability and commitment to delivering capability, and we are looking for someone who shares these values and is motivated to be part of an exceptional team.

The successful candidate can expect to be challenged and supported in a strategically important capability environment, with scope for professional development and career progression for individuals who demonstrate strong performance, initiative and commitment.

Our Ideal Candidate

To be successful in this role, you will be an organised and proactive professional who can work independently while contributing effectively within a collaborative team environment. You will be comfortable engaging with a diverse range of stakeholders, understanding business needs and providing practical support to achieve project and program outcomes.

The successful candidate will demonstrate:

- Experience in project support, business administration or project management environments.
- Strong organisational skills and the ability to manage multiple priorities while delivering quality outcomes within agreed timeframes.
- Well-developed written communication skills, including the ability to prepare and maintain project documentation, briefs, reports and governance artefacts.
- Sound financial administration skills, including experience supporting budget management, expenditure tracking and financial reporting activities.
- Excellent attention to detail and a commitment to maintaining accurate records and data.
- Strong interpersonal and stakeholder engagement skills, with the ability to build productive working relationships across a diverse workforce.
- The ability to analyse information, solve problems and identify practical solutions to support business outcomes.
- A flexible, adaptable and customer-focused approach, with a willingness to support team priorities as they evolve.
- Professionalism, integrity and a positive attitude that contributes to a collaborative, respectful and high-performing team culture.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dorothy Pearce, 02 5131 3020
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9EE5B9A4-DD7A-8751-4C88-ED

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Defence

Vacancy VN-0773280

Department of Defence

Closing Date:Wednesday 21 October 2026

Capability Acquisition and Sustainment Group
Engineering, Technology and Materiel Logistics

Job Title	Director Materiel Protection
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$144,430 - $173,359
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 2
Position Number	CASG/05357/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1F522F77-9DD6-74E7-30E6-ED610EC897D9

Duties

The Role

Your role will be to lead the Directorate of Materiel Protection where you will develop, implement and oversee a range of policy and technology programs protecting Australia's most sensitive sovereign technologies.

As Director Materiel Protection:

- You will have a leading role in developing and implementing policies and programs to protect technologies and systems critical to Australia's national security.
- You can expect to develop and manage integrated business and technical programs across whole of capability, whole of lifecycle, whole of enterprise. Establish policy, doctrine, and authoritative knowledge frameworks. Engage across Defence, Agencies, and Industry to deliver outcomes.
- You will coordinate and integrate high-level Electronic, Cyber and Systems Engineering processes across a suite of new and developing technology programs.
- Your day will consist of engineering, technology, and security reviews, program management, stakeholder engagement, team leadership and building culture across a small expert team.

About our Team

The Directorate of Materiel Protection leads a small team of specialists within Technology and Security Branch in the Defence Delivery Group. As Director Materiel Protection, you will work closely with other directorates within the Engineering Technology & Materiel Logistics Division, the broader DDG and with government and industry stakeholders. Your team will deliver Materiel Protection specific outcomes as part of our integrated professional engineering, cyber and logistics service offering.

Our Ideal Candidate

We are looking for:

- A professional engineer or technologist who is committed to delivering high-quality outcomes and achieving objectives within an established performance framework.
- A thoughtful and innovative practitioner who can contribute to the development and implementation of secure-by-design technology protection approaches across the broad Defence ecosystem.
- Proven experience in Engineering, Cyber, Security, Procurement, and Business management.
- A leader who can achieve complex goals and outcomes with a small expert team, and across a broad Defence, Government and Industry stakeholder group.
- Please note the successful candidate will be required to gain and maintain a Positive Vetting level security clearance.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Mandatory Qualifications:

This position requires the individual to have obtained Engineers Australia Chartered Engineering Associate recognition (or ability to obtain status as of a Chartered Engineering Associate within three months) or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Craig Hamilton, 02 5109 8927
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1F522F77-9DD6-74E7-30E6-ED(

Defence

Vacancy VN-0773282

Department of Defence

Closing Date:Thursday 22 October 2026

Defence Finance Group
Financial Performance & Management

Job Title	Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$124,393 - $140,315
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	DFG/05522/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=FE7C9FDA-A1D3-4E26-3A63-ED610F1AF0FA

Duties

The Role

Defence Finance Group is seeking an outstanding leader to join the Aerospace Systems Finance team as an EL 1 Finance Business Partner. Based at RAAF Base Edinburgh, South Australia, you will support the Surveillance, Intelligence and Life Support Systems Program Office (SILSPO), including AIR555 Long Range ISREW Aircraft project, the MC-55A Peregrine in sustainment, and Aeronautical Life Support Equipment.

You will lead a team delivering embedded financial services to complex Defence capability acquisition and sustainment programs. The role provides strategic financial advice, financial assurance and contestability to senior stakeholders, supporting budget management, resource allocation, procurement and capability delivery outcomes.

The successful candidate will have strong financial management and stakeholder engagement skills, with the ability to provide trusted advice in a complex operating environment. Experience in

a similar finance business partnering role, management accounting expertise, and professional accounting qualifications (CPA/CA) are highly desirable.

Due to the complexity of the supported programs and the need for close stakeholder engagement, the successful candidate will be expected to work from the office a minimum of three days per week. This role supports unique financial management arrangements, including Foreign Military Sales (FMS), and requires regular in-person collaboration with stakeholders and project office personnel.

About our Team

Finance Air, Land and Joint Branch is responsible for providing financial advice, budget management and governance across Capability Acquisition and Sustainment Group (CASG) for acquisition and sustainment programs. Working in a dynamic and fast-paced environment, the branch supports informed decision-making by ensuring financial resources are effectively planned, managed and reported.

Financial Performance and Management (FP&M) Division consists of over 450 staff working in seven branches, each managing around $6 billion per year, with embedded finance staff across the country working closely with business areas. Principally, the Division is responsible for delivering financial management information and advice to ensure Defence leaders can make well-informed decisions. Think big numbers, many complex projects running in parallel, and close public scrutiny requiring carefully managed finances.

Our Ideal Candidate

Our ideal candidate will have experience in accounting, finance or a related discipline and demonstrated capability leading teams and delivering strategic financial advice in a complex environment. You will be a strong communicator with excellent stakeholder engagement skills and the ability to translate complex financial information into practical advice for decision-makers.

Our ideal candidate will demonstrate:

- Experience leading, coaching and developing teams to deliver high-quality outcomes.
- Strong financial management skills, including budgeting, forecasting, analysis, reporting and performance monitoring.
- The ability to provide trusted, evidence-based financial advice to senior leaders.
- Strong stakeholder engagement and influencing skills, with the ability to build productive relationships across multiple organisational levels.
- Experience identifying financial risks, opportunities and emerging issues, and providing practical recommendations.
- Sound understanding of public sector governance, compliance and accountability frameworks.

- Experience supporting complex projects, procurement activities and commercial decision-making.
- Strong analytical and problem-solving skills, with the ability to interpret complex information and present clear recommendations.
- Excellent written and verbal communication skills, including preparing briefs, executive correspondence and financial reports.
- A commitment to continuous improvement, innovation and customer-focused service delivery.
- The ability to balance strategic priorities with operational delivery in a dynamic environment.
- Professional judgement, resilience and a collaborative approach to achieving outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Hugh Mortensen, 02 5108 4336
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=FE7C9FDA-A1D3-4E26-3A63-ED

Defence

Vacancy VN-0773283

Department of Defence

Closing Date:Thursday 29 October 2026

Navy
Fleet Command

Job Title	Combat System Analysis Engineer
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/04596/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1DDB757A-DD43-6E83-2D66-ED610F65E071

Duties

The Role

As a Combat System Analysis Engineer within the Royal Australian Navy's (RAN)'s Maritime Warfare Centre (MWC) you will apply and develop your engineering/scientific knowledge to:

- Perform Modelling & Simulation of ship weapon systems to support exercise planning, analysis and assessment.
- Assess performance of Fleet unit combat and weapon systems during military exercises.
- Manage corporate knowledge of specialised warfare systems.
- Engage with stakeholders ranging from International Organisations, Defence Industry, Navy personnel and other business units within the Department of Defence.

Fundamentally, our team is dedicated to optimizing the Fleet's Lethality through collection and analysis of weapon system data and feeding this to the Fleet.

We do not anticipate that you will start as a subject matter expert but we commit to supporting your develop and enhancing your skills including training on naval systems, analysis tools and techniques.

We are also dedicated to fostering your career growth and will provide training in Systems Engineering, Test & Evaluation and Leadership Development that will help you achieve your professional goals.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant’s eligibility for the role and to maintain compliance with international obligations.

About our Team

The MWC mission is to optimize and improve the warfighting effectiveness and lethality of Australia’s maritime capability. This is achieved through the delivery of highly effective warfare analysis products that support both the Fleet Commander and the Head of Navy Capability in the context of risk-based decision-making.

You will be working within the Surface Combatant Analysis team, which supports this mission through:

- Using Modelling & Simulation to verify and validate tactics.
- Post exercise reconstruction and analysis of Above Water Warfare trials.
- Liaise with ship staff to ensure optimal operation of systems and collection of data.
- Using and distributing data as the source of truth to inform decision-making.

Come join a team that works collaboratively with engineers from different disciplines, industry and Government, civilian and military, to understand, shape and improve warfighting capabilities across Navy.

Our Ideal Candidate

The ideal candidate will have a strong interest in working for Navy and ability to apply engineering and analytical skills to identify vulnerabilities and develop improvements to Fleet warfighting performance.

You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

Seeking candidates with experience or interest in the following areas:

- Modelling and Simulation.
- Above Water Weapon analysis.
- Combat System Performance.
- Electronic Warfare (Active, Passive and/or Support).
- Data Acquisition Systems.
- Development of analytic systems for performance evaluation (e.g. software, hardware and data processing).
- Data Science.

Noting the wide variety of areas, candidates are **not** expected to already have experience in any or all of these areas. However, the role can include involvement in any or all of these areas.

You are encouraged to speak to the listed Contact Officer to help you contextualize your pitch.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Stephen Huang, 02 8245 9673
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1DDB757A-DD43-6E83-2D66-EI

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Defence

Vacancy VN-0773284

Department of Defence

Closing Date:Wednesday 21 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Project Officer - Integrated Warfighting Network Systems Program Office
Job Type	Full-Time, Ongoing
Location	Barton ACT
Salary	$99,733 - $112,431
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/05739/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1C67222E-39A3-72DF-78C4-ED610FC46C39

Duties

The Role

An APS 6 Project Officer works independently with the opportunity for reasonable autonomy and accountability for the achievement of their outcomes, exercising initiative and judgement in the interpretation of policy and in the application of practices and procedures. Working within a small, high-performing team that directly supports delivery of capability, you will lead the coordination of key business functions, governance activities, information management, enterprise risk management, and continuous improvement initiatives. The position supports delivery across the Program's three workstreams by maintaining integrated plans, governance materials, risks, issues, actions, decisions, dependencies, financial information and benefits records.

The role works with multidisciplinary teams, including business, operational, digital, technology, information management, finance, procurement, legal, change and assurance specialists. The Project Officer is critical to ensuring that program information is accurate, current and visible; governance activities are well coordinated; and agreed actions and decisions progress within required timeframes. The successful candidate is organised, adaptable and produces concise, decision-ready materials in a complex project.

About our Team

Integrated Warfighting Network Systems Program Office (IWNSPO) is responsible for the acquisition, integration and sustainment of command, and control warfare systems for the Australian Defence Force across the country and in operational theatres overseas.

These capabilities include computer applications that support planning and conduct of operations, including IT infrastructure and command and control systems for deployed military forces across the five Domains. IWNSPO acquires and sustains joint-information warfare capabilities that are mission critical to all three services of the Australian Defence Force.

Our Ideal Candidate

This role ensures that project activities are delivered efficiently by maintaining documentation, tracking progress, supporting reporting, and coordinating stakeholders across the project lifecycle.

The successful candidate will have:

- Experience with project delivery across the lifecycle, including requirements, implementation, and transition to support.
- Experience coordinating tasks within project teams and working collaboratively to meet deadlines.
- Experience communicating to engage with technical and non-technical stakeholders, including vendors and business teams.
- Experience preparing and maintaining project documentation, schedules, and status reports.
- An understanding of project budgets, enterprise technology environments, and IT change/release processes.
- Take a proactive approach to identifying opportunities for improvement and implementing practical solutions.
- Excellent communication skills with the ability to develop productive working relationships with stakeholders, having confidence to navigate and influence others on often complex, difficult or sensitive issues.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Paul Benton, 0414 722 671
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C67222E-39A3-72DF-78C4-ED

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Defence

Vacancy VN-0773286

Department of Defence

Closing Date:Wednesday 21 October 2026

NAVY
Head Navy Engineering

Job Title	Deputy Director Capability
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$124,393 - $140,315
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NAVY/05718/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D525F3CA-C63C-B1AD-A609-ED610FE757A8

Duties

The Role

The Deputy Director Capability is responsible for leading a national portfolio of projects, capability development initiatives and resource programs across Fleet Support Unit Australia (FSU-AUST). The role focuses on identifying, developing and sustaining workforce and maintenance capabilities that support Navy's current and future requirements, while ensuring effective utilisation of FSU personnel across all workshops.

The position provides strategic direction for capability planning, project delivery, workforce development and business improvement activities. It is responsible for determining what maintenance and support capabilities FSU should provide, developing implementation plans to achieve those capabilities, securing appropriate work packages to sustain workforce proficiency, and delivering capability uplift initiatives aligned with Plan Pelorus, the National Defence Strategy and sovereign sustainment objectives.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Fleet Support Unit (FSU) is the home of the Navy's uniformed technical workforce when they are ashore. FSU is a core provider of repair and maintenance services – improving the seaworthiness of the Navy's ships, submarines and other Commonwealth of Australia maritime assets. We work in conjunction with Navy, other Defence Groups, our Allies, and our industry partners to deliver complex maritime maintenance outcomes for the Commonwealth.

In addition to being involved in safeguarding Australia's sovereignty, security and prosperity, you will also have access to competitive working conditions.

As an Australian Public Servant in Defence, you will be supported in balancing work and family priorities and the remuneration package includes a generous superannuation contribution (15.4%).

The FSU team has up to 900 employees at any one time, is comprised of Navy officers, senior sailors, and junior sailors (marine technicians, electronic technicians, and boatswains mates), and is supported by a small team of Australian Public Service staff. The Deputy Director Capability will work from the National Office, on base at HMAS Kuttabul (Potts Point NSW), leading a team of sailors and APS members to support Fleet Support Units across Australia.

Our Ideal Candidate

We are seeking an accomplished leader who thrives in complex environments and is motivated by delivering outcomes that have genuine national impact. You combine strong project delivery expertise with the ability to lead people, build partnerships and influence strategic outcomes. You are comfortable leading through complexity, making decisions and balancing competing priorities while maintaining focus on delivery. You build trusted relationships with stakeholders at all levels and bring the credibility, judgement and communication skills required to influence senior leaders, industry partners and multidisciplinary teams.

You will bring:

- Proven experience leading complex projects, programs or capability outcomes.
- Exceptional stakeholder engagement and relationship management skills.
- A strategic mindset and the ability translate it to outcomes in a dynamic.
- Strong commercial, financial, schedule and risk management capability.
- Experience building a high performance culture and fostering people.
- Sound judgement, resilience and adaptability in dynamic environments.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Von Wells, 02 6132 7131
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D525F3CA-C63C-B1AD-A609-EI

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Defence

Vacancy VN-0773289

Department of Defence

Closing Date:Thursday 05 November 2026

Defence People Group
People Policy & Development

Job Title	Senior Legislative Drafter
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA, Brisbane QLD
Salary	$124,393 - $140,315
Future Merit Locations	Hobart, Melbourne, Canberra, Sydney, Brisbane, Darwin, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DPG/05693/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=3A4424E8-C27E-5091-85CA-ED61106D9AFB

Duties

The Role

Are you someone who enjoys turning complex ideas into clear, practical outcomes? Do you thrive in an environment where precision, collaboration and continuous improvement are valued? If so, we'd love to hear from you.

As a Senior Legislative Drafter, you'll play an important role in shaping the legislative framework that supports Defence people and enables the delivery of Defence employment conditions across Australia. Working at the intersection of policy, law and implementation, you'll help ensure legislative instruments accurately reflect policy intent while remaining legally robust and accessible.

This is a role for someone who enjoys intellectual challenge, values attention to detail and takes satisfaction in producing high-quality work that makes a real difference.

In this role, you will:

- Draft, review and maintain legislative instruments under the *Defence Act 1903, Public Service Act 1999* and other employment-related legislative frameworks.
- Provide trusted technical advice on legislative drafting and interpretation matters.
- Work closely with policy teams and stakeholders to transform complex policy into effective legislation.
- Prepare briefs, submissions and other written products for senior decision-makers.
- Contribute to ongoing legislative reform and modernisation initiatives.
- Support and mentor developing drafters, helping to build capability across the team.
- Coordinate workflow priorities, oversee quality assurance activities and contribute to the leadership of the broader directorate.

About our Team

The Legislative Drafting Team is a small, specialised group of professionals who are passionate about delivering quality outcomes and supporting Defence's people through clear and effective legislation. Although we're a team of up to five drafters, our impact reaches across the organisation.

We work closely with policy officers, service designers, web developers and communications professionals as part of a broader multidisciplinary team. This creates a unique environment where you'll gain exposure to a wide range of disciplines and develop a broader understanding of how legislation, policy, digital products and communication intersect.

Our culture is supportive, inclusive and collaborative. We believe the best outcomes come from sharing knowledge, respecting different perspectives and working together to solve complex problems. Team members are encouraged to ask questions, contribute ideas and challenge existing approaches in a constructive way.

While the team is headquartered in Canberra, we embrace flexible working arrangements and support colleagues working remotely across Australia. We value outcomes over location and are committed to helping our people balance meaningful careers with other commitments and interests.

Our Ideal Candidate

We're looking for someone who combines strong technical capability with a collaborative mindset and genuine enthusiasm for legislative drafting.

You may already have experience drafting legislative instruments, or you may bring transferable skills from legal, policy or workplace relations environments. Most importantly, you're someone who enjoys learning, communicates effectively and is motivated by the opportunity to contribute to meaningful change.

You will bring:

- Strong drafting, writing and analytical skills.
- The ability to interpret complex legislation, policy and stakeholder requirements.
- Excellent attention to detail and a commitment to producing high-quality work.
- Sound judgement and a practical approach to problem solving.
- Strong stakeholder engagement and relationship-building skills.
- The ability to communicate clearly with both specialist and non-specialist audiences.
- A collaborative approach and willingness to share knowledge with others.

You will thrive in this role if you:

- Enjoy working through complex issues and finding practical solutions.
- Build positive relationships with people at all levels.
- Value teamwork and contribute to an inclusive, respectful culture.
- Are comfortable balancing competing priorities and navigating change.
- Bring curiosity, initiative and a positive attitude to your work.

This is an opportunity to do rewarding work in a supportive and collegiate environment where your contribution matters. You'll work alongside dedicated professionals, tackle interesting and challenging issues, and help shape the future of Defence pay and conditions legislation.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Michael McCulloch, 02 5109 7460
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3A4424E8-C27E-5091-85CA-ED

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Defence

Vacancy VN-0773290

Department of Defence

Closing Date:Wednesday 04 November 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	$124,393 - $140,315
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	CASG/05639/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D6BE6BC4-E0AA-5BD4-0CD5-ED6110634D4F

Duties

The Role

The Air Combat Systems Program Office (ACSPO) is seeking a motivated, capable and experienced Project Manager to support the delivery Air 6000 F-35A projects. The Air 6000 Integrated Program Manager is responsible for the alignment of cost, schedule, scope and risk across all Air 6000 project elements, with a particular focus on the approval of new project elements and the transition and closure of extant project elements.

The Air 6000 Integrated Program Manager will exercise a considerable degree of independence and perform a leadership role within the ACSPO Project Management Unit. They will exercise sound decision-making and judgement to provide expert policy advice. They will have in-depth knowledge of the Project Management and are responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function. They will engage in complex to very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that impact on strategic, political or operational outcomes for Defence.

This position is accountable to plan, lead and manage a range of human and physical resources and exercise the associated people and financial responsibilities to achieve business outcomes. They will manage one or more teams. They will develop and implement work plans, set performance indicators, and review individual, team and business performance, focusing on identifying opportunities for building team capability and continuous improvement. They will set work that align with the strategic objectives and communicate expected outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

ACSPO organisationally sits in the Aerospace Combat Systems Branch in CASG, within the Department of Defence. ACSPO is the aviation asset management in-service support agency for the Australian F-35A Lightning II Air System. ACSPO engages with local, regional and international enterprise partners and suppliers of the F-35 Global program; consisting of both foreign governments and industry, to provide sustainment support for the Capability Manager, the Royal Australian Air Force.

ACSPO is based at RAAF Williamtown in NSW and supports the Australian F-35A Fleet. The F-35A aircraft are based at RAAF Williamtown and RAAF Tindal in the Northern Territory.

The primary focus for ACSPO is governing across the Australian F-35A Air Combat Capability. This includes the ongoing management, execution and continuous improvement of the various governance frameworks, processes and procedures in order to provide leading aviation asset management.

Our Ideal Candidate

The successful candidate will demonstrate:

- A strong knowledge of the Defence Capability System life cycle, including requirements development and Government approval process.
- Experience with complex project cost and budget management.
- Experience in complex to very complex project management activities including ability to interpret and apply policy, legislation and understand critical risks and performance requirements related to project management.
- Experience in managing teams in a dynamic workforce.
- In-depth knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.
- Excellent interpersonal, time-management, written and communication skills, including strong emotional intelligence, resilience and adaptability, tailoring your approach when targeting audiences.
- The ability to influence, negotiate and collaborate with stakeholders at all levels to identify best-fit organisational solutions.
- The ability to flexibly adapt to changing situations, including using sound judgement under pressure, to ensure the success of key deliverables.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Mr Matt Hall, 02 4077 8138
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D6BE6BC4-E0AA-5BD4-0CD5-E

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Defence

Vacancy VN-0773292

Department of Defence

Closing Date:Thursday 22 October 2026

NAVY
Fleet Command

Job Title	Signature Analysis Engineer
Job Type	Full-Time, Ongoing
Location	Potts Point NSW
Salary	$99,733 - $112,431
Future Merit Locations	Potts Point
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/05745/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=61E9B449-C580-32C3-C742-ED6110726086*

Duties

The Role

As an Engineer in the RAN Maritime Warfare Centre (MWC) you will be able to apply and develop your engineering/scientific knowledge to analyse complex systems in the fields of platform signatures and to evaluate our threat susceptibility.

The contact officer can help you understand how your experience & talent will support you in these roles.

Fundamentally our team is dedicated to reducing the susceptibility of our fleet to modern threats through the collection and analysis platform signatures using a variety of measurement facilities (Ranges).

We don’t anticipate that you will start as a subject matter expert but we commit to supporting you develop and enhance your skills including training on naval systems, signature analysis and machine learning.

We are also dedicated to fostering your career growth and will provide training in project management, Test & Evaluation and leadership development that will help you achieve your professional goals.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

The workplace environment requirements for this role include:

- (Typical): Sitting/working at a desk (office environment).
- Computer use.
- Generic screen based work.
- Graphical/Analytical based work.
- Lifting 0-15kg.
- Climbing/Bending/Squatting/Reaching/Push/Pull.
- Field work / Working outdoors / setup of portable systems.
- (Occasional) Working in warehouse / shipping container environments.
- (Occasional) Working on wharves, ships, submarines, workboats, barges and other vessels, both at sea and berthed. (May include navigating hatches, climbing stairs, working in confined spaces etc).

- (Occasional) Working overnight, unusual or extended hours.
- Travel – frequent Vehicle and occasional air / interstate.
- (Occasional) Overtime and Sea Duty Allowances.
- Requirement to Wear Personal Protective Equipment (PPE).

Work activities will often require the candidate to board Naval Platforms (from Dock or via Boat Transfer).

Periods of Travel typically vary from a few days up to two weeks, and can include Interstate and Regional Defence Sites to assist with MWC Support to Navy activities.

Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration. Defence will support you in balancing work life with family and other priorities, offering you access to a variety of flexible working arrangements.

This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

The MWC mission is to optimise and improve the warfighting effectiveness and lethality of Australia’s maritime capability. This is achieved through the delivery of highly effective warfare products that support both the Fleet Commander and the Head of Navy Capability in the context of risk based decision-making.

You will be working in directly support this mission through Operational Analysis involving:

- Measurement, modelling and analysis of Underwater Signatures using our Ranging Systems.
- Consolidating our existing Range Systems Requirements and preparing for the Next Generation of RAN Platforms.
- Alignment of Signature Analysis techniques with Susceptibility Metrics and Military Standards.
- Use and distribution of data as the source of truth on identifying vulnerabilities and determining actions to inform decision making for the Fleet.

Come join a team, which works collaboratively with Engineers from different disciplines, industry and Government, civilian and military, to understand, shape and improve warfighting capabilities across Navy.

Our Ideal Candidate

The ideal candidate will have a strong interest in working for Navy and the ability to apply engineering/analytical skills to help analyse, report on and minimize underwater signature vulnerabilities of our Fleet. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

Candidates are sought with interest and ability in the following areas:

- Metadata capture and configuration, formatting, processing and integration into analysis systems.
- System Engineering skills, ability to cope with “multi domain” problems, and identify needs and develop technical solutions to repair and upgrade existing signature measurement ranges.
- Acoustic and Magnetic Signature analysis.
- System Audit and Evaluation.
- Software development and data processing techniques.
- Modification, maintenance and repair of computer / electrical / electronic systems and equipment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Neil Rothwell, 02 9537 1879
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=61E9B449-C580-32C3-C742-ED

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Defence

Vacancy VN-0773315

Department of Defence

Closing Date:Thursday 22 October 2026

Defence People Group
Joint Health Command

Job Title	Health Practice Manager
Job Type	Full-Time, Ongoing
Location	Bandiana VIC
Salary	$99,733 - $112,431
Future Merit Locations	Bandiana
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/05757/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=98CC976A-F483-8CBF-DD8C-ED6148E5B5B8

Duties

The Role

An opportunity exists for an experienced administrator to become the APS6 Practice Manager of a health facility delivering services to Australian Defence Force (ADF) members in the Albury-Wodonga area. This is a dynamic role, working within a multidisciplinary healthcare team. The successful candidate will oversee the day-to-day management of the facility and be directly responsible for managing a wide range of administrative and coordination activities to ensure the provision of high quality health care.

These duties can include managing workforce rosters, workplace health and safety requirements, as well as conducting governance and quality assurance activities. Another key aspect of this role is leading a small team and engaging with other relevant stakeholders to achieve positive outcomes for ADF members. Effective communication skills are essential, particularly as this position is geographically disconnected from its headquarters.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS6 Practice Manager position is part of Joint Health Unit - Victoria & Tasmania and is based at Gaza Ridge Health Centre, South Bandiana, Victoria. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

This position reports to the Health Centre Manager at Gaza Ridge Health Centre in South Bandiana.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in managing a health care facility and be confident in working independently. They must demonstrate sound judgment and clinical knowledge to make decisions that are in the best interests of the patient and that comply with legislation, regulatory frameworks and Defence policies.

As a team leader, they must have excellent verbal and written communication skills. They must be able to develop productive relationships with various stakeholders both internal and external to Defence. The ability to foster a service focused and positive work culture is essential in ensuring that all team members are working towards shared objectives.

The ideal candidate must be flexible and adaptable. They will be comfortable with managing change and responding to short notice tasks. They will have the ability to anticipate, identify, and respond to changing priorities. They will also be committed to ongoing professional development for both themselves and their team, and be prepared to mentor and train junior team members to achieve optimal outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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To Apply

Position Contact	Heather Ferguson, 03 9290 2756
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=98CC976A-F483-8CBF-DD8C-EI

Defence

Vacancy VN-0773316

Department of Defence

Closing Date:Thursday 22 October 2026

Defence People Group
Joint Health Command

Job Title	Health Centre Practice Manager
Job Type	Full-Time, Ongoing
Location	Puckapunyal VIC
Salary	$99,733 - $112,431
Future Merit Locations	Puckapunyal
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/05765/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=2A078846-DEAE-DDA1-9749-ED61491E071A

Duties

The Role

An opportunity exists for an experienced administrator to become the APS 6 Practice Manager of a health facility delivering services to Australian Defence Force (ADF) members in the Puckapunyal area. This is a dynamic role, working within a multidisciplinary healthcare team. The successful candidate will oversee the day-to-day management of the facility and be directly responsible for managing a wide range of administrative and coordination activities to ensure the provision of high quality health care.

These duties can include managing workforce rosters, workplace health and safety requirements, as well as conducting governance and quality assurance activities. Another key aspect of this role

is leading a small team and engaging with other relevant stakeholders to achieve positive outcomes for ADF members. Effective communication skills are essential, particularly as this position is geographically disconnected from its headquarters.

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Health care services are delivered through eight Joint Health regions across Australia. The APS6 Practice Manager position is part of Joint Health Unit - Victoria & Tasmania and is based at Puckapunyal Health Centre, Puckapunyal, Victoria. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

This position reports to the Health Centre Manager at Puckapunyal Health Centre in Puckapunyal.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in managing a health care facility and be confident in working independently. They must demonstrate sound judgment and clinical knowledge to make decisions that are in the best interests of the patient and that comply with legislation, regulatory frameworks and Defence policies.

As a team leader, they must have excellent verbal and written communication skills. They must be able to develop productive relationships with various stakeholders both internal and external to Defence. The ability to foster a service focused and positive work culture is essential in ensuring that all team members are working towards shared objectives.

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Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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To Apply

Position Contact	Jeff Kolka, 07 3903 8509
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2A078846-DEAE-DDA1-9749-ED

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Defence

Vacancy VN-0773320

Department of Defence

Closing Date:Thursday 22 October 2026

Defence Intelligence Group
Australian Geospatial-Intelligence Organisation

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Bendigo VIC, Russell ACT, Wollongong NSW
Salary	$124,393 - $140,315
Future Merit Locations	Bendigo, Russell, Wollongong
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DIG/05715/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=DC4E1A3F-D54C-2B31-D889-ED614A0F39B8

Duties

The Role

The Australian Geospatial-Intelligence Organisation (AGO) is seeking high-performing leaders and professionals to fill Executive Level 1 Assistant Director positions across multiple branches. As an EL1 Assistant Director within AGO, you will lead multidisciplinary teams to deliver outcomes that support Defence capability, Australian Government priorities and National Intelligence Community objectives. You will provide leadership, direction and guidance to your team, translate strategic priorities into operational outcomes and foster a culture of collaboration and innovation.

Opportunities exist across a diverse range of functional areas including GEOINT operations, capability delivery, project and program management, enabling services, business operations, training and workforce development, data management, information governance, imagery management, production services and stakeholder engagement. Roles may involve leading specialist teams, managing programs and projects, delivering geospatial products and services, overseeing business operations, or enabling Defence capability outcomes through governance, planning and service delivery.

The merit pool established through this process may be used to fill a broad range of Executive Level 1 vacancies across AGO over the next 18 months.

As an EL1 Assistant Director within AGO, you will:

- Lead, motivate and develop high performing teams, providing direction and support to achieve organisational outcomes in support of Defence and National priorities.
- Lead the delivery of operational, project, program, business or capability outcomes, including planning, resource management, risk management and performance reporting.
- Build, maintain and leverage productive working relationships across the NIC, Defence, wider government, industry, and national and international partner organisations.
- Support strategic decision-makers and key stakeholders by providing timely, evidence-based advice, reports and briefs.
- Anticipate and respond to emerging priorities from AGO Senior Executives, coordinating timely and effective delivery of tasking to enable the achievement of branch and organisational mission outcomes.
- Drive continuous improvement, innovation and capability uplift across operational, business, project and enterprise functions.
- Support the effective implementation of change initiatives, ensuring staff are informed, engaged and supported through periods of transition.
- Ensure team compliance with policy, governance, security and legislative frameworks.

About our Team

There are positions available across the following branches:

Data, Collection & Futures leads AGO’s data acquisition, management and governance, including the collection of space based satellite imagery.

GEOINT Capability Delivery is responsible for the acquisition and sustainment of capabilities necessary to support AGO’s missions and Government priorities.

GEOINT Enterprise & Executive provides AGO’s enterprise functions including GEOINT training and tradecraft, GEOINT workforce and culture, security, communications, coordination, business enterprise solutions, policy, compliance and governance.

Foundation Geospatial supports Defence through the production, acquisition and dissemination of assured geospatial data, providing Defence with detailed information of the Earth’s surface enabling ADF mission planning and operations.

Intelligence & Insights comprises of analytic teams to produce intelligence that informs operational, tactical and strategic decision-making across Defence and government.

Maritime Geospatial provides maritime geospatial data, products and services to Defence and Australia's Partners, and fulfils Defence's obligations under the Navigation Act 2012 (Cth) to provide Australia's national charting service.

Targeting, Mission & Engagement leads AGO's international partnerships and mission management functions, ensuring the broad range of AGO outputs are integrated and delivered against Government priorities.

Our Ideal Candidate

Our ideal candidate is a collaborative and adaptable leader who inspires high performance in their teams, builds and maintains strong relationships, and delivers results in complex environments. You will demonstrate:

- Strong leadership capability, including the ability to direct and align team efforts to strategic priorities.
- Proven ability to contribute to organisational capability and missions through problem-solving and exercising sound judgement, triage competing priorities, and make informed decisions under pressure.
- The ability to influence, negotiate and build productive working relationships with key stakeholders, including senior decision-makers and external partners, through excellent written and verbal communication skills.
- An understanding of how your professional discipline contributes to AGO's mission in delivering on Defence and Government priorities, with the ability to quickly acquire knowledge of the GEOINT environment.
- Knowledge and understanding of how geospatial intelligence (GEOINT) supports Defence and wider government priorities, with a commitment to continued learning and development in this field.
- Demonstrated professionalism, integrity and accountability, and a commitment to the APS and Defence Values and Behaviours.

We welcome applications from candidates with diverse professional backgrounds, experiences and perspectives. Whether your expertise lies in intelligence, geospatial disciplines, capability delivery, project or program management, workforce development, training, business operations, governance, policy, stakeholder engagement, information management, data, engineering, enabling services or other related fields, we encourage you to apply.

Eligibility

Security clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Contact Officer, 02 6267 3674
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DC4E1A3F-D54C-2B31-D389-EE

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Education

Vacancy VN-0773353

Department of Education

Closing Date:Thursday 22 October 2026

Job Title	Assistant Director, OECD Data and International Analysis
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0342
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As an Assistant Director in the Performance Analysis team, you will lead the department's work supporting Australia's participation in international education statistics programs led by the Organisation for Economic Co-operation and Development (OECD), UNESCO and Eurostat. You will oversee Australia's contribution to the UNESCO-OECD-Eurostat education data collection and the OECD's Indicators of Education Systems program, which underpin the annual *Education at a Glance* publication.

Working with Commonwealth agencies, international organisations and education sector stakeholders, you will coordinate complex education data collections, undertake data validation and analysis, and provide technical advice on international education statistics. You will lead the delivery of high-quality international data submissions and provide analysis and insights that support Australia's international reporting obligations, benchmarking activities and departmental priorities.

Duties

In this role, your responsibilities will include the following:

- Leading Australia's participation in the UNESCO-OECD-Eurostat education data collection and other OECD education data collections.
- Managing a small team responsible for international education data collection, validation, analysis and reporting.

- Leading complex data validation, quality assurance and analytical activities to support international reporting and benchmarking.
- Providing analysis, briefings and technical advice on international education statistics, indicators and trends.
- Building and maintaining relationships with Commonwealth agencies, data custodians and international stakeholders to support the delivery of high-quality data and reporting.
- Supporting Australia's participation in OECD education data networks and meetings, including the preparation of briefs, data, analysis and stakeholder engagement activities.
- Driving continuous improvement in data quality, analytical capability and reporting processes.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Abel Miles, (02) 6121 5706
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773354

Department of Education

Closing Date:Thursday 22 October 2026

Job Title	Assistant Director, Data Scientist
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0367
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As an Assistant Director Data Scientist at the Department of Education, you will lead a small team of data analysts to deliver complex bespoke data analysis, insights and statistical outputs from higher education data. Working closely with external clients, government agencies and internal stakeholders, you will translate business and data requirements into fit-for-purpose analytical products and transform large, complex datasets into meaningful insights that inform policy, program and operational decision-making. You will play a key leadership role within the team, contributing to continuous improvement, mentoring staff and supporting the department's ongoing transition to Azure Databricks and modern data platforms.

Duties

In this role, your responsibilities will include the following:

- Lead a small team to deliver higher education data requests and analysis.
- Engage with stakeholders to understand data requirements and provide fit-for-purpose products.
- Analyse large and complex datasets using Azure Databricks, Python and SQL.
- Manage team workflows, priorities and delivery timeframes.
- Ensure compliance with the Higher Education Support Act 2003, Higher Education Data Protocol and standard operating procedures.
- Contribute to continuous improvement and data capability uplift initiatives.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Mette Creaser, (08) 9420 4125
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773371

Department of Education

Closing Date:Wednesday 28 October 2026

Job Title	Disability Inclusion Advisory Committee Members
Job Type	Casual, Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD
Salary	-
Future Merit Locations	Canberra, Adelaide, Brisbane, Darwin, Hobart, Melbourne, Newcastle, Perth, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Non-statutory appointment | Irregular/Intermittent
Classification	Non-Statutory Appointment
Position Number	26/0318
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

About The Australian Tertiary Education Commission (ATEC)

The Australian Tertiary Education Commission (ATEC) is the independent steward for Australia's higher education system.

Established in 2026, ATEC provides strategic leadership and oversight to ensure the higher education sector delivers on the government's commitment to lift tertiary education attainment to 80 per cent of working-aged people by 2050 while raising equity participation and outcomes. We

work collaboratively with universities, vocational education and training providers, governments, students and industry to drive reform across the sector.

Help shape a more inclusive higher education system.

The Australian Tertiary Education Commission (ATEC) is seeking expressions of interest from individuals with lived experience of disability and/or significant expertise in disability inclusion in higher education to serve on the Disability Inclusion Advisory Committee (DIAC).

The DIAC will play a critical role in advising ATEC – and through ATEC the Australian Government – on reforms that will improve supports for and the experience of students and staff in higher education.

The ATEC is seeking qualified individuals to serve an initial three-year term on the DIAC.

This is an opportunity to help shape a more inclusive, equitable and accessible higher education system for all Australians. We encourage applications from people who are passionate about driving meaningful and lasting change.

Duties

About the Disability Inclusion Advisory Committee

The DIAC is established under the *Universities Accord (Australian Tertiary Education Commission) Act 2026* and reports directly to ATEC. Its broad role is to:

- Represent the perspectives of people with disability and the broader disability community regarding higher education reforms and initiatives.
- Advise on initiatives to improve access, participation, success and graduate outcomes for students with disability.
- Support the development of a disability-affirming culture in the higher education system.
- Guide wider consultation by ATEC with the disability community and other relevant stakeholders on matters that impact them.

The DIAC will contribute to the development of advice on such specific matters as data strategy, governance and standards, institutional capability and inclusive teaching and learning.

Your time and commitment

The DIAC is expected to meet at least quarterly, primarily through virtual meetings, with occasional in-person meetings as required. Members may also be asked to review papers and contribute to out-of-session work between meetings, including sector consultation.

Appointments will be for a term of up to three years. Remuneration and allowances will be provided, as specified in letters of appointment.

Diversity and inclusion

ATEC is committed to ensuring the DIAC reflects the diversity of the Australian disability community.

We strongly encourage applications from:

- First Nations peoples.
- People from culturally and linguistically diverse backgrounds.
- People living in regional, rural and remote Australia.
- People of diverse genders and sexualities.
- People with experience across different disability types and support needs.

Reasonable adjustments will be provided throughout the recruitment and appointment process.

Duties and Responsibilities

As the Chair of the DIAC, you will be responsible for:

- Working with ATEC Commissioners to agree a workplan for the DIAC.
- Running meetings of the DIAC.
- Providing advice to ATEC on issues related to people with disability in higher education.
- Overseeing and clearing policy and discussion papers on issues related to people with disability in higher education.
- Contributing to design and implementation of engagement and consultation exercises on matters affecting people with disability in higher education, as needed.

As Committee Member of the DIAC, you will be responsible for:

- Providing advice to ATEC on issues related to people with disability in higher education.
- Collaborating with ATEC staff, other Committee Members and the ATEC to identify opportunities to improve the participation and success of people with disability in higher education.
- Contributing ideas to policy and discussion papers on issues related to people with disability in higher education.
- Participating in engagement and consultation exercises on matters affecting people with disability in higher education, as needed.

Eligibility

Citizenship - Applicants must be Australian citizens.

Notes

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Dr Kirsty Douglas, (02) 6240 9236
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0773374

Tertiary Education Quality and Standards Agency

Closing Date:Wednesday 21 October 2026

Finance

Job Title	Assistant Director Management Accounting
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$124,681 - $137,803
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	Executive Level 1
Position Number	19429
Agency Website	www.teqsa.gov.au

Job Description

https://www.teqsa.gov.au/about-us/careers

About the position

As the Assistant Director for Management Accounting, you will be a highly driven and motivated management accountant capable of playing a pivotal role in the financial management, stewardship, and cost recovery arrangements of TEQSA. You will provide high level support, advice, and technical expertise to TEQSA's senior executive team, executive leadership team and stakeholders regarding budget performance, financial budgeting and forecasting advice to ensure informed decision making. This position is responsible for providing strategic financial advice and analysis of TEQSA's cost recovery arrangements.

Duties

As the **Assistant Director for Management Accounting** reporting to the Chief Financial Officer (CFO) you will be responsible and accountable for:

1. working closely with the finance team to facilitate and advise on the external budget process, including Central Budget Management System (CBMS) budgeting requirements, cabinet submissions and New Policy Proposals (NPP).

2. providing high level support and advice to the CFO as the subject matter expert of TEQSA's cost recovery arrangements and other strategic projects, as required. This includes having a robust understanding of the Australian Government Cost Recovery Framework and the financial inputs and drivers of cost recovery specific to TEQSA.
3. overseeing the development and ongoing management of the internal budgeting and forecasting processes.
4. preparing accurate and timely monthly management report, including variance analysis and commentary for operating financial performance, capital expenditure and financial performance of active projects, and contributing to the annual report.
5. drafting financial reports and participating in briefing various stakeholders, including group directors, senior executive team, executive leadership team, CFO, Chief Executive Officer (CEO) and the Audit and Risk Committee (ARC)
6. building and maintaining strong working relationships with internal and external stakeholders.
7. advising complex and/or sensitive issues and negotiating and influencing outcomes to achieve TEQSA's objectives.
8. managing property and facilities requirements, alongside the external property service provider.
9. building team capabilities by providing leadership to team members, including setting the strategic direction of work priorities, monitoring workflows and resources, developing, coaching, and mentoring staff, resolving conflict, and managing performance.
10. co-sharing the role of system administrator of Technology One and other finance applications
11. performing other duties as required.

Our ideal candidate

TEQSA is looking for someone who is passionate about contributing to the excellence of the Finance team and Australian higher education. Our ideal candidate will have:

- Demonstrated experience and knowledge of the external budget process, financial reporting, and management frameworks, preferably within a government environment.
- Demonstrated experience managing a small team in the delivery of timely and high-quality outcomes across the range of financial and accounting functions.
- Strong stakeholder management skills and proven ability in building and sustaining influential and cooperative relationships, both internally and externally, to drive collaboration and project success.
- Excellent communication skills, with demonstrated experience communicating complex financial information to a range of audiences verbally and/or in the form of high-quality, concise reports and briefs.
- Strong analytical and organisational skills including the ability to analyse, interpret, monitor and report on financial information.

Qualifications and experience

- A tertiary qualification(s) in an accounting or finance discipline.
- Membership of a professional accounting body (such as CPA/CA), or working towards a professional qualification, will be highly regarded.
- Relevant practical experience in the Australian Public Service (APS) will be an advantageous but not essential.
- Experience and knowledge of the government's cost recovery framework and policies will be advantageous but not essential.
- Strong technical skills, particularly with MS Excel, and experience using a financial management system, preferably Technology One, will be advantageous.

Eligibility

Eligibility

The successful applicant must:

- be an Australian citizen.
- complete a National Police Check satisfactorily.
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status, supported by TEQSA.

Failure to satisfy any of the above conditions may result in the withdrawal of an offer of employment or termination of employment.

Notes

- This recruitment process is being used to fill an ongoing vacancy.
- For further information on this role, please contact Jason on 03 8306 2417 or email recruitment@teqsa.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Tertiary Education Quality and Standards Agency

The Tertiary Education Quality and Standards Agency (TEQSA) is Australia's independent national quality assurance and regulatory agency for higher education. TEQSA's purpose is to deliver quality assurance that protects the interests of students and the reputation and standing of Australian higher education. As an independent quality assurance and regulatory agency, TEQSA adopts a risk-based approach that is guided by principles of necessity, risk, and proportionality, and which supports quality, diversity, innovation, and excellence in tertiary education. TEQSA has three strategic objectives in delivering its purpose: 1. Promote and support good practice and effective self-assurance across the sector. 2. Identify, analyse, and respond to risks to the sector. 3. Ensure compliance with applicable legislation through effective and efficient regulation.

To Apply

Position Contact	Jason Sriwijaya, 03 8306 2417
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

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Environment and Energy

Vacancy VN-0773207

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	Executive Level 1 – Clean Energy Regulator Technical Stream
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$125,863 - $143,171
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promote flexible working, including remote options with reasonable travel to our Canberra office may be expected.
Classification	Executive Level 1
Position Number	CER 100/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

About the Opportunities

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

Information about all the schemes we administer, as well as our publications, can be found on **our website**.

Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an Executive Level 1 you will be expected to undertake work that is complex in nature and operates with a high level of autonomy and accountability. You will manage a defined body of work or lead a small team, exercising sound judgement and initiative to deliver outcomes aligned with organisational priorities. You will be capable of managing competing priorities, providing authoritative and well reasoned advice, and representing the work area with stakeholders. Many roles involve people leadership responsibilities, including setting direction, managing workflows, developing staff capability and monitoring performance.

The duties across all roles will include:

- Provide expert technical and strategic advice on complex or sensitive matters affecting energy systems, technical standards, implementation or operational delivery.
- Lead development of technical positions, implementation options, operating approaches and supporting policy, program or legislative products.
- Oversee consistent interpretation of technical requirements, market arrangements, system considerations and relevant standards.
- Manage complex stakeholder relationships, including negotiation, issue resolution and clear communication of technical requirements and implementation implications.
- Lead a team or work program: set priorities, allocate resources, monitor workflow and assure quality of technical and policy-adjacent outputs.
- Build capability through coaching, calibration, peer review and feedback to strengthen technical reasoning and decision support.
- Commission or lead research and analysis to produce insights on technical feasibility, implementation considerations, system impacts and emerging issues.
- Drive innovation and business improvement, including identifying risks, implementing controls and managing change or ambiguity within the work area.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Leads work through ambiguity, setting direction and prioritising delivery
- Translates policy and legislative intent into coherent, implementable regulatory frameworks
- Acts as a trusted focal point, providing clear, balanced advice to stakeholders
- Builds and maintains strategic relationships across the energy, technology and regulatory sectors
- Models APS and CER values by fostering a collaborative, inclusive team culture

Tertiary qualifications are not required for these roles, however qualifications in or progress towards the following would be advantageous:

- Electrical Engineering
- Any STEM related discipline
- Renewable Energy Engineering
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773210

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 6 - Clean Energy Regulator Technical Stream
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$102,268 - $116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promote flexible working, including remote options with reasonable travel to our Canberra office may be expected.
Classification	APS Level 6
Position Number	CER 099/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

About the Opportunities

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

Information about all the schemes we administer, as well as our publications, can be found on **our website**.

Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 6 you will be expected to undertake tasks that are complex to complex in nature and operate under limited direction with autonomy and accountability. You will be capable of managing your own workflow, using your initiative and judgement. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide complex advice. You may also have leadership and management responsibilities, including setting priorities and managing workflows.

The duties across all roles will include:

- Lead complex technical analysis and provide specialised advice on energy systems, technical standards, implementation options and operational impacts.

- Translate policy, program or operational intent and technical requirements into clear implementation options, operating approaches, process maps and decision pathways.
- Assess technical feasibility, implementation risks, dependencies and operational impacts, and provide recommendations to support decision-making.
- Prepare high-quality briefing material, technical reports, presentations and advice that synthesise evidence and clearly explain assumptions, limitations and options.
- Coordinate review and resolution of complex technical, policy or program issues, including consolidating feedback from internal teams and external stakeholders.
- Support and coach others to improve technical reasoning, documentation quality and consistent application of standards and agreed approaches.
- Manage stakeholder relationships for complex or sensitive matters, explaining technical concepts in plain language and navigating contested views.
- Drive continuous improvement of technical guidance, templates, systems and ways of working to support implementation readiness and operational delivery.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Strong judgement and problem solving capability in complex regulatory settings
- Able to interpret policy and legislation and contribute to operational design
- Works collaboratively across boundaries and influence without authority
- Takes a stewardship mindset, considering longer term impacts
- Resilient and delivery focused in fast paced, high change environments

Tertiary qualifications are not required for these roles, however qualifications in or progress towards the following would be advantageous:

- Electrical Engineering
- Any STEM related discipline
- Renewable Energy Engineering
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

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To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773211

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 5 - Clean Energy Regulator Technical Stream
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$93,612 - $98,332
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promote flexible working, including remote options with reasonable travel to our Canberra office may be expected.
Classification	APS Level 5
Position Number	CER 098/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

About the Opportunities

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin

scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

Information about all the schemes we administer, as well as our publications, can be found on **our website**.

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Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 5 you will be expected to undertake tasks that are moderately complex to complex in nature and operate under limited direction. You will be capable of managing your own workflow, making independent decisions appropriate to your area of responsibility. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide advice. You will have the ability to undertake research of legislation and policy documents and provide analysis of these documents.

The duties across all roles will include:

- Manage moderately complex technical analysis and advice under limited direction, applying precedent, policy intent, technical standards and subject matter knowledge.
- Interpret technical requirements and translate them into practical advice, implementation options, process maps and operational artefacts.
- Undertake research on technical feasibility, implementation considerations, dependencies and risks to inform policy, program or operational settings.
- Prepare clear written products, including briefing material, reports, presentations, technical summaries and decision records for varied audiences.
- Coordinate review of incoming advice and draft materials from stakeholders or partner teams, consolidating feedback and identifying issues requiring resolution.
- Provide practical advice to colleagues and stakeholders on technical requirements, standards, evidence and implementation pathways.
- Support quality assurance of technical outputs and contribute to guidance, templates and procedures to improve consistency and efficiency.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Adapts well to ambiguity and evolving priorities
- Translates guidance and policy into practical, accurate outputs
- Proactive contributor who takes initiative and manages competing tasks effectively
- Builds productive working relationships across teams and with new stakeholder groups
- Open to learning and improvement with a curiosity about regulatory impacts and technology

Tertiary qualifications are not required for these roles, however qualifications in or progress towards the following would be advantageous:

- Electrical Engineering
- Any STEM related discipline
- Renewable Energy Engineering
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773212

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 4 - Clean Energy Regulator Technical Stream
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$85,745 - $90,465
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promote flexible working, including remote options with reasonable travel to our Canberra office may be expected.
Classification	APS Level 4
Position Number	CER 097/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

About the Opportunities

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

Information about all the schemes we administer, as well as our publications, can be found on **our website**.

Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 4 you will be expected to undertake tasks of moderate complexity and work under general direction. You will be capable of managing your own workflow and may provide specialist or general support to the function of the business area. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide advice. You will have the ability to undertake research of legislation and policy documents and provide simple analysis of these documents.

The duties across all roles will include:

- Undertake research and analysis to support technical advice on energy systems, technical standards, implementation options and operational requirements.

- Gather, verify and organise technical evidence, specifications, standards and source material to support advice, briefings and implementation planning.
- Draft routine correspondence, file notes, process maps, meeting papers and briefing material using approved templates and plain English.
- Liaise with internal and external stakeholders to obtain information, clarify technical requirements and support timely responses.
- Support review of advice, reports, presentations and draft materials by coordinating comments, checking evidence and identifying gaps or inconsistencies.
- Identify routine technical issues, dependencies or implementation risks and escalate appropriately in accordance with agreed processes.
- Contribute to the development of guidance, templates and work instructions to support consistent technical input and quality assurance.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Ability to work in changing and emerging environments, following new processes and guidance
- A strong sense of accountability and public purpose
- A willingness to learn and apply new concepts, technologies and systems
- Ability to work effectively as part of a team through being collaborative and respectful
- Demonstrates APS Values, integrity and a stakeholder aware mindset

Tertiary qualifications are not required for these roles, however qualifications in or progress towards the following would be advantageous:

- Electrical Engineering
- Any STEM related discipline
- Renewable Energy Engineering
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

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To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773227

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	Executive Level 1 - Clean Energy Regulator Technical Stream (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$125,863 - $143,171
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency offers flexible work arrangements, including fully remote work. Reasonable travel to the Canberra office may be expected.
Classification	Executive Level 1
Position Number	CER 106/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

Acknowledgment of Country

The Clean Energy Regulator acknowledges the Traditional Custodians of the lands on which we live and work across Australia. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Yuma – Welcome to the Clean Energy Regulator

The Clean Energy Regulator plays a key role in driving carbon abatement and supporting the transition to clean energy in Australia by administering national schemes that measure, reduce and offset emissions.

Through initiatives such as the Australian Carbon Credit Unit (ACCU) Scheme, we support projects that reduce emissions, store carbon and create economic opportunities across Australia - including on land and waters where Aboriginal and Torres Strait Islander peoples have rights, interests and deep cultural connections.

We recognise the importance of ensuring Aboriginal and Torres Strait Islander voices, perspectives and knowledge are reflected in our work, particularly where projects intersect with Country, culture and community.

We warmly invite applications from Aboriginal and Torres Strait Islander peoples for this opportunity. We value the strength, lived experience, cultural knowledge and community connection that Aboriginal and Torres Strait Islander peoples bring, and the important contribution this makes to delivering effective, inclusive and respectful outcomes for Australia.

About this Recruitment – Affirmative Measure

This role is being recruited under the Affirmative Measures – Indigenous Employment provision.

This means the opportunity is open only to Aboriginal and/or Torres Strait Islander applicants. The use of this measure supports the Australian Government’s commitment to increasing representation of Aboriginal and Torres Strait Islander peoples in the APS and addressing historical under representation.

We are committed to a fair and inclusive process where all candidates are assessed on merit, with an understanding that capability can be demonstrated in many ways, including through community, cultural, and lived experience.

As a part of the recruitment process, you will be required to provide evidence that confirms your Aboriginal and/or Torres Strait Islander heritage. This is generally via a letter issued by a recognised Aboriginal and/or Torres Strait Islander organisation that confirms:

- You are of Aboriginal and/or Torres Strait Islander descent; or,
- You identify as an Aboriginal and/or Torres Strait Islander person; and
- You are accepted by the community as such.

If you progress to the interview stage, you will be required to provide this evidence prior to your interview.

Our Commitment to Cultural Safety

We are committed to creating a culturally safe and respectful recruitment process and workplace.

In this recruitment process, we will:

- Use clear, plain language and minimise unnecessary jargon
- Provide flexibility in how you demonstrate your skills and experience
- Offer alternative assessment approaches (such as storytelling or conversational approaches where appropriate)
- Ensure panel members are culturally aware and respectful
- Provide opportunities to ask questions and feel comfortable throughout the process

We recognise that everyone communicates differently and want to create an environment where you can best show your strengths and potential.

Our Commitment to Ongoing Support

We are committed to supporting you throughout your time at the Clean Energy Regulator by fostering a workplace where you feel culturally safe, valued and connected. Our First Nations Network plays a central role in this by creating an inclusive environment for Aboriginal and Torres Strait Islander staff, amplifying First Nations voices, and supporting initiatives led by First Nations peoples. Through celebrating and sharing cultural heritage, recognising significant events and milestones, and promoting cultural understanding across the agency, the Network helps strengthen our ongoing commitment to reconciliation and respect.

Our Role and Functions

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

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Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Scheme Support Division

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Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an Executive Level 1 you will be expected to undertake work that is complex in nature and operates with a high level of autonomy and accountability. You will manage a defined body of work or lead a small team, exercising sound judgement and initiative to deliver outcomes aligned with organisational priorities. You will be capable of managing competing priorities, providing authoritative and well reasoned advice, and representing the work area with stakeholders. Many roles involve people leadership responsibilities, including setting direction, managing workflows, developing staff capability and monitoring performance.

The duties across all roles will include:

- Provide expert technical and strategic advice on complex or sensitive matters affecting energy systems, technical standards, implementation or operational delivery.
- Lead development of technical positions, implementation options, operating approaches and supporting policy, program or legislative products.
- Oversee consistent interpretation of technical requirements, market arrangements, system considerations and relevant standards.
- Manage complex stakeholder relationships, including negotiation, issue resolution and clear communication of technical requirements and implementation implications.
- Lead a team or work program: set priorities, allocate resources, monitor workflow and assure quality of technical and policy-adjacent outputs.
- Build capability through coaching, calibration, peer review and feedback to strengthen technical reasoning and decision support.
- Commission or lead research and analysis to produce insights on technical feasibility, implementation considerations, system impacts and emerging issues.
- Drive innovation and business improvement, including identifying risks, implementing controls and managing change or ambiguity within the work area.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Leads work through ambiguity, setting direction and prioritising delivery
- Translates policy and legislative intent into coherent, implementable regulatory frameworks
- Acts as a trusted focal point, providing clear, balanced advice to stakeholders
- Builds and maintains strategic relationships across the energy, technology and regulatory sectors
- Models APS and CER values by fostering a collaborative, inclusive team culture

While tertiary qualifications are not essential, demonstrated experience and expertise in the following disciplines would be advantageous:

- Electrical Engineering
- Renewable Energy Engineering
- Any STEM related discipline
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

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Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773234

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 6 - Clean Energy Regulator Technical Stream (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$102,268 - $116,424
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency offers flexible work arrangements, including fully remote work. Reasonable travel to the Canberra office may be expected.
Classification	APS Level 6
Position Number	CER 105/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

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We recognise the importance of ensuring Aboriginal and Torres Strait Islander voices, perspectives and knowledge are reflected in our work, particularly where projects intersect with Country, culture and community.

We warmly invite applications from Aboriginal and Torres Strait Islander peoples for this opportunity. We value the strength, lived experience, cultural knowledge and community connection that Aboriginal and Torres Strait Islander peoples bring, and the important contribution this makes to delivering effective, inclusive and respectful outcomes for Australia.

About this Recruitment – Affirmative Measure

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We are committed to a fair and inclusive process where all candidates are assessed on merit, with an understanding that capability can be demonstrated in many ways, including through community, cultural, and lived experience.

As a part of the recruitment process, you will be required to provide evidence that confirms your Aboriginal and/or Torres Strait Islander heritage. This is generally via a letter issued by a recognised Aboriginal and/or Torres Strait Islander organisation that confirms:

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- You are accepted by the community as such.

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Our Commitment to Cultural Safety

We are committed to creating a culturally safe and respectful recruitment process and workplace.

In this recruitment process, we will:

- Use clear, plain language and minimise unnecessary jargon
- Provide flexibility in how you demonstrate your skills and experience
- Offer alternative assessment approaches (such as storytelling or conversational approaches where appropriate)
- Ensure panel members are culturally aware and respectful
- Provide opportunities to ask questions and feel comfortable throughout the process

We recognise that everyone communicates differently and want to create an environment where you can best show your strengths and potential.

Our Commitment to Ongoing Support

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Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 6 you will be expected to undertake tasks that are complex to complex in nature and operate under limited direction with autonomy and accountability. You will be capable of managing your own workflow, using your initiative and judgement. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide complex advice. You may also have leadership and management responsibilities, including setting priorities and managing workflows.

The duties across all roles will include:

- Lead complex technical analysis and provide specialised advice on energy systems, technical standards, implementation options and operational impacts.
- Translate policy, program or operational intent and technical requirements into clear implementation options, operating approaches, process maps and decision pathways.
- Assess technical feasibility, implementation risks, dependencies and operational impacts, and provide recommendations to support decision-making.
- Prepare high-quality briefing material, technical reports, presentations and advice that synthesise evidence and clearly explain assumptions, limitations and options.
- Coordinate review and resolution of complex technical, policy or program issues, including consolidating feedback from internal teams and external stakeholders.
- Support and coach others to improve technical reasoning, documentation quality and consistent application of standards and agreed approaches.
- Manage stakeholder relationships for complex or sensitive matters, explaining technical concepts in plain language and navigating contested views.
- Drive continuous improvement of technical guidance, templates, systems and ways of working to support implementation readiness and operational delivery.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Strong judgement and problem solving capability in complex regulatory settings
- Able to interpret policy and legislation and contribute to operational design
- Works collaboratively across boundaries and influence without authority
- Takes a stewardship mindset, considering longer term impacts
- Resilient and delivery focused in fast paced, high change environments

While tertiary qualifications are not essential, demonstrated experience and expertise in the following disciplines would be advantageous:

- Electrical Engineering
- Renewable Energy Engineering
- Any STEM related discipline
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

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About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773237

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 5 - Clean Energy Regulator Technical Stream (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$93,612 - $98,332
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency offers flexible work arrangements, including fully remote work. Reasonable travel to the Canberra office may be expected.
Classification	APS Level 5
Position Number	CER 104/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

Acknowledgment of Country

The Clean Energy Regulator acknowledges the Traditional Custodians of the lands on which we live and work across Australia. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Yuma – Welcome to the Clean Energy Regulator

The Clean Energy Regulator plays a key role in driving carbon abatement and supporting the transition to clean energy in Australia by administering national schemes that measure, reduce and offset emissions.

Through initiatives such as the Australian Carbon Credit Unit (ACCU) Scheme, we support projects that reduce emissions, store carbon and create economic opportunities across Australia - including on land and waters where Aboriginal and Torres Strait Islander peoples have rights, interests and deep cultural connections.

We recognise the importance of ensuring Aboriginal and Torres Strait Islander voices, perspectives and knowledge are reflected in our work, particularly where projects intersect with Country, culture and community.

We warmly invite applications from Aboriginal and Torres Strait Islander peoples for this opportunity. We value the strength, lived experience, cultural knowledge and community connection that Aboriginal and Torres Strait Islander peoples bring, and the important contribution this makes to delivering effective, inclusive and respectful outcomes for Australia.

About this Recruitment – Affirmative Measure

This role is being recruited under the Affirmative Measures – Indigenous Employment provision.

This means the opportunity is open only to Aboriginal and/or Torres Strait Islander applicants. The use of this measure supports the Australian Government’s commitment to increasing representation of Aboriginal and Torres Strait Islander peoples in the APS and addressing historical under representation.

We are committed to a fair and inclusive process where all candidates are assessed on merit, with an understanding that capability can be demonstrated in many ways, including through community, cultural, and lived experience.

As a part of the recruitment process, you will be required to provide evidence that confirms your Aboriginal and/or Torres Strait Islander heritage. This is generally via a letter issued by a recognised Aboriginal and/or Torres Strait Islander organisation that confirms:

- You are of Aboriginal and/or Torres Strait Islander descent; or,
- You identify as an Aboriginal and/or Torres Strait Islander person; and
- You are accepted by the community as such.

If you progress to the interview stage, you will be required to provide this evidence prior to your interview.

Our Commitment to Cultural Safety

We are committed to creating a culturally safe and respectful recruitment process and workplace.

In this recruitment process, we will:

- Use clear, plain language and minimise unnecessary jargon
- Provide flexibility in how you demonstrate your skills and experience
- Offer alternative assessment approaches (such as storytelling or conversational approaches where appropriate)
- Ensure panel members are culturally aware and respectful
- Provide opportunities to ask questions and feel comfortable throughout the process

We recognise that everyone communicates differently and want to create an environment where you can best show your strengths and potential.

Our Commitment to Ongoing Support

We are committed to supporting you throughout your time at the Clean Energy Regulator by fostering a workplace where you feel culturally safe, valued and connected. Our First Nations Network plays a central role in this by creating an inclusive environment for Aboriginal and Torres Strait Islander staff, amplifying First Nations voices, and supporting initiatives led by First Nations peoples. Through celebrating and sharing cultural heritage, recognising significant events and milestones, and promoting cultural understanding across the agency, the Network helps strengthen our ongoing commitment to reconciliation and respect.

Our Role and Functions

The agency is undergoing a period of significant change and growth, with new responsibilities and expanded scope of schemes, such as the Cheaper Home Batteries initiative, Guarantee of Origin scheme and the Nature Repair Market. The agency has also been appointed as the preferred regulator for distributed energy products, also known as consumer energy resources.

With a variety of roles on offer we are searching for candidates who can demonstrate capability in a variety of different areas.

Information about all the schemes we administer, as well as our publications, can be found on **our website.**

Scheme Operations Division

Our Scheme Operations Division enables entry and participation in the schemes administered by the agency. Staff assess applications and make statutory decisions on client scheme entitlements. The division works collaboratively across the agency to ensure efficient and effective administration of all schemes.

Scheme Support Division

The Scheme Support Division supports the agency to resolve complex issues, advocate for legislative and policy change, screen and monitor client behaviour, address serious non-compliance and improve operational efficiency and effectiveness.

Consumer energy national technical regulator

The Australian Government, in partnership with state and territory governments, has developed a national framework for regulating consumer energy resources. We are preparing to take on the role of the Consumer Energy Resources National Technical Regulator under the framework, subject to legislation.

The new regulatory framework will give consumers greater confidence in their devices, helping them get more value from their energy systems. The framework sets out roles for us as the Consumer Energy National Technical Regulator, including registering suppliers, installers and products; collecting information about installed devices; and monitoring compliance.

Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 5 you will be expected to undertake tasks that are moderately complex to complex in nature and operate under limited direction. You will be capable of managing your own workflow, making independent decisions appropriate to your area of responsibility. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide advice. You will have the ability to undertake research of legislation and policy documents and provide analysis of these documents.

The duties across all roles will include:

- Manage moderately complex technical analysis and advice under limited direction, applying precedent, policy intent, technical standards and subject matter knowledge.
- Interpret technical requirements and translate them into practical advice, implementation options, process maps and operational artefacts.
- Undertake research on technical feasibility, implementation considerations, dependencies and risks to inform policy, program or operational settings.
- Prepare clear written products, including briefing material, reports, presentations, technical summaries and decision records for varied audiences.
- Coordinate review of incoming advice and draft materials from stakeholders or partner teams, consolidating feedback and identifying issues requiring resolution.
- Provide practical advice to colleagues and stakeholders on technical requirements, standards, evidence and implementation pathways.
- Support quality assurance of technical outputs and contribute to guidance, templates and procedures to improve consistency and efficiency.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Adapts well to ambiguity and evolving priorities
- Translates guidance and policy into practical, accurate outputs
- Proactive contributor who takes initiative and manages competing tasks effectively
- Builds productive working relationships across teams and with new stakeholder groups
- Open to learning and improvement with a curiosity about regulatory impacts and technology

While tertiary qualifications are not essential, demonstrated experience and expertise in the following disciplines would be advantageous:

- Electrical Engineering
- Renewable Energy Engineering
- Any STEM related discipline
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance to the level applicable to the position. If you are offered a role and do not already hold a security clearance at or above level applicable to the position, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Environment and Energy

Vacancy VN-0773238

Clean Energy Regulator

Closing Date:Sunday 25 October 2026

Various
Various Various

Job Title	APS Level 4 - Clean Energy Regulator Technical Stream (Affirmative Measures - Indigenous)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$85,745 - $90,465
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency offers flexible work arrangements, including fully remote work. Reasonable travel to the Canberra office may be expected.
Classification	APS Level 4
Position Number	CER 103/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description

https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Current Opportunities

There are current, immediate vacancies available working within the consumer energy national technical regulator as well as further anticipated vacancies as the national framework is developed and implementation commences. The availability of roles will be staggered as the framework matures and subject to the passage of the related legislation.

The merit pool from this process may also be used to fill roles within the Renewable Energy Target scheme and National Greenhouse and Energy Reporting scheme.

Duties

As an APS Level 4 you will be expected to undertake tasks of moderate complexity and work under general direction. You will be capable of managing your own workflow and may provide specialist or general support to the function of the business area. Many roles require contact with stakeholders, and you will be expected to be able to communicate clearly and provide advice. You will have the ability to undertake research of legislation and policy documents and provide simple analysis of these documents.

The duties across all roles will include:

- Undertake research and analysis to support technical advice on energy systems, technical standards, implementation options and operational requirements.
- Gather, verify and organise technical evidence, specifications, standards and source material to support advice, briefings and implementation planning.
- Draft routine correspondence, file notes, process maps, meeting papers and briefing material using approved templates and plain English.
- Liaise with internal and external stakeholders to obtain information, clarify technical requirements and support timely responses.
- Support review of advice, reports, presentations and draft materials by coordinating comments, checking evidence and identifying gaps or inconsistencies.
- Identify routine technical issues, dependencies or implementation risks and escalate appropriately in accordance with agreed processes.
- Contribute to the development of guidance, templates and work instructions to support consistent technical input and quality assurance.

Specific roles and responsibilities will be discussed with candidates as they progress through the recruitment process. If an offer of employment is made to you, you will receive the detailed duties for the specific role being offered.

Key Capabilities and Attributes

We are seeking candidates who demonstrate some of or all our core capabilities:

- Building Relationships
- Developing Self and Others
- Managing Risk
- Applying Legislation and Policy
- Delivering Results
- Leveraging Insights

In addition to these core capabilities, you will also have some of or all the following personal attributes:

- Ability to work in changing and emerging environments, following new processes and guidance
- A strong sense of accountability and public purpose
- A willingness to learn and apply new concepts, technologies and systems
- Ability to work effectively as part of a team through being collaborative and respectful
- Demonstrates APS Values, integrity and a stakeholder aware mindset

While tertiary qualifications are not essential, demonstrated experience and expertise in the following disciplines would be advantageous:

- Electrical Engineering
- Renewable Energy Engineering
- Any STEM related discipline
- Public Policy or Government

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

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To Apply

Position Contact	Chandler Macleod, 1800 242 560
Agency Recruitment Site	https://cleanenergyregulatorcareers.nga.net.au/cp/index.cfm

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Finance

Vacancy VN-0773338

Digital Transformation Agency (DTA)

Closing Date:Wednesday 21 October 2026

Technology and Enabling Services
Corporate People and Culture

Job Title	Senior HR Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$99,734 - $116,343
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement
Classification	APS Level 6
Position Number	145_09/26
Agency Website	https://www.dta.gov.au/

Job Description

https://www.dta.gov.au/join-our-team

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

This position sits within the People and Culture team and is part of the Corporate Branch.

The Senior HR Advisor provides expert guidance and support to DTA employees on a range of human resource matters including, Work Health and Safety (WHS), rehabilitation, performance management, and employee conduct.

This role offers the opportunity to work across diverse areas of HR, helping you build broad expertise while exploring what truly interests you. You'll be supported to learn, grow, and contribute to meaningful initiatives that shape the employee experience at DTA.

The Senior HR Advisor will be a human-centered and collaborative professional, with proven experience in managing relationships with internal and external stakeholders at all levels.

Please note: This role may require interstate travel from time to time.

Duties

Key duties:

- Manage straightforward and complex and sensitive HR cases across the Performance Wellbeing & Integrity (PWI) portfolio, including rehabilitation (compensable and non-compensable), performance and probation, providing clear, impartial and well-reasoned advice to employees and managers while maintaining accurate and robust case records.
- Apply sound judgement to develop and implement early intervention strategies, interpret and apply relevant legislation, policies and frameworks, and support employees and managers to navigate case-related matters effectively.
- Deliver timely, accurate and professional advice to employees and managers on APS employment legislation, conditions and frameworks, ensuring advice is riskaware, consistent and defensible, and escalating complex or high-risk matters to the EL1.
- Contribute to the development, review and continuous improvement of HR policies, procedures and guidance materials to promote best-practice approaches to case management, WHS and performance management.
- Support DTA's WHS obligations by contributing to incident management, reporting and investigations; identifying and assessing psychosocial and physical risks and controls; and supporting the effective delivery of the Employee Assistance Program.
- Contribute to the implementation of health, safety and wellbeing initiatives, programs and systems under EL1 direction, applying evidence-based and user-centred approaches.
- Identify opportunities to improve the efficiency and effectiveness of People and Culture services, processes and systems, and contribute to continuous improvement initiatives that enhance the employee and manager experience.
- Manage or contribute to discrete HR projects and workstreams under EL1 direction, applying agile and user-focused methodologies, coordinating stakeholders and delivering practical outcomes.
- Prepare high-quality briefings, reports and correspondence on HR matters, including advice for senior leaders and contributions to cross-functional initiatives under limited direction.
- Develop and deliver communication strategies and educational resources to support People and Culture projects and initiatives contributing to manager and employee capability across the agency.
- Contribute to regular reporting, data analysis and briefing activities to support business planning, governance and decision-making.
- Support the coordination and management of workplace adjustments and workstation assessments, providing advice to employees and managers and maintaining accurate records.
- Provide support and coordination for First Aid Officers, Mental Health First Aid Officers and Health and Safety Representatives, including maintaining records and supporting access to resources.
- Coordinate and provide operational support to the Safe Space Officer cohort, including scheduling meetings, delivering resources and capability uplift sessions and maintaining the corporate role register, with EL1 retaining governance accountability.
- Engage with the graduate cohort to support peer connection, early intervention and wellbeing initiatives, identifying welfare concerns and escalating to the EL1 as required.

Highly desirable:

- Ability to form strong stakeholder relationships at all levels.
- Experience in case management, particularly proven experience in performance and behaviour.
- Strong understanding of the case management lifecycle.
- Experience with the Safety, Rehabilitation and Compensation Act and the Work Health and Safety Act.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner’s Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We’re the Australian Government’s trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	DTA Recruitment Team, 02 6120 8436
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Finance

Vacancy VN-0773311

Parliamentary Workplace Support Service (PWSS)

Closing Date:Sunday 18 October 2026

Corporate Enabling Services

Job Title	Director, Enabling Services
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$160,177 - $188,578
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	141200
Agency Website	

Job Description

https://www.pwss.gov.au/pwss-careers

About the branch

The Corporate Branch is responsible for the corporate functions of the Agency including financial management, legal advice, human resources (HR), ICT, security, property and facilities. The branch works closely with internal stakeholders and shared service providers to ensure the agency operates effectively, remains compliant with legislative and policy obligations, and is equipped to support the evolving needs of PWSS.

About the team

The Enabling Services team plays a critical role in ensuring PWSS operates safely, securely and efficiently. The team is responsible for managing the agency's corporate functions and shared service arrangements, while supporting compliance with whole-of-government requirements.

About the role

The position is responsible for leading a diverse team to deliver high-quality enabling services that support the work of the PWSS. The role operates in a dynamic and fast paced environment, requiring highly developed leadership, communication, and stakeholder engagement skills. The Director is responsible for leading and motivating staff, fostering a high-performing and collaborative team culture, and building productive relationships with internal and external stakeholders.

Working under the general direction of the Chief Operating Officer, the Director works closely with the PWSS Executive to provide strategic advice, support organisational decision-making, and ensure enabling services align with the agency's objectives, governance requirements, and operational needs.

To be successful in this role you will be an experienced leader with:

- well-developed leadership and problem-solving skills including the ability to support a team managing competing priorities
- sound judgement and the ability to think strategically and anticipate emerging issues
- excellent communication and stakeholder engagement skills
- the ability to influence outcomes and provide trusted advice to senior leaders, and
- a strong understanding of governance, risk and compliance requirements relevant to the responsibilities of the role.

Duties

- Leading and developing a high-performing team, fostering a culture of collaboration, accountability and continuous improvement.
- Providing strategic oversight and direction across corporate functions and shared service arrangements.
- Building and maintaining effective stakeholder relationships to achieve organisational outcomes.
- Embedding robust governance and compliance frameworks that uphold legislative obligations and PWSS policies and procedures.

- Providing high-quality strategic advice and overseeing the preparation of complex briefs, policies and corporate documentation.
- Maintaining key reporting mechanisms with detailed data analytics and insights.
- Contributing to the branch leadership team along with the Chief Operating Officer, General Counsel and Chief Financial Officer.
- Undertaking other duties as required, consistent with the classification and business requirements

Eligibility

- Demonstrated experience across the corporate functions aligned to the role requirements.
- Experience at the Director level in a small government agency would be an advantage.
- This role is being advertised as both ongoing and non-ongoing. The role may be offered as either ongoing or non-ongoing subject to business needs and/or candidate preference.
- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Candidates must be independent, impartial, and apolitical, and must be seen as such. A private interest disclosure form must be completed prior to an offer being made to disclose any material personal interests that may or may appear to influence a candidate's ability to discharge their responsibilities as an APS employee.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All PWSS staff are required to have a minimum baseline security clearance prior to commencement.
- Successful applicants will be required to undergo a mandatory National Co-ordinated Criminal History Check (NCCHC).
- The Parliamentary Workplace Support Service is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature-aged employees and carers.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Parliamentary Workplace Support Service (PWSS)

The Parliamentary Workplace Support Service (PWSS) is a team of trusted advisors helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. In addition, the PWSS provides 24 hour independent and confidential support services, for all Commonwealth parliamentary workplace participants.

To Apply

Position Contact	Joanna Brennan, 0437 804 196
Agency Recruitment Site	https://www.pwss.gov.au/pwss-careers

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Foreign Affairs and Trade

Vacancy VN-0773136

Austrade

Closing Date:Thursday 15 October 2026

Job Title	Global Corporate Operations – Multiple Roles
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$121,755 - $136,267
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are in place and specific details can be negotiated in accordance with our Enterprise Agreement
Classification	Executive Level 1
Position Number	6508_09/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

https://austradejobs.nga.net.au/cp/

The Global Corporate Operations team is responsible for delivering a broad range of corporate services that support Austrade's operations both in Australia and across the global network. The branch brings together functions including security, consular services, property, sustainability and corporate support. Various Executive Level 1 roles exist in the following areas:

Security and Consular: The team is responsible for strengthening Austrade's protective security framework and providing practical security support for operations and activities, in addition to coordinating and overseeing Austrade's consular function to ensure services at Austrade-managed Consulates are consistent, resilient, and risk based. Together, these responsibilities support safe, secure, and effective delivery across Austrade's global network.

Property: Austrade's Property team manages the organisation's property portfolio, including leasing, fit-outs, refurbishments, maintenance and office management for domestic and overseas commercial and residential sites. It also manages property-service transitions, budgets and lease agreements, ensures policy compliance, and supports staff postings by setting residential rent ceilings and helping secure suitable accommodation. The team has managerial responsibilities for the national network of Austrade Office Managers. Experience with P2P, SAP and managing small teams would be desirable.

Global Corporate Operations: The team is responsible for managing the Corporate Support Network, overseeing Commonwealth Service Level Agreements (SLAs), and providing corporate services support to business areas across the organisation, including the management of Corporate Service Managers at Austrade Office's overseas.

The roles provide an opportunity to lead complex and meaningful corporate operations work that supports Austrade's global network and contributes directly to improved service delivery, stronger governance and a modern, safe and welcoming working environment. The roles operate under broad direction and require sound judgement, strategic thinking and the ability to manage sensitive issues, competing priorities and stakeholder expectations. They are suited to candidates who can translate strategic corporate priorities into practical outcomes, support teams through change and drive continuous improvement across corporate support services.

The majority of the available roles are Canberra based. Consideration may be given on a case-by-case basis to work from an Austrade office elsewhere in Australia.

Duties

- Lead and coordinate complex corporate operations projects and initiatives that support the Branch's strategic priorities, including service delivery reform, governance uplift and improvements to the working environment.
- Provide high-level advice, analysis and recommendations on sensitive or complex operational matters, exercising sound judgement and considering broader agency, stakeholder and risk implications.
- Develop, implement and monitor work plans, project deliverables and quality assurance processes to ensure timely, consistent and effective corporate support services across domestic and global operations.
- Build and maintain productive relationships with internal and external stakeholders, representing the Branch in forums, managing sensitivities and supporting cooperation through periods of change.
- Contribute to a high-performing and customer-focused team culture by supporting capability development, encouraging innovation and identifying opportunities to improve systems, processes and service outcomes.

Eligibility

- Australian citizenship – our successful candidate must be an Australian citizen.
- Security clearance – our successful candidate is required to hold, or have the ability to obtain, and maintain a Negative Vetting Level 2 security clearance.
- Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit https://www.austrade.gov.au/About/Employment/Working-at-Austrade.

To Apply

Position Contact	Mark Bennett, Mark.Bennett@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0773324

Australian Secret Intelligence Service

Closing Date:Tuesday 20 October 2026

Not Specified
Not Specified

Job Title	Director Intelligence Systems and Production
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$177,328 - $209,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

The Director of Intelligence Systems and Production (ISP) provides the strategic leadership, business management, and coordination essential to ensuring that ASIS's intelligence systems directly enable organisational objectives while remaining aligned with compliance and security requirements. As the leader of an enduring function, the Director serves as the primary conduit for collaboration between internal business areas, NIC agency delivery teams, and partner organisations. In this capacity, you will ensure that ASIS's systems are secure, sustainable, and fit-for-purpose.

Duties

You will be responsible for the comprehensive oversight of several product offices. By applying rigorous project management principles, you will oversee the entire lifecycle of solution delivery - from initial planning and documentation of system configuration requirements, resource allocation and through to the execution of product sprints - ensuring all deliverables meet high-quality standards and are delivered within scope and on time.

Beyond technical governance, you will lead the "human element" of system transformation by bridging the gap between complex technology and business operations. You will translate high-level operational needs into tangible technical requirements, contribute to information security management, and uplift data capture and integrity to enhance operational planning and performance. By managing stakeholder alignment and delivering targeted training, you will drive organisational adoption of key systems, ensuring that ASIS maximises the strategic value and operational efficiency of its technological investments.

As a leader in a recently established and evolving function, you will have a significant opportunity to shape ISP's operating model and drive transformational change across both ASIS and the broader NIC. You will represent the organisation in NIC working groups and community activities to share best practices and ensure strategic alignment. Ultimately, you will combine strategic foresight with disciplined execution to ensure that ASIS's intelligence system capabilities remain cutting-edge, resilient, and where required, interoperable across the NIC.

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, Release 2026 section 18.5 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

ASIS is committed to fostering a diverse and inclusive environment for candidates to participate in all stages of the selection process. Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process and we will work with you to manage this throughout. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Health

Vacancy VN-0773061

Aged Care Quality and Safety Commission

Closing Date:Monday 19 October 2026

Corporate
Digital Strategy & Architecture

Job Title	Scrum Master
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Adelaide SA, Melbourne VIC
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	TBA
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=B944AD2C-89AD-6757-0CF1-ED4EE7B97C17

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services.

We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive.

We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don’t meet expected standards of care.

About the Team

The Scrum Master facilitates and supports Agile delivery practices across digital initiatives within the Commission. The role is responsible for promoting Scrum principles, enabling high-performing and self-managing teams, removing delivery impediments, and ensuring Agile practices are consistently applied.

The Scrum Master works closely with Product Owners, delivery teams, and stakeholders to improve team effectiveness, foster a culture of continuous improvement, and support the successful delivery of high-quality digital products and services aligned with the Commission's strategic objectives.

Duties

- Facilitate Scrum ceremonies including daily stand-ups, sprint planning, sprint reviews, and retrospectives.
- Identify, manage, and remove impediments impacting team performance and delivery outcomes.
- Monitor team performance and facilitate continuous improvement initiatives through regular retrospective activities.
- Collaborate with business and technical stakeholders to ensure transparency of delivery progress and risks
- Contribute to delivery governance activities and the preparation of reporting for leadership stakeholders.

Eligibility

- Demonstrated knowledge of Agile delivery principles, Scrum framework, and contemporary delivery practices.
- Proven ability to facilitate Agile ceremonies and team workshops to achieve delivery outcomes.
- Strong coaching and mentoring skills with the ability to build Agile maturity across teams.
- Ability to identify delivery risks, resolve impediments, and facilitate conflict resolution effectively.
- Builds strong and collaborative relationships with stakeholders across business and technology areas
- Communicates complex delivery concepts clearly to technical and non-technical audiences.
- Applies servant leadership principles to empower teams and drive high performance
- Demonstrates adaptability and responsiveness in dynamic and evolving delivery environments.
- Strong organisational and problem-solving skills with a focus on achieving business outcomes
- Commitment to fostering a culture of continuous improvement, learning, and innovation

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEDT) Monday 19 October 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or **recruitment@agedcarequality.gov.au** for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Raj Kamal by emailing **Raj.Kamal1@agedcarequality.gov.au** with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Raj Kamal, 08 6266 1971
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=B944AD2C-89AD-6757-0

Health

Vacancy VN-0773326

Aged Care Quality and Safety Commission

Closing Date:Tuesday 20 October 2026

Corporate
Digital Enterprise Service Management

Job Title	Digital Service Centre Officer - Perth
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$83,159 - $87,869
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 4
Position Number	20050238
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=02B687DD-9E8D-B3AC-3B71-ED614A31FB7B

About the Team

The Digital Service Centre supports the Commission by providing timely, professional assistance that enables staff to effectively use technology in delivering organisational outcomes. As part of the Enterprise Service Management function, the team focuses on delivering a positive user experience through responsive support, clear communication, and effective resolution of digital issues. The Digital Service Centre also contributes to service improvement initiatives that enhance the way technology services are delivered across the Commission.

About the Role

The Digital Service Centre Officer is a key role within the Digital Service Centre, delivering frontline (in-office and remote) technology support and service assistance that enables Commission staff to work effectively. As part of the Enterprise Service Management team, the officer provides a consistent first point of contact for incidents, service requests, and ICT enquiries, ensuring timely resolution and appropriate escalation in line with service standards. The role supports a high-quality customer experience through accurate ticket management, clear communication, and effective use of knowledge and support processes. Digital Service Centre Officers also contribute to the ongoing improvement and maturity of service delivery by identifying recurring issues, strengthening knowledge practices, and supporting service optimisation initiatives across the Commission.

Duties

- Serve as the first point of contact for technology assistance, responding efficiently across various support channels to deliver a consistent, professional, and customer-focused experience
- Undertake effective troubleshooting and triage, resolving issues where possible and coordinating with specialist teams to restore services quickly
- Manage personal workload and queue responsibilities, balancing priorities and contributing to the achievement of service performance expectations
- Support end-user devices and workplace technology, including standard operating environments, peripherals, and meeting room or conferencing solutions
- Contribute to knowledge management and demand reduction, by developing and maintaining knowledge articles, standard procedures, and reusable support guidance
- Contribute to the identification of trends and improvement opportunities, supporting service optimisation and uplift activities
- Participate in shared service delivery arrangements, providing consistent onsite support coverage and collaborate across teams where required
- Support the ongoing development and capability of the Digital Service Centre, contributing to team performance, process improvements, and functional uplift initiatives that strengthen service delivery, operational maturity, and enterprise-wide service management outcomes
- Ensure compliance with enterprise policies and security requirements, maintaining governance, integrity, and continuity of digital support services

Eligibility

To be successful in this role you will need to demonstrate the following:

Mandatory

- Minimum of 12 months recent experience in a similar role providing responsive, user-focused technology support
- Proven capability to diagnose, troubleshoot, and resolve common end-user technology issues, applying sound technical judgement and escalating appropriately when required.
- Ability to effectively use ITSM platforms to log, categorise, prioritise, and manage incidents and service requests, ensuring accurate documentation and adherence to service management practices.
- Demonstrated ability to work autonomously, manage competing tasks, maintain queue discipline, and deliver outcomes to agreed service standards and targets.
- Demonstrated verbal, written and interpersonal communication skills.

- Demonstrated capacity to work effectively both independently and collaboratively whilst maintaining a positive outlook and proactive approach.
- Eligibility to obtain and maintain a baseline security clearance.

Desirable

- Completion of ITIL 4 Foundations certification
- Completion of recognised ICT qualification (e.g. Certificate III in Information Technology)
- Familiarity with ITSM platforms (e.g. ServiceDesk Plus, ServiceNow)

Notes

- Salary offered will be between $83,159- $87,869 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEDT) Tuesday 20 October 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Marty Day by emailing marty.day@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

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To Apply

Position Contact	Marty Day, 07 3740 5111
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=02B687DD-9E8D-B3AC-3

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Health

Vacancy VN-0773331

Aged Care Quality and Safety Commission

Closing Date:Tuesday 20 October 2026

Corporate
Digital Enterprise Service Management

Job Title	Digital Service Centre Officer - Hobart
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS
Salary	$83,159 - $87,869
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 4
Position Number	20050241
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=D113EB4D-11A5-D2A4-1818-ED614A5EAAC7

About the Team

The Digital Service Centre supports the Commission by providing timely, professional assistance that enables staff to effectively use technology in delivering organisational outcomes. As part of the Enterprise Service Management function, the team focuses on delivering a positive user experience through responsive support, clear communication, and effective resolution of digital issues. The Digital Service Centre also contributes to service improvement initiatives that enhance the way technology services are delivered across the Commission.

About the Role

The Digital Service Centre Officer is a key role within the Digital Service Centre, delivering frontline (in-office and remote) technology support and service assistance that enables Commission staff to work effectively. As part of the Enterprise Service Management team, the officer provides a consistent first point of contact for incidents, service requests, and ICT enquiries, ensuring timely resolution and appropriate escalation in line with service standards. The role supports a high-quality customer experience through accurate ticket management, clear communication, and effective use of knowledge and support processes. Digital Service Centre Officers also contribute to the ongoing improvement and maturity of service delivery by identifying

recurring issues, strengthening knowledge practices, and supporting service optimisation initiatives across the Commission.

Duties

- Serve as the first point of contact for technology assistance, responding efficiently across various support channels to deliver a consistent, professional, and customer-focused experience
- Undertake effective troubleshooting and triage, resolving issues where possible and coordinating with specialist teams to restore services quickly
- Manage personal workload and queue responsibilities, balancing priorities and contributing to the achievement of service performance expectations
- Support end-user devices and workplace technology, including standard operating environments, peripherals, and meeting room or conferencing solutions
- Contribute to knowledge management and demand reduction, by developing and maintaining knowledge articles, standard procedures, and reusable support guidance
- Contribute to the identification of trends and improvement opportunities, supporting service optimisation and uplift activities
- Participate in shared service delivery arrangements, providing consistent onsite support coverage and collaborate across teams where required
- Support the ongoing development and capability of the Digital Service Centre, contributing to team performance, process improvements, and functional uplift initiatives that strengthen service delivery, operational maturity, and enterprise-wide service management outcomes
- Ensure compliance with enterprise policies and security requirements, maintaining governance, integrity, and continuity of digital support services

Eligibility

To be successful in this role you will need to demonstrate the following:

Mandatory

- Minimum of 12 months recent experience in a similar role providing responsive, user-focused technology support
- Proven capability to diagnose, troubleshoot, and resolve common end-user technology issues, applying sound technical judgement and escalating appropriately when required.
- Ability to effectively use ITSM platforms to log, categorise, prioritise, and manage incidents and service requests, ensuring accurate documentation and adherence to service management practices.
- Demonstrated ability to work autonomously, manage competing tasks, maintain queue discipline, and deliver outcomes to agreed service standards and targets.
- Demonstrated verbal, written and interpersonal communication skills.
- Demonstrated capacity to work effectively both independently and collaboratively whilst maintaining a positive outlook and proactive approach.
- Eligibility to obtain and maintain a baseline security clearance.

Desirable

- Completion of ITIL 4 Foundations certification
- Completion of recognised ICT qualification (e.g. Certificate III in Information Technology)
- Familiarity with ITSM platforms (e.g. ServiceDesk Plus, ServiceNow)

Notes

- Salary offered will be between $83,159- $87,869 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEDT) Tuesday 20 October 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Zac Thomas by emailing zac.thomas@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don’t meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people’s rights.

To Apply

Position Contact	Zac Thomas, 03 9978 4221
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=D113EB4D-11A5-D2A4-1

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Health

Vacancy VN-0773131

Australian Centre for Disease Control

Closing Date:Sunday 18 October 2026

Public Health Division
Communicable Diseases Branch

Job Title	Medical Officer - Class 2/3
Job Type	Full-Time, Non-Ongoing
Location	Various locations - NT NT, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - TAS TAS
Salary	$157,964 - $184,927
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	Medical Officer Class 2;Medical Officer Class 3
Position Number	26CDC-CDB-10179
Agency Website	www.cdc.gov.au

Job Description *www.cdc.gov.au/topics/about-us/work-us*

We are seeking an Advanced Trainee of the Royal Australasian College of Physicians in Public Health Medicine or Infectious Diseases to undertake a short-term training rotation within the Australian CDC.

As a CDC Medical Officer, you will provide specialist advice on public health issues, communicable diseases and health policy, including:

- contributing to strategic policy development and evidence-based policy advice
- monitoring and responding to public health threats and supporting disease prevention and control activities
- collaborating with health professionals and stakeholders to improve population health outcomes
- developing health guidelines and contributing to the CDC's public health priorities and initiatives.

This role offers exposure to a diverse range of public health and communicable disease work, providing broad experience across policy, surveillance, epidemiology and public health practice.

Duties

- under broad direction from the Assistant Director General (ADG) of the Communicable Diseases Branch, work with autonomy to lead, co-ordinate and manage workflow across the branch, including during disease outbreaks
- organise work in the context of sensitive issues, competing urgent priorities and disease outbreak scenarios, including appropriately escalating issues to the ADG and seeking advice from colleagues where required
- contribute to the provision of high-quality clinical advice on public health issues within the CDC
- undertake analysis and interpretation of evidence and apply judgement in managing complex public health issues
- work collaboratively with multidisciplinary teams across the branch to deliver results
- with oversight from the ADG, liaise with internal and external stakeholders in relation to a range of matters, including representing the CDC at meetings and conferences
- develop and maintain a good understanding of the Australian Public Service and its operation within the broader national public health landscape, including key national governance groups such as the Australian Health Protection Committee (AHPC) and its sub-committees
- develop professional knowledge and skills in accordance with RACP/AFPHM training requirements, including attending relevant training sessions. Participate in a tailored training program that aligns with your learning objectives, identified competencies (as per the Learning Contract and Advanced Training assessment requirements) and interests.

Eligibility

A degree in medicine from a recognised education institution, an unrestricted current registration as a medical practitioner with the Australian Health Practitioner Regulation Agency (AHPRA), eligibility to commence Advanced Training with the Royal Australasian College of Physicians, either in the Australian Faculty of Public Health Medicine (AFPHM) or Infectious Diseases.

The ability to obtain and maintain a **Baseline** security clearance.

To be eligible for employment with the Australian CDC, applicants must also be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the CDC will also be assessed through a variety of pre-employment check processes including a Satisfactory completion of a criminal history check and providing evidence of qualifications.

Notes

- Applications close Sunday, 18 October 2026 11:30pm AEST.
- Applicants are asked to quote reference number 26CDC-CDB-10179 to assist when making an enquiry.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

The independent Australian Centre for Disease Control (Australian CDC) is at the frontline of improving Australia's ability to prepare for, and respond to, public health challenges, including pandemics. The Australian CDC is an independent technical advisory agency on public health matters and a leader in disease control, preparedness, response, and prevention. The Australian CDC collaborates with national and international health bodies to strengthen Australia's public health infrastructure.

To Apply

Position Contact	Stephanie, N/A
Agency Recruitment Site	www.cdc.gov.au/topics/about-us/work-us

Health

Vacancy VN-0773145

Australian Centre for Disease Control

Closing Date:Tuesday 20 October 2026

Strategy and Operations Division
Operations and Integrity Branch People and Culture Section

Job Title	Senior Culture and Internal Communications Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT
Salary	$101,679 - $114,709
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangements can be negotiated
Classification	APS Level 6
Position Number	26CDC-OIB-10142
Agency Website	www.cdc.gov.au

Job Description

https://cmgrecruit.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=CDC&CurBID=4ABDFE65%2D9EE7%2D3

The APS6 Culture and Internal Communications Officer leads the development and delivery of internal communications, staff engagement and culture initiatives that support an informed, connected and high-performing workforce.

Working with a high degree of independence, the role provides specialist advice on internal communications, employee engagement, organisational culture and change. The position is responsible for developing communication strategies, leading agency-wide campaigns and initiatives, managing key internal communication channels, and evaluating the effectiveness of activities to drive continuous improvement.

The role works closely with senior leaders, subject matter experts and stakeholders across the agency to communicate organisational priorities, support strategic change, strengthen employee experience and foster a positive workplace culture.

The APS6 is expected to exercise sound judgement, build productive relationships across the agency, identify opportunities for improvement, and lead projects from conception through to delivery and evaluation.

Duties

Under broad direction from the Assistant Director, Culture and Internal Communications, the APS6 Senior Culture and Internal Communications Officer will:

- lead the planning, development and delivery of agency-wide internal communications strategies, campaigns and initiatives aligned with organisational priorities.
- provide strategic communications advice to managers, executives and business areas on internal communications, employee engagement and culture-related activities.
- develop, review and publish high-quality communication products including all-staff messages, intranet content, executive communications, briefing materials, newsletters, speeches and presentations.
- lead the management, governance and continuous improvement of internal communication channels, including the agency intranet and digital collaboration platforms.
- design and implement staff engagement, culture and recognition initiatives that enhance employee experience and strengthen organisational culture.
- lead communication and engagement activities supporting organisational change, transformation and workforce initiatives.
- analyse staff feedback, engagement data, communication metrics and other organisational insights to identify trends and recommend actions.
- manage agency-wide events, consultation activities, town halls, recognition programs and engagement forums.
- establish and maintain productive relationships with stakeholders across all levels of the organisation, including senior executives.
- develop communication plans, content calendars, governance materials, toolkits and guidance resources.
- identify strategic risks, issues and opportunities relating to internal communications and culture, and recommend solutions.
- contribute to workforce planning, business improvement and organisational development initiatives.
- mentor and provide guidance to junior team members and contribute to a positive, collaborative team culture.
- ensure all activities comply with APS requirements, accessibility standards, agency policies and communication best practice.

Eligibility

- It is a requirement for anyone who is employed by the CDC to be an Australiancitizen.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.
- The successful candidate must be able to obtain and maintain a Baseline security clearance.

Notes

- Applications close 20 October 2026 11:30pm AEST.
- Applicants are asked to quote reference number 26CDC-OIB-10142 to assist when making an enquiry.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Bronwyn, NA
Agency Recruitment Site	https://cmgrecruit.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=C

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Health

Vacancy VN-0773147

Australian Centre for Disease Control

Closing Date:Tuesday 20 October 2026

Strategy and Operations Division
Operations and Integrity Branch People and Culture Section

Job Title	Senior Workforce & Capability Officer
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS
Salary	$101,679 - $114,709
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangements can be negotiated
Classification	APS Level 6
Position Number	TBC
Agency Website	www.cdc.gov.au

Job Description

https://cmgrecruit.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=CDC&CurBID=4ABDFE65%2D9EE7%2D3

The Australian Centre for Disease Control (CDC) is seeking a motivated and capable APS 6 Workforce & Capability Officer to support the delivery of workforce capability, learning and development, recruitment, and workforce readiness initiatives.

The successful candidate will work with a high degree of independence, exercise sound judgement, manage competing priorities, and contribute to the design, coordination and continuous improvement of people-related initiatives. The role will involve translating organisational priorities into practical work plans, preparing high-quality written material, engaging with stakeholders, coordinating learning and development activities, supporting recruitment and workforce processes, and contributing to reporting, evaluation and project delivery.

This is an opportunity to apply APS 6-level judgement, initiative and professional expertise to help build a skilled, capable and future-ready workforce for Australia’s national CDC.

Duties

Under broad direction from the Assistant Director, Recruitment, Capability & Workforce Readiness, the APS6 Workforce & Capability Officer will:

Learning and development

- Support the delivery, monitoring and evaluation of learning and development initiatives across the CDC
- contribute to the implementation of the CDC Workforce Strategy, Learning and Development Strategy and Workforce Capability Framework
- analyse workforce data, learning participation and stakeholder feedback to identify trends and improvement opportunities
- coordinate external training providers, including procurement, contract administration and stakeholder engagement
- develop learning resources, communications, guidance materials and reports to support workforce capability initiatives
- coordinate mentoring, leadership and professional development programs and other capability-building activities
- contribute to workforce planning, capability and readiness projects by monitoring progress, managing risks and providing advice to stakeholders.

Recruitment and workforce operations

- Support recruitment and workforce administration activities, including planning, coordination, documentation and quality assurance
- apply recruitment, workforce and governance requirements consistently and identify opportunities to improve processes and systems
- maintain accurate workforce records, monitor deliverables and prepare reports and updates for stakeholders
- support onboarding, offboarding and workforce transition activities that contribute to a positive employee experience.

Corporate support and stakeholder engagement

- prepare high-quality briefing materials, correspondence, reports, presentations and other products to support decision-making
- coordinate meetings, workshops and stakeholder engagements, including agendas, records of discussion and follow-up actions
- manage workforce enquiries and shared mailboxes, providing timely and professional advice and support
- build and maintain effective relationships with internal and external stakeholders to achieve workforce outcomes
- contribute to continuous improvement initiatives by identifying risks, documenting processes and enhancing service delivery.

Eligibility

- It is a requirement for anyone who is employed by the CDC to be an Australiancitizen.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.
- The successful candidate must be able to obtain and maintain a Baseline security clearance.

Notes

- Applications close 20 October 2026 11:30pm AEST.

- Applicants are asked to quote reference number 26CDC-OIB-10143 to assist when making an enquiry.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

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To Apply

Position Contact	Bronwyn, NA
Agency Recruitment Site	https://cmgrecruit.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=C

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Health

Vacancy VN-0773407

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Tuesday 20 October 2026

ACSQHC
ACSQHC Business Unit

Job Title	EL1 Performance Reporting Manager, Business Unit
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$124,937 - $142,493
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position will be offered in a hybrid model of office based and WFH, where operationally feasible. A regular weekly presence in the office is required.
Classification	Executive Level 1
Position Number	20054306
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

https://www.safetyandquality.gov.au/careers

The Manager, Corporate and Performance Reporting, works as part of the Business Unit and reports to the Director, Business Unit. The position is responsible for the timely development and submission of the Commission's mandatory reports such as the corporate plan, the annual report and the Portfolio Budget Statements (PBS). The position is also responsible for developing the performance sections of the mandatory reports by analysing the Commission’s performance data against the agency’s commitments.

The role is responsible for managing the Commission’s Project Management Framework as well as the Commission’s processes, systems and governance arrangements that support project reporting across the agency, including the project reporting tool and its proper use across the organisation.

The role provides strategic advice to the Director, Business Unit and the Executives, and develops briefs for the Commission’s committees such as the Board and the Audit and Risk Committee on organisational performance, reporting obligations, accountability requirements, emerging risks and opportunities for continuous improvement. The role requires significant experience in corporate planning, organisational performance reporting, governance and stakeholder engagement, together with highly developed strategic thinking, analytical, communication and leadership skills to influence organisational outcomes and deliver high-quality reporting in a complex environment.

Duties

Duties of the EL1 Performance Reporting Manager, Business Unit will include, but are not limited to, the following:

1. Lead and coordinate the development of the Commission’s key corporate and organisational reports including the corporate plan, the annual report, the annual performance statements as part of the PBS. Develop sections within these reports that relate to performance by analysing the Commission’s performance results against the organisation’s commitments.
2. Manage the Commission's reporting calendar and oversee the Commission’s delivery and timely submission of statutory, governance, executive and organisational reporting obligations.
3. Develop high-quality briefs for the Board, Audit and Risk Committee, the Executives and to Parliament such as via Senate Estimates briefs, relating to the Commission’s performance and project status. Ensure their timely submission across the Commission’s internal and external governance structures.
4. Lead the Commission's performance reporting function by monitoring the organisation’s framework on project management and performance information, and ensure their effectiveness across the organisation. Ensure that project and performance information is integrated, accurate and supports effective organisational planning, performance monitoring and decision-making.
5. Monitor the Commission’s progress against its strategic priorities, work plan, PBS performance measures and other commitments, and provide analysis and advice on performance outcomes, trends, emerging risks and recommendations for their mitigation.
6. Maintain and continuously improve the Commission’s reporting, performance monitoring and project reporting frameworks, including reporting processes, methodologies, business rules, guidance materials and governance arrangements.
7. Provide strategic advice and recommendations to the Director, Business Unit and the Executives on organisational performance, mandatory and internal reporting obligations, and project and performance risks.
8. Liaise and foster productive working relationships with other Commonwealth entities and government authorities as well as internally with senior management and staff members. Represent the Commission at relevant meetings, committees, workshops and forums.
9. Supervise the Business Unit’s Performance Reporting Officer.
10. Other relevant duties as required.

Eligibility

The successful candidate will have:

- Demonstrated experience in developing corporate reports, particularly reports that are mandatory for the Australian Government entities such as corporate plans, annual reports, annual performance statements and PBS.
- In-depth knowledge and understanding of the Australian Government reporting requirements under legislation such as the Public Governance, Performance and Accountability Act 2013.
- Demonstrated experience developing, implementing and/or managing organisation-wide frameworks, systems and processes that contribute to the organisation’s informed decision-making such as a project management framework.
- Demonstrated ability to review information in order to analyse outcomes, trends, emerging issues and risks, and ability provide strategic advice to senior management on issues.
- Excellent writing skills, including the ability to produce high quality documents for a variety of audiences and in different formats.
- Demonstrated excellence in engaging and negotiating with stakeholders, including the ability to engage and develop relationships with senior stakeholders and to broker decisions through collaboration and consensus

Notes

To apply for this position, please complete and submit an application form through https://www.safetyandquality.gov.au/careers and upload:

- A CV summarising your relevant experience and qualifications
- A two-page cover letter broadly addressing your suitability against both the position description and selection criteria.

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

Questions about the role can be directed to Stan Ahn (02) 7232 5047.

Closing date for applications is **11.59pm Australian Eastern Daylight Time (AEDT) Tuesday 20 October 2026.**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Stan Ahn, (02) 7232 5047
Agency Recruitment Site	https://www.safetyandquality.gov.au/careers

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Health

Vacancy VN-0773263

Department of Health, Disability and Ageing

Closing Date:Monday 19 October 2026

Various
Various Various

Job Title	Executive Assistants
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$84,740 - $98,228
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Regular in-office attendance is required and can be negotiated with your manager on commencement
Classification	APS Level 4;APS Level 5
Position Number	26-PCPDIV-32239
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Department of Health, Disability and Ageing (the department) are seeking to fill various APS4 and APS5 Executive Assistant vacancies across the department. Executive Assistants provide high-level administrative support to Senior Executive Service (SES Band 1 or SES Band 2) officers enabling them to effectively carry out their duties. Your support will include providing critical administrative, secretariat, and logistics support to help drive the success of the day-to-day operations of the branch/division and the broader goals of the Department.

Executive Assistants at the department are highly valued employees and are required to work with a high level of integrity, confidentiality and adaptability to shifting priorities. You will have the opportunity to work closely with your divisional SES, as well as being supported by the other Executive Assistants and Executive Officer cohort within your group.

Our current Executive Assistant opportunities are predominantly at the APS4 level, with a limited number of APS5 positions also available. Successful candidates will be placed in a merit pool at the APS level/s for which they have been assessed suitable for, that will remain active for 18 months. When similar vacancies arise candidates in the merit pool may be contacted about the role and asked if they wish to be considered.

Duties

APS4 Executive Assistant

As an APS4 Executive Assistant, you will provide high level administrative support to one or more Assistant Secretaries (SES Band 1) who lead Branch's within DHDA.

This support generally includes, but is not limited to:

- First point of contact for internal and external enquiries and coordinate SES office activities.
- Manage calendars, inboxes, correspondence, workflows and travel arrangements.
- Coordinate meetings, events and briefings, including agendas, papers, venues and logistics.
- Provide administrative and secretariat support, including procurement, accounts processing and records management.
- Work collaboratively with your Executive, other Executive Assistants and stakeholders.
- Handle sensitive information professionally and contribute to continuous improvement and a positive workplace culture.

To work at the APS4 level, you may have developed these skills in positions such as a receptionist, office manager or customer service representative.

APS5 Executive Assistant

As an APS5 Executive Assistant, you will provide complex administrative support to a First Assistant Secretary (SES Band 2) who leads a Division and potentially one or more Assistant Secretaries (SES Band 1).

The duties of an APS5 Executive Assistant generally include the duties for the APS4 in the above description, as well as:

- Coordinate and oversee executive support services across the division, including supporting and guiding other Executive Assistants.
- Work collaboratively with your Executive and Executive Officer to coordinate divisional business, manage competing priorities and support the achievement of divisional objectives. Contributing to the development of work plans, including establishing priorities and monitoring progress.
- Initiating advice and responding to requests for meetings, information or briefings.

- Providing guidance and support on a range of strategic coordination and support activities, based on the needs of the division.

To work at the APS5 level, you will have demonstrated experience as an Executive Assistant (or similar) in either the public or private sector in positions such as personal assistant, accounts administrator or legal secretary.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally coordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-PCPDIV-32239 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).
- Regular in-office attendance is required and can be negotiated with your manager on commencement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	APS 4-5 EA Panel, EAPanel@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773269

Department of Health, Disability and Ageing

Closing Date:Monday 19 October 2026

Various
Various Various

Job Title	Executive Assistants (Affirmative Measure - Aboriginal and Torres Strait Islander Employment)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$84,740 - $98,228
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Regular in-office attendance is required and can be negotiated with your manager on commencement
Classification	APS Level 4;APS Level 5
Position Number	26-PCPDIV-32271
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Department of Health, Disability and Ageing (the department) are seeking to fill various APS4 and APS5 Executive Assistant vacancies across the department. Executive Assistants provide high-level administrative support to Senior Executive Service (SES Band 1 or SES Band 2) officers enabling them to effectively carry out their duties. Your support will include providing critical administrative, secretariat, and logistics support to help drive the success of the day-to-day operations of the branch/division and the broader goals of the Department.

Executive Assistants at the department are highly valued employees and are required to work with a high level of integrity, confidentiality and adaptability to shifting priorities. You will have the opportunity to work closely with your divisional SES, as well as being supported by the other Executive Assistants and Executive Officer cohort within your group.

Our current Executive Assistant opportunities are predominantly at the APS4 level, with a limited number of APS5 positions also available. Successful candidates will be placed in a merit pool at the APS level/s for which they have been assessed suitable for, that will remain active for 18 months. When similar vacancies arise candidates in the merit pool may be contacted about the role and asked if they wish to be considered.

Duties

APS4 Executive Assistant

As an APS4 Executive Assistant, you will provide high level administrative support to one or more Assistant Secretaries (SES Band 1) who lead Branch’s within DHDA.

This support generally includes, but is not limited to:

- First point of contact for internal and external enquiries and coordinate SES office activities.
- Manage calendars, inboxes, correspondence, workflows and travel arrangements.
- Coordinate meetings, events and briefings, including agendas, papers, venues and logistics.
- Provide administrative and secretariat support, including procurement, accounts processing and records management.
- Work collaboratively with your Executive, other Executive Assistants and stakeholders.
- Handle sensitive information professionally and contribute to continuous improvement and a positive workplace culture.

To work at the APS4 level, you may have developed these skills in positions such as a receptionist, office manager or customer service representative.

APS5 Executive Assistant

As an APS5 Executive Assistant, you will provide complex administrative support to a First Assistant Secretary (SES Band 2) who leads a Division and potentially one or more Assistant Secretaries (SES Band 1).

The duties of an APS5 Executive Assistant generally include the duties for the APS4 in the above description, as well as:

- Coordinate and oversee executive support services across the division, including supporting and guiding other Executive Assistants.
- Work collaboratively with your Executive and Executive Officer to coordinate divisional business, manage competing priorities and support the achievement of divisional objectives. Contributing to the development of work plans, including establishing priorities and monitoring progress.
- Initiating advice and responding to requests for meetings, information or briefings.
- Providing guidance and support on a range of strategic coordination and support activities, based on the needs of the division.

To work at the APS5 level, you will have demonstrated experience as an Executive Assistant (or similar) in either the public or private sector in positions such as personal assistant, accounts administrator or legal secretary.

Eligibility

An affirmative measure allows a particular job in the Australian Public Service (APS) to be open only to Aboriginal and/or Torres Strait Islander persons. The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the *Racial Discrimination Act 1975*.

Suitable applicants will be asked to provide a Confirmation of Aboriginal and/or Torres Strait Islander Heritage prior to determining suitability or making an offer. A confirmation must specify that you:

- are of Aboriginal and/or Torres Strait Islander descent,
- identify as an Aboriginal and/or Torres Strait Islander person, and
- are accepted as such by the community in which you live or formerly lived.

Please see the APSC affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians guide for applicants for more information on confirmation of heritage documents.

Suitable evidence of Aboriginal or Torres Strait Islander status may include:

- letter signed by the Chairperson of an incorporated Indigenous organisation confirming that you are recognised as an Aboriginal and/or Torres Strait Islander person, or
- confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation.

If you are unable to provide the confirmation at the time of application, it will be sought prior to determining suitability or making an offer.

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally coordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-PCPDIV-32271 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).
- Regular in-office attendance is required and can be negotiated with your manager on commencement.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	APS 4-5 EA Panel, EAPanel@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773270

Department of Health, Disability and Ageing

Closing Date:Monday 19 October 2026

Various
Various Various

Job Title	Executive Assistants (Affirmative Measure - Disability Employment)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$84,740 - $98,228
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Regular in-office attendance is required and can be negotiated with your manager on commencement
Classification	APS Level 4;APS Level 5
Position Number	TBC
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Department of Health, Disability and Ageing (the department) are seeking to fill various APS4 and APS5 Executive Assistant vacancies across the department. Executive Assistants provide high-level administrative support to Senior Executive Service (SES Band 1 or SES Band 2) officers enabling them to effectively carry out their duties. Your support will include providing critical administrative, secretariat, and logistics support to help drive the success of the day-to-day operations of the branch/division and the broader goals of the Department.

Executive Assistants at the department are highly valued employees and are required to work with a high level of integrity, confidentiality and adaptability to shifting priorities. You will have the opportunity to work closely with your divisional SES, as well as being supported by the other Executive Assistants and Executive Officer cohort within your group.

Our current Executive Assistant opportunities are predominantly at the APS4 level, with a limited number of APS5 positions also available. Successful candidates will be placed in a merit pool at the APS level/s for which they have been assessed suitable for, that will remain active for 18 months. When similar vacancies arise candidates in the merit pool may be contacted about the role and asked if they wish to be considered.

Duties

APS4 Executive Assistant

As an APS4 Executive Assistant, you will provide high level administrative support to one or more Assistant Secretaries (SES Band 1) who lead Branch’s within DHDA.

This support generally includes, but is not limited to:

- First point of contact for internal and external enquiries and coordinate SES office activities.
- Manage calendars, inboxes, correspondence, workflows and travel arrangements.
- Coordinate meetings, events and briefings, including agendas, papers, venues and logistics.
- Provide administrative and secretariat support, including procurement, accounts processing and records management.
- Work collaboratively with your Executive, other Executive Assistants and stakeholders.
- Handle sensitive information professionally and contribute to continuous improvement and a positive workplace culture.

To work at the APS4 level, you may have developed these skills in positions such as a receptionist, office manager or customer service representative.

APS5 Executive Assistant

As an APS5 Executive Assistant, you will provide complex administrative support to a First Assistant Secretary (SES Band 2) who leads a Division and potentially one or more Assistant Secretaries (SES Band 1).

The duties of an APS5 Executive Assistant generally include the duties for the APS4 in the above description, as well as:

- Coordinate and oversee executive support services across the division, including supporting and guiding other Executive Assistants.
- Work collaboratively with your Executive and Executive Officer to coordinate divisional business, manage competing priorities and support the achievement of divisional objectives. Contributing to the development of work plans, including establishing priorities and monitoring progress.
- Initiating advice and responding to requests for meetings, information or briefings.
- Providing guidance and support on a range of strategic coordination and support activities, based on the needs of the division.

To work at the APS5 level, you will have demonstrated experience as an Executive Assistant (or similar) in either the public or private sector in positions such as personal assistant, accounts administrator or legal secretary.

Eligibility

The disability affirmative measure allows a particular job in the Australian Public Service (APS) to be open only to people with disability. The filling of this vacancy is intended to constitute an affirmative measure under Section 27 of the *Australian Public Service Commissioner's Directions 2016*.

People are considered to have a disability if they have any limitation, restriction or impairment, which restricts everyday activities and has lasted, or is likely to last, for at least six months.

Full details are at Definition of disability.

Suitable applicants will be asked to provide evidence of disability prior to determining suitability or making an offer. Suitable evidence of a disability may include:

- certificate or letter from a registered medical practitioner
- letter from a Disability Employment Service or jobactive provider
- letter from a secondary or tertiary institution disability services unit in relation to a recent student.

Evidence does not need to include information about the type of disability and will be managed sensitively and confidentiality.

Evidence will be sought prior to determining suitability or making an offer.

Please see the APSC affirmative measure for recruiting people with disability guide for applicants for more information.

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally coordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-PCPDIV-32266 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).
- Regular in-office attendance is required and can be negotiated with your manager on commencement.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	APS 4-5 EA Panel, EAPanel@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773274

Department of Health, Disability and Ageing

Closing Date:Friday 16 October 2026

Financial Management and Assurance Division
Grants and Procurement Branch Procurement Business Partners Section

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Sydney NSW, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$124,951 - $142,509
Future Merit Locations	Canberra, Brisbane, Melbourne, Sydney, Adelaide, Perth, Hobart, Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	Executive Level 1
Position Number	26-FMADIV-32061
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Assistant Director is responsible for providing strategic leadership and oversight of a procurement advisory team to ensure the delivery of high-quality, timely and compliant procurement advice and support across the department. The role requires building and maintaining strong stakeholder relationships, managing operational priorities, and guiding business areas through complex procurement activities.

The primary objective of this role is to lead a team within the Procurement Business Partners Section, delivering high-quality procurement advice and support to business areas across the department. The role is responsible for ensuring procurement activities are undertaken in accordance with Commonwealth and departmental legislative, policy and governance requirements, while fostering strong stakeholder relationships and driving the delivery of value-for-money outcomes. The position also plays a key leadership role in building procurement capability, supporting continuous improvement initiatives, and promoting best-practice procurement and contract management across the department.

Duties

- The ability to manage competing priorities and workloads in a fast-paced environment.
- Strong knowledge of relevant legislative, policy and regulatory frameworks, including the Commonwealth Procurement Rules, procurement connected policies and the Public Governance, Performance and Accountability Act 2013.
- The ability to lead a team in delivering high-quality services while ensuring compliance, operational and record-keeping requirements are met.
- Sound judgement, risk management and decision-making skills.
- Strong organisational skills, with the capability to manage competing priorities and deliver results in a fast-paced environment.
- Excellent written communication skills, including preparation of high-level advice, minutes and briefings, and guidance materials.
- Well-developed interpersonal skills, with the ability to manage productive working relationships with internal and external stakeholders.
- The ability to identify, lead and implement continuous improvements to processes, systems and service delivery.
- Resilience, adaptability and the ability to support others through change.

Desirable experience and qualifications:

- Extensive procurement experience, skills and expertise including the delivery of advice in complex and sensitive environments.
- Desirable Certificate 4 or Diploma in Procurement and Contracting
- Baseline security clearance

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
    - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
    - Completion of a medical declaration and pre-employment medical (where required),
    - Providing evidence of qualifications (where required), and
    - Obtaining and maintaining a security clearance at the required level.

- To be eligible for role, applicants must have at least 5 years' experience working with complex procurements in a Commonwealth or State and Territory agency.

Notes

- Applications close Friday 16 October 2026 at 11:30pm AEDT.
- Applicants are asked to quote reference number 26-FMADIV-32061 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Therese Richards, 02 5132 5257
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773345

Department of Health, Disability and Ageing

Closing Date:Wednesday 21 October 2026

Legal Division
Litigation Corporate and Compliance Law Branch Legal Practice Management Section

Job Title	Legal Procurement Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Woden ACT
Salary	$90,830 - $98,228
Future Merit Locations	Woden
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	APS Level 5
Position Number	26-LDIV-31996
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

We are seeking a highly motivated and skilled individual to fill the role of the Legal Procurement Officer within the Legal Practice Management Section (LPMS).

Working closely with the team and the other stakeholders, the role supports procurement, finance and reporting functions for the Legal Division ensuring adherence with legislative requirements and compliance with procurement, legal and policy frameworks.

Duties

Key capabilities:

- Strong understanding of the Commonwealth Resource Management Framework including the ability to provide guidance to staff on the Public Governance, Performance and Accountability (PGPA) Act 2013 and associated rules and policies.
- Experience using financial management systems (such as SAP) to record procurement activities and raise purchase orders.
- Strong written and verbal communication skills and attention to detail.
- Demonstrated ability for adaptability, exercising sound judgement and strong prioritisation and time management skills to manage competing priorities in a dynamic environment.
- Digital literacy across Microsoft Office, SharePoint and Content Manager.
- The ability to provide practical and accurate solutions and translate technical information coherently and concisely for a range of stakeholders.

- A commitment to continuous improvement, including identifying opportunities to innovate, streamline processes and increase the effective use of digital tools.
- Demonstrated ability to build effective working relationships.

Desirable experience:

- Demonstrated experience with finance, procurement, IT and knowledge management systems.
- Experience drafting work orders or contracts for services.
- Previous experience in a Commonwealth Government legal environment.
- The ability to draft and maintain standard operating procedures and other guidance material.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
  - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
  - Completion of a medical declaration and pre-employment medical (where required).

Notes

- Applications close Wednesday 21 October 2026 at 11:30pm AEDT.
- Applicants are asked to quote reference number 26-LDIV-31996 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Sascha Steward, sascha.steward@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773347

Department of Health, Disability and Ageing

Closing Date:Wednesday 21 October 2026

Legal Division
Commercial and Information Law Branch Freedom of Information Section

Job Title	Freedom of Information (FOI) Case Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$90,830 - $98,228
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 5
Position Number	26-LDIV-31970
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The FOI Section assists the department to manage its obligations in accordance with the Freedom of Information Act 1982 (FOI Act).

FOI Case Officers manage a caseload of FOI requests under supervision, and play a key role in FOI triage, administration, and statutory reporting. FOI Case Officers are critical to the success of FOI section meeting the department's statutory obligations under the FOI Act.

FOI Case Officers are supervised by APS 6 Senior FOI Case Officers or Executive Level 1 Assistant Directors.

Duties

Key responsibilities:

- Managing a caseload of FOI access requests to strict statutory timeframes.
- Liaising with Senior Executive Service (SES) or Executive Level 2 level FOI decision makers for processing instructions and preparation of draft decisions under direction.
- Preparing and coordinating consultations with third parties.
- Ensuring knowledge and compliance with relevant frameworks, decision-making processes, guidelines and regulations.
- Developing and supporting relationships with internal and external stakeholders.
- Responding to stakeholder emails and/or calls to the FOI Hotline.
- Publishing documents on the department's FOI Disclosure Log.
- Contributing to the supervision and development of APS4 Administration Officer, including building capacity through coaching, performance feedback, and encouraging career development.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
    - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
    - Completion of a medical declaration and pre-employment medical (where required),
    - Providing evidence of qualifications (where required), and
    - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline Vetting or hold a current security clearance at an appropriate level.

Notes

- Applications close Wednesday 21 October 2026 at 11:30pm AEST.
- Applicants are asked to quote reference number 26-LDIV-31970 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

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To Apply

Position Contact	Daniel Perkovic, daniel.perkovic@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773380

Department of Health, Disability and Ageing

Closing Date:Thursday 22 October 2026

Legal Division
Commercial and Information Law Branch Freedom of Information Section

Job Title	Freedom of Information (FOI) Administrative Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$84,740 - $89,538
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation.
Classification	APS Level 4
Position Number	26-LDIV-31969
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The FOI Section assists the department to manage its obligations in accordance with the Freedom of Information Act 1982 (FOI Act).

The FOI Administrative Support Officer undertakes vital administrative and case coordination tasks for the FOI Section, including triage and registration of information access and review requests, management of the FOI mailbox, and general enquires received via the FOI Hotline. The FOI Administration Support Officer also assists reporting, process improvement, and other executive support tasks.

The FOI Administrative Support Officer will have strong administrative and communications skills, including the ability to perform tasks independently and manage competing priorities within set timeframes.

The FOI Administrative Support Officer will be supervised by an APS 5 FOI Case Officer.

Duties

Key responsibilities:

- Managing the FOI email inbox to ensure that FOI requests and other correspondence are allocated and/or actioned within appropriate timeframes.
- Assessing incoming FOI requests and working under direction to resolve any scoping concerns.
- Registering FOI requests in the department's FOI case management system (LEX FOI) and creating Content Manager records.
- Identifying FOI decision makers and action officers within the department.
- Assisting FOI case officers to consult and liaise with departmental staff and external government and non-government stakeholders as required, including tracking responses and case progress to ensure compliance with statutory timeframes.
- Coordinating incoming FOI consultations from other government departments and agencies.
- Assisting with preparation and distribution of weekly FOI reports for internal stakeholders.
- Assisting with preparation of quarterly and annual statistical data for the Office of the Australian Information Commissioner (OAIC).
- Providing other administrative support to the FOI leadership team, as required.

Desirable experience:

- Experience using electronic record management systems and databases.
- Demonstrated ability to set priorities, manage own workload, meet deadlines and work effectively under pressure.
- Knowledge of the principles and practices of workplace diversity, workplace participation and a safe working environment.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
    - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
    - Completion of a medical declaration and pre-employment medical (where required),
    - Providing evidence of qualifications (where required), and
    - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline Vetting or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-LDIV-31969 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Riley Horton, riley.horton@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0773384

Food Standards Australia New Zealand

Closing Date:Sunday 18 October 2026

Corporate Services
Corporate Services Corporate Services

Job Title	General Manager Corporate Services
Job Type	Full-Time, Non-Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Majura
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility to work from home some of the time
Classification	Senior Executive Service Band 1
Position Number	1001
Agency Website	https://www.foodstandards.gov.au

Job Description

https://www.foodstandards.gov.au/careers

FSANZ is in a period of deliberate change: tightening priorities, ensuring sustainable workloads and timely delivery, and engaging on innovative ways of doing the agency's important work.

The General Manager, Corporate Services will lead the corporate functions (finance, people, communications, governance, ICT and property) that make this possible, and will be a core member of a united executive team.

You will:

- Support staff in making hard prioritisation calls and ensure decisions align with the agency's strategic direction and are explained plainly to staff
- Keep people informed, trusted, empowered, and productive through change, with honest communication, sustainable workloads and a proportionate, evidence-based approach to psychosocial safety that supports staff without adding to their load
- Sustain strong assurance, risk and governance so the agency is effective in its delivery
- Show our values in how you lead, and hold others to them

You are a senior leader who can run complex corporate functions, make decisions under uncertainty, and bring people with you.

You are as comfortable with a budget variation and a risk register as with a difficult conversation, and you see culture as the product of trust, clear priorities, and good management.

Your Impact

- Lead transformational change to align corporate functions with FSANZ's future-focused strategy and new legislative framework.
- Champion a culture of excellence, inclusion, and continuous improvement across the agency.
- Drive digital enablement and workforce capability to support innovation and productivity.
- Collaborate with the CEO and executive team to shape organisational strategy and ensure alignment across all corporate services.
- Translate strategic goals into operational plans and performance metrics that drive agency-wide success.
- Ensure robust governance, compliance, and risk management across all corporate functions.
- Inspire and empower multidisciplinary teams, fostering cross-functional collaboration and future-readiness.

What You Bring

- Proven experience as a generalist executive leader, with the ability to lead across diverse domains.
- A track record of building and sustaining positive organisational culture and high-performing teams.
- Strategic agility and the ability to lead change in complex, regulated environments.
- Strong judgement, analytical capability, and a results-oriented mindset.
- Experience in digital transformation and workforce planning to support future-readiness.
- Exceptional communication and stakeholder engagement skills.
- A collaborative and self-aware leadership style and the ability to work across technical and regulatory boundaries.

Duties

We're seeking a visionary and adaptable leader to help take FSANZ to the next level.

You'll bring strategic insight, a collaborative mindset, and a passion for enabling high-performing teams to thrive in a changing environment.

This role is about more than managing corporate functions - it's about shaping the future of FSANZ as we embrace new legislation, digital transformation, and a culture of continuous improvement.

You'll be leading a branch of already high-performing professionals across stakeholder engagement, governance, finance, HR, legal, ICT, communications, and property.

Your challenge is to unlock their full potential, drive innovation, and ensure the agency is prepared, productive, and future-ready.

Key Attributes and Capabilities

Strategic Leadership & Vision

- Inspire and align teams to deliver on FSANZ's strategic vision.
- Lead with clarity, confidence, and purpose - setting a direction that integrates seamlessly with agency-wide goals.
- Champion innovation, service focus, and continuous improvement.
- Foster partnerships and collaboration across the agency and with external stakeholders.

Building Capability & Driving Change

- Lead transformational change with agility and resilience.
- Build organisational capability through strong governance, risk stewardship, and strategic workforce planning.
- Mentor and develop people, cultivating a culture of excellence and inclusion.
- Navigate uncertainty and complexity with sound judgement and a proactive mindset.

Collaborative Influence & Integrity

- Operate with high emotional intelligence and professional integrity.
- Cultivate productive relationships and value diverse perspectives.
- Communicate with clarity and adapt to different audiences and contexts.
- Work closely with the CEO and report to the Board's Finance and Risk Management sub-committee.

Eligibility

To be successful, you must:

- Hold relevant experience and/or qualifications to drive positive change through actively listening and responding to stakeholders (e.g. business administration).
- Be an Australian citizen and able to obtain and maintain a Negative Vetting Level 1 security clearance.

Notes

We welcome applications from people of all backgrounds, including Aboriginal and Torres Strait Islander peoples, Mori peoples, people with disability, LGBTQIA+ communities, culturally and linguistically diverse individuals, and mature age candidates.

In order to apply, you need to submit your application through the FSANZ careers portal.

The portal will guide you through the application process and describe what information is required from you.

Applications close Sunday 18 October 2026 at 11.59pm AEDT

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Food Standards Australia New Zealand

Food Standards Australia New Zealand (FSANZ) is an independent statutory authority responsible for developing food standards in Australia and New Zealand. Our work supports a safe food supply for Australian and New Zealand consumers and contributes to industry innovation and competitiveness, informed consumer choice and broader public health goals. We also have responsibility for managing food incidents including food recalls.

To Apply

Position Contact	Jo Richards, +64 4 978 5637
Agency Recruitment Site	https://www.foodstandards.gov.au/careers

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Home Affairs

Vacancy VN-0773322

Australian Criminal Intelligence Commission (ACIC)

Closing Date:Monday 19 October 2026

Intelligence
Collection Operations North Operations

Job Title	State Director - NSW
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 2
Position Number	6610_08/26_CO
Agency Website	https://www.acic.gov.au/

Job Description

https://www.acic.gov.au/about-us/careers

The State Director – NSW position is a key leadership role with responsibility for enabling ACIC capability and regional coordination, liaison and management of the ACIC's activities.

This position leads a diverse group of professionals in support of the ACIC's role as Australia's national criminal intelligence agency. You will be a pivotal and active member of the ACIC's national executive leadership team who will contribute to the ACIC's strategic positioning by delivering on business and by converting vision into strategy.

** These positions are a senior Executive Level 2 positions and due to role responsibilities may attract an allowance in addition to base salary payable by way of an Individual Flexibility Arrangement (IFA), which is reviewed annually.*

Duties

- Jurisdictional oversight and delivery of the ACIC's intelligence operations outcomes.
- Coordination of assigned national units and management of personnel.
- Oversight and responsibility for operational relationships with relevant state and territory agency operational personnel.
- Management of strategic agency relationships with senior state and territory stakeholders, including engaging in matters of shared interest at the senior executive level.

- As a member of the ACIC's national operational governance forums, deliver on behalf of, and in collaboration with, ACIC National Managers operational and project outputs occurring within the geographical location.
- Contribute to national operational policy formulation and coordinate response planning as appropriate.
- Strategic planning and implementation of agency initiatives, in relation to Organisational Wellbeing and Cultural Competency, budget, workforce, learning and development, physical and technology infrastructure, security and integrity.

Your skills and capabilities

- Demonstrated and well-developed senior leadership experience and associated skills and an understanding of public policy and privacy issues in the national intelligence or law enforcement sector.
- Acute political awareness.
- Outstanding communication skills, including the ability to work as part of a nationally cohesive Divisional leadership team.
- Recognised relationship-building skills across the public, private, law enforcement sectors and National Intelligence Community, including at the senior executive level.
- A talent for identifying, embracing and driving the adoption of innovative methods and practices.
- Exemplary experience in public administration including strategic planning, particularly in relation to people, technology, security and budget.

Eligibility

- **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.
- **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting Level 1 security clearance.
- **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC. Please refer to the ACIC's Character Standards for further information.

Notes

The ACIC is committed to diversity and inclusion. We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers**.**

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our website.

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Anna, 0497 267 618
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0773014

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date:Tuesday 20 October 2026

Intelligence

Job Title	Deputy CEO, Intelligence
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Barton ACT, Docklands VIC, Haymarket NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be discussed on commencement.
Classification	Senior Executive Service Band 2
Position Number	00566
Agency Website	https://www.austrac.gov.au/

Job Description

https://austraccareers.nga.net.au/cp/

About the opportunity

AUSTRAC, Australia's financial intelligence agency and AML/CTF regulator, is strengthening its intelligence capability to stay ahead of evolving threats and criminal exploitation of the financial system.

We are seeking an exceptional senior executive to join our Executive Leadership Group as **Deputy CEO, Intelligence**, providing strategic leadership and stewardship of AUSTRAC's enterprise intelligence function. This is a rare opportunity to shape Australia's financial intelligence capability at a national level and lead intelligence-driven regulation and operations that protect the Australian community from serious and organised crime, money laundering and terrorism financing.

In this role, you will play a critical part in setting AUSTRAC's strategic direction, driving organisational performance and transformation, and strengthening partnerships across the National Intelligence Community, law enforcement, government and the private sector.

Duties

- Lead AUSTRAC's Intelligence Division, directing effort to the highest risk and harm priorities informed by National Risk Assessments and whole-of-government intelligence priorities.
- Exercise enterprise-wide stewardship of financial intelligence, ensuring coherence, integration and fitness-for-purpose across the organisation.

- Oversee delivery of priority intelligence programs and products that inform operational, regulatory and policy decisions.
- Build and maintain strong relationships with law enforcement, national security, international and private sector partners.
- Drive a high-performing, inclusive and resilient workforce capable of delivering complex intelligence outcomes.
- Support the CEO in the role of Head of a National Security Agency.

You will operate in a highly complex, high-trust national security environment and are expected to model the Secretaries Charter of Leadership Behaviours and the highest standards of integrity, professionalism and ethical leadership.

Eligibility

To be eligible for this role, you must:

- be an Australian citizen at the time of application
- be willing to undertake AUSTRAC's pre-engagement checks
- be able to obtain and maintain a **Top-Secret Positive Vetting** security clearance.

Notes

Why AUSTRAC?

- **Mission driven:** Make a real impact protecting Australia from serious and organised crime, money laundering and terrorism financing.
- **National leadership:** Shape Australia's financial intelligence capability and influence outcomes across government and the intelligence community.
- **Employer of Choice:** AUSTRAC is recognised as one of Australia's best employers, with a strong, values-driven culture focused on performance, integrity and inclusion.
- **Diversity and inclusion:** We encourage applications from people of all backgrounds and experiences and are committed to building a diverse and inclusive leadership cohort.

Next steps

Applications close on **Tuesday 20 October 2026 at 11.30pm AEDT.**

To apply, please submit your CV together with a suitability statement via the AUSTRAC job listing.

Use of artificial intelligence (AI)

The Principles for Candidate Use of AI in Recruitment outline how AI can be used ethically, responsibly, and transparently when applying for APS jobs. Before submitting your application, please review the principles to ensure any use of AI supports, rather than replaces, your own skills, experience, and capabilities, and that your application accurately reflects you as a candidate.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

Position Contact	SES Recruitment, Please contact the email listed below
Agency Recruitment Site	https://austraccareers.nga.net.au/cp/

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Home Affairs

Vacancy VN-0773381

National Emergency Management Agency

Closing Date:Wednesday 21 October 2026

Media Communications & Engagement Strategic Communications and Engagement

Job Title	NEMA Freedom of Information and Privacy Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - QLD QLD
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 142104
Agency Website	https://nema.gov.au/about-us

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142104/

The National Emergency Management Agency's work has a real impact on the lives of Australians, particularly those living in rural and regional areas. The National Emergency Management Agency's guiding principle is “Locally led, locally understood and locally implemented” and we bring together local communities, government, non-government and key industry representatives to support disaster recovery and resilience across the country. Your work will help people who are recovering from natural disasters and prepare them for the future.

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters

- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local Government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the NEMA website.

Overview of the branch and section

The Freedom of Information (FOI), Privacy and Compliance team is part of the Strategic Communication and Engagement Section within NEMA's Media, Communications and Engagement Branch.

The branch provides expert advice on public, internal, executive, stakeholder and media communications to support NEMA's business, policy and program priorities. It works closely with the Minister's Office and NEMA executive and is responsible for ministerial, parliamentary and other governance functions, including FOI and privacy. The branch also supports NEMA to meet the expectations of the Minister's Office, engage effectively in parliamentary and Cabinet processes, and comply with the requirements of the Public Governance, Performance and Accountability Framework.

About the role

The Freedom of Information (FOI) and Privacy Officer manages requests for documents made to NEMA and its ministers under the Freedom of Information Act 1982 and supports the agency's compliance with the Privacy Act 1988. The position undertakes FOI case management, privacy casework and provides advice to business areas in collaboration with the agency's legal team.

The role requires a self-motivated and adaptable professional who can exercise sound judgement, demonstrate initiative and manage complex matters in a fast-paced and evolving environment. Working collaboratively across the agency, the officer engages with a diverse range of internal and external stakeholders, including senior executives, to deliver timely, high-quality outcomes aligned with organisational priorities.

The position requires highly developed written and verbal communication skills, with the ability to build and maintain effective working relationships across NEMA and with key external stakeholders.

Reporting to the Assistant Director, FOI, Privacy and Compliance, the officer works within a small team with a broad remit and contributes to related priorities and processes as required.

Our ideal candidate

We are seeking an excellent communicator with strong written and verbal communication skills, and confidence engaging directly with stakeholders, including the ability to establish and maintain effective working relationships with people at all levels across NEMA and with key external stakeholders. The successful candidate will exercise sound judgement, demonstrate strong prioritisation skills, and be able to work effectively in a dynamic and fast-paced environment.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

- Manage Freedom of Information (FOI) requests in accordance with the requirements of the Freedom of Information Act 1982, including applying statutory timeframes, coordinating reasonable searches, identifying exempt material, and supporting decision-making processes
- Prepare high-quality correspondence and communicate effectively with FOI applicants, providing clear explanations of decisions and legislative requirements
- Respond to requests for information from the Office of the Australian Information Commissioner (OAIC) in relation to reviews of FOI decisions
- Provide timely and professional advice on the application of the Privacy Act 1988 to NEMA's activities, including undertaking privacy casework and supporting business areas to meet their privacy obligations
- Deliver practical FOI and privacy training, guidance, and support to employees, promoting awareness and compliance with legislative requirements
- Maintain and apply contemporary FOI and privacy knowledge, contributing to the provision of accurate advice and the effective management of information access and privacy matters
- Build productive relationships across NEMA and with external stakeholders to coordinate outcomes and support responsive, high-quality service delivery
- Contribute to the continuous improvement of FOI and privacy procedures, systems, and service delivery practices
- Maintain accurate records, monitor team inboxes, and respond to requests for advice in a timely manner.

Role requirements/qualifications

- Experience in processing requests under the Freedom of Information Act 1982, including conducting internal reviews and managing reviews before the Office of the Australian Information Commissioner (OAIC), is desirable
- Sound knowledge of, or the ability to quickly acquire knowledge of, the legislation, policy and practice relating to the Privacy Act 1988 and the Freedom of Information Act 1982, including their application to Australian Government agencies
- Demonstrated ability to liaise with and provide accurate, informed advice to decision-makers, senior executives, ministerial staff, and other agencies.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Pamela Hill, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142104/

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Industry, Science, Energy and Resources

Vacancy VN-0773336

Australian Nuclear Science and Technology Organisation

Closing Date:Friday 16 October 2026

Nuclear Medicine and Commercial
Nuclear Medicine Manufacturing

Job Title	Process Technician/Senior Process Technician
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	$86,861 - $112,773
Future Merit Locations	Lucas Heights
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	
Position Number	PD-2455
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description *https://careers.ansto.gov.au/job/Sydney-Process-TechnicianSenior-Process-Technician-NSW/1368249066/*

Process Technician/Senior Process Technician

Position Overview

- Ongoing | Full Time | $86k - $112k +15.4% super
- Multiple positions available | Shiftwork requirement with shift allowances
- Multi facility manufacturing | Defined Career Progression on a linked role
- Onsite Childcare for Employees | Cafe on site | free onsite parking
- Sutherland Shire location I Health & Wellbeing Programs I Generous leave provisions | bus from Sutherland Station
- Be a key player in contributing to the production of Nuclear Medicine in Australia

About the Opportunity

The role of the Process Technician is to execute the effective and efficient day-to-day operation of the manufacturing facilities within Nuclear Medicine. Process Technicians are responsible for a range of activities inclusive of Nuclear Medicine production, operation of plant and equipment as well as provision of support services that enable manufacturing such as transfer of materials/equipment, maintenance, housekeeping and waste handling

About You

"I’m looking for skilled Process Technicians who thrive in a team environment, work together to overcome challenges, and are committed to achieving exceptional results. We succeed by supporting one another, sharing knowledge, and maintaining the highest standards of safety, quality, and performance" Warren Brown, Manufacturing Manager

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Working with us you will enjoy

ANSTO offers training and development, performance-based salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- 18 days personal/carers leave for each year of service
- 3 days paid leave between Christmas and New Year
- Generous parental leave provisions:
  - 18 weeks Parental leave for primary caregiver
  - 14 weeks Parental leave for secondary caregiver (with incremental increase to a maximum of 18 weeks effective 01/03/2027)
- Annual flu vaccinations
- Cultural, Naidoc and First Nations ceremonial leave
- Fitness passport

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

- Efficiently carry out manufacture of Nuclear Medicine in accordance with approved procedures to meet customer and regulatory expectations for safety, quality and performance.
- Provide support services to enable safe, secure and sustainable Nuclear Medicine manufacturing
- Maintain procedures and instructions to ensure processes are fully documented and are compliant with regulatory requirements.
- Promote and foster safety culture with the aim of continuous improvement to safety and its awareness across site.
- Train and support team members, pro-actively sharing knowledge and experiences to establish productive working relationships and ensure effective knowledge transfer amongst new and existing staff

Please view the full Position Description or click Apply to view.

Eligibility

How to Apply

If you’re excited about this opportunity and believe you would be a great fit for the role, please click Apply now. We can’t wait to hear from you!

For further information relating to this position please refer to the Position Description or contact Warren Brown +61 2 9717 9424. For all other queries please contact Talent Acquisition on (02) 9717 9361.

We are committed to providing reasonable adjustments during the recruitment process to ensure all candidates have equal access and opportunity. Please let us know if you require any support or accommodations for your interview.

To be eligible for appointment, applicants will require an ANSTO Suitability Assessment and a pre-employment medical assessment.

Application closing date: 16th October 2026 at 11:59pm

All applicants must be Australian citizens.

In order to solve great challenges, we need great minds and great teams. At ANSTO, we understand that diverse teams produce better outcomes and we value the merit that a diverse perspective can bring to our team. We encourage people from diverse backgrounds to apply for our roles including Aboriginal and Torres Strait Islander people, primary carers, those with a disability, and women in STEM. ANSTO is a charter member of the Science in Australia Gender Equity (SAGE) initiative and is proudly taking action to create a gender-inclusive workforce.

Notes

About the Australian Nuclear Science and Technology Organisation

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	https://careers.ansto.gov.au/job/Sydney-Process-TechnicianSenior-Proce

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Industry, Science, Energy and Resources

Vacancy VN-0773362

Australian Nuclear Science and Technology Organisation

Closing Date:Sunday 18 October 2026

Nuclear Operations Safety and Security
High Reliability Safety Operations

Job Title	Health Physics Surveyor
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	$75,142 - $97,569
Future Merit Locations	Lucas Heights
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	
Position Number	PD-0458
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

https://careers.ansto.gov.au/job/Sydney-Health-Physics-Surveyor-NSW/1368360866/

Health Physics Surveyor

Position Overview

- Ongoing I Full Time I $75k- $97k + 15.4% super | salary sacrificing available
- Sutherland Shire I Work-life balance I Fitness Passport | Childcare centre on site | free parking
- Great starting point or career change opportunity - Vacancies for Band 3/4 linked roles - occasional overtime as required
- There is a comprehensive training & accreditation program available for this role

About the Opportunity

ANSTO is currently looking for the next generation of Health Physics Surveyors. This role is a great starting point to launch you into an exciting career in Radiation Protection or may suit someone with tertiary qualifications in relevant engineering/science discipline. Whether you are looking for a career change or are a Year 12 school leaver with an interest in science, we would love to hear from you.

A Talent pool will be created from this recruitment action.

About You

"The ideal candidate will possess strong technical, communication and team working skills. They will be flexible and tolerant to the ever-changing operational requirements of the organisation with a solid safety focus." - ***Darren McPherson*****, Radiation Protection Technologist - Safety Operations.**

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Working with us you will enjoy

ANSTO offers training and development, performance base salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- Support flexible working where possible
- 18 days personal/carers leave annually
- 3 days paid leave (Christmas to New Year)
- Parental leave: 18 weeks (primary), 8 weeks (secondary, increasing to 18 weeks by 2027)
- Annual flu vaccinations
- Cultural, NAIDOC, and First Nations ceremonial leave
- Fitness Passport
- Salary packaging options via superannuation contributions or a novated vehicle lease

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

- Monitor and measure radiation levels and advise on radiological hazards, provide ventilation safety advice, log information to ensure QA compliance.
- Provide advice to different levels of personnel on the most effective practical radiation protection measures to be taken across a large and varied range of situations. This advice is based on defined policies and procedures within a set range of parameters.
- Deliver basic radiation safety training to other ANSTO staff, including trainee safety officers and describe work procedures to non-ANSTO visitors.
- Provide advice on radiation safety procedures to be incorporated into divisional documents, including assisting in the preparation of these work instructions while following safety standards, procedures and instructions.

Please view the full Position Description here or click Apply to view.

Eligibility

How to Apply

If you're excited about this opportunity and believe you would be a great fit for the role, please click Apply now. We can't wait to hear from you!

For further technical information relating to this position please refer to the Position Description or contact Darren McPherson 0475 812 666. For all other queries please contact Talent Acquisition on +61 (02) 9717 9361.

We are committed to providing reasonable adjustments during the recruitment process to ensure all candidates have equal access and opportunity. Please let us know if you require any support or accommodations for your interview.

To be eligible for appointment, applicants will require an ANSTO Suitability Assessment and a pre-employment medical assessment.

Application closing date: 18 October 2026 at 11:59pm

All applicants must be Australian citizens.

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Notes

About the Australian Nuclear Science and Technology Organisation

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To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	https://careers.ansto.gov.au/job/Sydney-Health-Physics-Surveyor-NSW/1

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Industry, Science, Energy and Resources

Vacancy VN-0773422

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Wednesday 21 October 2026

Job Title	Senior Adviser (Portfolio)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$118,102 - $127,808
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible/hybrid work arrangements available
Classification	
Position Number	104345
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Role highlights

- **Connect government priorities with CSIRO science, capability and strategic opportunities**
- **Support high-profile parliamentary, policy and Federal Budget processes**
- **Provide trusted advice to strengthen CSIRO's engagement with government**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

The Government Engagement Unit supports CSIRO's strategic objectives by working in close partnership with government and across CSIRO's Research Units.

As **Senior Adviser (Portfolio)**, you will help ensure CSIRO's engagement with government is consistent, coordinated and strategic, strengthening our reputation as a trusted adviser and partner for scientific input to policy.

You will connect government priorities with CSIRO stakeholders, analyse emerging issues and advise on opportunities to engage decision makers across government. You will also support parliamentary, policy and Federal Budget processes, prepare high-quality advice and briefings, and coordinate responses to priority and emerging matters.

This role suits an experienced adviser who can build strong networks, integrate information from multiple sources and deliver quality outcomes in a complex, fast-moving environment.

Duties

- Support implementation of CSIRO's Budget Strategy, including advice on Cabinet and related processes and input into the development of new policy proposals for consideration through the Federal Budget process.
- Coordinate CSIRO's legislative, parliamentary and administrative responsibilities, including ministerial briefs, parliamentary questions on notice, Senate Estimates, inquiries, consultations and ministerial correspondence.
- Advise CSIRO staff on relevant government protocols, processes, responsibilities and obligations as employees and affiliates of a Commonwealth entity.
- Implement Government Engagement Unit priorities in a consistent, coordinated and strategic manner, promoting CSIRO's strategic priorities and opportunities.
- Prepare concise briefings and information for CSIRO's Executive to support strategic engagement across government and the research system.
- Support CSIRO's role in convening Publicly Funded Research Agency meetings and associated working groups.
- Lead and coordinate submissions to government consultations, including matters relating to innovation systems and research policy.

Eligibility

As the successful candidate, you will bring:

- A relevant tertiary qualification in science, political science, public policy, or a related discipline.
- Demonstrated ability to analyse government priorities, coordinate strategic engagement activities, and support the delivery of parliamentary, policy and budget processes.
- Demonstrated experience building excellent, collaborative relationships with internal and external stakeholders, with evidence of achieving positive outcomes through your management of key stakeholders and partners.
- A well-developed understanding of Australia's federal government environment and its operations; a deep understanding of public policy development; and a fundamental knowledge of the government's annual budget process.
- Strong interpersonal and communication skills which reflect a strong sense of intended audience, an ability to identify and prioritise relevant issues contained within materials which may be prepared by external parties, and to present complex ideas concisely.
- The ability to manage multiple deadlines whilst maintaining excellent attention to quality and detail, in an often complex, ambiguous and fast-moving environment.

For full details about this role, and other criteria, please review the Position Description.

Support and workplace adjustments

We offer a range of reasonable supports and workplace adjustments. Please reach out to the contact person in the Position Description if we can help you to equitably participate in our recruitment process or the role itself.

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please reach out to the contact on page 1 of the position description, to let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit Careers at CSIRO.

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where

people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Platinum Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

Applications for this position are open to **Australian Citizens only**.

Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

The successful candidate will be required to obtain and maintain a security clearance at the Baseline level.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

21st October 2026, 11pm (AEDT)

Notes

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Sheridan Gerrard, 03 95457980
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772683

Department of Industry, Science and Resources (DISR)

Closing Date:Sunday 18 October 2026

Australian Trade Remedies Commission
Investigations

Job Title	Senior Analyst/Senior Investigator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$89,576 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 5;APS Level 6
Position Number	1206_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

About the Commission

The Australian Trade Remedies Commission is a best practice regulator and a leading international trade remedies authority. We exist to support the Australian economy by securing a level playing field for local industry by investigating and remedying unfair international trade practices including dumping and subsidies. The Commission is also responsible for safeguards inquiries: see https://www.minister.industry.gov.au/t-ayres/media/new-trade-remedies-body-support-australian-m
.

The Commission delivers against the Minister's Statement of Expectations to ensure a more timely, effective and accessible trade remedies system, and to contribute to a Future Made in Australia.

The Commission is undergoing significant reform, including operating model improvements, legislative reform, capability uplift, and the establishment of a safeguards function.

At the Commission, you can do meaningful work that has a real impact on Australian industry and the economy, while building specialist expertise in a supportive, flexible and values-driven environment with a united culture that values trust, safety and continuous improvement. We invest in our people, encourage continuous learning, and empower staff to shape the future of a modern, best-practice regulator.

About the branch

The Commission's Investigations Branch is made up of four investigations teams and a quality assurance and verification team. The branch undertakes highly technical anti-dumping and subsidy investigations. Investigations teams engage with a wide range of stakeholders and prepare reports that apply relevant legislation, policy and practice. Investigations teams conduct detailed research and complex analysis of financial and economic data. Investigations are subject to potential merits, judicial and World Trade Organization review.

The opportunity

We are seeking applicants who:

- can identify broader factors, trends and influences that may impact on the team's work objectives
- value specialist expertise and capitalise on the knowledge and skills of others within the organisation, including legal advice and policy positions
- respond in a positive and flexible manner to change and uncertainty
- listen, understand and adapt to their audience
- confidently present messages in a clear, concise and articulate manner, focus on key points, and use appropriate, unambiguous language.

Are you unsure about applying? Did you know that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point described, please still apply or get in touch with the contact officer to learn more about the role.

Our ideal candidate

The Investigations Branch has multiple APS5 and APS6 positions available. If you have relevant and/or transferable skills and experience, we'd love to hear from you. We are looking for motivated and skilled candidates who have:

- Good case/project management skills, including managing milestones and driving timely delivery
- Proficiency in analysing and interpreting company financial data - including financial statements and financial management system records - extracting insights and examining it critically to ensure accuracy and inform decision-making
- A good understanding of interpreting and applying legislation, policies, and procedures
- Intermediate to advanced level Microsoft Excel skills (highly desirable) – although training can be provided
- Skills, experience or qualifications in one or more of the following areas, although not mandatory, would be highly regarded: international trade, regulatory compliance, auditing, commercial investigations, business, commerce, accounting or economics.

Duties

The role of a Senior Analyst / Senior Investigator is to assist the Case Manager by producing core outputs for the case. You will work within multi-disciplinary teams to contribute to anti-dumping and countervailing investigations.

Specific tasks at the APS5 Level include:

- examining and analysing trade, business, industry and financial data such as detailed manufacturing costs and market prices
- managing use of case management records (e.g. evidence, analysis, risks and issues, briefing notes, meeting notes etc.)
- supporting the coordination of case communications (circulation of critical information, formal advice received, meeting requests, agendas, plans, relevant submissions etc.)
- assisting to draft reports and briefing papers
- working collaboratively within a team of investigators (analysts/auditors), policy, quality assurance and legal advisory staff.

In addition to the above, specific tasks at the APS6 Level include:

- writing reports and briefing papers
- conducting complex analysis, operating with autonomy and accountability
- supervising a small number of staff.

There is a high degree of direct engagement with Australian and international industry, including opportunities for domestic and international travel to conduct verification activities.

You will be supported by a comprehensive training and induction program to help ensure you succeed in the role.

To get a better idea of what we do in practice, candidates are encouraged to review cases on the Commission's Electronic Public Record. For example: Case 554 - Concrete Underlay Film from Malaysia and particularly the Commission's final report on the matter: Final Report - REP 554

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is ACT/VIC based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Penelope Hunter, 03 8664 7799
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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Industry, Science, Energy and Resources

Vacancy VN-0773167

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 27 October 2026

National Measurement Institute
Physical Metrology Mechanical, Thermal & Optical Standards

Job Title	Mass Standards Calibration Scientist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$89,576 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 5
Position Number	1312_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=9835485D-7267-4F47-A5CD-ED504962797F

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

We are the Australian Government's national authority on measurement.

At the National Measurement Institute (NMI), we empower innovation and protect trust in Australian industry and society through world-class measurement science. Join a team where your expertise drives national impact, your curiosity is nurtured, and the work you do creates trusted measurement for a fair, safe, healthy and competitive Australia. Our employees enjoy career development opportunities, flexible working arrangements and the opportunity to shape Australia's economic future through world-class measurement science.

At NMI, precision meets purpose.

We're proud to be an equal opportunity employer. We're committed to building a diverse, inclusive and impactful workplace by hiring people who share our values and bring integrity, collaboration and innovation to everything they do.

The Physical Metrology Branch develops, maintains and disseminates Australia’s peak physical measurement standards. It provides traceability assurance so measurements made in Australia are accepted internationally. Branch staff deliver calibration and other measurement services, contribute to international measurement forums and share expertise with Australian and international stakeholders.

The Mass and Density Standards team maintains Australia’s primary standards and deliver the nation’s highest-level calibration services from milligrams to tonnes. Its work supports calibration and testing laboratories and sectors including advanced manufacturing, biomedical, defence and aerospace. The team operates within an ISO/IEC 17025-accredited quality system, develops and validates primary standards and automated calibration systems, and is advancing a new density measurement facility and research into an electrostatic force balance for improved sub-milligram measurement.

The opportunity

Start or build your scientific or engineering career at Australia’s national measurement authority. With structured training and support from experienced scientists and engineers, you will develop specialist capability in precision mass and density measurement while contributing to nationally significant calibration services and Australia’s primary measurement standards.

What’s in it for you?

Join a community of professionals committed to technical measurement excellence and cutting-edge research. We invest in advanced facilities, foster collaboration with leading institutions and support innovation. You will work with people who have diverse skill sets including scientists, engineers, policy specialists and regulatory professionals.

This role offers an early-career scientist or engineer a strong technical foundation in measurement science. You will receive practical training and develop valuable, transferable skills in complex measurement systems, instrumentation, data acquisition, measurement uncertainty and laboratory quality systems.

As part of the Department of Industry, Science and Resources, employees at NMI are covered by an enterprise agreement and benefits include:

- Parental leave
- a vacation care subsidy
- $235 annual healthy lifestyle subsidy
- access to study assistance
- access to Employee Assistance Program - health, wellbeing, counselling and support when needed

Our ideal candidate

We are seeking an early-career scientist or engineer who is curious, practical and motivated to build specialist expertise in mass and density metrology. The role may also suit a laboratory technician or metrologist with relevant experience. You do not need prior expertise in mass and density measurement. Structured training, supervision and support will be provided as you develop capability and independence.

You will:

- Demonstrate sound technical judgement, strong attention to detail and a commitment to producing accurate, high-quality work.
- Show initiative, curiosity and a willingness to learn and develop specialist skills in mass measurement and laboratory operations.
- Be comfortable working in a structured laboratory environment and applying quality, safety and accreditation requirements.
- Analyse technical information and data to solve problems, investigate issues and support evidence-based decisions.
- Take responsibility for delivering quality outcomes and maintaining the integrity of your work.
- Build productive working relationships and communicate technical information effectively.
- Work effectively both independently and as part of a multidisciplinary team.
- Hold a tertiary qualification in physics, engineering or a related discipline, or have equivalent relevant laboratory experience.
- Experience with laboratory instrumentation, automation, programming or data acquisition systems such as Python, VBA or LabVIEW will be highly regarded.
- We are looking for individuals who bring personal integrity and a sense of purpose, and who embody NMI's values of being Inclusive, Innovative, Accountable, Adaptable, Influential and Strategic.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

Following training and working under limited direction within established laboratory, quality and safety frameworks, you will apply and continue to develop your professional and technical expertise to:

- Deliver timely, high-quality calibrations of weights, balances and hydrometers, and measurements of liquid and solid density and surface tension, using methods that support internationally recognised levels of accuracy.
- Plan and manage assigned calibration workflows, liaise with clients and resolve routine technical or scheduling issues to meet service agreements.

- Analyse measurement data, calculate and propagate uncertainty, interpret results and prepare clear technical records, reports and calibration documentation.
- Monitor equipment status, arrange calibrations and maintenance, and keep laboratory records accurate and current.
- Apply the ISO/IEC 17025 quality system and contribute to method documentation, validation, corrective action and continuous improvement.
- Investigate technical issues, diagnose equipment or process faults, and recommend and implement practical solutions within delegated authority.
- Contribute to the design, development and validation of new standards facilities, automated calibration systems and improvements to existing measurement systems.
- Contribute technical knowledge to team research and development activities, share information and adapt priorities to meet evolving client and business needs.

NMI values continuous learning and is committed to supporting staff to reach their full potential. In this role, you will have the opportunity to:

- Gain hands-on experience in a highly specialised and nationally significant area of measurement science, developing expertise in mass and density metrology through the calibration of weights, balances and hydrometers, and the measurement of liquid and solid density and surface tension.
- Build expertise in measurement uncertainty, traceability and quality systems within an ISO 17025-accredited laboratory.
- Apply your science or engineering skills to solve real-world measurement challenges across a range of industries.
- Collaborate with experienced scientists, engineers and metrologists on research and capability development projects that support Australia's national measurement infrastructure.

Eligibility

A tertiary qualification in physics, engineering or a related discipline, or equivalent relevant laboratory experience, is required.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This is a Sydney-based laboratory role. Flexible work arrangements may be considered where they are

compatible with operational and laboratory requirements. Please contact the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Kitty Fen, +612 84673519
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=9835485D-7267-4F47-A5CD-ED5

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Industry, Science, Energy and Resources

Vacancy VN-0773171

Department of Industry, Science and Resources (DISR)

Closing Date:Friday 09 October 2026

National Measurement Institute
Chemical & Biological Metrology Reference Materials

Job Title	Customer Service Officer (Science)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	North Ryde NSW
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 4
Position Number	1379_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?jati=2CFE8C67-C9DD-CE24-2EE1-ED5049FA8E62*

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The National Measurement Institute (NMI) is Australia's national authority for measurement. NMI develops and delivers measurement standards, products and services that support confidence in trade, regulation, scientific research and industry.

The Chemical and Biological Metrology branch provides measurement standards including pure chemicals, matrix mixtures and DNA standards. The branch also co-ordinates proficiency testing programs to assist laboratories assessing their ongoing performance. The branch houses three of Australia's national testing laboratories, for forensic drugs, ultra-trace pollutants and anti-doping in sport. The branch delivers services across multiple sectors, including food, health and environment, carrying out research and development to enhance our capabilities in line with national and international requirements.

The Chemical Reference Materials team within the Chemical and Biological Metrology Branch produces and supplies high-quality organic certified reference materials used by laboratories throughout Australia and internationally. Our products support critical sectors including sports doping control, forensic science, environmental monitoring, food testing and pharmaceutical analysis. The Bioanalysis Section provides technical support and genetic reference materials to domestic and international clients across biotechnology, food, biotherapeutic, and cancer research industries. The Chemical Reference Values team develops reference methods for certifying matrix reference materials and assigning values to proficiency testing samples.

Accredited to ISO 17034, the teams develop, certify and supply reference materials with internationally recognised metrological traceability, helping laboratories achieve reliable and comparable measurement results.

The opportunity

We are seeking a motivated and customer-focused individual with a scientific background to join our Chemical and Biological Metrology branch.

This role provides a unique opportunity to combine your scientific knowledge with customer engagement and business operations. You will be the primary point of contact for customers seeking information about NMI reference materials, and related scientific services. Reporting to the Business development manager and working closely with laboratory scientists, you will help keep the NMI website up to date with all available reference materials, prepare quotations, coordinate orders and facilitate the delivery of high-quality customer service.

The role is ideally suited to an individual looking to develop their career in customer engagement, stakeholder management and product support. Experience in a laboratory environment would be advantageous.

What’s in it for you?

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave
- flexible working arrangements such as teleworking, part time and job sharing where possible.
- salary packaging which allows you to make certain payments using your pre-tax salary.
- access to staff counselling services.

Our ideal candidate

To be successful in this role, you will possess a combination of scientific knowledge, customer service skills and strong organisational capability.

We are looking for candidates who can demonstrate:

- Well-developed customer service and stakeholder engagement skills, with the ability to establish and maintain positive professional relationships.
- Ability to interpret and communicate scientific and technical information clearly to customers with varying levels of technical expertise.
- Experience preparing quotations, technical correspondence, and reports.
- Strong organisational skills and the ability to manage competing priorities while maintaining a high level of accuracy.
- Experience using Microsoft Office applications, databases and business information systems.
- Strong written and verbal communication skills, with an ability to communicate effectively with customers and other stakeholders.
- Initiative, problem-solving skills and commitment to delivering quality outcomes.
- Ability to work collaboratively within a multidisciplinary scientific and customer service team.
- Experience working in a scientific laboratory or organisation is highly desirable.

Duties

You will primarily support the Chemical Reference Materials team while contributing to customer and stakeholder engagement activities across the broader Chemical and Biological Metrology Branch. Key responsibilities include:

- Respond to customer enquiries relating to reference materials and contract synthesis and certification.
- Prepare quotations, pricing information and customer correspondence, import/export permits and invoices in a timely and professional manner.
- Liaise with customers and stakeholders to understand their analytical testing requirements and capture market intelligence.
- Coordinate customer orders from enquiry through to delivery, ensuring accurate documentation and record keeping.
- Collaborate with laboratory scientists to resolve technical questions and provide customers with accurate product information.
- Maintain customer records, inventory and business information within the group’s database, ensuring accurate tracking and traceability of reference materials used for sales and internal purposes throughout their lifecycle, while contributing to the implementation of a customer relationship management system.
- Assist in the preparation and review of product information sheets, certificates of analysis, technical analysis reports and promotional material.
- Assist with annual audits and implement required record updates.
- Play a leading role in continuous improvement initiatives aimed at enhancing customer experience, operational efficiency and business performance.
- Build productive working relationships with customers, distributors, laboratories and internal/external stakeholders.
- Perform analytical testing to support the broader laboratory operations as required (e.g. stability testing, syringe calibrations, and related techniques).

Eligibility

Qualifications or experience in chemistry or a related scientific discipline, with knowledge of analytical chemistry. Candidates currently undertaking relevant studies and expecting to complete their qualification within the next 12 months are encouraged to apply.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Sydney - North Ryde based. The laboratory supports flexible working arrangements, including

occasional ad-hoc working from home where operationally appropriate. However, this is primarily a laboratory-based role requiring regular on-site attendance to undertake scientific and technical activities. Please contact the contact officer if you would like to discuss the flexibility available for this position.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Stephanie Meoz-King, 02 9449 0266
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=2CFE8C67-C9DD-CE24-2EE1-E

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Industry, Science, Energy and Resources

Vacancy VN-0773312

Department of Industry, Science and Resources (DISR)

Closing Date:Wednesday 04 November 2026

Oil & Gas
Northern Endeavour Northern Endeavour Decommissioning Delivery

Job Title	Decommissioning Delivery Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$152,420 - $164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1293_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?jati=4650A058-5F78-889B-3D46-ED614860FAFB*

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

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If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Northern Endeavour Branch is responsible for decommissioning the Northern Endeavour facility and associated infrastructure as well as the remediation of the Laminaria and Corallina oilfields.

The program of work is being delivered in 3 phases.

- Phase 1: decommissioning and disconnecting the Floating Production Storage and Offloading facility (FPSO) from the subsea equipment, temporarily suspending the wells, and towing and disposal of the FPSO; (completed)
- Phase 2: permanent plugging and abandoning the wells (commenced);
- Phase 3: removing and disposing of the subsea infrastructure and remediating the Laminaria and Corallina oil fields.

The opportunity

We are seeking a candidate to fill the role of Decommissioning Delivery Manager as an Executive Level 2. The successful candidate will lead the Decommissioning Delivery Team to manage the operational delivery of decommissioning works for the department, focused on Phases 2 and 3.

This is a rare opportunity to lead delivery of a nationally significant and technically complex offshore decommissioning program. The role operates at the interface of government, industry, engineering, regulation, procurement and major-project delivery.

Our ideal candidate

We are looking for a highly motivated self-starter who thrives in dynamic, fast-paced environments, brings strong leadership, team building and communication skills. Candidates with significant experience in program and project management, particularly in relation to the delivery of large and complex projects, are encouraged to apply. Experience in the oil and gas sector will be considered favourably.

Our ideal candidate will have:

- Demonstrated experience in leading and managing diverse multi-disciplinary teams to achieve results, with the ability to meet shifting priorities and timelines with flexibility.
- Demonstrated program or project management experience in delivering complex projects and programs, including working in partnership with industry and subject matter experts (SMEs).
- Demonstrated experience of program delivery assurance and risk management activities.
- Demonstrated strategic and critical thinking to proactively identify issues, efficiencies and opportunities for program and process improvements.
- Excellent written and verbal communication skills with a demonstrated ability to prepare advice, briefings, submissions for senior management, committees, and decision-makers with attention to detail.
- Demonstrated strong ability to build and cultivate productive relationships with internal and external stakeholders, to deliver shared outcomes.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

As the Decommissioning Delivery Manager at the Executive Level 2, your duties are expected to include:

- Lead delivery of projects through a matrix operating model, setting priorities and coordinating with a multi-disciplinary team to plan, prepare and deliver complex offshore decommissioning activities, including working with APS staff, contractors, SMEs, and teams across the branch.
- Lead the Commonwealth delivery relationship with lead contractors and relevant subcontractors, integrating activities, dependencies, decisions and deliverables.
- Support complex procurement activities and the management of contracts, including holding contractors accountable for performance against contractual obligations, milestones, quality and other requirements, working with technical, commercial and legal advisers.
- Establish and manage the integrated project delivery controls across scope, schedule, cost, dependencies, risk, quality, assurance, regulatory obligations, contract management and other delivery management artefacts.
- Work collaboratively with the Technical Management Office and branch SMEs to coordinate and integrate technical, regulatory and assurance requirements into delivery.
- Exercise decision-making authority within delegation and escalate material changes, major risks and unresolved delivery or technical governance matters for decision.
- Build productive stakeholder relationships and provide clear advice and reporting to senior executives, governance bodies and relevant industry forums.

Eligibility

Candidates should be able to demonstrate experience in leading the management and delivery of large, complex programs or projects.

Experience within the offshore petroleum industry and particularly in project decommissioning would be considered favourably.

Relevant project management, engineering, or commercial qualifications would be desirable.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Perth based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

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To Apply

Position Contact	Shane McWhinney, 0410 499 223
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=4650A058-5F78-889B-3D46-ED6

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Industry, Science, Energy and Resources

Vacancy VN-0773314

Department of Industry, Science and Resources (DISR)

Closing Date:Wednesday 04 November 2026

National Measurement Institute
Physical Metrology Mechanical, Thermal & Optical Standards

Job Title	Flow Standards Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$89,576 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 5
Position Number	1156_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=C7197886-2155-FA44-60ED-ED614885F8DD

About the Department

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- Investing in science and technology
- Strengthening the resources sector.

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About the team

We develop and maintain Australia's highest accuracy standards for volume, liquid and gas flow measurement, delivering calibration and consultancy services from internationally recognised laboratories. Our activities are accredited by the National Association of Testing Authorities (NATA) and regularly reviewed by international peers.

Our work supports industries that rely on accurate and trusted measurements, including oil and gas, aerospace, advanced manufacturing and healthcare. We are also developing new measurement capabilities to support emerging technologies and Australia's transition to a low-emissions future, including hydrogen and advanced manufacturing applications.

The team operates primarily from NMI's Lindfield site and a dedicated hydrocarbon flow measurement facility in Western Sydney.

The opportunity

Start or build your scientific or engineering career at Australia’s national measurement authority. With structured training and support from experienced scientists and engineers, you will develop specialist capability in precision liquid and gas flow measurement while contributing to nationally significant calibration services and Australia’s primary measurement standards.

What’s in it for you?

Join a community of professionals committed to technical measurement excellence and cutting-edge research. We invest in advanced facilities, foster collaboration with leading institutions and support innovation. You will work with people who have diverse skill sets including scientists, engineers, policy specialists and regulatory professionals.

This role offers an early-career scientist or engineer a strong technical foundation in measurement science. You will receive practical training and develop valuable, transferable skills in complex measurement systems, instrumentation, data acquisition, measurement uncertainty and laboratory quality systems.

As part of the Department of Industry, Science and Resources, employees at NMI are covered by an enterprise agreement and benefits include:

- Parental leave
- a vacation care subsidy
- $235 annual healthy lifestyle subsidy
- access to study assistance
- access to Employee Assistance Program - health, wellbeing, counselling and support when needed

Our ideal candidate

We are seeking an early-career scientist, engineer or technical professional with a strong aptitude for analytical work and a passion for precision measurement. You do not need to be an expert in flow metrology when you commence. We will provide specialist training and development to help you build expertise in calibration science, measurement uncertainty and laboratory operations.

You will:

- Demonstrate sound technical judgement, strong attention to detail and a commitment to producing accurate, high-quality work.
- Show initiative, curiosity and a willingness to learn and develop specialist skills in flow measurement and laboratory operations.

- Be comfortable working in a structured laboratory environment and applying quality, safety and accreditation requirements.
- Analyse technical information and data to solve problems, investigate issues and support evidence-based decisions.
- Take responsibility for delivering quality outcomes and maintaining the integrity of your work.
- Build productive working relationships and communicate technical information effectively.
- Work effectively both independently and as part of a multidisciplinary team.
- Hold qualifications in science, engineering or a related technical discipline, or possess equivalent relevant experience.
- Experience with laboratory instrumentation, automation, programming or data acquisition systems such as Python, VBA or LabVIEW will be highly regarded.

We are looking for individuals who bring personal integrity and a sense of purpose, and who embody NMI's values of being Inclusive, Innovative, Accountable, Adaptable, Influential and Strategic.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

You will support and work closely with the team’s engineers to develop, maintain and operate NMI’s world-class flow calibration laboratories. Working under limited direction, you will contribute to the delivery of scientific services under an ISO 17025-accredited quality system, and to the team’s ongoing research and development of Australia's primary flow measurement capability.

You will:

- Develop and configure complex and automated flow-meter testing configurations and test and diagnostic instrumentation.
- Conduct flow-meter calibrations in compliance with safety and quality requirements.
- Analyse test results and prepare technical reports.
- Contribute to the team’s research and development programme, method development and validation studies.
- Investigate technical issues, diagnose equipment faults, and apply sound technical judgement to recommend and implement practical solutions.
- Plan and prioritise assigned calibration, testing and development activities to meet agreed quality standards and timeframes.

NMI values continuous learning and is committed to supporting staff to reach their full potential. In this role, you will have the opportunity to:

- Develop a rare and highly specialised skill set in flow metrology and calibration science.
- Work with advanced instrumentation, automated measurement systems and Australia's primary flow standards.
- Build expertise in measurement uncertainty, traceability and quality systems within an ISO 17025-accredited laboratory.
- Apply your science or engineering skills to solve real-world measurement challenges across a range of industries.
- Collaborate with experienced scientists, engineers and metrologists on research and capability development projects that support Australia's national measurement infrastructure.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

NMI flow laboratories operate at two sites in Sydney: Lindfield and Londonderry. The successful candidate will be expected to work across both sites.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Sydney - Linfield based, although flexible work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Simon Dignan, 02 8467 3514
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=C7197886-2155-FA44-60ED-ED6

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Industry, Science, Energy and Resources

Vacancy VN-0773325

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 1 - Bulk Round
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 1
Position Number	1421_10/26
Agency Website	https://www.industry.gov.au/

Job Description

https://www.beaumontandbeaumont.com.au/11803

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department's current corporate plan, available through the department's website.

For more information about the department please refer to our website www.industry.gov.au.

About the roles

SES Band 1 officers are accountable for leading a significant branch or function. They operate with substantial autonomy, provide strategic leadership and stewardship within their areas of responsibility, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead managers, teams and multidisciplinary workforces, deploy people, financial and other resources, and be accountable for outcomes with material organisational or public impact. You will translate government and departmental priorities into clear direction, lead change, manage ambiguity and significant risk, and build long-term organisational capability.

You will provide high-quality, evidence-based advice to ministers and senior leaders, influence departmental and whole-of-government outcomes, manage complex and sensitive issues, and represent the department with senior stakeholders across government, industry and the community. Your duties will include:

- set strategic direction and lead the delivery of government and departmental priorities
- provide influential, timely and evidence-based advice on complex, sensitive and significant matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead managers, teams and multidisciplinary workforces, as relevant to the role, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to the department's collective leadership, APS stewardship and long-term capability and institutional knowledge.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth of leadership expected at SES Band 1, including strategic thinking, delivery through others, productive relationships, personal drive and integrity, and contribution to whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a significant function, program, policy, regulatory activity, service or specialist capability and achieving outcomes of strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and significant issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading managers, teams and multidisciplinary workforces, as relevant to the role, and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of people, financial and other resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, APS Employment Principles and Code of Conduct.

Duties

The department is seeking to initially fill the roles outlined below, noting that the merit pool will be used to fill similar roles over the next 18 months:

- **Ministerial, Executive, Governance and Audit Branch, Chief Operating Officer:** Lead delivery of ministerial, parliamentary, executive, governance and audit functions, providing trusted advice and high-quality support to Ministers and senior leaders. Ensure effective decision-making, accountability, risk management, assurance, governance and portfolio appointments across the department. (NV1 clearance required)
- **Offshore Legislative Reform Branch, Oil and Gas Division:** Leads legislative and regulatory reform across the offshore petroleum and greenhouse gas regime, including licensing, safety, environmental management and decommissioning. The branch develops policy, manages legal and regulatory reform programs, supports delegated statutory decision-making, and ensures Australia's offshore resources legislation remains effective, investable and aligned with Government objectives.
- **General Manager, Gas Reservation Branch, Oil and Gas Division:** Leads the implementation of the Australian Government's gas market reforms and reservation framework, translating Government policy into operational, regulatory and legislative arrangements. The branch oversees market design, implementation planning, stakeholder engagement and delivery governance to improve domestic gas security, affordability and investment certainty, while supporting efficient operation of Australia's gas market.
- **General Manager, NOPTA, Oil and Gas Division:** Leads the National Offshore Petroleum Titles Administrator, delivering title administration, resource management, data stewardship and regulatory advice under the OPGGS Act. Responsible for supporting Joint Authority and

Ministerial decisions, maintaining confidence in the offshore title system, and ensuring efficient, transparent and effective administration of Australia's offshore petroleum and greenhouse gas resources.

- **Trade Remedies Branch, Heavy Industry and Local Manufacturing Division:** Lead the development of policy advice and options to protect Australian industry from unfair trade practices as part of a strengthened Trade Remedies system. Drive legislative reform, deliver the International Trade Remedies Advisory service for small business and work with the Australian Trade Remedies Commission to enhance system performance and outcomes.
- **Industrial Capability and Resilience Branch, Industrial Capability and Supply Chains Division:** Lead policy, coordination and initiatives relating to industrial capability and resilience, including Defence industrial capability and its intersection with Future Made in Australia, coordination of supply-chain responses, and cross-cutting industry policy and capability development. (NV2 clearance required).
- **Venture Capital Incentives Branch, Commercialisation Division:** Lead delivery of the government’s venture capital incentives programs, including implementing reforms to Early-Stage Venture Capital Limited Partnerships and Venture Capital Limited Partnerships, and establishing the Innovative Business Capital Gains Tax Concession. Responsible for continuous business process improvement, administrative decision-making, and risk-based program integrity and assurance.
- **Resources, Energy and Industry Insights Branch, Analysis, Insights and Strategy Division:** Lead our team of highly experienced resource economists in the delivery of economic analysis, insights, data and forecasts to inform government policy and decision-making. Enable the department and the minister to make informed decisions on resources, critical minerals and energy policy through high quality analysis and advice on trends and emerging issues.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Baseline or Negative Vetting 1/2 security clearance depending on the role.

Notes

A full candidate pack, including details on how to apply is available at https://www.beaumontandbeaumont.com.au/11803

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the

LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11803

This notice is part of the electronic Public Service Gazette PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf Published by Australian Public Service Commission.

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Industry, Science, Energy and Resources

Vacancy VN-0773328

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 1 - Bulk Round - Affirmative Measures Disability
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 1
Position Number	1422_10/26
Agency Website	https://www.industry.gov.au/

Job Description

http://www.beaumontandbeaumont.com.au/11804

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department's current corporate plan, available through the department's website.

For more information about the department please refer to our website www.industry.gov.au.

About the roles

SES Band 1 officers are accountable for leading a significant branch or function. They operate with substantial autonomy, provide strategic leadership and stewardship within their areas of responsibility, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead managers, teams and multidisciplinary workforces, deploy people, financial and other resources, and be accountable for outcomes with material organisational or public impact. You will translate government and departmental priorities into clear direction, lead change, manage ambiguity and significant risk, and build long-term organisational capability.

You will provide high-quality, evidence-based advice to ministers and senior leaders, influence departmental and whole-of-government outcomes, manage complex and sensitive issues, and represent the department with senior stakeholders across government, industry and the community. Your duties will include:

- set strategic direction and lead the delivery of government and departmental priorities
- provide influential, timely and evidence-based advice on complex, sensitive and significant matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead managers, teams and multidisciplinary workforces, as relevant to the role, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to the department's collective leadership, APS stewardship and long-term capability and institutional knowledge.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth of leadership expected at SES Band 1, including strategic thinking, delivery through others, productive relationships, personal drive and integrity, and contribution to whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a significant function, program, policy, regulatory activity, service or specialist capability and achieving outcomes of strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and significant issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading managers, teams and multidisciplinary workforces, as relevant to the role, and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of people, financial and other resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, APS Employment Principles and Code of Conduct.

Duties

The department is seeking to initially fill the roles outlined below, noting that the merit pool will be used to fill similar roles over the next 18 months:

- **Ministerial, Executive, Governance and Audit Branch, Chief Operating Officer:** Lead delivery of ministerial, parliamentary, executive, governance and audit functions, providing trusted advice and high-quality support to Ministers and senior leaders. Ensure effective decision-making, accountability, risk management, assurance, governance and portfolio appointments across the department. (NV1 clearance required)
- **Offshore Legislative Reform Branch, Oil and Gas Division:** Leads legislative and regulatory reform across the offshore petroleum and greenhouse gas regime, including licensing, safety, environmental management and decommissioning. The branch develops policy, manages legal and regulatory reform programs, supports delegated statutory decision-making, and ensures Australia's offshore resources legislation remains effective, investable and aligned with Government objectives.
- **General Manager, Gas Reservation Branch, Oil and Gas Division:** Leads the implementation of the Australian Government's gas market reforms and reservation framework, translating Government policy into operational, regulatory and legislative arrangements. The branch oversees market design, implementation planning, stakeholder engagement and delivery governance to improve domestic gas security, affordability and investment certainty, while supporting efficient operation of Australia's gas market.
- **General Manager, NOPTA, Oil and Gas Division:** Leads the National Offshore Petroleum Titles Administrator, delivering title administration, resource management, data stewardship and regulatory advice under the OPGGS Act. Responsible for supporting Joint Authority and

Ministerial decisions, maintaining confidence in the offshore title system, and ensuring efficient, transparent and effective administration of Australia's offshore petroleum and greenhouse gas resources.

- **Trade Remedies Branch, Heavy Industry and Local Manufacturing Division:** Lead the development of policy advice and options to protect Australian industry from unfair trade practices as part of a strengthened Trade Remedies system. Drive legislative reform, deliver the International Trade Remedies Advisory service for small business and work with the Australian Trade Remedies Commission to enhance system performance and outcomes.
- **Industrial Capability and Resilience Branch, Industrial Capability and Supply Chains Division:** Lead policy, coordination and initiatives relating to industrial capability and resilience, including Defence industrial capability and its intersection with Future Made in Australia, coordination of supply-chain responses, and cross-cutting industry policy and capability development. (NV2 clearance required).
- **Venture Capital Incentives Branch, Commercialisation Division:** Lead delivery of the government’s venture capital incentives programs, including implementing reforms to Early-Stage Venture Capital Limited Partnerships and Venture Capital Limited Partnerships, and establishing the Innovative Business Capital Gains Tax Concession. Responsible for continuous business process improvement, administrative decision-making, and risk-based program integrity and assurance.
- **Resources, Energy and Industry Insights Branch, Analysis, Insights and Strategy Division:** Lead our team of highly experienced resource economists in the delivery of economic analysis, insights, data and forecasts to inform government policy and decision-making. Enable the department and the minister to make informed decisions on resources, critical minerals and energy policy through high quality analysis and advice on trends and emerging issues.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Baseline or Negative Vetting 1/2 security clearance depending on the role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the

recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	http://www.beaumontandbeaumont.com.au/11804

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Industry, Science, Energy and Resources

Vacancy VN-0773330

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 1 - Bulk Round - Affirmative Measures First Nations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 1
Position Number	1423_10/26
Agency Website	https://www.industry.gov.au/

Job Description

https://www.beaumontandbeaumont.com.au/11806

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department's current corporate plan, available through the department's website.

For more information about the department please refer to our website www.industry.gov.au.

About the roles

SES Band 1 officers are accountable for leading a significant branch or function. They operate with substantial autonomy, provide strategic leadership and stewardship within their areas of responsibility, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead managers, teams and multidisciplinary workforces, deploy people, financial and other resources, and be accountable for outcomes with material organisational or public impact. You will translate government and departmental priorities into clear direction, lead change, manage ambiguity and significant risk, and build long-term organisational capability.

You will provide high-quality, evidence-based advice to ministers and senior leaders, influence departmental and whole-of-government outcomes, manage complex and sensitive issues, and represent the department with senior stakeholders across government, industry and the community. Your duties will include:

- set strategic direction and lead the delivery of government and departmental priorities
- provide influential, timely and evidence-based advice on complex, sensitive and significant matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead managers, teams and multidisciplinary workforces, as relevant to the role, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to the department's collective leadership, APS stewardship and long-term capability and institutional knowledge.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth of leadership expected at SES Band 1, including strategic thinking, delivery through others, productive relationships, personal drive and integrity, and contribution to whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a significant function, program, policy, regulatory activity, service or specialist capability and achieving outcomes of strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and significant issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading managers, teams and multidisciplinary workforces, as relevant to the role, and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of people, financial and other resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, APS Employment Principles and Code of Conduct.

Duties

The department is seeking to initially fill the roles outlined below, noting that the merit pool will be used to fill similar roles over the next 18 months:

- **Ministerial, Executive, Governance and Audit Branch, Chief Operating Officer:** Lead delivery of ministerial, parliamentary, executive, governance and audit functions, providing trusted advice and high-quality support to Ministers and senior leaders. Ensure effective decision-making, accountability, risk management, assurance, governance and portfolio appointments across the department. (NV1 clearance required)
- **Offshore Legislative Reform Branch, Oil and Gas Division:** Leads legislative and regulatory reform across the offshore petroleum and greenhouse gas regime, including licensing, safety, environmental management and decommissioning. The branch develops policy, manages legal and regulatory reform programs, supports delegated statutory decision-making, and ensures Australia's offshore resources legislation remains effective, investable and aligned with Government objectives.
- **General Manager, Gas Reservation Branch, Oil and Gas Division:** Leads the implementation of the Australian Government's gas market reforms and reservation framework, translating Government policy into operational, regulatory and legislative arrangements. The branch oversees market design, implementation planning, stakeholder engagement and delivery governance to improve domestic gas security, affordability and investment certainty, while supporting efficient operation of Australia's gas market.
- **General Manager, NOPTA, Oil and Gas Division:** Leads the National Offshore Petroleum Titles Administrator, delivering title administration, resource management, data stewardship and regulatory advice under the OPGGS Act. Responsible for supporting Joint Authority and

Ministerial decisions, maintaining confidence in the offshore title system, and ensuring efficient, transparent and effective administration of Australia's offshore petroleum and greenhouse gas resources.

- **Trade Remedies Branch, Heavy Industry and Local Manufacturing Division:** Lead the development of policy advice and options to protect Australian industry from unfair trade practices as part of a strengthened Trade Remedies system. Drive legislative reform, deliver the International Trade Remedies Advisory service for small business and work with the Australian Trade Remedies Commission to enhance system performance and outcomes.
- **Industrial Capability and Resilience Branch, Industrial Capability and Supply Chains Division:** Lead policy, coordination and initiatives relating to industrial capability and resilience, including Defence industrial capability and its intersection with Future Made in Australia, coordination of supply-chain responses, and cross-cutting industry policy and capability development. (NV2 clearance required).
- **Venture Capital Incentives Branch, Commercialisation Division:** Lead delivery of the government’s venture capital incentives programs, including implementing reforms to Early-Stage Venture Capital Limited Partnerships and Venture Capital Limited Partnerships, and establishing the Innovative Business Capital Gains Tax Concession. Responsible for continuous business process improvement, administrative decision-making, and risk-based program integrity and assurance.
- **Resources, Energy and Industry Insights Branch, Analysis, Insights and Strategy Division:** Lead our team of highly experienced resource economists in the delivery of economic analysis, insights, data and forecasts to inform government policy and decision-making. Enable the department and the minister to make informed decisions on resources, critical minerals and energy policy through high quality analysis and advice on trends and emerging issues.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Baseline or Negative Vetting 1/2 security clearance depending on the role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the

recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11806

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Industry, Science, Energy and Resources

Vacancy VN-0773332

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 2 - Bulk Round
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 2
Position Number	1424_10/26
Agency Website	https://www.industry.gov.au/

Job Description *http://www.beaumontandbeaumont.com.au/11795*

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department's current corporate plan, available through the department's website.

For more information about the department please refer to our website www.industry.gov.au.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth and depth of leadership expected at SES Band 2, including enterprise thinking, delivery through senior leaders, influence across complex systems, personal drive and integrity, and stewardship of whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a major division, enterprise function, portfolio or system of work and achieving outcomes of substantial strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and high-impact issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading through managers and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of substantial resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, Employment Principles and Code of Conduct.

Duties

SES Band 2 officers are accountable for leading a major division. They operate with a high degree of autonomy, provide strategic leadership and stewardship across organisational boundaries, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead multiple branches, senior executives and multidisciplinary workforces, deploy very substantial people and financial resources, and be accountable for outcomes with significant departmental, economic or public impact. You will set strategic direction, translate government priorities into an integrated program of delivery, lead transformation, manage uncertainty and major risk, and build enduring organisational capability.

You will provide authoritative, evidence-based advice to ministers, the Secretary and senior leaders; shape departmental and whole-of-government direction; lead responses to highly complex and sensitive issues; and represent the department in significant negotiations and engagements with senior stakeholders across government, industry, academia and the community. Your duties will include:

- set strategic direction and lead the delivery of government, departmental and enterprise priorities
- provide influential, timely and evidence-based advice on complex, sensitive and high-impact matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead through managers, develop high-performing and inclusive teams, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to enterprise leadership, APS stewardship and the department’s long-term capability and institutional knowledge.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Negative Vetting 2 security clearance.

Canberra is the preferred location for these positions. However, applications from other locations may be considered.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	http://www.beaumontandbeaumont.com.au/11795

This notice is part of the electronic Public Service Gazette PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf Published by Australian Public Service Commission.

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Industry, Science, Energy and Resources

Vacancy VN-0773333

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 2 - Bulk Round - Affirmative Measures First Nations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 2
Position Number	1426_10/26
Agency Website	https://www.industry.gov.au/

Job Description

https://www.beaumontandbeaumont.com.au/11805

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department's current corporate plan, available through the department's website.

For more information about the department please refer to our website www.industry.gov.au.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth and depth of leadership expected at SES Band 2, including enterprise thinking, delivery through senior leaders, influence across complex systems, personal drive and integrity, and stewardship of whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a major division, enterprise function, portfolio or system of work and achieving outcomes of substantial strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and high-impact issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading through managers and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of substantial resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, Employment Principles and Code of Conduct.

Duties

SES Band 2 officers are accountable for leading a major division. They operate with a high degree of autonomy, provide strategic leadership and stewardship across organisational boundaries, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead multiple branches, senior executives and multidisciplinary workforces, deploy very substantial people and financial resources, and be accountable for outcomes with significant departmental, economic or public impact. You will set strategic direction, translate government priorities into an integrated program of delivery, lead transformation, manage uncertainty and major risk, and build enduring organisational capability.

You will provide authoritative, evidence-based advice to ministers, the Secretary and senior leaders; shape departmental and whole-of-government direction; lead responses to highly complex and sensitive issues; and represent the department in significant negotiations and engagements with senior stakeholders across government, industry, academia and the community. Your duties will include:

- set strategic direction and lead the delivery of government, departmental and enterprise priorities
- provide influential, timely and evidence-based advice on complex, sensitive and high-impact matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead through managers, develop high-performing and inclusive teams, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to enterprise leadership, APS stewardship and the department’s long-term capability and institutional knowledge.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Negative Vetting 2 security clearance.

Canberra is the preferred location for these positions. However, applications from other locations may be considered.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual.

Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11805

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Industry, Science, Energy and Resources

Vacancy VN-0773334

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 20 October 2026

Job Title	SES Band 2 - Bulk Round - Affirmative Measures Disability
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Senior Executive Service Band 2
Position Number	1425_10/26
Agency Website	https://www.industry.gov.au/

Job Description

http://www.beaumontandbeaumont.com.au/11807

The Department of Industry, Science and Resources

The Department of Industry, Science and Resources and our broader portfolio helps the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology.

We do this by:

- growing innovative and competitive businesses and industries
- investing in science and technology
- supporting a strong resources sector.

We invest in our people and seek new approaches that help us deliver our objectives in a rapidly changing environment. Our employees work across Australia and overseas, and our organisational structure is published online.

Our strategic direction is set out in the department’s current corporate plan, available through the department’s website.

For more information about the department please refer to our website www.industry.gov.au.

Our ideal candidates

Our ideal candidates will be accomplished and adaptable senior leaders who can operate with integrity, judgement and influence in complex environments and deliver outcomes of strategic importance.

You will demonstrate the breadth and depth of leadership expected at SES Band 2, including enterprise thinking, delivery through senior leaders, influence across complex systems, personal drive and integrity, and stewardship of whole-of-department and APS outcomes.

You will demonstrate:

- a record of leading a major division, enterprise function, portfolio or system of work and achieving outcomes of substantial strategic importance
- the ability to operate with substantial autonomy, set strategic direction, translate priorities into delivery and lead change in ambiguous environments
- sound judgement and the ability to provide clear, persuasive and evidence-based advice on complex, sensitive and high-impact issues
- the ability to build trust, negotiate and influence departmental, whole-of-government and external outcomes
- strong people leadership, including leading through managers and fostering inclusive, accountable and high-performing workplaces
- effective stewardship of substantial resources, risk, governance, capability and organisational knowledge
- strong communication and representational skills, including the ability to represent the department with senior and diverse audiences
- exemplary integrity and behaviours consistent with the APS Values, Employment Principles and Code of Conduct.

Duties

SES Band 2 officers are accountable for leading a major division. They operate with a high degree of autonomy, provide strategic leadership and stewardship across organisational boundaries, and contribute to the collective leadership of the department and the broader Australian Public Service.

Depending on the role, you may lead multiple branches, senior executives and multidisciplinary workforces, deploy very substantial people and financial resources, and be accountable for

outcomes with significant departmental, economic or public impact. You will set strategic direction, translate government priorities into an integrated program of delivery, lead transformation, manage uncertainty and major risk, and build enduring organisational capability.

You will provide authoritative, evidence-based advice to ministers, the Secretary and senior leaders; shape departmental and whole-of-government direction; lead responses to highly complex and sensitive issues; and represent the department in significant negotiations and engagements with senior stakeholders across government, industry, academia and the community. Your duties will include:

- set strategic direction and lead the delivery of government, departmental and enterprise priorities
- provide influential, timely and evidence-based advice on complex, sensitive and high-impact matters
- build trusted relationships, negotiate effectively and influence outcomes across government, industry and the community
- lead through managers, develop high-performing and inclusive teams, and create clear accountability for delivery
- exercise sound judgement in deploying resources and managing ambiguity, significant risk, governance and competing priorities
- contribute to enterprise leadership, APS stewardship and the department’s long-term capability and institutional knowledge.

Eligibility

To be eligible for these employment opportunities, you must be an Australian citizen and be able to obtain and maintain a Baseline or Negative Vetting 2 security clearance depending on the role.

Canberra is the preferred location for these positions. However, applications from other locations may be considered.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision

supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Lisa Phelps or Lionel Riley, (02) 6126 4500
Agency Recruitment Site	http://www.beaumontandbeaumont.com.au/11807

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Industry, Science, Energy and Resources

Vacancy VN-0773361

Geoscience Australia

Closing Date:Sunday 01 November 2026

Enabling Services Division
Chief Information and Transformation Officer Branch Technology and Enterprise Solutions

Job Title	Enterprise Architect
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$144,590 - $180,193
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	Executive Level 2
Position Number	12907
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia brings together science, data and technology to provide geoscience insights that inform decision-making by government and industry, support innovation, and contribute to Australia's safety, resilience and prosperity.

Our work spans the Australian continent, marine jurisdiction and Antarctic territory, from space to the Earth’s core. We deliver national-scale data, services and infrastructure and work with partners to deepen understanding of Australia and respond to the opportunities and challenges facing our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in

gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

What we can offer you

At Geoscience Australia, you'll have the opportunity to contribute to nationally significant science, data and technology that makes a difference to Australia. You'll work alongside people with diverse expertise and experience, with opportunities to learn, develop and contribute to work with real-world impact.

We offer competitive employment conditions, flexible working arrangements and a range of benefits that support the wellbeing and development of our people. Click here to find out more.

Our team

The Chief Information and Transformation Officer (CITO) Branch leads Geoscience Australia's digital, data, technology, security and transformation agenda. It works across the organisation to deliver secure, reliable and user-centred services, improve organisational capability and enable sustainable change.

The role

The Enterprise Architect leads Geoscience Australia's enterprise architecture, ensuring that business strategy, organisational capabilities, information, applications and technology evolve coherently. The role provides authoritative advice and assurance, develops target-state architectures and transition roadmaps, and identifies opportunities to simplify the technology estate, reduce risk and improve organisational capability.

Duties

What you'll do

You will provide enterprise-wide leadership for architecture; connecting organisational strategy, business transformation and technology investment.

Lead enterprise architecture

- Establish and maintain business, information, application and technology architectures.
- Translate organisational strategy into principles, target states, capability models and transition roadmaps.
- Identify capability gaps, duplication, dependencies and improvement opportunities.

Provide architecture governance and assurance

- Maintain architecture governance, standards and assurance practices with the Director of Technology.
- Assess significant initiatives and designs for alignment with strategy, government policy, security requirements and technology direction.
- Manage architectural risks, exceptions and remediation.

Optimise the technology portfolio

- Maintain visibility of application and technology costs, risks and lifecycle status with the Director of ICT Service Management.
- Identify opportunities to modernise, consolidate or retire technology assets.
- Use evidence to inform investment and prioritisation decisions.

Enable transformation and build capability

- Work across business and delivery teams to develop implementable future-state architectures and roadmaps.
- Build trusted relationships and facilitate decisions on priorities, risks and trade-offs.
- Strengthen architecture capability through coaching, collaboration and shared practice.

Required skills, knowledge, experience and/or qualifications

- Strategic, pragmatic and collaborative leadership, with the ability to navigate complexity, influence senior stakeholders and translate long-term direction into practical decisions.
- Demonstrated experience leading enterprise architecture in a large, complex organisation.
- Strong knowledge of business, information, application and technology architecture.
- Demonstrated experience developing target states, roadmaps, governance and assurance practices.
- Experience using capability modelling and portfolio analysis to guide investment and transformation.
- Strong leadership, stakeholder engagement and communication skills.
- Relevant tertiary qualifications or certifications, such as TOGAF, are desirable.

Success in this role looks like

- Architecture principles, standards and roadmaps are current and actively used.
- Leaders receive clear architecture advice that improves strategy, investment and prioritisation decisions.

- Technology and data complexity, duplication and risk are visible and actively managed.
- Systems, data and services become more aligned, secure, interoperable and adaptable over time.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit thecareers pageof our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Raven Calais on (02) 6249 5944 or email Raven.Calais@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, ' Applying for an APS job: cracking the code'.

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the Principles for candidate use of AI in recruitment, as well as the Principles for agency use of AI in recruitment which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Raven Calais, (02) 6249 5944
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0773373

Geoscience Australia

Closing Date:Tuesday 20 October 2026

Enabling Services Division

Job Title	Chief Operating Officer and Chief of Enabling Services Division
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Senior Executive Service Band 2
Position Number	18179
Agency Website	www.ga.gov.au

Job Description

https://beaumonts.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEvent=jobs.home&jobID=10A20075-E6CA-4C

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia brings together science, data and technology to provide geoscience insights that inform decision-making by government and industry, support innovation, and contribute to Australia's safety, resilience and prosperity.

Our work spans the Australian continent, marine jurisdiction and Antarctic territory, from space to the Earth’s core. We deliver national-scale data, services and infrastructure and work with partners to deepen understanding of Australia and respond to the opportunities and challenges facing our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

At Geoscience Australia, you’ll have the opportunity to contribute to nationally significant science, data and technology that makes a difference to Australia. You’ll work alongside people with diverse expertise and experience, with opportunities to learn, develop and contribute to work with real-world impact.

We offer competitive employment conditions, flexible working arrangements and a range of benefits that support the wellbeing and development of our people. Click here to find out more.

Duties

The Chief Operating Officer and Chief of Enabling Services Division is responsible for the strategic direction and leadership of all corporate and enabling services and is a member of the Geoscience

Australia Executive, working in collaboration with the Chief Executive Officer to support organisational success. The role provides advice to the Chief Executive Officer and senior executive that reflects an understanding of the organisation, analysis of a broad range of issues, stewardship of the whole of government agenda and considers emerging trends or opportunities to align operations with strategic priorities. The role will ensure the organisation has the enabling services, governance frameworks, digital foundations and organisational capability required to deliver Geoscience Australia's Shaping our Future Strategy.

The Chief of Enabling Services Division has 5 direct reports, managing approximately 220 staff. The role has responsibility for the full range of enabling service functions: data and digital delivery; financial frameworks, reporting and management; human resources management; procurement, policy and advice; internal and external communications support, including digital design, publishing and geospatial and visualisation services; ministerial support; property management; governance, audit, risk and legal services; and the Chief Scientist function and capability.

This role is the Chief Security Officer (CSO), Chief Risk Officer (CRO) and Chief Audit Executive (CAE) for the organisation. The CSO has responsibility for the oversight of organisational security arrangements, including security governance, information, personnel and physical security in accordance with Commonwealth security frameworks. The CRO is responsible for the framework and governance for managing risk and provides an advisory role to support the Chief Executive Officer in understanding Geoscience Australia's capability to manage risk in line with its risk profile. The CAE provides independent, objective assurance and advice to the Chief Executive Officer and the Audit and Risk Committee on the effectiveness of organisational governance, risk management and internal control frameworks that supports accountability, integrity and continuous improvement in accordance with the Public Governance, Performance and Accountability Act 2013.

In this role you will:

- Provide strategic, professional and trusted advice to the Chief Executive Officer and senior leaders, working collaboratively to deliver effective and efficient enabling services that are responsive to organisational needs and that focus on continuous improvement, innovation and sustainability.
- Be accountable for the strategic direction and operational leadership of the services delivered to the organisation by building organisational capability and capacity to deliver government objectives and the Geoscience Australia Strategy.
- Oversee the ongoing development and implementation of a high-performance culture in the organisation through the implementation of key policies, frameworks and action plans.
- Manage strategic financial planning within a multi-year budgeting framework. Ensure financial governance, controls and assurance processes support organisational integrity, transparency and continuous improvement.
- Lead the integration of digital, data and enabling platforms for government, industry and communities. Provide strategic and operational oversight of artificial intelligence use, ensuring systems are implemented responsibly, ethically, and in alignment with governance, risk and regulatory requirements.
- Foster a safe, inclusive and highly capable workforce, ensuring psychosocial risks are identified, managed and addressed in line with work health and safety obligations and organisational wellbeing frameworks.

To be successful in the role you will:

- Demonstrated ability to lead enterprise-wide transformation initiatives that modernise Geoscience Australia's operating model, digital foundations and organisational capability, ensuring the organisation can sustainably deliver its strategic priorities in a dynamic and fiscally constrained environment.
- Be a collaborative team player and have the ability to quickly develop a comprehensive understanding of organisational business requirements.
- Demonstrate strong communication and collaboration skills by confidently presenting clear, concise and articulate messages, and have a track record of working successfully with senior leaders as part of a senior leadership team.
- Demonstrate excellent judgement to manage complex and sensitive issues.
- Skilfully negotiate and influence across the organisation and government stakeholders.
- Promote and uphold workplace practices consistent with Australian Public Service Values and align business processes accordingly.

Required skills, knowledge, experience and/or qualifications

- Demonstrated success leading enterprise-scale transformation, organisational modernisation and complex organisational change, with a strong focus on innovation, contemporary service delivery and measurable business outcomes.
- Knowledge of best practice across a range of corporate responsibilities, including legal, financial, people and technology management.
- Demonstrated ability to translate strategy into practical implementation, delivering measurable organisational outcomes through disciplined execution and strong operational leadership.
- Experience and understanding of Government decision making processes, relevant legislative frameworks and governance arrangements including the provision of shared services.
- Strong communication and consultation skills to engage on complex issues at senior levels, including persuading and influencing outcomes to bring about change and encourage best practice and compliance.
- Proven ability to consistently achieve results and provide advice and strategic support on issues and solutions based on analytical, interpretive, evaluative and innovative thinking.
- Relevant qualifications in legal services or digital transformation are highly desirable.

To apply

Please apply via the application portal.

Your application should include:

- A current resume (no more than 3 pages).
- A brief statement (no more than a page) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Maree Wilson by email Maree.Wilson@ga.gov.au to arrange a call. Alternatively, for a confidential conversation about the role, or to apply, please contact Lisa Phelps, at (02) 6126 4500 or geoscience@beaumontandbeaumont.com.au . The closing date for applications is **11:30PM AEDT, Tuesday 20 October 2026**.

To learn more about applying for roles within the Australian Public Services please review, ‘Applying for an APS job: cracking the code’.

Use of AI in recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the Principles for candidate use of AI in recruitment, as well as the Principles for agency use of AI in recruitment which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of NV2.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don’t necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

If you require technical assistance, call our Recruitment and Delivery team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Maree Wilson, Maree.Wilson@ga.gov.au
Agency Recruitment Site	https://beaumonts.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEver

This notice is part of the electronic Public Service Gazette PS40 Weekly Gazette Thursday (Vacancy Notices) - 08 October 2026.pdf Published by Australian Public Service Commission.

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Industry, Science, Energy and Resources

Vacancy VN-0773229

IP Australia

Closing Date:Thursday 15 October 2026

Finance and People Services Property and Services

Job Title	Assistant Director, Property & Services
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - VIC VIC
Salary	$123,808 - $139,346
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements are available
Classification	Executive Level 1
Position Number	1905
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

The Assistant Director, Property & Services is a key leadership role responsible for managing the Melbourne IP Office (MIPO) in a service delivery context while contributing to national property, facilities and environmental management outcomes. The role works under limited direction and exercises sound judgement, autonomy and accountability to deliver high-quality services, manage risk, and provide strategic and technical advice on property and facilities matters.

The position works closely with the Director, Property & Services, the MIPO executive sponsor, internal business areas, building management, service providers, contractors and other Commonwealth entities. The role is expected to lead a small team, maintain strong stakeholder relationships, resolve complex operational issues, and promote a culture of service excellence, compliance, continuous improvement and positive risk management.

Duties

The Assistant Director, Property & Services will:

- provide leadership for Property & Services activities at MIPO, including supervision, coaching and development of the MIPO Corporate Support Officer
- oversee management of day-to-day office operations, facilities support, site coordination, procurement, records management, security liaison, mail and freight services, and administrative support functions
- support the Director, Property & Services in managing building issues, lease matters, service delivery performance, supplier relationships and other operational priorities

- provide strategic and technical advice on property, facilities, accommodation, compliance, emergency management and environmental responsibilities
- liaise with the MIPO executive sponsor on strategic and policy matters, including local office priorities, stakeholder issues and whole-of-office planning
- manage complex and sensitive issues with internal and external stakeholders, including escalated service matters, competing priorities and operational risks
- undertake contract management activities, including relationship management, performance monitoring and oversight of contracted services
- prepare complex correspondence, approval minutes, procurement documentation, reports, submissions, committee papers and briefing material
- coordinate and contribute to annual and periodic reporting, including property reporting, committee reporting, environmental reporting and responses to questions on notice
- maintain accurate records of project decisions, financial information, progress updates, meeting outcomes and controlled documents in accordance with policy
- ensure procedures, manuals, intranet content, induction material and reference documents are current, fit for purpose and stored in line with records management requirements
- oversee coordination of site awareness, access and facilities information for staff, visitors and contractors using the MIPO facility
- support emergency management arrangements, including coordination with building management and alignment with emergency management plans
- contribute to planning and delivery of property works, accommodation changes and continuous improvement initiatives
- promote behaviours consistent with the APS Values, APS Code of Conduct, IP Australia’s Capability Framework and a safe, inclusive and respectful workplace.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Louise Levy, 02 6283 2928
Agency Recruitment Site	https://careers.ipaustralia.gov.au

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

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Industry, Science, Energy and Resources

Vacancy VN-0773254

IP Australia

Closing Date:Monday 19 October 2026

Patents Examination Chemical & Biomedical and Electrical & Mechanical Engineering

Job Title	Senior Examiner of Patents
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA, Various locations - NT NT, Various locations - WA WA, Various locations - TAS TAS
Salary	$123,808 - $139,346
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	Executive Level 1
Position Number	1912
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

IP Australia is seeking experienced Senior Patent Examiners to fill a number of temporary vacancies across the Chemical & Biomedical (CBIO) and Electrical & Engineering (EMEC) Groups. Suitable candidates may also be considered for other opportunities that arise through this recruitment process.

The Senior Examiner of Patents position is a key leadership role in the Patent Examination section. The role offers the opportunity to support senior management to foster inclusive, engaged and high-performing teams and lead or contribute to initiatives and projects that deliver IP Australia's strategic and operational priorities.

A Senior Examiner of Patents leads and manages a small team of staff, including trainee examiners, under limited direction from the Supervising Examiner of Patents (EL2). A key responsibility of the role is coaching and developing new staff to achieve Acceptance Delegation through IP Australia's competency-based training program.

Duties

As Senior Examiner of Patents, you will:

- Work collaboratively with the section management team to lead and manage the operation, performance and strategic direction of the section, ensuring delivery of business priorities and commitments
- Communicate clearly, consistently and purposefully, translating strategic and organisational priorities into meaningful local context to build understanding, engagement and alignment
- Lead and support staff in a hybrid and flexible working environment, setting clear expectations, promoting wellbeing, managing psychosocial risks and role modelling cultural capability
- Create a productive and accountable work environment by establishing clear expectations, monitoring outcomes and ensuring commitments are delivered
- Provide on-the-job training and coaching to trainee patent examiners and contribute to competency-based assessment and capability development activities
- Review and supervise examination work as part of the quality assurance framework, maintaining high standards of technical excellence and consistency
- Contribute directly to the section's production outcomes through examination work and support for priority initiatives and business activities
- Model and embed the safe, ethical and effective use of data, digital technologies and artificial intelligence
- Lead or contribute to group and corporate projects and represent the section in internal and external forums as required
- Exercise powers, delegations and discretion under the Patents Act 1990 in accordance with legislative, policy and governance requirements.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate may be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to share all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Vita Maselli, 02 6225 6147
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0773356

IP Australia

Closing Date:Monday 26 October 2026

Policy & Stakeholders Various

Job Title	Policy & Stakeholders Graduate - Affirmative Measures (Indigenous)
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - ACT ACT
Salary	$81,115 - $87,920
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements are available.
Classification	Graduate APS
Position Number	1916
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

As a Policy & Stakeholders Group Graduate in the Policy & Stakeholders Group, you will contribute to meaningful work that

shapes intellectual property policy, informs decisions and supports outcomes for Australia. You will build practical

experience in research, analysis, policy development, stakeholder engagement and governance.

Our work spans a diverse range of emerging and evolving policy issues, including artificial intelligence and new

technologies, Indigenous Knowledge reforms, international cooperation and trade, entrepreneurship and competition, a

new right to protect geographical indications, and reforms to existing intellectual property rights, with a focus on driving

positive outcomes and change.

Working with experienced colleagues, you will help prepare advice, briefs and reports; support consultations and projects;

and build respectful relationships with government, industry, First Nations stakeholders and other partners. You will be

encouraged to bring your perspectives, strengthen your professional networks and contribute ideas from the outset.

The program combines structured development, mentoring and on-the-job learning across policy, economics, international

affairs and strategic engagement. It is suited to a curious, collaborative and adaptable graduate who wants to understand

how government develops, implements and evaluates policy while making a practical contribution.

During the first 12 months, the successful applicant will rotate through the Policy and International Affairs, Indigenous and

Strategic Engagement, and Office of the Chief Economist teams. Subject to successful completion of the Graduate

Development Program and meeting performance expectations, the graduate will transition to an ongoing APS Level 5 role

in an economics or policy team.

Duties

In this role, you will:

• Research and analyse policy, economic and stakeholder issues to support evidence-based advice and strategic

initiatives.

• Prepare clear, accurate briefs, reports, correspondence, presentations and other materials for a range of

audiences.

• Support the design, implementation and review of policy, program and regulatory initiatives, applying relevant

legislation, policies and procedures.

• Help plan and deliver consultations, workshops, meetings and other engagement activities, including culturally

safe engagement with Aboriginal and Torres Strait Islander peoples, communities and organisations.

• Undertake international policy and research with overseas partners and support IP Australia’s representation at

the World Intellectual Property Organization in Geneva.

• Build and maintain productive relationships across government, industry, academia, First Nations stakeholders and

international partners.

• Contribute to project planning and coordination, monitor progress and risks, and deliver agreed outputs within

timeframes and quality standards.

• Maintain accurate records and project documentation in accordance with governance and record-keeping

requirements.

• Work collaboratively across teams, seek and apply feedback, and contribute to an inclusive, culturally safe and

high-performing workplace.

Eligibility

Affirmative Measures eligibility

The filling of this vacancy is intended to constitute an affirmative measure under Section 26 of the Australian Public Service Commissioner's Directions 2022. This vacancy is open only to Aboriginal and/or Torres Strait Islander people.

To demonstrate eligibility for employment under this affirmative measure, applicants are required to provide evidence that they are an Aboriginal and/or Torres Strait Islander person. You will need to provide this prior to Interview (approx. Mid November)

Suitable evidence of Aboriginal or Torres Strait Islander status may include:

• letter signed by the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person, or

• confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation.

To read more about Affirmative Measures recruitment, please check out the APSC website.

Notes

We are looking to fill this position on an ongoing basis.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Matthew McLeay, 02 6283 2063
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773365

Australian Maritime Safety Authority

Closing Date:Wednesday 28 October 2026

Corporate and Enabling Services
People and Property

Job Title	Senior Officer HR (Health, Safety and Wellbeing)
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	$105,749 - $126,270
Future Merit Locations	Brisbane, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible - Hybrid
Classification	APS Level 6
Position Number	2797
Agency Website	https://www.amsa.gov.au/about

Job Description

https://careers.amsa.gov.au/en/listing/

Senior Officer HR (Health, Safety and Wellbeing)

AMSA Level 5 (APS 6 Equivalent)

$105,749 to $126,270 + 15.4% super

Ongoing

Canberra or Brisbane

- Make work safer and healthier by supporting employee wellbeing and delivering practical WHS outcomes across a national organisation.
- Broaden your HR expertise through varied work across employee health matters, case management, Comcare claims and strategic WHS initiatives.
- Join a supportive, flexible team with an ongoing role, flexible work locations and opportunities to improve services and build your capability.

About AMSA - Work with Purpose

Safe Seas. Clean Seas. Saving Lives.

At the Australian Maritime Safety Authority (AMSA), every role contributes to our mission of ensuring safe vessel operations, combating marine pollution, and rescuing people in distress.

As Australia's national maritime regulator, we coordinate national maritime and aviation search and rescue services, protect Australia's marine environment, and support a safe and resilient maritime industry. Our work is made possible by the expertise of our people across corporate, specialist, digital and operational functions, working together to deliver services nationwide.

With around 500 employees across Australia, AMSA offers meaningful careers in a complex, highly regulated environment where your work has national impact. Learn more at **amsa.gov.au.**

Duties

About the Role

Reporting to the Advisor Health, Safety and Wellbeing, the Senior Officer Health, Safety and Wellbeing delivers HR services, projects, advice and analysis for WHS, Case Management and Comcare claims management work.

In this role you will assist in delivering both operational and strategic outcomes across WHS.

This includes managing sensitive employee health matters and claims, assisting to drive continuous improvement across WHS systems, policies and processes, and providing trusted and pragmatic advice.

Specific responsibilities include:

- Undertaking case management for health cases and Comcare claims.
- Ensuring compliance with WHS legislation, Comcare requirements, and internal frameworks.
- Assisting with the management of the incident and hazard reporting systems, including maintaining accurate records and identifying trends.
- Assisting with strategic WHS initiatives and organisational action plans.
- Assisting with WHS reporting obligations, including notifiable incidents to Comcare and organisational reporting requirements.
- Assisting WHS policy and procedure development and continuous improvement.

What We’re Looking For

You will bring:

- Demonstrated experience delivering HR services, projects or programs.

- Experience in managing complex employee matters, with exposure to work health and safety, rehabilitation, workers' compensation or related functions.
- Sound knowledge of relevant employment legislation, policy and governance requirements.
- Strong organisational and project coordination skills, including managing competing priorities and delivering accurate work on time.
- Analytical and problem-solving skills, with the ability to interpret information, identify risks and recommend practical options.
- Strong written and verbal communication skills, sound judgement and a commitment to stakeholder service and working flexibly in a small, dynamic team
- Qualifications in human resource management, business, psychology, work health and safety or a related discipline would be an advantage (not mandatory).
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the **position description**. Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

At AMSA, we support our people to do their best work through:

- Competitive remuneration and salary packaging options
- 15.4% employer superannuation contribution
- Generous leave entitlements with 20 days annual leave plus paid Christmas shutdown
- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer
- Wellbeing focus with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family
- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships.
- Opportunity to connect, collaborate, and contribute through AMSA’s staff-led networks

One AMSA: Shaping Our Future Together

One AMSA is our commitment to creating a workplace that is safe, respectful and inclusive – where every employee feels valued, supported and empowered to contribute. It shapes how we work together and ensures collaboration, trust, and shared purpose across AMSA.

How to Apply

To apply, visit the Careers at AMSA portal and click ‘Apply’ on the job listing before **11:55pm AEST on 28 October 2026.**

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 600 words) outlining your suitability based on the key responsibilities and capabilities required for the role.

For further information about the role, contact **Louise T** via email whs@amsa.gov.au.

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally. Thank you, we also do not need scribing assistance with this process.

AMSA does not engage staff under the Public Service Act 1999. AMSA engages employees under the Australian Maritime Safety Authority Act 1990 and our remuneration arrangements are specific to AMSA.

Eligibility
Notes

About the Australian Maritime Safety Authority

At the Australian Maritime Safety Authority (AMSA), we acknowledge the value diversity brings. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability and people from other diverse backgrounds. AMSA is Australia's National agency responsible for coordinating maritime and aviation search and rescue. We regulate domestic commercial vessels, Australian and foreign shipping – from 12 metre prawn trawlers to 350 metre liquefied natural gas tankers, and everything commercial in between. We are also responsible for protecting Australia's precious marine environments like the Great Barrier Reef, from the impacts of shipping. Our stakeholders are just as diverse as our role but our mission connects them all and inspires our people to make a real difference every day – "Safe and clean seas, saving lives". AMSA offers unique and challenging career opportunities, and we employ around 430 people across Australia. To learn more about our organisation please visit our website.

To Apply

Position Contact	Louise T, whs@amsa.gov.au
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773368

Australian Maritime Safety Authority

Closing Date:Wednesday 28 October 2026

Corporate and Enabling Services
People and Property

Job Title	Advisor HR Strategy (L&D and BP)
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	$128,997 - $150,443
Future Merit Locations	Canberra, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Flexible - Hybrid
Classification	Executive Level 1
Position Number	1329
Agency Website	https://www.amsa.gov.au/about

Job Description

https://careers.amsa.gov.au/en/listing/

Advisor HR Strategy (L&D and BP)

AMSA Level 6 (EL1 Equivalent)

$128,997 to $150,443 + 15.4% super

Brisbane or Canberra

Ongoing

- Shape learning across AMSA: Lead the learning and development strategy, corporate learning programs and leadership development initiatives.

- Broaden your HR experience: Combine trusted HR business partnering with ownership of a specialist portfolio, building capability across strategic and operational HR.
- Make a meaningful impact: Work with senior leaders to strengthen workforce capability in an organisation that supports maritime safety and protects the marine environment

About AMSA - Work with Purpose

Safe Seas. Clean Seas. Saving Lives.

At the Australian Maritime Safety Authority (AMSA), every role contributes to our mission of ensuring safe vessel operations, combating marine pollution, and rescuing people in distress.

As Australia's national maritime regulator, we coordinate national maritime and aviation search and rescue services, protect Australia's marine environment, and support a safe and resilient maritime industry. Our work is made possible by the expertise of our people across corporate, specialist, digital and operational functions, working together to deliver services nationwide.

With around 500 employees across Australia, AMSA offers meaningful careers in a complex, highly regulated environment where your work has national impact. Learn more at amsa.gov.au.

Duties

About the Role

Reporting to the Director HR Strategy, the Advisor HR Strategy provides practical and trusted HR advice to an allocated part of AMSA and delivers specialist HR work that supports organisational priorities. The role is broadly divided between HR business partnering (about 50 per cent) and an assigned HR specialist portfolio (about 50 per cent). This role has one direct report.

In this role you will:

- Build effective relationships with the Senior Leadership Group and understand their business, workforce priorities and operating context.
- Provide timely, practical and risk-based advice on workforce planning, organisational change, capability, employee matters and the application of HR policies and processes.
- Use workforce data, evidence and professional judgement to identify issues, recommendations and support sound people decisions.
- Support Senior Leadership Group members to strengthen people management capability, address workforce risks and achieve sustainable outcomes.
- Connect business areas with relevant HR expertise and work with colleagues to provide coordinated and consistent advice.

For this advertised position, we are seeking a person to manage the L&D Portfolio, specifically to:

- Lead AMSA's learning and development strategy and corporate learning portfolio.
- Provide expert advice on workforce capability and development priorities.
- Design and evaluate learning programs that are effective, compliant and aligned with business needs.
- Manage the Learning Management System and learning governance framework.
- Drive a culture of continuous learning and leadership development across AMSA

What We're Looking For

You will bring:

- Tertiary level qualifications in Human Resource Management, Commerce/Business, Psychology or equivalent professional experience.
- Extensive HR experience working collaboratively with client areas to design, deliver and evaluate HR Strategy programs and initiatives that support corporate priorities.
- Demonstrated knowledge and application of contemporary practice in learning and development, organisational development, and learning management systems.
- Demonstrated understanding of employment related legislation (i.e. Fair Work Act and WHS Act) and the ability to apply this understanding to provide advice to clients.
- Strong project management, analytical and problem-solving skills, including the ability to use data and evidence to identify issues, manage risks and develop practical recommendations
- Strong written and verbal communication skills, with the ability to influence outcomes across a broad range of internal and external stakeholders.
- Demonstrated capacity to lead staff, collaborate across multidisciplinary teams and adapt to working in a small, dynamic team, and proactively adapt focus as priorities change.
- Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the **position description**. Information about our terms and conditions of employment are contained in the AMSA Enterprise Agreement 2024 - 2027

What We Offer at AMSA

At AMSA, we support our people to do their best work through:

- Competitive remuneration and salary packaging options
- 15.4% employer superannuation contribution
- Generous leave entitlements with 20 days annual leave plus paid Christmas shutdown
- Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer
- Wellbeing focus with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family
- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships.
- Opportunity to connect, collaborate, and contribute through AMSA's staff-led networks

One AMSA: Shaping Our Future Together

One AMSA is our commitment to creating a workplace that is safe, respectful and inclusive – where every employee feels valued, supported and empowered to contribute. It shapes how we work together and ensures collaboration, trust, and shared purpose across AMSA.

How to Apply

To apply, visit the Careers at AMSA portal and click ‘Apply’ on the job listing before **11:55pm AEST on 28 October 2026.**

You will need to provide:

- A resume (maximum 3 pages)
- A cover letter (up to 600 words) outlining your suitability based on the key responsibilities and capabilities required for the role.

For further information about the role, contact **Carolyn N** on **0457 478 613** or email recruitment@amsa.gov.au.

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally. Thank you, we also do not need scribing assistance with this process.

AMSA does not engage staff under the Public Service Act 1999. AMSA engages employees under the Australian Maritime Safety Authority Act 1990 and our remuneration arrangements are specific to AMSA.

Eligibility
Notes

About the Australian Maritime Safety Authority

At the Australian Maritime Safety Authority (AMSA), we acknowledge the value diversity brings. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability and people from other diverse backgrounds. AMSA is Australia’s National agency responsible for coordinating maritime and aviation search and rescue. We regulate domestic commercial vessels, Australian and foreign shipping – from 12 metre prawn trawlers to 350 metre liquefied natural gas tankers, and everything commercial in between. We are also responsible for protecting Australia’s precious marine environments like the Great Barrier Reef, from the impacts of shipping. Our stakeholders are just as diverse as our role but our mission connects them all and inspires our people to make a real difference every day – “Safe and clean seas, saving lives”. AMSA offers unique and challenging career opportunities, and we employ around 430 people across Australia. To learn more about our organisation please visit our website.

To Apply

Position Contact	Carolyn N, 0457 478 613
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773423

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

Legal

Job Title	Senior Legislative Drafter / Principal Legislative Drafter
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$120,448 - $174,038
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 1;Executive Level 2
Position Number	4580
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

CASA Legislative Drafters are responsible for drafting legislative and other legal instruments and reviewing drafting instructions provided to the Office of Parliamentary Counsel. Legislative Drafters primarily work with aviation legislation such as the Civil Aviation Safety Regulations 1998 and the Civil Aviation Regulations 1988 to draft the instruments necessary to ensure safe skies for all. Aviation legislation is complex and requires careful and intellectually engaging drafting to ensure it continues to support aviation safety. CASA drafting work primarily involves working closely with aviation subject matter experts and receiving drafting instructions to prepare new and amended Manuals of Standards, Civil Aviation Orders, Airworthiness Directives, Exemptions, Approvals, Determinations and Delegations.

Legislative Drafters enjoy a high degree of autonomy in managing their allocated drafting work and ensuring the timely delivery of CASA's legislative projects. Given the complexity of the role, it is ideally suited to lawyers with specialist legislative drafting expertise gained in a Commonwealth entity drafting team, the Office of Parliamentary Counsel, or a State or Territory parliamentary counsel or legislative drafting office.

The Drafting Section has seven drafters at the Principal Legislative Drafter and Senior Legislative Drafter level who work under the leadership of the Section Manager Drafting. Most Principal Legislative Drafters have no direct reports, but there are opportunities for those who are interested and capable to supervise Senior Legislative Drafters. About half of the drafters are Canberra-based, with other team members located in CASA's Sydney and Brisbane offices, and all staff may work from home for up to 50 per cent of their working time.

The Drafting Section sits within Legal Services Branch which also includes Advisory and Litigation Sections and drafters may also have opportunities to work in other areas of legal practice within Legal Services Branch.

There are currently two excellent opportunities to join a supportive drafting section with interesting and meaningful work. Applications will be sought at both the Principal Legislative Drafter and Senior Legislative Drafter levels. Depending on the field of applicants, CASA intends to fill two positions and may appoint candidates at either level.

Duties

Key Responsibilities of the Senior Legislative Drafter (CS4) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Contributing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.

- Developing collaborative partnerships within CASA to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Maintaining a positive health and safety culture, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Initiating, positively engaging in and responding to change. Supporting others through change.
- Other duties as required.

Qualifications, licences and experience

Mandatory

- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Key Responsibilities of the Principal Legislative Drafter (CS5) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Providing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Partnering across teams and with CASA senior leaders to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.

- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Supporting and promoting a positive workplace culture that provides a safe and healthy workplace aligned with CASA's Values, creating a respectful workplace that is free from bullying, harassment and discrimination; and engaging respectfully with colleagues and their team.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities. Initiating, leading, positively engaging in and supporting others through change.
- Other duties as required

Qualifications, licences and experience

Mandatory

- 7+ years of appropriate post qualification experience.
- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA’s Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	Garrick Larkin, +61262171248
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773425

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

Legal

Job Title	Senior Legislative Drafter / Principal Legislative Drafter - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$120,448 - $174,038
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	Executive Level 1;Executive Level 2
Position Number	4580
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

CASA Legislative Drafters are responsible for drafting legislative and other legal instruments and reviewing drafting instructions provided to the Office of Parliamentary Counsel. Legislative Drafters primarily work with aviation legislation such as the Civil Aviation Safety Regulations 1998 and the Civil Aviation Regulations 1988 to draft the instruments necessary to ensure safe skies for all. Aviation legislation is complex and requires careful and intellectually engaging drafting to ensure it continues to support aviation safety. CASA drafting work primarily involves working closely with aviation subject matter experts and receiving drafting instructions to prepare new and amended Manuals of Standards, Civil Aviation Orders, Airworthiness Directives, Exemptions, Approvals, Determinations and Delegations.

Legislative Drafters enjoy a high degree of autonomy in managing their allocated drafting work and ensuring the timely delivery of CASA's legislative projects. Given the complexity of the role, it is ideally suited to lawyers with specialist legislative drafting expertise gained in a Commonwealth entity drafting team, the Office of Parliamentary Counsel, or a State or Territory parliamentary counsel or legislative drafting office.

The Drafting Section has seven drafters at the Principal Legislative Drafter and Senior Legislative Drafter level who work under the leadership of the Section Manager Drafting. Most Principal Legislative Drafters have no direct reports, but there are opportunities for those who are interested

and capable to supervise Senior Legislative Drafters. About half of the drafters are Canberra-based, with other team members located in CASA's Sydney and Brisbane offices, and all staff may work from home for up to 50 per cent of their working time.

The Drafting Section sits within Legal Services Branch which also includes Advisory and Litigation Sections and drafters may also have opportunities to work in other areas of legal practice within Legal Services Branch.

There are currently two excellent opportunities to join a supportive drafting section with interesting and meaningful work. Applications will be sought at both the Principal Legislative Drafter and Senior Legislative Drafter levels. Depending on the field of applicants, CASA intends to fill two positions and may appoint candidates at either level.

Duties

Key Responsibilities of the Senior Legislative Drafter (CS4) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Contributing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
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- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others’ effectiveness.
- Maintaining a positive health and safety culture, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Initiating, positively engaging in and responding to change. Supporting others through change.
- Other duties as required.

Qualifications, licences and experience

Mandatory

- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Key Responsibilities of the Principal Legislative Drafter (CS5) include:

- Drafting CASA manuals of standards (MOS), civil aviation orders (CAOs), instruments of delegation and other legislative and legal instruments to ensure that they comply with legislative requirements and are valid, effective and legally enforceable.
- Providing advice on legislative drafting matters and legal policy to ensure that technical policy takes account of legal risks and issues, and that drafting instructions for the drafting of regulations are appropriate.
- Partnering across teams and with CASA senior leaders to drive alignment, acting as a trusted advisor and building consensus around technical or other strategic directions without formal authority.
- Translating technical work into business outcomes, by connecting expertise to organisational strategy, and balancing short-term needs with long-term vision.
- Delivering agreed program of work in accordance with timeframes and budgets ensuring effective stakeholder engagement.
- Sharing knowledge and expertise with others to multiply others' effectiveness.
- Supporting and promoting a positive workplace culture that provides a safe and healthy workplace aligned with CASA's Values, creating a respectful workplace that is free from bullying, harassment and discrimination; and engaging respectfully with colleagues and their team.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities. Initiating, leading, positively engaging in and supporting others through change.
- Other duties as required

Qualifications, licences and experience

Mandatory

- 7+ years of appropriate post qualification experience.
- Tertiary qualifications in law and admission as a legal practitioner of the High Court or a Supreme Court of a State or Territory.

Desirable

- An understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.
- Knowledge of the legislative processes for subordinate legislation, including the operation of the Legislation Act 2003.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

About the Civil Aviation Safety Authority Australia

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To Apply

Position Contact	Garrick Larkin, +61262171248
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773264

Museum of Australian Democracy - Old Parliament House

Closing Date:Sunday 18 October 2026

Development, Marketing, Communications & Commercial Marketing & Communications

Job Title	Senior Media & Communications Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$99,733 - $111,702
Future Merit Locations	Canberra, Parkes
Office Arrangement	On Site
Office Arrangement Details	Onsite attendance is required, work from home arrangements can be negotiated in accordance with our EA
Classification	APS Level 6
Position Number	22100
Agency Website	

Job Description

https://www.moadoph.gov.au/about/careers

The APS6 Senior Media & Communications Coordinator plays a pivotal role in promoting and positioning the Museum of Australian Democracy at Old Parliament House (MoAD) to strengthen the agency’s public profile and reputation.

As part of the Marketing & Communications team, this role works closely with teams across the Museum to deliver engaging and impactful media campaigns for exhibitions, programs, and broader organisational initiatives. The position oversees the assessment and coordination of filming requests, supports the planning and delivery of media events, and fosters strong, positive relationships with media outlets, partners, and both internal and external stakeholders. In addition, the role contributes to and manages elements of MoAD’s corporate and internal communications.

Success in this position requires the ability to work collaboratively across multiple teams, manage competing priorities, and communicate effectively with a diverse range of stakeholders.

This role occasionally requires out-of-hours work, sometimes at short notice, to support media, filming and event requirements.

Duties

Under the direction of the EL1 Manager Marketing & Communications, the Senior Media & Communications Coordinator will be required to:

• Support proactive media engagement – from pitching stories and managing interviews to building strong relationships with journalists and media outlets.

• Develop and deliver creative and strategic media and communication campaigns that promote exhibitions, programs and projects, enhancing MoAD's brand and reputation.

• Create and edit a wide range of high-quality written content, including media releases, briefing materials, talking points, and promotional communications, including MoAD's EDM.

• Oversee and coordinate external filming requests and media activity within our heritage-listed building.

• Monitor, analyse, and report on media coverage to inform future strategies.

• Develop and manage internal communications including communications plans, content, and the Museum's intranet.

• Support the wider team to deliver stakeholder events, including media launches (such events may involve out-of-hours work).

• Work collaboratively across the organisation, fostering strong relationships and developing a sound understanding of MoAD's goals and strategic priorities.

Eligibility

To be eligible for this position at MoAD, applicants must:

• be an Australian Citizen; and

• have a security clearance or be willing to undertake the process to obtain a baseline clearance (after commencement).

• be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service, if you are deemed to be the successful candidate.

Notes

This role is being offered on a non-ongoing basis to backfill a maternity leave vacancy for a period of 12 months, with the possibility of extension for up to a further 6 months (18 months total).

Suitable candidates may be placed in a merit pool from this selection process and the pool may be used to fill similar ongoing or non-ongoing roles. Non-ongoing vacancies filled from a merit pool may be offered as a specified term.

About the Museum of Australian Democracy - Old Parliament House

To Apply

Position Contact	Kirsty Noffke, 02 6270 8196
Agency Recruitment Site	https://www.moadoph.gov.au/about/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773278

National Film and Sound Archive of Australia

Closing Date:Sunday 18 October 2026

Corporate
Corporate Governance, Legal & Procurement

Job Title	Director Governance
Job Type	Full-Time, Ongoing
Location	Acton ACT
Salary	$142,647 - $158,220
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	Executive Level 2
Position Number	89499
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Governance team is part of Corporate Branch. The team provides secretariat support and reporting to the NFSA Board and Executive on the agency’s reporting and compliance obligations under the Public Governance, Performance and Accountability Act 2013 and Public Governance, Performance and Accountability Rule 2014. It has oversight of the performance framework, internal audit, whole of government processes, organisational planning and policy management. The team manages the NFSA’s accountability and performance obligations, including preparation of the organisation’s Corporate Plan and Annual Report. The team also provides support across the agency in the development of strategic planning and policy advice.

The Opportunity

The Director Governance has oversight of the NFSA’s corporate governance functions including whole-of-organisational planning and reporting, as well as responsibility for providing secretariat support to the Board and its subcommittees, assisting with the development of strategic and corporate plans and managing the NFSA’s accountability and performance obligations, including preparation of the NFSA Annual Report.

This role reports directly to the Deputy CEO and works closely with the CEO and NFSA Board Chair. The role is a core part of the NFSA’s management team and works in collaboration with peers across the NFSA. The role is responsible for managing a small team based in Canberra.

Duties

Note - Position Description details have been updated.

Under broad direction, this position is responsible for leading the Governance team to deliver the following functions:

- Provide high-quality, timely and strategic advice to the Senior Executive Team and Board across all areas of governance.
- Provide governance and secretariat support to the Board and its committees, including the Finance Committee, Audit and Risk Committee, and First Nations Engagement Committee, through participation in meetings, annual work planning, governance advice and coordination of Board and committee business.
- Support implementation and reporting against the NFSA's Reconciliation Action Plan and Disability Inclusion Action Plan and provide governance and secretariat support to associated internal committees, including the Security Committee, Disability Inclusion Action Committee and Reconciliation Action Plan Committee.
- Administer the internal audit program, including contracting auditors, coordinating audits, and briefing the Audit and Risk Committee.
- Lead the development, implementation and continuous improvement of the NFSA's performance, governance and accountability frameworks including oversight of compliance with the PGPA Act, NFSA Act 2008 and other Australian Government requirements, and the development and monitoring of the Portfolio Budget Statements, Corporate Plan and Annual Report.
- Create, develop and maintain highly productive relationships with staff, stakeholders and external agencies, specifically staff from the Office for the Arts, the Minister’s office and the broader cultural sector.
- Manage the timely and accurate preparation of Senate Estimates briefs, Questions on Notice and other parliamentary and ministerial reporting requirements, ensuring information is factual, accurate and fit for purpose.
- Oversee organisational policy frameworks, including the monitoring, review and continuous improvement of organisational policies, procedures and governance documentation to support effective decision-making, accountability, compliance and organisational performance.
- Develop, monitor and report on Governance budgets and business plans, and contribute to the development and delivery of broader organisational strategies, initiatives and priority projects as required.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated understanding of governance, performance and accountability frameworks, public sector accountability obligations and stakeholder expectations in a Commonwealth Government, cultural institution or comparable environment.
2. Demonstrated ability to provide strategic advice, analyse complex issues and exercise sound judgement in sensitive, ambiguous or high-profile environments.
3. Highly developed written communication skills, including demonstrated experience preparing and coordinating high-quality governance documentation such as corporate plans, annual reports, executive briefs, board papers and other accountability and reporting documents.
4. Ability to anticipate governance requirements, manage competing priorities and adapt to a rapidly changing environment while delivering high-quality outcomes.
5. Proven ability to build productive relationships, influence outcomes and work effectively with senior executives, boards, government agencies and external stakeholders.
6. Proven leadership capability, including experience leading and developing high-performing teams, fostering a culture of accountability, professionalism and collaboration, and contributing to strategic organisational outcomes.

Eligibility

Qualifications and/or relevant experience required

Desirable:

- Relevant tertiary degree and/or significant experience in the cultural and governance environment

How to Apply

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.
- Obtain and maintain an Australian Government Baseline Security Clearance.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecuitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (https://apsc.gov.au).

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Jaqui Uhlmann, 02 6248 2104
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Prime Minister and Cabinet

Vacancy VN-0773260

Aboriginal Hostels Limited

Closing Date:Wednesday 14 October 2026

NSW, VIC Region
Frontline Services NSW, VIC Hostels

Job Title	Affirmative Measures (First Nations) - Roving Hostel Manager
Job Type	Full-Time, Ongoing
Location	Leichhardt NSW, Tamworth NSW, Newcastle NSW, Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 5
Position Number	5248
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people. – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

Duties

This is an Affirmative Measures vacancy which means that Aboriginal and Torres Strait Islander applicants only.

About the role

As a Roving Hostel Manager, you'll take on a broader leadership role, overseeing all aspects of hostel operations while building strong relationships with local stakeholders to support First Nations residents during their stay.

In addition to ensuring high standards in service delivery, safety, and cleanliness, you'll be responsible for team leadership, performance development, and continuous improvement. Your role will be to ensure hostel occupancy is high and service to residents is exceptional.

You will be a hands-on manager, working closely with the hostel teams to provide three meals a day and ensuring the facility is clean, safe and welcoming.

You will ensure compliance with AHL policies and operational guidelines, regularly report to the Operations Management Team, and liaise with AHL's National Office as required. This role requires a proactive manager with strong organisational and people skills, a commitment to excellence, and a passion for delivering services that make a positive impact.

The Roving Hostel Manager will work across our four multi-purpose locations in Leichardt, Tamworth, Newcastle, NSW and Melbourne, VIC. Accommodation and meals will be provided on site.

Why join us

You will join a team that encourages collaboration to achieve outcomes, problem solving, continuous improvement and requires a high level of integrity. We promote a supportive working environment, with a strong commitment to professional growth, inclusion, and public service values.

What are we looking for

We are looking for people who are:

- passionate about supporting First Nations communities;
- value respect and cultural safety;
- team players and strong communicators;
- reliable and take pride in practical work;
- sound computer literacy skills and the ability to learn systems quickly;
- able to follow policies, procedures and instructions; and
- willing to contribute to a welcoming, clean and comfortable environment for residents.

If this sounds like you, we encourage you to apply by visiting the AHL website Work with us | Aboriginal

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At AHL to be eligible for this position you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply.

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Prior to engagement the successful applicants will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- hold and maintain a working with children check in NSW, VIC; and
- meet the fitness for duty requirements.

Notes

This is an Affirmative Measure vacancy which means that Aboriginal and Torres Strait Islander applicants only. The filling of this vacancy is intended to constitute an affirmative measure under Section 26 of the Australian Public Service Commissioner's Directions 2016. Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission

To be eligible for Affirmative Measure employment with AHL, applicants must:

• be of Aboriginal and/or Torres Strait Islander descent;

• identify as an Aboriginal and/or Torres Strait Islander person; and

• be accepted by their community as being an Aboriginal and/or Torres Strait Islander person.

Visit the AHL website for details on how to apply. Work with us | Aboriginal Hostels Limited

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Carla Wills, 0460 111 106
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0773276

Aboriginal Hostels Limited

Closing Date:Thursday 15 October 2026

NSW Frontline Services
Durungaling Hostel

Job Title	Assistant Hostel Manager
Job Type	Part-Time, Non-Ongoing
Location	Newcastle NSW
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 4
Position Number	5246
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

About Aboriginal Hostels Limited (AHL)

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia. Join us in making a meaningful impact and supporting our mission to enhance the lives of First Nations communities.

Duties

About the Role

Working at AHL means being part of a supportive team where the work is practical, people-focused and meaningful. The small things you do each day matter!

AHL is seeking an Assistant Hostel Manager who is passionate about delivering excellent customer service and positive outcomes for First Nations Australians.

Our Assistant Hostel Managers work closely with local stakeholders to support First Nations people into our hostels and ensure residents are connected with the services they require during their stay. Your role is to ensure high hostel occupancy and maintain exceptional services to residents.

The Assistant Hostel Manager role is located at Durungaling Hostel, Newcastle. This is a newly created position to facilitate a job share arrangement. The part-time roster involves week on/week off work from Wednesday to Friday.

Why Join Us?

You will join a team that encourages collaboration to achieve outcomes, problem solving, continuous improvement and requires a high level of integrity. We promote a supportive working environment, with a strong commitment to professional growth, inclusion, and public service values.

What we are looking for

We are looking for people who are committed to supporting First Nations peoples and contributing to a safe, respectful and culturally safe environment. passionate about supporting First Nations communities.

While experience in a similar industry is important, a successful Assistant Hostel Manager must have empathy and resilience with a calm but firm demeanour. You will be a hands-on manager, working closely with the small hostel team to provide three meals a day and ensuring the facility is clean, safe and welcoming.

If this sounds like you, we encourage you to apply by visiting the AHL website Work with us | Aboriginal Hostels Limited

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At AHL to be eligible for this position you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply.

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Prior to engagement the successful applicants will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- hold and maintain a working with children check in NSW; and
- meet the fitness for duty requirements.

Visit the AHL website for details on how to apply Work with us | Aboriginal Hostels Limited

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Stephen Mundine, 0429 980 612
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0773299

Aboriginal Hostels Limited

Closing Date:Sunday 18 October 2026

SCA Operations
WA Hostels

Job Title	Casual Assistant Hostel Managers
Job Type	Casual, Non-Ongoing
Location	Perth WA, Kalgoorlie WA, Broome WA
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	Casuals
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

APS 4 Assistant Hostel Manager – Perth, Kalgoorlie and Broome, WA (Casual Roles)

Join Our Team and Make a Difference!

Aboriginal Hostels Limited (AHL) is looking for a reliable and motivated Assistant Hostel Manager to join our team and help create a safe, clean, and welcoming environment at our hostels in Perth, Kalgoorlie and Broome, WA Region.

This is a great opportunity to be part of important work that supports First Nations peoples across Australia. If you're looking for employment in a supportive team where your efforts truly matter, we'd love to hear from you.

Benefits

• Generous shift penalties apply for work after hours, weekends and public holidays.

• Career Growth: Opportunities for career progression within the organisation.

• Remote locality allowance.

• Employee Assistance Program: Access to confidential, professional counselling services for employees, their partners, and dependants.

Duties

Your role is to ensure hostel occupancy is high and service to residents is exceptional. You will be a hands-on manager, working closely with the small hostel team to provide three meals a day and ensuring the facility is clean, safe and welcoming. You will be a perfectionist, ensuring all hostel operations are meeting standards in line with guidelines and policies and continually developing your team to improve our service offering. You will be reporting to an Operations Management Team and will provide regular reports on hostel operations to the Operations Management Team and to AHL's National Office business areas as required.

Our ideal candidate can:

• demonstrate leadership and accountability.

• understand and apply AHL delegations and broader APS guidelines and principles

• liaise with internal and external stakeholders to support residents with efficiency and professionalism.

• create a culture of excellent customer service.

• deliver services in accordance with AHL's operational handbook.

• provide management support to all hostel staff.

• perform all duties with integrity and professionalism.

• adhere to Work Health and Safety practices.

For further information about the role and how to apply please refer to the Vacancy Information available on our website.

Eligibility

Qualifications and Training (or ability to obtain within the first six months of employment)

• First Aid Certificate.

• Emergency Warden Training.

• Food Safety Supervisor Certificate.

Training is provided by AHL where required.

Prior to engagement, you will be required to:

• provide evidence of Australian Citizenship;

• meet Fitness for duty requirements;

• hold and maintain a Working with children check in NT; and

• hold or obtain relevant qualifications.

Notes

How to apply

• Complete the Application Form available on our website Work with us | Aboriginal Hostels Limited

• Email your current Resume and completed Application Form to jobs@ahl.gov.au by 11:59pm AWST on Sunday 18 October 2026.

• Please include your name and the job reference (VN-0773299) in the subject of your email.

Contact Person: Tiangela Cassady – 0455 910 177

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Tiangela Cassady, 0455 910 177
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0773302

Aboriginal Hostels Limited

Closing Date:Sunday 18 October 2026

SCA Operations
WA Hostels

Job Title	Affirmative Measures - Casual Assistant Hostel Managers
Job Type	Casual, Non-Ongoing
Location	Perth WA, Kalgoorlie WA, Broome WA
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	Casuals
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

Affirmative Measures - APS 4 Assistant Hostel Manager – Perth, Kalgoorlie and Broome, WA (Casual Roles)

Join Our Team and Make a Difference!

Aboriginal Hostels Limited (AHL) is looking for a reliable and motivated Assistant Hostel Manager to join our team and help create a safe, clean, and welcoming environment at our hostels in Perth, Kalgoorlie and Broome, WA Region.

This is a great opportunity to be part of important work that supports First Nations peoples across Australia. If you're looking for employment in a supportive team where your efforts truly matter, we'd love to hear from you.

Benefits

• Generous shift penalties apply for work after hours, weekends and public holidays.

• Career Growth: Opportunities for career progression within the organisation.

• Remote locality allowance.

• Employee Assistance Program: Access to confidential, professional counselling services for employees, their partners, and dependants.

Duties

Your role is to ensure hostel occupancy is high and service to residents is exceptional. You will be a hands-on manager, working closely with the small hostel team to provide three meals a day and ensuring the facility is clean, safe and welcoming. You will be a perfectionist, ensuring all hostel operations are meeting standards in line with guidelines and policies and continually developing your team to improve our service offering. You will be reporting to an Operations Management Team and will provide regular reports on hostel operations to the Operations Management Team and to AHL's National Office business areas as required.

Our ideal candidate can:

• demonstrate leadership and accountability.

• understand and apply AHL delegations and broader APS guidelines and principles

• liaise with internal and external stakeholders to support residents with efficiency and professionalism.

• create a culture of excellent customer service.

• deliver services in accordance with AHL's operational handbook.

• provide management support to all hostel staff.

• perform all duties with integrity and professionalism.

• adhere to Work Health and Safety practices.

For further information about the role and how to apply please refer to the Vacancy Information available on our website.

Eligibility

Qualifications and Training (or ability to obtain within the first six months of employment)

• First Aid Certificate.

• Emergency Warden Training.

• Food Safety Supervisor Certificate.

Training is provided by AHL where required.

Prior to engagement, you will be required to:

• provide evidence of Australian Citizenship;

• meet Fitness for duty requirements;

• hold and maintain a Working with children check in NT; and

• hold or obtain relevant qualifications.

Notes

How to apply

• Complete the Application Form available on our website Work with us | Aboriginal Hostels Limited

• Email your current Resume and completed Application Form to jobs@ahl.gov.au by 11:59pm AWST on Sunday 18 October 2026.

• Please include your name and the job reference (VN-0773302) in the subject of your email.

Contact Person: Tiangela Cassady – 0455 910 177

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Tiangela Cassady, 0455 910 177
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0773343

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Sunday 18 October 2026

Office of the Deputy CEO
People Services

Job Title	Senior Payroll Officer (Affirmative Measures)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	APS Level 6
Position Number	65_09/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

About the Group

The Office of the Deputy CEO (ODCEO) provides efficient, effective and contemporary services to key business areas, it supports the delivery of transformation and business improvement projects and other general governance and reporting functions across the agency.

About the Program Area

The People Services unit sits within the Office of the Deputy CEO. People Services is responsible for providing a broad range of human resource services across the Institute. It is a small team that delivers services including recruitment, payroll administration, work health and safety, learning and development, HR strategies and policies, industrial relations, establishment management, performance management, employee relations and internal secretariat for Health and Safety and Consultative committees.

The key function areas of the People Services unit include:

• HR Operations and Governance

• HR Workforce Strategy and Capability

The team works collaboratively with other program areas across AIATSIS.

Role Summary

The Senior Payroll Officer role is the primary point of contact for staff and supervisors across the institute for providing advice and support in relation to pay, leave, superannuation and other working conditions. You will work with our external payroll provider in ensuring data is accurate and reflects internal records. This role offers plenty of variety and challenging work and is the perfect opportunity for an experienced APS Payroll Officer looking to step into a senior role.

Duties

- working with the external provider to process fortnightly payroll, including checking of final pay reports.
- process payroll throughout the employee lifecycle including commencements, terminations, leave, superannuation, higher duties and other staff movements, allowances, and overtime claims.
- leave liabilities for incoming and outgoing APS transfers.
- records management, ensuring data is accurate across payroll system (SAP) and internal records.
- provide support to staff and managers for our external Employee Self Service portal (HUB).
- management of AIATSIS HR ticketing system (JIRA).
- stakeholder management, provide advice to staff and managers on conditions of service, including the application of internal guidelines and policies.
- research and advise on legislative and policy areas including AIATSIS Enterprise Agreement, Maternity Leave Act, Long Service Leave Act etc.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- engage with Aboriginal and Torres Strait Islander colleagues and employees in a sensitive and equitable manner.
- apply appropriate flexibility in service delivery to meet the cultural needs of individuals.
- show sensitivity and respect for culture in responding to individual needs and circumstances.
- take the perspective of others, seeking to understand Aboriginal and Torres Strait Islander peoples' point of view and experiences.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have well developed stakeholder engagement skills with an APS payroll background. You will come with the following skills, experience and attributes:

- payroll experience in an APS environment.
- previous experience using a HRIS system.
- sound knowledge of legislation, including superannuation, workers compensation, long service leave and maternity leave.
- proven ability to prioritise activities while managing client expectations.
- highly organised with excellent communication skills, attention to detail and accuracy, within a high service environment.
- excellent communication skills (written and verbal), to communicate effectively with internal and external stakeholders on payroll matters.
- collaborative team member with a positive outlook who contributes to achieving HR outcomes in a small and dynamic team.

Notes

Applications close **11.30pm** Sunday 18 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Affirmative Measures positions

Jobs in the APS are open to all Australian citizens. There are some jobs, though, that are open only to specific members of the Australian population. This practice is known as an Affirmative measure and is a targeted strategy to ensure the diversity of the APS workforce reflects the diversity of the Australian population.

Any job can be restricted to Aboriginal and/or Torres Strait Islander people only, and it doesn't necessarily have to involve working on Indigenous issues. If a position has been advertised as an Affirmative measure, it will be clearly marked as such.

The use of the Indigenous Affirmative Measures provision at AIATSIS allows for targeted recruitment of Indigenous Australians into the organisation. If you are applying for an Affirmative Measures position, you will need to indicate your Aboriginal and/or Torres Strait Islander heritage on our application form and provide confirmation if required.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Institute of Aboriginal and Torres Strait Islander Studies

We are Australia’s only national institution focused exclusively on the diverse history, cultures, and heritage of Aboriginal and Torres Strait Islander Australia. We house the world’s most important and extensive collection of cultural information and material and we provide leadership, publish and promote greater understanding and appreciation of Aboriginal and Torres Strait Islander peoples. We create opportunities for people the world over to engage with and be transformed by the knowledge, the culture and the story of Australia’s Indigenous peoples. We are Australia’s national institution for leadership in Aboriginal and Torres Strait Islander research. We care for a priceless collection, including films, photographs, video and audio recordings as well as the world’s largest collection of printed and other resource materials for Aboriginal and Torres Strait Islander studies. We undertake and encourage scholarly, ethical, community-based research in a variety of sectors, including health, native title, languages and education. Our publishing house, Aboriginal Studies Press, regularly publishes outstanding writing that promotes Australian Indigenous cultures. Our activities affirm and raise awareness of the richness and diversity of Aboriginal and Torres Strait Islander cultures and histories.

To Apply

Position Contact	Taylor Cameron, 02 6129 3985
Agency Recruitment Site	https://aiatsis.gov.au/about/work-us/current-vacancies

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Prime Minister and Cabinet

Vacancy VN-0773346

Australian Institute of Aboriginal and Torres Strait Islander Studies

Closing Date:Sunday 18 October 2026

Office of the Deputy CEO
People Services

Job Title	Senior Payroll Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible work arrangements may be negotiated with the successful candidate
Classification	APS Level 6
Position Number	67_10/26
Agency Website	https://aiatsis.gov.au/

Job Description

https://aiatsis.gov.au/about/work-us/current-vacancies

This is an Identified position open to all Australian Citizens

About the Group

The Office of the Deputy CEO (ODCEO) provides efficient, effective and contemporary services to key business areas, it supports the delivery of transformation and business improvement projects and other general governance and reporting functions across the agency.

About the Program Area

The People Services unit sits within the Office of the Deputy CEO. People Services is responsible for providing a broad range of human resource services across the Institute. It is a small team that delivers services including recruitment, payroll administration, work health and safety, learning and

development, HR strategies and policies, industrial relations, establishment management, performance management, employee relations and internal secretariat for Health and Safety and Consultative committees.

The key function areas of the People Services unit include:

- HR Operations and Governance
- HR Workforce Strategy and Capability

The team works collaboratively with other program areas across AIATSIS.

Role Summary

The Senior Payroll Officer role is the primary point of contact for staff and supervisors across the institute for providing advice and support in relation to pay, leave, superannuation and other working conditions. You will work with our external payroll provider in ensuring data is accurate and reflects internal records. This role offers plenty of variety and challenging work and is the perfect opportunity for an experienced APS Payroll Officer looking to step into a senior role.

Duties

- working with the external provider to process fortnightly payroll, including checking of final pay reports.
- process payroll throughout the employee lifecycle including commencements, terminations, leave, superannuation, higher duties and other staff movements, allowances, and overtime claims.
- leave liabilities for incoming and outgoing APS transfers.
- records management, ensuring data is accurate across payroll system (SAP) and internal records.
- provide support to staff and managers for our external Employee Self Service portal (HUB).
- management of AIATSIS HR ticketing system (JIRA).
- stakeholder management, provide advice to staff and managers on conditions of service, including the application of internal guidelines and policies.
- research and advise on legislative and policy areas including AIATSIS Enterprise Agreement, Maternity Leave Act, Long Service Leave Act etc.

Eligibility

Cultural capability - essential

Roles at AIATSIS require candidates to have an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and proven culturally appropriate engagement and communications skills. The nature of this role requires the candidate to consistently demonstrate the following specific cultural capabilities:

- understand Aboriginal and Torres Strait Islander business within the agency and the outcomes the agency is responsible for delivering.
- engage with Aboriginal and Torres Strait Islander colleagues and employees in a sensitive and equitable manner.
- apply appropriate flexibility in service delivery to meet the cultural needs of individuals.
- show sensitivity and respect for culture in responding to individual needs and circumstances.
- take the perspective of others, seeking to understand Aboriginal and Torres Strait Islander peoples’ point of view and experiences.

AIATSIS embodies Yindyamarra in everything we do.

Skills, knowledge and personal attributes

To be successful in this role, you will have well developed stakeholder engagement skills with an APS payroll background. You will come with the following skills, experience and attributes:

- payroll experience in an APS environment.
- previous experience using a HRIS system.
- sound knowledge of legislation, including superannuation, workers compensation, long service leave and maternity leave.
- proven ability to prioritise activities while managing client expectations.
- highly organised with excellent communication skills, attention to detail and accuracy, within a high service environment.
- excellent communication skills (written and verbal), to communicate effectively with internal and external stakeholders on payroll matters.
- collaborative team member with a positive outlook who contributes to achieving HR outcomes in a small and dynamic team.

Notes

Applications close **11.30pm** Sunday 18 October 2026.

The successful candidate/s will need to undergo:

- Police check
- 6 month probation
- Medical clearance

Identified positions

Identified positions are roles that require people to understand the issues affecting Indigenous Australians and a proven ability to communicate sensitively with them. These requirements are generally for jobs that involve providing services or developing policies for Indigenous Australians, and/or direct interaction with Indigenous communities.

Identified positions are crucial in ensuring that the APS has the right people working on initiatives to improve the delivery of services and close the gap between Indigenous and non-Indigenous Australians and are open to all Australian citizens.

At AIATSIS all positions are Identified positions where candidates are required to demonstrate an understanding of the diversity of Aboriginal and Torres Strait Islander peoples, their cultures, and their issues and to be able to communicate respectfully with them. You must provide the name and contact details of an Aboriginal and Torres Strait Islander referee. This referee will be contacted to determine your cultural capability.

What is Cultural Capability?

As all positions at AIATSIS are ‘Identified’ each position will have various elements of involvement with the delivery of Indigenous specific services, programs, and policies as part of AIATSIS core functions. AIATSIS therefore needs to also identify the cultural knowledge; skills and personal attributes needed to deliver the required outcomes.

Every part of how we work, who we work with and for, requires varying levels of knowledge of Aboriginal and Torres Strait Islander cultures, protocols and an understanding of issues that enable effective communication and ultimately effective performance in the role. To assist you in determining the required cultural capabilities of this role, you can refer to the Aboriginal and Torres Strait Islander Cultural Capability – A Framework for Commonwealth Agencies.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

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Prime Minister and Cabinet

Vacancy VN-0773032

Department of the Prime Minister and Cabinet

Closing Date:Sunday 25 October 2026

Australian Government Consulting Division
Australian Government Consulting Australian Government Consulting

Job Title	Consultant and Senior Consultant, Australian Government Consulting
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$91,909 - $114,239
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 5;APS Level 6
Position Number	PMC/2026/111
Agency Website	

Job Description

https://dpmc.nga.net.au/?jati=12C139E3-564D-AECD-5D77-ED508606B65A

Shape government from within

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We partner with Australian Public Service agencies to solve complex problems, strengthen government capability and deliver better outcomes for Australians. We combine rigorous consulting methods with a deep understanding of government to provide practical, evidence-based advice that creates public value.

We are recruiting Consultants, Senior Consultants, Managers and Project Directors with strong management consulting experience (or APS equivalent) in strategy, policy and/or organisational performance.

AGC offers opportunities to solve complex and high-profile problems, work in small multidisciplinary teams, learn from experienced consultants and senior public servants, and help shape the future of the Australian Government's in-house consulting capability. Successful candidates will have the opportunity to work across a diverse mix of projects and portfolios.

Duties

Operating Model and Organisational Design

Help government organisations turn strategy into effective ways of working

We are seeking people with experience or strong capability in operating model design, organisational design and delivery optimisation.

AGC helps government organisations translate their purpose and strategy into clear and effective ways of working. Our organisational performance projects span design and optimisation of organisational structures, functions, accountabilities, governance, processes, capabilities and enabling systems.

The work may involve responding to machinery of government changes, implementing a new strategy, conducting functional reviews, designing future operating models, driving efficiencies and prioritisation of resources, or helping organisations clarify how responsibilities and decisions should be organised.

We are particularly interested in people with experience in:

- operating model review or design
- organisational design
- functional analysis and efficiency reviews
- organisational strategy and performance
- machinery of government or structural reform
- workforce strategy and capability planning
- program, service and delivery optimisation
- consulting, central agency, taskforce or strategic policy environments.

Applicants do not need experience across every area. We welcome people who bring strong consulting and problem-solving capability together with relevant organisational design and operating model experience.

Note: We are not looking for specific expertise in technology consulting, project, program and portfolio management, or business analysis and process reengineering.

Evaluation and Impact Analysis

Help government understand what works and use evidence to make better decisions

We are seeking people with experience or strong capability in evaluation, impact analysis, program review and benefits realisation.

This cluster helps government organisations understand whether policies and programs are working, what impact they are having and how evidence should inform future decisions. Projects may include evaluation strategies, program and statutory reviews, impact analysis and benefits realisation.

We are particularly interested in people with experience in:

- program and policy evaluations of both formative and outcomes nature
- evaluation strategy and framework design through to the completion of evaluations themselves
- impact analysis for regulatory or policy proposals (including cost benefit analysis and multicriteria analysis)
- qualitative, quantitative or mixed-method research
- economic, statistical or data analysis to inform evaluations and impact analysis.

Your experience may be in consulting, research, audit and evaluation, academia, taskforces or policy environments.

Applicants do not need to be specialists in every evaluation method. We welcome candidates who combine analytical rigour with strong problem-solving, stakeholder engagement and communication skills.

Strategy

Help government solve complex strategic challenges and shape better outcomes for Australians

We are looking for structured problem-solvers and strategy consultants that can break down complex challenges into clear, evidence-based insights. You will be able to apply structured thinking, rigorous analysis and data-driven problem solving to identify root causes, evaluate options, engage senior stakeholders, and develop evidence-based recommendations that translate strategy into practical action for government decision-makers.

Relevant backgrounds may include: management consulting, strategy, economics, organisational transformation, workforce strategy, operating model design, organisational performance, service delivery reform, taskforces or complex program environments.

Note: We are not looking for specific expertise in technology consulting, project, program and portfolio management, or business analysis and process reengineering.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

Information Sessions

We will also be holding virtual information sessions for prospective candidates, please see **here** for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

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To Apply

Position Contact	Australian Government Consulting, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=12C139E3-564D-AECD-5D77-ED503606B

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Prime Minister and Cabinet

Vacancy VN-0773033

Department of the Prime Minister and Cabinet

Closing Date:Sunday 25 October 2026

Australian Government Consulting Division
Australian Government Consulting Australian Government Consulting

Job Title	Manager, Australian Government Consulting
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$130,638 - $148,889
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 1
Position Number	PMC/2026/112
Agency Website	

Job Description

https://dpmc.nga.net.au/?jati=EECB165D-AE83-D9B5-9D6F-ED508604F180

Shape government from within

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Duties

Operating Model and Organisational Design

Help government organisations turn strategy into effective ways of working

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The work may involve responding to machinery of government changes, implementing a new strategy, conducting functional reviews, designing future operating models, driving efficiencies and prioritisation of resources, or helping organisations clarify how responsibilities and decisions should be organised.

We are particularly interested in people with experience in:

- operating model review or design
- organisational design
- functional analysis and efficiency reviews
- organisational strategy and performance
- machinery of government or structural reform
- workforce strategy and capability planning
- program, service and delivery optimisation
- consulting, central agency, taskforce or strategic policy environments.

Applicants do not need experience across every area. We welcome people who bring strong consulting and problem-solving capability together with relevant organisational design and operating model experience.

Note: We are not looking for specific expertise in technology consulting, project, program and portfolio management, or business analysis and process reengineering.

Evaluation and Impact Analysis

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Strategy

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Eligibility

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Notes

Ongoing & Non-ongoing (for a period up to 24 months)

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To Apply

Position Contact	Australian Government Consulting, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=EECB165D-AE83-D9B5-9D6F-ED508604F

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Prime Minister and Cabinet

Vacancy VN-0773035

Department of the Prime Minister and Cabinet

Closing Date:Sunday 25 October 2026

Australian Government Consulting Division
Australian Government Consulting Australian Government Consulting

Job Title	Project Director, Australian Government Consulting
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$152,052 - $180,967
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 2
Position Number	PMC/2026/113
Agency Website	

Job Description

https://dpmc.nga.net.au/?jati=3C762833-94C9-ECB9-70D3-ED50860AAD51

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Notes

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To Apply

Position Contact	Australian Government Consulting, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=3C762833-94C9-ECB9-70D3-ED50860AAI

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Prime Minister and Cabinet

Vacancy VN-0773321

Department of the Prime Minister and Cabinet

Closing Date:Sunday 25 October 2026

Corporate Division
People Branch Payroll, Aurion and HR Help

Job Title	Aurion Systems Administrator, People Branch
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$101,657 - $114,239
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 6
Position Number	PMC/2026/116
Agency Website	

Job Description

https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

Who we are

People Branch works to enable PM&C to have a workforce with diverse skills and life experience to deliver outcomes for the Australian Government and people.

Key to this is fostering a safe, inclusive and high performing culture, a contemporary employment framework and delivering an accurate and reliable provision of conditions of service. We deliver human resource (HR) services, advice and strategies underpinned by modern and adaptable employment policies and HR and business systems.

People Branch offers a flexible and dynamic working environment, where we collaborate across teams to deliver outcomes and grow our skills.

The Payroll, Aurion and HR Help Team works closely with other areas across PM&C to deliver a high-quality payroll service, Aurion system support and helpdesk function for PM&C and MOU agencies. The Team is highly engaged, experienced and capable with a strong focus on accuracy, service delivery and accountability.

What you will do

As the Aurion System Administrator, you will work in a small team responsible for the management of the Human Resources Management Information System (Aurion) for the department.

The position is responsible for the following:

- Configuration and maintenance of the Aurion system to ensure compliance with all relevant legislation, policies and guidelines.
- Execution of the fortnightly pay run in accordance with agreed timeframes including processing of the pay run, reconciliation of the pay to ensure payroll is accurate and disbursement of associated reporting including creditor information.
- Organisation structure and position maintenance.
- Upload and management of payroll files through the banking software.
- Develop, validate and deliver regular and ad hoc reports for internal and external stakeholders using Aurion Query Tool and other reporting tools.
- Testing and implementation of upgrades, system enhancements and IT integrations in consultation with relevant stakeholders.
- Maintenance and regular review of appropriate system controls to ensure high levels of system security.
- Develop and maintain documentation including standard operating procedures, checklists and staff notices where required.
- Work closely with colleagues to identify and implement payroll and Aurion system priorities and project activities.
- Assist staff with Aurion related queries.

Duties

Our ideal candidate will perform at the level in accordance with the PM&C Performance model.

Our ideal candidate will have:

- Demonstrated experience as an Aurion systems administrator, with strong Aurion technical skills, attention to detail, analytical skills and a proven ability to achieve results.
- Demonstrated experience in the system application of pay and conditions of service policies, procedures and employment provisions.
- Sound written and oral communications skills.
- Proven ability to mentor staff in the development of Aurion technical capability.
- Demonstrated capacity to facilitate cooperative and collaborative relationships and consult and engage with staff, clients and stakeholders.
- Positive approach to drive process and system improvement.
- Demonstrated high standard of professionalism and integrity.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Leanne Short, (02) 6271 6106
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0773310

Office of the Official Secretary to the Governor-General

Closing Date:Friday 09 October 2026

Job Title	Property Logistics Coordinator
Job Type	Full-Time, Non-Ongoing
Location	Yarralumla ACT
Salary	$90,058 - $111,662
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated
Classification	APS Level 5;APS Level 6
Position Number	001
Agency Website	https://www.gg.gov.au/office-official-secretary-governor-gene

Job Description

https://www.gg.gov.au/office-official-secretary-governor-general/recruitment

The Property Logistics Coordinator is responsible for providing high level administrative support and coordination for property elements of event delivery, and efficient friendly customer service to the property branch more broadly. The position is the primary point of contact for the Offices' events (Program) team to ensure logistical elements required for successful event delivery are prepared.

Areas of administrative support include planning for event delivery, scheduling, contractor escorting, security administration, procurement, asset management, records management and documenting of standard operating procedures and processes.

Duties

Under limited direction, the role is responsible for:

• Coordinating all property elements for event delivery ensuring information is complete, timely, and accurate.

• Leading collaboration with the Program Team by working collaboratively within team environments, sharing information, supporting colleagues and contributing to the achievement of team objectives.

• Providing high level administrative support to the property and projects branch, particularly in facilities related work order management and security administration.

• Assisting with the management of budgets and lead procurement activities.

• Coordination of permits, approvals and insurance requirements where applicable.

• Supporting emergency response planning, risk assessment process, and incident management activities during events.

• Leading security support for event delivery.

• Providing on-site event coordination and troubleshooting when required.

• Coordinating event staff, volunteers and support personnel as required.

• Collecting feedback and assist with post-event evaluations and reporting.

• Documenting standard operating procedures and business processes for the branch and identifying opportunities for continuous improvement.

• Maintaining electronic records management system for property and projects branch.

• Identifying opportunities to optimise processes, procedures and work practices, contributing to continuous improvement initiatives.

Eligibility

The successful candidate must:

• be an Australian citizen at the time of application

• be willing to undergo a Nationally Coordinated Criminal History Check (NCCHC) prior to an offer made

• be able to obtain and maintain a Baseline security clearance for the duration of employment; and

• take reasonable steps to avoid any real, potential or perceived conflict of interest in connection with their employment with the Office, and disclose any material personal interests that may result in a conflict of interest.

Notes

Employment with the Office is in accordance with section 13 of the Governor-General Act 1974. Ongoing APS employees engaged under the Public Service Act 1999 are entitled to leave without pay to undertake employment with the Office of the Official Secretary to the Governor-General. In accordance with section 67 of the Australian Public Service Commissioner's Directions 2022, the employee's agency head must grant this leave and, on completion of their employment with the Office, provide employment at the employee's substantive classification level.

About the Office of the Official Secretary to the Governor-General

The Office of the Official Secretary to the Governor-General (OOSGG) is a small Commonwealth budget-funded statutory agency with staff located at Government House, Canberra and Admiralty House, Sydney. The Official Secretary leads an organisation committed to identifying and implementing innovative ways to support the Governor-General in carrying out their constitutional, statutory, ceremonial and public duties.

To Apply

Position Contact	Geordie McGuiness, 0457 705 223
Agency Recruitment Site	https://www.gg.gov.au/office-official-secretary-governor-general/recruitme

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Social Services

Vacancy VN-0773408

Department of Social Services

Closing Date:Thursday 22 October 2026

Legal Services, Audit and Assurance
Legal Services

Job Title	Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW
Salary	$101,738 - $115,899
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybid
Classification	APS Level 6
Position Number	EXT-2026-0378
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

Under limited direction, the Government Lawyer provides high-quality legal and strategic advice across a broad range of legal matters affecting the department. The role supports lawful decision-making, manages legal risk and contributes to the delivery of departmental priorities.

Legal Services Branch provides legal services across a range of practice areas. Successful candidates may undertake work in administrative law, commercial law, employment law, information law, litigation and dispute resolution, governance, legislative development, regulatory matters and other legal functions relevant to the department’s operations.

The Government Lawyer works collaboratively with client areas and stakeholders to deliver practical legal solutions, contribute to continuous improvement initiatives and support organisational capability in accordance with the APS Values, Code of Conduct and Legal Services Directions.

Duties

- provide high-quality, timely and practical legal advice on complex legal, policy and operational matters, ensuring advice is legally sound, risk-based and supports departmental objectives and legislative obligations
- manage a diverse caseload of legal matters, applying sound judgement to identify legal risks, develop practical solutions and deliver outcomes within competing priorities and required timeframes
- draft, review and contribute to legal and governance documents, including legal advice, briefs, submissions, agreements, correspondence, policies, decision records and guidance materials
- work collaboratively with stakeholders to interpret and apply legislation, manage legal risks, resolve issues and support informed decision-making across the department
- assist with the management of litigation, dispute resolution, employment law, information law, commercial law, administrative law and regulatory matters, including engagement with external legal providers where required
- contribute to the development, implementation and improvement of legal frameworks, governance arrangements, policies, procedures, training materials and strategic initiatives
- develop and maintain productive relationships with internal and external stakeholders to support effective legal service delivery and management of complex and sensitive issues
- promote a positive team culture through collaboration, knowledge sharing, professional development and a commitment to the APS Values, Code of Conduct and departmental objectives.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Edward Salib, 02 5162 5746
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Treasury

Vacancy VN-0773294

Australian Financial Security Authority

Closing Date:Monday 19 October 2026

People, Finance & Operations
Enabling Services Group Enabling & Capability

Job Title	First Nations Culture Assurance & Capability Lead
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$100,859 - $113,047
Future Merit Locations	Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, Sydney
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On site, Flexible and Hybrid arrangements available
Classification	APS Level 6
Position Number	31845
Agency Website	

Job Description

https://www.afsa.gov.au/current-vacancies

The Australian Financial Security Authority (AFSA) supports confidence in Australia's personal insolvency and personal property securities systems through regulation, service delivery and stewardship. AFSA is a modern national regulator committed to delivering trusted outcomes for government, business and the Australian community.

About the role

The **First Nations Culture Assurance & Capability Lead** plays an important role in strengthening cultural safety, reconciliation and inclusion across AFSA. By providing specialist advice, workforce insights and capability support, the role helps ensure First Nations perspectives are heard and considered in organisational decision-making, contributing to a workplace where employees feel respected, supported and have a strong sense of belonging.

The role sits within the Workforce Strategy and Culture team in the Enabling & Capability section and works closely with leaders, RAP action owners, employee networks and stakeholders across AFSA

Established through **AFSA's Reconciliation Action Plan (RAP)**, the **First Nations Culture Assurance & Capability Lead** provides specialist advice, assurance and capability support to strengthen cultural safety, workforce experience and reconciliation outcomes across the organisation. Working under limited direction, you will partner with First Nations employees, leaders and RAP action owners to understand emerging issues, identify opportunities for improvement and support the delivery of AFSA's reconciliation commitments.

Drawing on workforce data, employee feedback and cultural expertise, you will provide evidence-based advice that supports organisational learning, capability uplift and continuous improvement. You will collaborate with stakeholders across AFSA to strengthen culturally safe and inclusive workplace practices, coordinate and monitor initiatives, and help ensure First Nations perspectives are appropriately reflected in workforce, culture and inclusion activities. The role offers an opportunity to influence meaningful organisational change while contributing to AFSA's broader diversity, equity and inclusion priorities.

Duties

Specialist Advice and Assurance

- Provide culturally informed and evidence-based advice to leaders on First Nations cultural safety, workforce experience, reconciliation and inclusion, and contribute to broader diversity and inclusion initiatives.
- Analyse workforce information, employee feedback, policies and practices to identify barriers, emerging issues and opportunities for improvement.
- Apply fair, consistent and transparent approaches when assessing cultural safety issues, workplace practices and organisational initiatives where appropriate.
- Recommend practical improvements, monitor progress against agreed actions and provide assurance on the effectiveness of responses to identified issues, supporting continuous improvement and organisational learning. Escalate significant cultural safety risks through approved governance arrangements where required.

RAP and Governance Coordination

- Coordinate and monitor assigned RAP commitments, including evidence, measures, dependencies and implementation risks, while supporting action owners to deliver and sustain outcomes.
- Prepare concise reports, briefings and recommendations for executives and governance forums.
- Coordinate and provide specialist guidance to AFSA's First Nations advisory arrangements, including supporting the development of evidence-based recommendations.
- Monitor and report on progress, outcomes and emerging risks.

Culture and Capability

- Work with culture leads, business areas and First Nations contributors to identify cultural capability, diversity and inclusion needs and priorities, and guide capability uplift across leaders and teams.
- Co-design practical resources, guidance and learning that embed culturally safe, inclusive and respectful workplace practices in leadership, decision-making and everyday work.
- Support initiatives that strengthen understanding, inclusion and respectful engagement across AFSA.
- Evaluate initiatives and recommend improvements based on evidence, feedback and outcomes.

Employee Voice and Engagement

- Build trusted relationships with First Nations employees, the Gugurmin Network, other employee networks, leaders and relevant stakeholders.
- Facilitate culturally safe engagement that enables First Nations employees to contribute to workforce and culture decisions.
- Ensure employee feedback is acknowledged, considered and reflected through appropriate governance, decision-making and continuous improvement processes.
- Support engagement practices that recognise the diversity of First Nations peoples and experiences.
- Provide information and referral pathways for employees raising cultural safety concerns while maintaining confidentiality and appropriate role boundaries.

All duties will be performed in accordance with:

- the APS Values, Code of Conduct and Employment Principles
- WHS obligations, taking responsibility for own health and safety and that of others
- AFSA’s risk management framework and relevant legislation, including guiding others to identify and mitigate foreseeable risks.

The ideal candidate

Practices inclusion and values diversity

- Acknowledges and respects a diversity of experiences, perspectives, personal values and beliefs.
- Understands the strength in diversity of opinion and demonstrates openness to the contributions and ideas of others.
- Supports a culture and workplace which is equitable and safe for all and where staff feel they can bring their true selves to work.

Engages people to build productive relationships

- Acts with honesty, integrity and respect in dealings with others.

- Is willing and able to understand others' perspectives.
- Sets and manages expectations to achieve positive outcomes.

Uses information to make evidence-based decisions

- Researches, identifies and integrates relevant evidence towards finding solutions to the problem.
- Provides unbiased, comprehensive and accurate advice to others.
- Uses past experience and organisational/environmental awareness to analyse what information is important and how it should be used in the decision-making process.

Demonstrates judgement and common sense

- Objectively evaluates all aspects of a situation and weighs all options before making a decision.
- Uses evidence to draw accurate conclusions.
- Engages appropriate escalation procedures when necessary to ensure smooth resolution of issues.

Shapes strategic direction

- Has a macro view and looks beyond the boundaries of own responsibilities to the team, AFSA, the APS, industry and the broader community.
- Represents and advocates the agency's position in a professional and specialist context.
- Keeps the end user in mind to shape program outcomes to meet needs.

Promotes performance excellence

- Holds self and others responsible for achieving results and agreed outcomes.
- Positively contributes to a culture of high performance through effective performance management practices.
- Strives for continuous improvement by identifying better ways of working or opportunities to contribute to the work of others.

Qualifications and experience

- Relevant qualifications are desirable but not essential.

Working arrangements

AFSA supports flexible ways of working and is committed to helping employees balance their work and personal commitments. Flexible, hybrid, part-time and job-share arrangements may be available, subject to operational requirements.

Why join AFSA?

At AFSA, you'll contribute to meaningful work that supports Australians while developing your skills in a collaborative and inclusive environment. AFSA values its people and offers:

- 15.4% employer superannuation contribution
- Flexible working arrangements
- Hybrid and remote work options where operationally appropriate
- Competitive salary and conditions under the Enterprise Agreement

- Paid Christmas and New Year shutdown
- Generous leave provisions
- Learning and development opportunities
- Employee Assistance Program
- A supportive, inclusive and respectful workplace culture

AFSA is committed to creating a workplace where everyone feels welcome, respected and able to succeed. We welcome applications from people of all backgrounds and strongly encourage applications from First Nations peoples, people with disability, people from culturally and linguistically diverse backgrounds, and members of the LGBTQIA+ community.

Eligibility

To be eligible for employment with AFSA, you must:

- Be an Australian citizen
- Successfully complete police record and identity checks
- Obtain and maintain the required security clearance
- Meet any probationary requirements applicable to the role

Security clearance: Baseline

Aboriginal and Torres Strait Islander Affirmative Measure

This vacancy is being filled using the Aboriginal and Torres Strait Islander Affirmative Measure. To be eligible, applicants must be of Aboriginal and/or Torres Strait Islander descent and may be asked to provide confirmation during the recruitment process.

For further information about this employment pathway, refer to Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants I APSC

Notes

How to Apply

Applications close: Monday, 19 October 2026 at 11:59 pm AEDT

To apply, select Apply and follow the instructions in the AFSA recruitment portal.

You are required to submit:

- a current resume (maximum **3 pages**); and
- a cover letter (maximum **500 words**)

Your application should demonstrate how your skills, experience and achievements align with the requirements of the role.

Applications exceeding these limits will only be assessed up to the page and word limits specified.

For information about working at AFSA and preparing your application, visit:

- AFSA Careers
- What We Offer
- How to Apply

Reasonable Adjustments

AFSA is committed to providing an accessible and inclusive recruitment process.

Reasonable adjustments are available throughout the recruitment process to support equitable participation.

For assistance, contact peopleconnect@afsa.gov.au

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Financial Security Authority

AFSA is an executive agency within the Treasury portfolio that works to maintain confidence in Australia's personal insolvency, personal property securities, and criminal asset management systems, supporting a strong and resilient credit framework. Its regulatory responsibilities are delivered under key legislation, including the Bankruptcy Act 1966, the Personal Property Securities Act 2009, and the Proceeds of Crime Act 2002. AFSA is committed to continuous improvement and stakeholder trust through collaboration and engagement. To support this, it has established a Consumer Consultative Panel to enable constructive dialogue with consumer and community representatives and values the expertise of community and consumer organisations, particularly in frontline services, advocacy, education, and research. AFSA offers an inclusive, flexible workplace that supports diversity, wellbeing, and work–life balance. Roles are available across our offices in Adelaide, Brisbane, Canberra, Hobart, Melbourne, Perth, and Sydney, and may be full-time or part-time. Employees benefit from strong career development opportunities, flexible work arrangements, competitive remuneration, generous leave entitlements, study assistance and learning and development opportunities, and a Christmas–New Year shutdown.

To Apply

Position Contact	People Connect, N/A
Agency Recruitment Site	https://www.afsa.gov.au/current-vacancies

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Treasury

Vacancy VN-0773319

Australian Securities and Investments Commission

Closing Date:Sunday 11 October 2026

Job Title	Program Analyst
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	-
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 1
Position Number	1949441
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226698561&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

The Australian Government has announced the stabilisation of existing business registers and their transfer from the Australian Taxation Office (ATO) back to ASIC, under the RegistryConnect (RC) Program. This program aims to deliver reliable, secure, trusted, and efficient registry services to support the economy for the benefit of all Australians.

- **Sydney or Melbourne location**
- **24 month fixed term role**
- **Salary from $127,444 to $144,946 (depending on experience) + 15.4 % superannuation**
- **Applications will close at 11:59pm AEDT, Sunday, 11 October 2026**

The team

The RegistryConnect Program Office (PO) is responsible for overseeing the delivery of ASIC's RegistryConnect Program, which aims to modernise and stabilise ASIC's registry services. The Program Office plays a pivotal role in enabling scheduling, monitoring, reporting for the program, supporting completion to scope, on time and within budget.

The role

As the Program Analyst working within the RegistryConnect Program Office you will play a pivotal role in supporting the successful delivery and day to day operations of the program, with a particular focus on resource planning, workforce coordination and resource management.

More specifically, you will:

- Manage resource planning and allocation activities across the program, including monitoring utilisation, analysing resource trends and providing reporting insights to support decision making by Program Leadership, the Portfolio Office and governance committees.
- Lead onboarding and offboarding activities across the program, including maintaining organisational structures, coordinating workforce movements, and managing onboarding information and supporting documentation.
- Support the development, implementation and continuous improvement of program and project governance frameworks, templates and processes that align with industry best practice, ASIC standards and policy requirements and withstand external assurance reviews and audits.
- Coordinate program governance forums, workshops and meetings, including preparing agendas, managing committee papers, recording minutes, tracking actions and facilitating follow up activities.
- Develop program and portfolio reporting, presentations and briefing materials, including the preparation of papers for Steering Committees and other governance bodies.

- Demonstrate flexibility and adaptability in supporting the evolving needs of the program, contributing across a broad range of Program Office functions to enable successful delivery outcomes.

Duties

About you

The ideal candidate for the Program Analyst role is a proactive and highly organised professional with experience supporting large scale transformation programs. You will possess strong analytical, reporting and stakeholder engagement skills, with the ability to translate complex data into meaningful insights that inform decision making. Thriving in a fast-paced environment, you are adaptable, collaborative and capable of managing competing priorities while delivering high quality outcomes with minimal supervision.

In addition, you will have:

- Demonstrated experience in a similar role supporting the successful delivery of large scale programs or complex portfolios of work.
- Strong understanding of program and project management methodologies, frameworks, and deliverables. Relevant certifications such as MSP, PRINCE2, or equivalent would be highly regarded.
- Proven ability to develop clear, insightful and visually engaging reports and dashboards using data from multiple sources.
- Advanced proficiency in Microsoft applications, including SharePoint, PowerPoint, Excel, Project and Power BI.
- Proven ability to contribute effectively across a broad range of activities within a dynamic and fast paced program environment.
- Highly self motivated, with the ability to work independently, manage competing priorities and take accountability for delivering outcomes.
- Excellent written and verbal communication skills.

Click ‘apply' to start your application. Applications will close at 11:59pm AEDT, Sunday, 11 October 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, +61299112986
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

Treasury

Vacancy VN-0773317

Australian Taxation Office

Closing Date:Wednesday 21 October 2026

Enterprise Solutions and Corporate Operations
SES Services

Job Title	Executive Assistant
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_EA_805_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=157CD8CE-1DDE-F376-1CBC-ED33E4AC5950

Duties

We are seeking enthusiastic and proactive individuals to provide executive and administrative support to our senior leaders. If you thrive in a fast-paced environment, excel at problem solving and have experience in administration, customer service and relationship building, an Executive Assistant role could be the perfect fit for you.

As an Executive Assistant, you will be the first point of contact in your senior executive's office, making your ability to build rapport quickly and deliver a great client experience highly valuable.

While flexible work arrangements may be considered, these roles are primarily office-based to support the dynamic and responsive nature of executive operations.

You will be co-located with your senior executive and undertake a variety of tasks which will include:

- front-of-office duties, such as welcoming visitors, handling incoming phone calls and correspondence and directing enquiries
- diary management:
  - providing daily guidance on priority meetings, emails and actions
  - escalating urgent matters for attention and response
  - tracking follow-ups on action items to ensure deadlines are met
  - scheduling meetings and forward planning, including management of meeting conflicts
- coordinating meetings and events (on site or virtual) including preparing electronic and hard copy papers, and setting up meeting rooms
- managing travel arrangements and itineraries, assisting with budget management, credit card acquittals, and handling less complex procurement and financial management tasks
- communicating with business partners and clients
- supporting teams across the business line or branch with administrative tasks, such as ordering stationery, printing, and escorting visitors.

The relationships you build, the experience you gain and the development opportunities you access will pave the way for career growth through:

- support from a dedicated relationship manager
- guidance and support from an experienced buddy or mentor
- networking opportunities to create valuable professional connections
- learning and development through our Executive Assistant capability uplift program
- active participation in workplace initiatives and events, contributing to site engagement.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- provides excellent client service
- anticipates the needs of senior executives and takes action using sound judgement
- reflects on feedback and demonstrates awareness of how work style and approach are perceived by others
- communicates clearly and professionally with a range of stakeholders
- has attention to detail and adapts to new processes, systems and applications
- uses calendars, task lists and digital systems to plan work, track actions, manage deadlines and prioritise competing priorities based on urgency, risk and stakeholder impact
- takes responsibility for outcomes, addresses issues early and learns from mistakes
- applies discretion and handles confidential and sensitive information appropriately.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

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To Apply

Position Contact	Claire Alston, (03) 9275 9880
Agency Recruitment Site	https://ato.nga.net.au/?jati=157CD8CE-1DDE-F376-1CBC-ED33E4AC59

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Treasury

Vacancy VN-0773327

Australian Taxation Office

Closing Date:Wednesday 21 October 2026

ATO Corporate
ATO Corporate

Job Title	Communications Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Newcastle NSW, Upper Mount Gravatt QLD, Adelaide SA
Salary	$84,028 - $91,199
Future Merit Locations	Adelaide, Canberra, Melbourne, Newcastle, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_ESCO_799_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=3259E0A8-A9AE-1C14-5920-ED614A1069A4

Duties

Help us create clear, accessible communication that makes it easier for taxpayers to understand and engage with the ATO.

As a Communications Officer in ATO Corporate, you will work as part of a professional team to deliver communication products and activities across a range of audiences and channels.

Depending on the vacancy, you may work across one or more communication disciplines, including strategic communication, media, public relations, digital communication, content publishing, social media, advertising, events and multimedia production.

Working within established plans, policies, procedures and guidance, you will deliver defined communication products and activities that support organisational priorities.

You will

- research, draft, edit and publish communication content and products
- create and update information across communication channels
- support communication campaigns, events and stakeholder engagement activities

- collect information to support monitoring, reporting and evaluation.

You will produce clear, accessible and audience-focused content. You'll apply established communication, accessibility, publishing, branding, privacy and information-handling requirements.

You will manage your assigned work, contribute to team outcomes and collaborate with colleagues and business partners. You will exercise judgement within your area of responsibility and seek advice on unfamiliar, sensitive or higher-risk matters.

You will also contribute to monitoring and reporting activities, identify practical insights and support continuous improvement of communication products, channels and services.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

- drafts, edits and publishes clear, accurate, accessible and audience-focused content across different formats and channels
- supports the delivery of communication activities across one or more disciplines, audiences or channels
- researches, gathers and organises information to support communication products and business outcomes
- applies communication, accessibility, publishing, branding, privacy and information-handling requirements in their work
- manages their workload, exercise sound judgement within established guidelines, maintains quality and accuracy, and delivers work within agreed timeframes
- builds productive working relationships, contributes positively to team outcomes and seeks guidance when dealing with unfamiliar, sensitive or complex matters.

Qualifications in communications, marketing, events, media, public relations, social media or a related field will be highly regarded but are not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Melinda Colebrook, (02) 9354 3672
Agency Recruitment Site	https://ato.nga.net.au/?jati=3259E0A8-A9AE-1C14-5920-ED614A1069A4

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Treasury

Vacancy VN-0773335

Australian Taxation Office

Closing Date:Wednesday 21 October 2026

ATO Corporate
ATO Corporate

Job Title	Communications Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Newcastle NSW, Adelaide SA, Albury NSW, Brisbane QLD, Canberra ACT, Geelong VIC, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Parramatta NSW, Penrith NSW, Sydney NSW, Upper Mount Gravatt QLD
Salary	$93,676 - $99,307
Future Merit Locations	Adelaide, Albury, Brisbane, Canberra, Geelong, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_ESCO_800_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=CCB8D435-475D-E3CA-9955-ED614ABD7637

Duties

Use your communication skills to turn complex information into clear, accessible and engaging content.

As a Communications Officer in ATO Corporate you will independently plan, develop, deliver and evaluate moderately complex communication strategies and projects that support organisational priorities and business outcomes.

Depending on the vacancy, you may work across one or more communication disciplines, including strategic communication, media, public relations, digital communication, content publishing, social media, advertising, events and multimedia production.

Working within agreed objectives and organisational frameworks, you will identify communication needs, provide practical professional advice and develop targeted communication products and solutions for different audiences, channels and business requirements.

You will be accountable for the end-to-end delivery of communication products, activities, channels or projects within your area of responsibility. This may include:

- developing communication strategies and approaches
- coordinating content development, approvals, publishing and production activities
- engaging stakeholders and service providers
- monitoring delivery and resolving issues and dependencies
- evaluating communication effectiveness.

You will manage competing priorities, and deliver quality outcomes within agreed timeframes. You'll apply relevant communication, accessibility, digital publishing, branding, privacy and information-handling requirements.

You will exercise sound judgement, adapt communication approaches and manage moderately complex communication strategies. You'll seek guidance on matters that are particularly sensitive or high-risk.

Using established evaluation frameworks, you will analyse communication outcomes and performance information and make evidence-based recommendations on improving communication products, channels, publishing activities and audience outcomes. You will also share your knowledge and support colleagues to deliver consistent, high-quality communication.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate

- translates complex information into clear, concise, accessible and engaging communication products for different audiences and channels
- identifies audience and business needs and develops targeted communication approaches, products and solutions
- provides practical professional advice and recommendations that support communication and organisational objectives
- independently plans, develops, delivers and evaluates moderately complex communication strategies or projects, including managing priorities, risks, issues and dependencies
- builds productive stakeholder relationships, coordinate delivery activities and negotiate workable outcomes
- exercises sound judgement, using evidence and insights, and identifies opportunities for continuous improvement.

Qualifications in communications, marketing, events, media, public relations, social media or a related field will be highly regarded but are not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Melinda Colebrook, (02) 9354 3672
Agency Recruitment Site	https://ato.nga.net.au/?jati=CCB8D435-475D-E3CA-9955-ED614ABD763

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Treasury

Vacancy VN-0773349

Australian Taxation Office

Closing Date:Wednesday 21 October 2026

ATO Corporate
ATO Corporate

Job Title	Senior Communications Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Albury NSW, Brisbane QLD, Canberra ACT, Geelong VIC, Hobart TAS, Moonee Ponds VIC, Newcastle NSW, Sydney NSW, Upper Mount Gravatt QLD
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Albury, Brisbane, Canberra, Geelong, Hobart, Melbourne, Moonee Ponds, Newcastle, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_ESCO_801_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=61C64028-4A1C-7C7D-1A55-ED614C101A02

Duties

Lead communication work, shape decisions, manage risk and delivers meaningful outcomes for the ATO and the community.

As a Senior Communications Officer in ATO Corporate, you will lead complex, sensitive or high-risk communication strategies and provide strategic advice to senior stakeholders.

Depending on the vacancy, you may work across one or more communication disciplines, including strategic communication, media, public relations, digital communication, content publishing, social media, advertising, events and multimedia production.

You will identify communication needs, assess evidence, risks and channels options to recommend approaches that align audience needs with organisational objectives.

You will lead the development of communication strategies and approaches for complex, sensitive, high-profile or ambiguous issues. You'll translate complex information into clear, persuasive and audience-focused strategies, messaging and products that support informed decision-making and protect the ATO's reputation.

You will lead complex communication work and projects. This may include:

- establishing communication strategies, including objectives, priorities and delivery approaches
- coordinating activity across multiple teams or business areas
- managing complex stakeholder relationships and dependencies
- providing professional guidance and quality assurance for junior colleagues
- delivering communication products that effectively manage operational and reputational risk.
- monitoring performance and evaluating communication outcomes
- effectively managing competing priorities and deliver high-quality outcomes within tight timeframes.

You will build influential relationships with senior stakeholders and business partners. You will constructively challenge assumptions, negotiate communication approaches and resolve issues where stakeholders have competing priorities or different perspectives.

You will anticipate issues and exercise sound professional judgement in managing complex communication matters. You will ensure communication activities comply with relevant accessibility, digital publishing, branding, privacy, information-handling and government communication requirements.

You will use research, audience insights and performance information to evaluate communication effectiveness, advise senior stakeholders and shape improvements to communication strategies, channels and organisational practice.

You will also coach and mentor others, provide professional guidance and contribute to capability development across the communication function.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate

- leads the planning, delivery and evaluation of complex, sensitive or high-risk communication strategies
- identifies communication needs and develops effective communication strategies, messaging and solutions that support objectives
- translates complex information into clear, persuasive and audience focused communication
- uses communication expertise to provide strategic and authoritative advice on communication priorities, options, risks and approaches
- builds influential stakeholder relationships, constructively challenges assumptions and negotiates effective outcomes across competing priorities
- anticipates and manages risks and issues to deliver effective communication outcomes
- provides leadership, coaching and quality assurance for junior staff and uses insights and evaluation findings to improve outcomes and build communication capability.

Qualifications in communications, marketing, events, media, public relations, social media or a related field will be highly regarded but are not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Melinda Colebrook, (02) 9354 3672
Agency Recruitment Site	https://ato.nga.net.au/?jati=61C64028-4A1C-7C7D-1A55-ED614C101A0

Treasury

Vacancy VN-0773351

Australian Taxation Office

Closing Date:Thursday 22 October 2026

Compliance and Engagement Grou
Various teams

Job Title	Audit and Compliance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Geelong VIC, Newcastle NSW, Gosford NSW, Moonee Ponds VIC, Adelaide SA, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_769_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=BAA42612-D82C-D325-628D-ED610FED9B7F

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group. You will apply your technical expertise, professional judgement and analytical skills to identify and address tax and superannuation risks, evaluate complex information and deliver fair, consistent and evidence-based outcomes.

As an Audit and Compliance Officer, you'll work with a diverse range of taxpayers, advisers, employers, industries and communities to support confidence in Australia's tax and superannuation systems.

Depending on the role, you may undertake compliance activities across income tax, GST, superannuation and related matters. You'll work on complex issues, provide specialist advice and contribute to strategies that support compliance and improve community confidence.

Leadership is a key part of the role. You may lead teams, mentor others, or provide technical leadership on complex work. You will build capability, set priorities, foster productive relationships and influence outcomes across the organisation. Through your expertise, leadership and guidance, you'll help deliver quality outcomes and contribute to a high-performing culture where people can do their best work.

You will build trusted relationships, influence outcomes and help resolve complex issues through practical and principled approaches. You'll contribute to organisational priorities while helping to maintain the integrity of Australia's tax and superannuation systems.

Whether you're leading a team, delivering complex casework, guiding others through challenging issues or providing specialist advice, you'll play an important role in delivering outcomes that benefit the Australian community.

This is an opportunity to undertake meaningful and challenging work while continuing to grow your technical, leadership and stakeholder engagement skills in a role that makes a tangible difference.

Successful candidates may be appointed to APS6 Tax Specialist, APS6 Client Engagement Officer, APS6 Client Engagement Manager roles based on organisational requirements and their skills, experience, technical expertise and demonstrated capabilities.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- has experience in taxation and superannuation and can apply legislation, policy and technical knowledge to practical and often complex situations
- demonstrates leadership through coaching, mentoring and developing others, building team capability, fostering a positive and high-performing culture, and leading teams or complex work to deliver quality outcomes
- analyses complex information and identifies risks using financial, business and taxpayer information to sound, evidence-based decisions

- exercises sound judgement, manages risk and delivers quality outcomes in complex and dynamic and often sensitive environments
- plans and manages competing priorities, drives results and contributes to continuous improvement and business or organisational outcomes
- builds trusted relationships, communicates complex issues clearly and influences outcomes through effective engagement, collaboration and negotiation with a diverse range of external and internal stakeholders.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=BAA42612-D82C-D325-628D-ED610FED9B7

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Treasury

Vacancy VN-0773352

Australian Taxation Office

Closing Date:Thursday 22 October 2026

Compliance and Engagement Group
Various teams

Job Title	Audit and Compliance Officer (Affirmative measure – disability employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Gosford NSW, Wollongong NSW, Brisbane QLD, Dandenong VIC, Hobart TAS, Adelaide SA, Albury NSW, Box Hill VIC, Canberra ACT, Geelong VIC, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_808_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7B2C48D2-E1E7-D56E-DABE-ED61C343D2E7

This vacancy is only open to people with disability. This measure is designed to address the under-representation of people with disability in the Australian Public Service.

We are committed to increasing diversity in the ATO as we believe a diverse workforce better represents the Australian community we serve. One of the ways we do this is by improving employment and career development for people with disability.

Duties

We are seeking Audit and Compliance Officers to join our Compliance and Engagement Group. You will apply your technical expertise, professional judgement and analytical skills to identify and address tax and superannuation risks, evaluate complex information and deliver fair, consistent and evidence-based outcomes.

As an Audit and Compliance Officer, you'll work with a diverse range of taxpayers, advisers, employers, industries and communities to support confidence in Australia's tax and superannuation systems.

Depending on the role, you may undertake compliance activities across income tax, GST, superannuation and related matters. You'll work on complex issues, provide specialist advice and contribute to strategies that support compliance and improve community confidence.

Leadership is a key part of the role. You may lead teams, mentor others, or provide technical leadership on complex work. You will build capability, set priorities, foster productive relationships and influence outcomes across the organisation. Through your expertise, leadership and guidance, you'll help deliver quality outcomes and contribute to a high-performing culture where people can do their best work.

You will build trusted relationships, influence outcomes and help resolve complex issues through practical and principled approaches. You'll contribute to organisational priorities while helping to maintain the integrity of Australia's tax and superannuation systems.

Whether you're leading a team, delivering complex casework, guiding others through challenging issues or providing specialist advice, you'll play an important role in delivering outcomes that benefit the Australian community.

This is an opportunity to undertake meaningful and challenging work while continuing to grow your technical, leadership and stakeholder engagement skills in a role that makes a tangible difference.

Successful candidates may be appointed to APS6 Tax Specialist, APS6 Client Engagement Officer, APS6 Client Engagement Manager roles based on organisational requirements and their skills, experience, technical expertise and demonstrated capabilities.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- has experience in taxation and superannuation and can apply legislation, policy and technical knowledge to practical and often complex situations

- demonstrates leadership through coaching, mentoring and developing others, building team capability, fostering a positive and high-performing culture, and leading teams or complex work to deliver quality outcomes
- analyses complex information and identifies risks using financial, business and taxpayer information to sound, evidence-based decisions
- exercises sound judgement, manages risk and delivers quality outcomes in complex and dynamic and often sensitive environments
- plans and manages competing priorities, drives results and contributes to continuous improvement and business or organisational outcomes
- builds trusted relationships, communicates complex issues clearly and influences outcomes through effective engagement, collaboration and negotiation with a diverse range of external and internal stakeholders.

Eligibility

Candidates applying under the affirmative measure provision must provide evidence of disability.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions.
Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=7B2C48D2-E1E7-D56E-DABE-ED61C343D2

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Treasury

Vacancy VN-0773267

Royal Australian Mint

Closing Date:Thursday 30 September 2027

Royal Australian Mint

Job Title	Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Deakin ACT
Salary	-
Future Merit Locations	Deakin
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1
Position Number	Various
Agency Website	https://www.ramint.gov.au

Job Description

https://www.ramint.gov.au/about-us/work-us

Why work at the Royal Australian Mint?

The Royal Australian Mint is Australia’s national mint and sole producer of circulating coins for Australia. We also produce circulating coins for other countries, and manufacture an array of collector coins, investor products, medals, medallions and tokens for our clients.

We are the custodian of Australia’s National Coin Collection and are responsible for collecting and preserving a representative record of Australian coinage for future generations. We also educate visitors on the history of Australian coinage, as well as how coins are produced in a contemporary manufacturing environment.

Our workplace is heritage listed and we are a unique and leading tourism attraction in Canberra. We have operated for 60 years and have 1,863 years of unique technical experience embedded in our workforce.

We operate in an environment of continuing uncertainty and change. Innovation provides us with opportunities to embrace and positively manage this environment.

In order for us to succeed, now and in the future, we need to ensure that we have the right workforce. The Mint is committed to finding talented and motivated people to join us on our mission, with a view to delivering exceptional value for all Australians.

Does this sound interesting to you? Looking for a new job? Want to make money while making money? If you answered yes to these questions then applying for a job with us might be the right thing to do.60

Duties

The opportunities

We are seeking expressions of interest from talented individuals with skills and experience in the following areas:

- Administration
- Call Centre
- Communications/Marketing
- Design
- Education and Visitor Services
- Engineering
- Finance/Procurement
- Human Resources
- Information Technology
- Legal
- Logistics
- Manufacturing
- Packing
- Property/Facilities
- Quality Assurance
- Retail

- Risk Management
- Security
- Trade

Eligibility

What are the benefits?

In addition to a competitive salary, you can expect the following benefits when you are employed by the Mint:

- Free parking with electric vehicle chargers on site
- A flexible approach to working, including access to flex, part time work and hybrid working arrangements (for some positions)
- Opportunities to network and travel (for some positions)
- Internal and external learning and development opportunities
- Study assistance (for Ongoing and Non-Ongoing employees)
- Annual Flu Vaccination

We are also committed to diversity and inclusion and encourage applications from candidates with broad experiences and diverse backgrounds. We also offer reasonable adjustments for applicants with disabilities.

Notes

Should I apply?

Yes! We are very keen to consider a diverse range of people for our critical Mint roles.

How do I apply?

We encourage you to submit your interest in temporary employment with the Royal Australian Mint by completing our online application form, indicating your area/s of interest, experience, relevant skills and qualifications. You also need to attached your **resume** and then hit the submit button. It's simple. Apply!

About the Royal Australian Mint

To Apply

Position Contact	HR Branch, 02 6202 8738
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Treasury

Vacancy VN-0773273

Royal Australian Mint

Closing Date:Monday 19 October 2026

Royal Australian Mint
Engineering, Assets & Quality

Job Title	Senior Engineer/Technician
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	$102,516 - $112,011
Future Merit Locations	Deakin
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements may be negotiated.
Classification	APS Level 6
Position Number	1192
Agency Website	https://www.ramint.gov.au

Job Description

https://www.ramint.gov.au/about-us/work-us

About the Mint

The Royal Australian Mint (the Mint) is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our nation’s stories through the National Coin Collection, and a world-class museum and gallery experience.

The Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin manufacturing: polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, die inspection and collar manufacture
- Production and maintenance: operate and maintain minting critical machines
- Coin Sculpting: design coins, medals, medallions, and tokens
- Graphic Design: design coin packaging materials, exhibition graphics
- Engineering: technical support and manufacturing operations

About the Branch

The Engineering, Assets & Quality (EAQ) Branch uses engineering, asset management, project management and quality assurance expertise to help the whole Mint succeed by making our systems safer, more reliable, more efficient and easier to work in. We support our colleagues, customers, and the public by reducing defects and downtime, improving throughput, enabling new products, and strengthening the processes that shape Australia’s coinage. Our purpose is to care for the systems that care for the Mint, and to continuously improve them so people can do their best work.

The EAQ branch includes consists of the following teams:

- **Process Engineering (PE):** Responsible for ensuring the minting processes are stable, efficient, safe, and capable of producing the high-quality products at the required volume.
- **Product & Tooling Engineering (PTE):** Responsible for design models, specifications and continuous improvement of production tooling and product packaging.
- **Industrial Engineering (IE):** Responsible ensuring the production systems (mechanical, electrical, automation and digital) are designed, integrated and continuously improved to deliver safe, reliable, efficient and future-ready contemporary manufacturing capabilities to optimise equipment and material handling performance, automate process, enhance data visibility and enable precision minting at scale.
- **Project Management Office (PMO):** Responsible for setting the organisational direction through corporate planning, strategic alignment, prioritisation and horizon scanning and administering the work plan to deliver strategic priorities.
- **Quality Assurance (QA):** Responsible for quality control, defect analysis, precision measurement, and standards compliance.
- **Asset Management (AM):** Responsible for asset lifecycle and reliability management, technical problem solving and undertaking of major projects.

About the Role

The Senior Engineer/Technician will work in a team of engineers and technicians to deliver complex projects, develop production capability, run process improvement initiatives and support manufacturing activities. The successful candidate will be placed in the team most relevant to their skills, experience and professional interests, however there will be opportunities to work closely with other teams and cross-skill. A brief description of the three engineering functions is provided below.

Industrial Engineering

A Senior Engineer/Technician in the Industrial Engineering team is responsible for conducting projects to improve existing industrial processes through procurement or internal development of machinery and automation. They will also be providing technical support for the operation of existing production machines and equipment, including mechanical design support for parts and tooling, and assisting operation areas in achieving and maintaining compliance with the relevant machine safety requirements.

Product & Tooling Engineering

A Senior Engineer/Technician in the Product & Tooling Engineering team is responsible for developing and maintaining new coin products and packaging capabilities. They will work collaboratively with the Sales, Marketing and production teams to develop collector and investment products for Mint customers. The role involves connecting marketing requirements with structured trials and experimentation to establish capability, then developing the manufacturing methods and processes with the Processes Engineering team for implementation into the production environment.

Process Engineering

A Senior Engineer/Technician in the Process Engineering team provides production support, process development and continuous improvement across all manufacturing areas. This is achieved by working closely with production teams, implementing Lean and other industry best-practice methods, providing troubleshooting support, and ensuring established production throughput and product quality targets are maintained.

Duties

1. Applying Systems Engineering principles to design systems that are safe, functional, and cost effective
2. Developing documentation to align with established quality, safety, and risk management systems
3. Presenting information in a variety of formats including presentations and technical reports and conducting effective meetings
4. Applying Project Management principles to plan, manage and deliver complex projects
5. Engaging with stakeholders and customers from various backgrounds and technical abilities to gather information, provide updates, and manage expectations
6. Working with production staff and other engineers to identify, plan, and undertake projects to improve process productivity and safety
7. Conducting independent research of standards, academic literature, and other reference material to determine project requirements and best practice

8. Providing sound technical and engineering advice within own scope of knowledge and training in a professional manner
9. Identifying and pursuing opportunities for self-development

Eligibility

Qualifications

Senior Engineer - A Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Senior Technician - A diploma in a relevant field.

Notes

How to Apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at Work With Us | Royal Australian Mint

Please submit your application by **11:30pm** on **Monday 19 October 2026**. You will need to upload:

- A current resume
- A two-page-pitch that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Stephen Travis, 02 6202 3495
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Treasury

Vacancy VN-0773293

Royal Australian Mint

Closing Date:Monday 19 October 2026

Royal Australian Mint
Human Resources

Job Title	APS 6 Human Resources Advisors (Multiple)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Deakin ACT
Salary	$102,516 - $112,011
Future Merit Locations	Deakin
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements may be negotiated.
Classification	APS Level 6
Position Number	TBC
Agency Website	https://www.ramint.gov.au

Job Description

https://www.ramint.gov.au/about-us/work-us

About the Mint

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The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Human Resources Branch delivers high quality operational and strategic HR services that support the Royal Australian Mint to achieve its strategic objectives, through its most valuable asset, its People. We ensure that the Mint attracts, develops, and retains a skilled, diverse and engaged workforce. Our services include payroll, recruitment, workforce planning, employee relations, performance management, complaints and resolution and HR policy development and implementation.

We are a small dynamic team where members have the opportunity to work across a broad range of HR functions, contributing wherever needed to support the Mint in achieving its goals. Our team is actively involved in the full employee lifecycle—from attraction and recruitment through to development, engagement, and separation. This is an ideal opportunity for someone who enjoys rolling up their sleeves, thrives in a collaborative environment, and is excited by the chance to build capability across all aspects of HR function, while making a meaningful impact in a small agency.

About the Role

There are two positions within the HR Team that the Mint is looking to fill; Performance and Wellbeing Advisor and Workforce Analyst.

Performance and Wellbeing Advisor

The Performance and Wellbeing Advisor is a key member of a small and collaborative HR team, with a primary focus on the end-to-end management of complex and sensitive employee matters. The role manages a portfolio of cases across the employee lifecycle, including attendance and leave, performance and probation, conduct and workplace behaviour, employee complaints and conflict, employment conditions, early intervention, rehabilitation and return to work.

Workforce Analyst

The APS 6 Workforce Analyst is responsible for delivering workforce analytics, workforce planning, establishment management, and strategic workforce insights to support informed decision-making across the organisation.

Duties

Please refer to the position descriptions attached.

Eligibility

Qualifications

Performance and Wellbeing Advisor

- Relevant Human Resources qualification.

Workforce Analyst

- Demonstrated experience working in Government Human Resources, Workforce Planning, Recruitment, or a related field.
- Knowledge of APS legislation, policies, and employment conditions is desirable.

Notes

How to Apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at Work With Us | Royal Australian Mint

Please submit your application by **11:30pm** on **Monday 19 October 2026**. You will need to upload:

- A current resume
- A one-page-pitch that identifies which of the two positions applicants are applying for and describe how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Tim Wilson, tim.wilson@ramint.gov.au
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Treasury

Vacancy VN-0773297

Royal Australian Mint

Closing Date:Sunday 18 October 2026

Royal Australian Mint
Museum and Public Education

Job Title	Assistant Director Communication and Stakeholder Engagement
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	$125,182 - $139,549
Future Merit Locations	Deakin
Office Arrangement	On Site
Office Arrangement Details	On site work is required.
Classification	Executive Level 1
Position Number	1316
Agency Website	https://www.ramint.gov.au

Job Description https://www.ramint.gov.au/about-us/work-us

About the Mint

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- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Museum and Public Engagement Branch (MaPE) is responsible for a diverse range of functions that connect the Royal Australian Mint with Australian citizens, customers, collectors and visitors. The Branch brings together coin and graphic design, product development and sales, museum operations, digital platforms and public programs to create meaningful experiences and strengthen engagement with the Mint.

MaPE plays an important role in building awareness of the Mint and the National Coin Collection, educating the community about the significance of currency in Australian society, culture and history. Through exhibitions, programs, digital experiences and other engagement activities, the Branch brings the stories behind Australia’s coins to life and encourages the community to connect with the Mint and its collections.

The Branch also delivers a significant commercial program for the Mint through the design, development and sale of numismatic products for domestic and international markets. It drives innovation in product design and identifies opportunities to translate the Mint's heritage, expertise and national significance into products and experiences that resonate with customers and collectors.

Through its combined commercial, cultural and public engagement functions, MaPE seeks to build awareness, create meaningful experiences and develop lasting relationships between the Australian community and the Royal Australian Mint.

About the Role

Assistant Director Communications Stakeholder Engagement, will lead and manage a small team, working closely with the Director of Museum and Public Engagement to effectively develop, execute and evaluate marketing, communication, media relations and stakeholder management activities for the Mint.

The position will be responsible for leading a team who develop promotions for collectible coin launches; create and share content to shine a light on the Mint as a National Cultural Institution; and finding new and effective ways for the Mint to engage with the community.

Assistant Director Communications Stakeholder Engagement will work closely with the Director Museum and Public Engagement to foster and establish connections with key stakeholders in the community, to be the creative driving force behind engagement initiatives and execute the goals of the Connection Strategy.

The position will lead a small team whose functions include media engagement, marketing, social media channel management and short form digital content creation.

Duties

1. Dynamically leading and managing a small team, including overseeing performance and development.

2. Providing formal and informal marketing and communications advice to the senior management.

3. Oversee and manage reporting requirements. This includes providing data and analysis to the Senior leadership team for marketing and social media activities.

4. Track engagement metrics, analyse trends, and compile qualitative and quantitative reports to measure the effectiveness of engagement efforts.

5. Establishing, building and maintaining strong working relationships with other sections across the Mint.

6. Applying marketing and communications expertise to inform a strategic well-developed and executed media and marketing operational plan.

7. Proactively engaging with mainstream media to generate publicity for the Mint.

8. Lead the development of digital marketing, including content marketing of the Mint business.

9. Design and implement comprehensive stakeholder engagement strategies to secure partnerships, foster collaboration, and build brand or agency reputation

Eligibility

Qualification

An undergraduate degree or higher in marketing, communications, management or similar would be considered highly desirable.

Notes

How to Apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at Work With Us | Royal Australian Mint

Please submit your application by **11:30pm** on **Sunday 18 October 2026**. You will need to upload:

- A current resume
- A one-page-pitch that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Stuart Baines, 02 6202 8759
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773363

Department of Veterans' Affairs

Closing Date:Thursday 22 October 2026

Chief People Officer
Integrity, Security and Property

Job Title	Assistant Director - Property Projects
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5236
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

You are a highly experienced project manager who can lead complex work, manage competing priorities and maintain delivery momentum with sound judgement and independence. You

understand how to bring structure to a project environment, manage a budget, control risk and keep multiple workstreams moving.

You will be comfortable leading through influence, working across several projects at once, and translating project detail into clear advice for senior stakeholders. You can manage schedules, budgets, procurement dependencies, contract obligations, supplier performance, stakeholder expectations and governance requirements without losing sight of the practical outcome.

You are organised, resilient and proactive, with strong written and verbal communication skills, sound financial awareness and the ability to make balanced recommendations in a complex delivery environment. Relevant experience may include property, construction, facilities, accommodation projects, leasing, procurement, contract management, government operations or project governance.

Duties

- Lead a varied national program of property and accommodation projects from planning through to delivery, applying EL1-level judgement to set priorities, manage delivery risk and maintain strong project governance.
- Work closely with internal stakeholders, delivery partners and suppliers to shape fit-for-purpose workplace solutions across DVA’s national property portfolio.
- Turn project complexity into clear plans, decisions and actions by managing risks, issues, dependencies, briefings and senior stakeholder updates.
- Develop and maintain project artefacts, including schedules, budgets, risk registers, issue logs, decision records, status reports and governance papers.
- Manage project budgets, forecasts, financial approvals, procurement activity, contract management, supplier performance and reporting to support value for money, probity and accountable delivery.
- Oversee contract deliverables, variations, milestones, performance issues and commercial dependencies, escalating matters early where delivery, budget or probity risks emerge.
- Apply sound understanding of leasing, property operations and government requirements to support practical, compliant and commercially informed project decisions.
- Build trusted relationships across business areas, enabling services and project teams to resolve issues early and keep delivery moving.
- Provide clear, evidence-based advice to senior leaders on project performance, emerging risks, delivery options, budget pressures and recommended decisions.
- Contribute to a mature, consistent and well-documented project delivery approach across the Property Projects function.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate must be able to obtain and maintain a minimum Baseline security clearance through the Australian Government Security Vetting Agency (AGSVA).

Highly Desirable

- A Diploma of Project Management or a qualification in property, construction or a related discipline is highly desirable but not mandatory.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations,

Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Lisa Fitzpatrick, Lisa.fitzpatrick@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773364

Department of Veterans' Affairs

Closing Date:Thursday 29 October 2026

Finance and Portfolio
Finance

Job Title	Assistant Director – Financial Operations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5245
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Finance Branch is responsible for managing all relationships with external Departments, Agencies and organisations and provides strategic financial services across the department.

The Financial Operations Section is responsible for the delivery of accurate and efficient financial services. The team supports effective financial management, strong governance, and internal controls, while ensuring financial transactions and systems are managed in accordance with relevant policies, legislation and organisational requirements.

Financial Operation Section requires an EL1 with a strong financial background and with demonstrated experience leading and managing staff. The successful applicant shall have a diverse range of skills, including managing competing priorities, working effectively with stakeholders, setting expectations, developing capability and performance. It is essential they will be experienced in managing performance, planning team workloads and fostering an inclusive and supportive team culture.

The candidate shall be a professional with strong leadership skills with a proven ability to manage high-volume financial operations in a complex environment. They will have a sound understanding of financial management, governance, internal controls together with the ability to identify risks, improve processes and deliver accurate and timely financial outcomes.

Experience with financial systems, particularly TechnologyOne and a practical understanding of areas such as Accounts Receivable, Accounts Payable functions, Treasury, Travel, Credit Cards and financial reconciliations would be highly regarded.

Duties

- Manage Accounts Payables and payment processing and reconciliations
- Manage all CBMS drawdowns, cash management and appropriation reconciliations
- Build rapport and maintain internal and external relationships, respond to enquiries, provide assistance and factual advice in a timely manner.
- Manage prioritisation of payment runs, workloads, ensuring work activities are completed to agreed timeframes and standard, undertake quality assurance reviews of information and work, and ensuring quality customer service and advice.
- Preparation and approval of end of month processes.
- Expense8/Travel support in Expense8 and administration
- Corporate Credit Cards processing, administration and acquittals.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Highly Desirable

- CA/CPA qualifications and/or degree in Accounting, Finance, Economics highly desirable (but not mandatory)

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS

- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

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To Apply

Position Contact	Linda Casella, 0409 09 1480
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773367

Department of Veterans' Affairs

Closing Date:Thursday 22 October 2026

Veteran and Family Wellbeing Agency

Job Title	Wellbeing Case Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Darwin NT, Perth WA, Townsville QLD
Salary	$104,898 - $119,118
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5247
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Australian Government is establishing the Veteran and Family Wellbeing Agency (the Agency) in response to Recommendation 87 of the Royal Commission into Defence and Veteran Suicide.

The Agency helps veterans and families of veterans access wellbeing information, services, support and community connection so they are better prepared and supported before, during and after transition from ADF service.

The APS6 Wellbeing Case Coordinator supports veterans and families to navigate wellbeing services, particularly during transition from ADF service to civilian life or when support needs are more involved.

The role provides trauma-informed, military-informed and family-inclusive case coordination. This includes understanding client needs, developing and reviewing wellbeing support plans,

coordinating warm referrals and handovers, and helping clients connect with the right Agency, DVA, Defence, Open Arms, community or specialist services.

Wellbeing Case Coordinators also contribute to the Agency's helpline and navigation function by responding to inbound and outbound contacts, supporting first contact resolution, and providing advice, coaching and escalation support to APS4 Navigation Support Officers and other Agency staff.

This is a practical, client-facing role that requires sound judgement, strong communication skills, respectful handling of sensitive information, and the ability to work collaboratively with internal and external stakeholders to support safe, coordinated and timely outcomes.

Duties

Case coordination and client support

- Deliver trauma-informed, military-informed and family-inclusive wellbeing case coordination for veterans and families with more involved wellbeing needs.
- Undertake holistic assessments across wellbeing domains to identify client goals, strengths, support needs and circumstances that may affect wellbeing.
- Develop, implement and review wellbeing support plans that promote transition preparedness, early intervention, continuity of care and community connection.
- Use professional judgement within a case coordination framework to recognise changes in client circumstances that may require additional support, specialist input or timely escalation.
- Assist veterans and families before, during and after transition from ADF service by helping them navigate DVA, Defence, Open Arms, community, health, mental health, social and specialist support systems.

Referrals, escalation and helpline navigation

- Coordinate warm referrals, handovers, follow-up and escalation where needed in line with Agency procedures, safety and support pathways, privacy obligations and governance requirements.
- Respond to inbound and outbound helpline contacts, provide clear information, assist with first contact resolution and help clients and providers access the right service pathway.
- Provide advice, coaching and guidance to APS4 Navigation Support Officers and other Agency staff in relation to complex or sensitive enquiries and matters requiring additional attention.

Stakeholder engagement and collaboration

- Build and maintain effective relationships with internal and external stakeholders, including DVA, Defence, Open Arms, ex-service organisations, health providers and community service providers.
- Undertake representational activities, briefings, presentations, projects and additional duties as directed.

Recordkeeping, reporting and service monitoring

- Maintain accurate, timely and compliant records, case notes, referrals, client summaries and reporting in accordance with Agency procedures, legislative requirements, privacy obligations and documentation standards.
- Monitor client progress and outcomes, seek feedback where appropriate and contribute insights to service improvement, wellbeing monitoring and evaluation activities.
- Prepare clear case summaries, advice, reporting and briefing material to support decision-making, service monitoring and stakeholder engagement.

Practice leadership and continuous improvement

- Apply sound judgement and appropriate independence within established frameworks to make decisions, manage competing priorities and support consistent service delivery.
- Strengthen team capability by sharing practice insights, supporting consistent decision-making and providing guidance to less experienced staff.
- Contribute to operational improvement by identifying service themes, practice issues and opportunities to strengthen Agency processes, tools and guidance.
- Participate in ongoing learning, reflective practice, supervision and team development to strengthen quality, consistency and staff wellbeing.

Eligibility

Mandatory Requirements

- At least two years of experience working in a case management role
- Current ‘Working with Children Check’, or willingness to obtain and maintain one

Highly Desirable

- Tertiary qualifications, such as a Bachelor’s degree or higher, in a relevant health or human services field, including nursing, psychology, occupational therapy or social work; or
- Eligibility for registration with Australian Health Practitioners Registration Agency (AHPRA) or Australian Association of Social Workers (AASW)
- Or, Diploma of Community Services, with a focus on case management

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+

- People from culturally and linguistically diverse backgrounds

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To Apply

Position Contact	Ryan Heise-Seabrook, 0499 874 474
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773369

Department of Veterans' Affairs

Closing Date:Thursday 29 October 2026

Technology, Digital and Data
Digital Strategy and Planning

Job Title	ICT Assurance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Perth WA, Sydney NSW
Salary	$95,440 - $99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5252
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Digital Strategy and Planning (DSP) Branch provides strategic leadership, governance, planning and assurance across DVA's digital and ICT portfolio. DSP supports the Department to make informed investment decisions, maintain delivery confidence, manage technology risks, and ensure ICT initiatives align with departmental priorities and government requirements. The branch is responsible for strategic planning, architecture, portfolio oversight, investment governance, digital transformation, and assurance functions that support the effective management of ICT services and investments.

ICT Assurance within DSP provides governance, financial assurance and oversight across ICT services, operational funding and investment activities. The team supports informed decision-making by providing evidence-based assurance over ICT expenditure, service arrangements, budgets, procurements, invoices and investments.

The APS5 ICT Assurance Officer supports the delivery of the team’s administrative, financial and governance functions. Working under limited direction, the officer maintains assurance information, undertakes analysis and quality checks, coordinates routine assurance activities and works with stakeholders to progress agreed outcomes.

Duties

- Support administrative assurance and governance activities across ICT services, expenditure and investments.
- Monitor and triage the ICT Assurance shared mailbox, record requests and coordinate routine follow-up actions.
- Maintain assurance registers, trackers, data sets, reporting artefacts, dashboards and document repositories.
- Gather, verify and analyse information from financial reports, invoices, spending proposals, procurement documents and supporting evidence.
- Assist with budget monitoring and reconciliation by maintaining financial records and identifying missing, inconsistent or unresolved information.
- Support assurance of ICT service offers, shared services arrangements, third-party expenditure, invoices and procurement activities.
- Prepare routine correspondence, briefings, reports, presentations, meeting papers and executive reporting material.
- Liaise with internal business areas, Finance Business Partners, contract managers, project teams, Services Australia and suppliers to obtain information and progress activities.
- Maintain records in accordance with departmental privacy, security, information management and records-management requirements.
- Contribute to continuous improvement of assurance processes, templates, guidance and team operating practices.
- Manage competing priorities and deliver assigned work within agreed timeframes, escalating risks and issues when required.
- Demonstrate commitment to the APS Values, Employment Principles and Code of Conduct.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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To Apply

Position Contact	Michelle Bassett, 0461 571 287
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0773222

Department of Parliamentary Services

Closing Date:Tuesday 20 October 2026

Information Services
Digital Customer Services ICT Service Operations

Job Title	ICT Service Desk Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$83,415 - $90,639
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 4
Position Number	JR33464
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 4 ICT Service Desk Analyst within Digital Customer Services Branch.

The ICT Service Desk is the first point of contact for ICT support for parliamentarians and staff in Australian Parliament House and electorate offices, and the Parliamentary Departments.

ICT Service Desk Analysts deliver responsive, professional and client-focused support by diagnosing, documenting and resolving incidents and service requests, or escalating them to the appropriate support team.

The role operates primarily in a telephone-based service desk environment, with requests also received through self-service, email and walk-in channels.

Analysts support a diverse client base, including high-profile clients, and work collaboratively with ICT and departmental teams to progress issues and restore services.

They monitor and manage work queues in the IT service management system and contribute to accurate, useful and current knowledge articles and support documentation.

Who we are looking for:

We're looking for an enthusiastic ICT Service Desk Analyst who enjoys solving technical issues and delivering great customer service. You'll be the first point of contact for users, providing timely support, troubleshooting a range of ICT issues, and helping people get the most from technology.

You will be:

- Customer-focused, responsive and professional.
- A strong problem solver with a logical approach to troubleshooting.
- A confident communicator who can explain technical concepts in plain language.
- Comfortable working across a range of technologies and support requests.
- A collaborative team member who thrives in a fast-paced service environment.

If you're passionate about technology, enjoy helping people, and take pride in delivering outstanding ICT support, we'd love to hear from you.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

• The position requires participation in rostered on-site shifts between 7.30 am and 8.00 pm, as well as after-hours on-call support.

• The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Chris Williams, (02) 6277 8050
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0773296

Department of Parliamentary Services

Closing Date:Wednesday 21 October 2026

Information Services
Digital Recording Services Parliamentary Broadcasting Services

Job Title	Broadcasting Operator
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$83,415 - $99,185
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 4;APS Level 5
Position Number	JR33477
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Opportunity

The Department of Parliamentary Services (DPS) is recruiting for a Broadcasting Operator position within the Parliamentary Broadcasting Services section, Digital Recording Services Branch. Parliamentary Broadcasting provides a range of broadcasting services (television, audio and AV) to the Australian Parliament.

Who we are looking for

We are seeking a capable and enthusiastic professional with demonstrated experience operating broadcast and audiovisual equipment in a live production environment. As a PSL4/5 Broadcasting Operator, you will be part of a team responsible for delivering live broadcasts of parliamentary proceedings and committee hearings, both within Australian Parliament House and at interstate locations.

You will also support the delivery of audio-visual services across Australian Parliament House. Experience in live television production, including single or multi-camera operation, live audio production, or audio-visual services, will be highly regarded.

The successful applicant will work as part of a dedicated team, demonstrate a strong commitment to customer service, and contribute to the delivery of high-quality broadcasting and audiovisual services.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

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To Apply

Position Contact	James Folger, 02 6277 291
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773366

Bureau of Meteorology

Closing Date:Wednesday 21 October 2026

Data and Digital
Observing Systems and Operations

Job Title	Radar Mechanical Technical Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60001238
Agency Website	

Job Description

https://bomcareers.nga.net.au/cp/

The occupant of this position is a member of the Operational Technology and Engineering (OTE) Section. The role of the OTE Section is to ensure the development, delivery and operation of measurement equipment and systems meet the bureau's performance and functional requirements. This includes the following sensors/networks:

• Radar and Wind Profilers

• Automatic Weather Stations

• Solar Radiation

• Upper Air

• Flood Warning

• Sea Level

• Aircraft Based Observations

Operational Technology and Engineering is made up of a diverse team of specialists and engineers responsible for the development and design of engineering and technological solutions, incorporating level three support, on a range of technologies spanning from radars to rainfall stations, drifting buoys to dedicated observations and satellites to ships at sea in order to meet business needs.

The Radar Mechanical Technical Officer will be responsible under supervision to provide technical services to ensure that the radar fleet used by the Bureau of Meteorology are supportable for operations. This may include:

• Identifying obsolescence and performance risks

• Developing, testing and evaluating solutions to technical problems

• Working with vendors, maintenance staff and other stakeholders to support ongoing operation

To succeed in this role, you will have:

• Proven ability to work within a team environment.

• Demonstrated experience in prioritising and managing numerous concurrent tasks.

• Strong communication and liaison skills.

• Enthusiasm and drive.

• Experience in maintenance and support of mechanical systems in an operational environment

Duties

The responsibilities of the role include but are not limited to:

1. A demonstrated understanding of all aspects of mechanical systems, including operation, maintenance, and performance monitoring.

2. Ability to provide phone and remote support to field staff to assist them in maintenance and trouble shooting

3. Capability tomanageOperational/Technical Staff to keep the Fielded Equipment maintained and otherwise operating to meet User Requirements.

4. Translate and apply high level goals and outcomes, identifying issues and uncertainties and incorporate these into advice, planning, decision making and implementation.

5. Take an active role in the generation and application of procedures to further improve the radar system maintenance and operation.

6. Availability to undertake extensive domestic travel (up to 25%) to facilitate onsite installation, upgrade and return to service of Radar equipment.

7. Work collaboratively, communicate effectively with internal and external stakeholders and influence the work of teams.

8. Exercise Financial Delegation in accordance with bureau Policies including holding a Commonwealth Government Credit Card.

9. Motivate and Mentor technical staff, aligning complementary skills and allocate resources in a manner that delivers results.

10. Evaluate and ensure that the delivered equipment and systems meet requirements and legislative, policy and regulatory frameworks.

11. Evaluate activities to understand critical factors for success and engage in continuous improvement and innovation.

12. Lead and ensure safety aspects of bureau equipment and systems are considered and incorporated.

13. Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 quality management Standard.

14. Complying with all bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility
Notes

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About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Tom Kane, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773372

Bureau of Meteorology

Closing Date:Sunday 01 November 2026

Data and Digital
Observing Systems & Operations

Job Title	Technical Officer, Level 3 Antarctica and Sub-Antarctica
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC, Brisbane QLD, Perth WA, Darwin NT, Adelaide SA, Hobart TAS, Sydney NSW, Canberra ACT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Full Time – 7 Days a week roster
Classification	APS Level 5
Position Number	60005093, 60005089, 60005091
Agency Website	

Job Description https://bomcareers.nga.net.au/

We are seeking adventurous and suitably qualified people for 12-19 months in a remote posting to Antarctica, supporting the Bureau's Surface, and Upper Air Observations programs.

The Bureau's National Observing Operations section maintains a year-round presence at Casey, Davis, Mawson Stations with our staff embedded within the Australian Antarctic Program's expeditioner community.

Our work focuses on the provision of raw, high quality meteorological data used in a variety of ways worldwide, including for the production of weather forecasting products and long-term climate research.

Our remote staff undertake manual weather observations and weather balloon releases, and also use real-time data generated by automatic weather stations. In addition, our technicians maintain all of the meteorological instrumentation at their respective station ensuring seamless service performance.

Immediate Supervisor: Bureau's Remote Operations Lead South (Pos. No 60014481)

Core Functions

As a Technical Officer Level 3 Weather Observer/Technician, you will help deliver the Bureau's highly regarded Surface and Upper Air Observations program at your respective station. You will work according to a seven-day roster with your team, observing and recording various characteristics of the Antarctic meteorology. Depending on which station you are deployed to, you may also support the maintenance or delivery of external parties' programs, such as the CSIRO's Clean Air sampling.

You will play a vital role in supporting Bureau Forecasting services throughout aviation activities. You will be required to perform Aviation Observations which will directly influence the safety and success of fixed wing and helicopter operations at – or in the vicinity of – your station.

Depending on the staffing and operational requirements, you may also be tasked with several maintenance shifts each month, providing moderately complex technical assistance to the maintenance program led by the Technical Officer Level 4 Senior Technician. You will use the Bureau's asset management system (EAMS) to document and report on all maintenance activities and service outages affecting the Bureau's systems at your station. You will also produce monthly reports documenting the state of observations programs at your station.

Support Functions

All expeditioners must also actively contribute to their respective station community. These additional duties will include kitchenhand roster, weekly housekeeping, and any other community duty as requested by the Station Leader. Bureau staff may also be requested to be on Fire, Search and Rescue, or Lay Surgical Assistant teams, for which they will receive formal training through the Australian Antarctic Program (AAP).

Training & Suitability

Your participation in the Bureau's Antarctic Observations program is conducted under authority of the AAP. As an expeditioner, you will undergo rigorous pre-deployment assessments to determine your suitability to the extreme environment and isolated community. Station allocation of successful applicants will be decided by the program management to meet operational requirements.

Specific training relating to meteorological equipment and practices will be provided by the Bureau of Meteorology Training Centre. Technical Officers are required to have completed all training and maintain currency of all relevant competencies relevant to their role.

Scheduling & Deployment Length

Successful applicants will need to be available for station specific Bureau training in Melbourne and AAP expeditioner training in Hobart from May 2027 before departure to their allocated station.

Departure for Antarctica is expected to be from late October 2027 to February 2028 dependent upon which station expeditioners are allocated to, and the AAP shipping program. Return to Australia is expected to be from around November 2028 to February 2029, again depending on the location of the station you are allocated.

Antarctic postings are generally 12 to 15 months in duration; dependent upon which station you have been selected for, the specific training requirements for that station and the shipping or flight schedules. This period includes pre-departure training; therefore you must be available for training and deployment between the dates June 2027 and January 2028.

Designation to a specific station will be determined by operational need, therefore you must be prepared to work at any of the three Antarctic stations.

Duties

The responsibilities of the role include, but are not limited to:

1. Observation Roster

Carry out all duties of the Surface and Upper Air meteorological observations program, with a focus on timeliness and consistency, as determined by the roster for your respective station. Complete all supplementary reporting, stocktaking, and timely dissemination of meteorological observations, as required to maintain the program.

2. Network Support and Data Quality

Monitor the performance of local automatic weather station data feeds through a variety of web-based interfaces, both graphical and message based. Collaborate with the Bureau's IT Command Centre to identify faults as they arise, and initiate return to service plans (under the supervision of Technical Officer Level 4).

3. Equipment Performance and Analysis

Under local or remote supervision, participate in moderately complex diagnosis and repair of equipment including automatic weather stations, Hydrogen generation equipment, IT systems, space weather, satellite and ozone equipment.

4. Work Package Delivery

Under minimal supervision, help to deliver successful and timely outcomes from work packages and projects assigned to you and your team. These may be planned in advance or ad-hoc based on program requirements.

5. Liaison and Representation

You will be required to liaise with various internal and external stakeholders at the appropriate level and represent the Bureau in a professional manner in accordance with Australian Public Service values and Code of Conduct.

6. Leadership

You will be appointed as the Bureau's leadership representative at your respective station depending on your experience and personal qualities. If chosen, you will attend regular leadership team meetings, have input towards wider community decisions, act as a conduit between the Station Leader and Bureau team, and provide the Station Leader with Expeditioner Performance Review feedback for your team.

7. Management

Prepare technical reports and documentation. Complete administrative tasks such as monthly reports, WHSE auditing, EAMS Asset Management reports and stock re-ordering.

8. Other Relevant Duties

Under the supervision of AAP Station Leader, complete all community duties as requested.

9. Compliance

Comply with all relevant legislation, policies, procedures and guidance in the course of your work. Model APS Values, understand and promote an inclusive environment that respects and values diversity and complies with the Diversity and Inclusion Statement of Commitment.

Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own health and safety and that of your team members, other employees, expeditioners and visitors who may be affected by your conduct.

Comply by all AAP policies and procedures.

Eligibility

Media Enquiries

Under the coordination of the National Media Team, expeditioners may at times be requested to promote Bureau activities via the Bureau website, social media or traditional media.

AAP Personal Qualities Requirements

As a wintering expeditioner, you will become part of a small and very isolated community. The Australian Antarctic Program has determined that certain personal attributes are essential to expeditioners succeeding in this environment.

Please familiarise yourself with the AAP's Personal Qualities webpage.

Assessment Centre Methodology

The AAD uses assessment centre methodology for the assessment of most applicants' personal qualities. This involves bringing applicants who pass initial technical screening to a central location, where individuals' personal qualities are assessed by an independent panel over a 24 hour period (overnight). It is expected that assessment centres will be held during April and May 2027. Shortlisted applicants who have not had recent Antarctic employment with an Expeditioner Performance Rating (EPR) or have not attended an assessment centre within the last three years, are required to attend.

Medical, Psychological & Security Screening

If you are assessed as meeting the above job related and personal quality requirements, you will be required to undergo medical, psychological and security screening.

Meeting these requirements is mandatory.

- The Australian Antarctic Division, Polar Medicine Unit (PMU) will assess and determine applicant medical fitness for duty in Australia's Antarctic Program on the Bureau's behalf,

following examination and tests conducted by a nominated medical practitioner. You will be required to complete an initial AAD Medical Checklist, via an online link sent directly to you from PMU, by email and SMS, to allow the Polar Medicine Unit Doctors to assess your medical history at the shortlisting stage. Those applicants who are progressing in the recruitment will require subsequent full AAP medical examination arranged by the Polar Medicine Unit.
- COVID-19 vaccination is a mandatory requirement prior to approved travel south with the AAP.
- A psychological assessment will be conducted by a psychologist nominated by the AAP.
- A National Police Check is required for all Antarctic Expeditioners.

Mandatory Requirements

- Demonstrated leadership experience. Proven interpersonal skills to work in a diverse team role.
- Demonstrated ability to work unsupervised in a time critical role on a rotating 7 day per week roster.
- Demonstrated level of oral and written communication skills sufficient to manage the observing operations program.
- First Aid qualification (minimum requirement HLTAID011) with at least 6 months validity remaining on Return to Australia
- Current unrestricted manual 'C' class Australian Driver's License
- Current Australian Passport with at least 6 months validity remaining on Return to Australia

Desirable Qualifications

- A Certificate III (AQF Level 3 or above) from an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR
- relevant experience and training, which enables the employee to competently perform the duties at this level; OR
- other comparable qualifications, which are appropriate to the duties.
- Previous experience working in a meteorological Observing, Forecasting, or technical role which enables the employee to competently perform the duties at this level will be considered.
- Experience working and living in remote locations

Notes

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Mark Seaborn, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773382

Bureau of Meteorology

Closing Date:Tuesday 20 October 2026

Data and Digital
Information Technology Services

Job Title	Platform Engineering Manager
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$140,675 - $157,243
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 2
Position Number	60019803
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The role is responsible for leading the operational management of a 24/7 mission-critical platform environment, encompassing compute, storage, virtualisation, backup, and Linux systems. It

ensures the delivery of reliable, secure, and high-performing infrastructure services aligned to agreed service levels and organisational priorities.

Providing both technical and people leadership, the position oversees a multi-disciplinary team across Linux systems support and infrastructure engineering, fostering a high-performing, accountable, and responsive operational culture. It plays a key role in maintaining platform availability through effective incident management, on-call leadership, and acting as an escalation point for complex and high-impact issues.

The role holds end-to-end operational accountability for platform services delivered across both in-house teams and Managed Service Partners, ensuring visibility, alignment with technical standards, and adherence to service expectations. It contributes to governance and service level management while maintaining strong oversight of platform health, capacity, performance, and security compliance in line with the Australian Government Information Security Manual (ISM) and relevant frameworks.

Working collaboratively across cloud, connectivity, HPC and application teams, the position supports integrated service delivery and the successful coordination of project and program resources. It also ensures effective lifecycle management of platform assets, including patching, upgrades, and refresh activities, to maintain currency and mitigate risk.

The role maintains strong vendor relationships, contributes to procurement and contract management activities, and manages a significant operational budget to ensure sustainable and efficient service delivery. Through participation in governance forums such as Change Advisory Board (CAB), and the application of ITIL-aligned service management practices, the position drives operational discipline, continuous improvement, and the ongoing maturity of platform services.

Duties

- Lead the day-to-day operations of 24/7 mission critical compute, storage, virtualisation, backup, and Linux platform environments to agreed service levels and availability targets.
- Lead a multi-disciplinary team across Linux systems support and infrastructure engineering, driving performance and fostering a strong operational culture, including participation in a 24/7 on-call roster to support mission critical platform availability.
- Hold operational accountability for services across both in-house and Managed Service Partner (MSP) delivery, maintaining direct Bureau visibility of platform activities, changes, and emerging issues.
- Ensure MSP operations align with Bureau technical standards and service expectations, working closely with the agency's Service Delivery Lead to provide operational input into governance and SLA management.
- Provide technical leadership and subject matter expertise across in-scope platforms, guiding the team in the application of best practice and maintaining platform standards.
- Ensure platform and system health monitoring, capacity management, and performance reporting are conducted on a regular basis, with findings communicated to senior leadership.

- Maintain platform and Linux OS currency through patch management programs, ensuring critical and high-severity vulnerabilities are addressed in accordance with the agency's security patching schedule.
- Ensure the team is responsive and effective in managing incidents, service requests and operational issues, acting as an escalation point for complex or high-impact events. Maintain team backlog and ensure work is prioritised and delivered in line with organisational needs.
- Ensure platforms are operated in accordance with the agency's information security policies, the Australian Government Information Security Manual (ISM), and relevant frameworks (e.g. PSPF).
- Work collaboratively with the Delivery Enablement Program to coordinate the assignment of resources in support of project and program delivery, taking into consideration required capabilities and staff development opportunities.
- Work closely with Cloud Services, Connectivity Services, High-Performance Computing (HPC) and application teams to support integrated service delivery.
- Maintain accountability for the lifecycle management of platform hardware, software, and services, ensuring assets are tracked, maintained, and refreshed in alignment with Bureau asset management plans and operational requirements.
- Ensure team activities and operations are conducted in accordance with Bureau frameworks, policies, and procedures, including information security requirements and ITIL-aligned service management practices.
- Build and nurture relationships with key hardware and software vendors, including management of high-value maintenance agreements, licensing compliance, and support escalations.
- Contribute to procurement activities, including the preparation of technical requirements, evaluation criteria, and business cases for hardware and software acquisition.
- Manage a significant annual operating budget encompassing high-value ICT contracts, contributing to planning and forecasting cycles by providing accurate cost projections for platform operations.
- Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Anthony Volo, n/a
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Employment and Workplace Relations

Vacancy VN-0773288

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Enterprise Technology Division

Job Title	First Assistant Secretary, Enterprise Technology Division (Identified Position)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determinatio
Classification	Senior Executive Service Band 2
Position Number	26/1598
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

About the Enterprise Technology Division

The Enterprise Technology Division (ETD) provides the technology foundations that enable DEWR and partner agencies to deliver services, support operations and achieve strategic outcomes.

The division is responsible for enterprise platforms, cyber security, infrastructure, cloud services, digital workplace technologies, service management, architecture and technology governance. It ensures technology environments are secure, reliable and scalable, while supporting innovation and organisational transformation.

Working closely with business areas, partner agencies and the Digital Experience and Solutions Division, Enterprise Technology Division plays a critical role in enabling modern, connected and high-performing government services.

About the Role

We are seeking an exceptional technology leader to help shape DEWR's future and ensure the department is positioned to meet the opportunities and challenges of a rapidly evolving digital environment.

As First Assistant Secretary, Enterprise Technology Division, you will serve as the department's Chief Information Officer and Chief Information Security Officer, leading the technology platforms, cyber security capabilities and operational ICT services that underpin the department's work and support a number of partner agencies.

Beyond leading a significant technology function, you will contribute to enterprise-wide decision-making and strategic stewardship across DEWR. You will help shape the department's approach to technology, cyber security, digital enablement and organisational transformation, ensuring technology investments deliver secure, sustainable and impactful outcomes.

Supporting a complex, multi-agency environment, you will balance operational excellence with long-term strategic thinking. You will anticipate emerging risks and opportunities, guide major technology decisions and create the conditions for innovation, resilience and continuous improvement.

Working closely with the First Assistant Secretary, Digital Experience and Solutions Division, you will help ensure technology, data and digital capabilities work together to support the department's priorities, service delivery objectives and future ambitions.

As an SES Band 2, your success will be measured not only by the performance of Enterprise Technology Division, but by your contribution to the capability, culture, governance and long-term stewardship of DEWR as a whole.

Duties

As the First Assistant Secretary, Enterprise Technology Division, you will provide strategic leadership across technology, cyber security and enterprise platforms while contributing to DEWR's broader success. Key responsibilities include:

- **Shape the department's technology future.** Lead the development of enterprise technology strategy, architecture and investment priorities, ensuring technology supports departmental objectives, enables transformation and positions DEWR for future challenges and opportunities.
- **Deliver secure and reliable enterprise services.** Oversee the provision of stable, high-performing and customer-focused technology services across the department and partner agencies, maintaining a strong focus on service quality, resilience and continuous improvement.
- **Strengthen cyber security and organisational resilience.** Lead the department's cyber security strategy, governance and assurance activities, ensuring risks are managed appropriately and responses to emerging threats are effective and coordinated.
- **Drive technology-enabled transformation.** Use technology, data and innovation to improve organisational capability, enhance service delivery and support better outcomes across the department and partner agencies.
- **Steward public resources responsibly.** Provide oversight of significant technology investments, budgets, procurement activities and commercial partnerships to ensure value for money, effective risk management and strong public sector stewardship.
- **Build enduring capability and leadership.** Develop future leaders, strengthen organisational resilience and cultivate the capability, culture and expertise required to deliver current priorities while preparing for emerging challenges and opportunities.
- **Influence beyond organisational boundaries.** Establish trusted relationships across government, industry and partner agencies, representing the department in senior forums and contributing to whole-of-government technology, cyber security and digital agendas.
- **Support Closing the Gap through technology leadership.** Ensure technology strategies, platforms and digital services are designed with inclusion, accessibility and user needs in mind, partnering with First Nations stakeholders where appropriate and considering how technology can improve outcomes and access for Aboriginal and Torres Strait Islander peoples and communities.
- **Contribute to enterprise leadership.** Work collaboratively with the Secretary, Executive and senior leaders to strengthen organisational performance, capability and culture while supporting the department's long-term strategic direction.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Negative Level 2 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

To succeed in this role, you will have a demonstrated track record leading complex technology environments, driving transformation and delivering secure, reliable services at scale. Highly desirable experience and qualifications include:

- Extensive senior executive experience leading large-scale ICT and digital services within a complex organisation.
- Demonstrated experience as a Chief Information Officer, Chief Information Security Officer or equivalent senior technology executive.
- Significant experience in cyber security leadership, governance and risk management.
- Experience leading major technology transformation, uplift or modernisation programs.
- Tertiary qualifications in information technology, computer science, engineering, cyber security, business or a related discipline.
- Relevant industry certifications such as CISSP, CISM, CGEIT, SABSA, ITIL, TOGAF or equivalent are desirable.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Catherine Rule, Chief Operating Officer, (02) 6121 8694
Agency Recruitment Site	https://dewr.nga.net.au/cp/

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Employment and Workplace Relations

Vacancy VN-0773298

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Job Title	SES Band 1, Assistant Secretary - Identified Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 1
Position Number	26/1597
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

About the opportunities

We are looking for SES Band 1 leaders who can help shape DEWR's direction and position the department for what comes next.

Our work sits at the intersection of significant economic and social challenges - how people participate in work, how Australia builds the skills and workforce it needs, how workplaces remain fair and productive, and how government responds as technology, industries and expectations change. These challenges rarely sit neatly within one branch, profession or organisation. They require leaders who can see the bigger picture, make connections across systems, turn complexity into clear choices and bring people together around outcomes.

While current vacancies exist across several areas of the department, this process is designed to identify high-performing leaders who can apply their strategic judgement, leadership and expertise across different business areas and emerging opportunities.

As an Assistant Secretary, you will lead a significant area of DEWR's work. Opportunities may arise across policy, programs, service delivery, employment services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions. You will help shape strategic direction, provide high-quality advice to senior decision-makers and translate government and departmental priorities into meaningful outcomes. You will need to understand the environment around your work, anticipate emerging issues and opportunities, and recognise when established approaches are no longer enough.

Some opportunities may be in specialist corporate functions supporting the department's external budget responsibilities. These roles involve working across the portfolio and with central agencies to shape budget proposals, drive organisational performance, provide strategic advice and contestability, and support sound management of public resources.

Strategic policy capability will be particularly important. We are interested in leaders who can identify the underlying policy or strategic question, bring evidence and different perspectives together, understand the broader system and whole-of-government context, and develop practical, credible solutions to complex problems.

As a member of DEWR's SES cohort, you will also play an important stewardship role, building capability, developing future leaders and helping position the department to respond to challenges beyond today's priorities.

Duties

As an SES Band 1 leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **Shape direction, not simply respond to it.** Understand the environment around your work, identify emerging issues and opportunities and develop a clear strategic direction that connects DEWR's priorities with broader government objectives.
- **Bring strategic policy thinking to complex problems.** Look beyond the presenting issue to understand underlying causes, connections and consequences. Draw together evidence, stakeholder perspectives, implementation experience and whole-of-government considerations to develop robust policy, strategy and advice.
- **Frame choices and solutions.** Turn complexity into clear and credible options. Surface trade-offs, risks and consequences, challenge assumptions where necessary, and provide frank, evidence-informed and impartial advice to senior executives, Ministers and government.

- **Connect strategy with delivery.** Ensure good ideas can work in practice. Bring policy, programs, services, regulation, people, resources, technology and data together as relevant, and maintain a clear line of sight between strategic intent and outcomes for Australians.
- **Advance outcomes for First Nations peoples and communities.** Build genuine partnerships with First Nations stakeholders, incorporate First Nations perspectives into policy, program and service design, and contribute to the department's commitment to Closing the Gap through culturally informed and evidence-based approaches.
- **Lead beyond organisational boundaries.** Build coalitions across DEWR, the APS and external organisations and communities. Navigate different perspectives and competing interests and use influence - not hierarchy alone - to create shared ownership of outcomes.
- **Lead through uncertainty and change.** Recognise when existing approaches need to change, make deliberate choices about priorities and resources, and create clarity and momentum when information is incomplete or the path forward is contested.
- **Build capability for the future.** Develop people and future leaders, strengthen professional and organisational capability, embrace opportunities presented by data and technology, and create inclusive environments where different perspectives improve decisions.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

We value diverse professional backgrounds, experiences and perspectives. There is no single pathway to success at the SES level.

Highly regarded candidates will bring a demonstrated track record of executive leadership, strategic judgement and delivery in complex environments. Relevant tertiary qualifications, professional accreditations, executive leadership development or specialist expertise may be advantageous depending on the role and function.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	SES Unit, Via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773305

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Various
Various

Job Title	SES Band 1, Assistant Secretary - Affirmative Measures, Disability Employment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 1
Position Number	26/1601
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

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As an Assistant Secretary, you will lead a significant area of DEWR's work. Opportunities may arise across policy, programs, service delivery, employment services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions. You

will help shape strategic direction, provide high-quality advice to senior decision-makers and translate government and departmental priorities into meaningful outcomes. You will need to understand the environment around your work, anticipate emerging issues and opportunities, and recognise when established approaches are no longer enough.

Some opportunities may be in specialist corporate functions supporting the department's external budget responsibilities. These roles involve working across the portfolio and with central agencies to shape budget proposals, drive organisational performance, provide strategic advice and contestability, and support sound management of public resources.

Strategic policy capability will be particularly important. We are interested in leaders who can identify the underlying policy or strategic question, bring evidence and different perspectives together, understand the broader system and whole-of-government context, and develop practical, credible solutions to complex problems.

As a member of DEWR's SES cohort, you will also play an important stewardship role, building capability, developing future leaders and helping position the department to respond to challenges beyond today's priorities.

Roles may be located in Canberra or other major capital cities. While some positions may have a preference for candidates based in Canberra due to business requirements, applications from candidates located in other Australian capital cities are encouraged and will be considered on merit.

Duties

As an SES Band 1 leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **Shape direction, not simply respond to it.** Understand the environment around your work, identify emerging issues and opportunities and develop a clear strategic direction that connects DEWR's priorities with broader government objectives.
- **Bring strategic policy thinking to complex problems.** Look beyond the presenting issue to understand underlying causes, connections and consequences. Draw together evidence, stakeholder perspectives, implementation experience and whole-of-government considerations to develop robust policy, strategy and advice.
- **Frame choices and solutions.** Turn complexity into clear and credible options. Surface trade-offs, risks and consequences, challenge assumptions where necessary, and provide frank, evidence-informed and impartial advice to senior executives, Ministers and government.
- **Connect strategy with delivery.** Ensure good ideas can work in practice. Bring policy, programs, services, regulation, people, resources, technology and data together as relevant, and maintain a clear line of sight between strategic intent and outcomes for Australians.
- **Advance outcomes for First Nations peoples and communities.** Build genuine partnerships with First Nations stakeholders, incorporate First Nations perspectives into

policy, program and service design, and contribute to the department's commitment to Closing the Gap through culturally informed and evidence-based approaches.
- **Lead beyond organisational boundaries.** Build coalitions across DEWR, the APS and external organisations and communities. Navigate different perspectives and competing interests and use influence - not hierarchy alone - to create shared ownership of outcomes.
- **Lead through uncertainty and change.** Recognise when existing approaches need to change, make deliberate choices about priorities and resources, and create clarity and momentum when information is incomplete or the path forward is contested.
- **Build capability for the future.** Develop people and future leaders, strengthen professional and organisational capability, embrace opportunities presented by data and technology, and create inclusive environments where different perspectives improve decisions.
- **Contribute as an enterprise leader.** Take responsibility for the success of DEWR beyond your own branch. Contribute actively to departmental priorities, culture, governance and stewardship, and demonstrate the judgement, integrity and accountability expected of an APS senior executive.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

We value diverse professional backgrounds, experiences and perspectives. There is no single pathway to success at the SES level.

Highly regarded candidates will bring a demonstrated track record of executive leadership, strategic judgement and delivery in complex environments. Relevant tertiary qualifications, professional accreditations, executive leadership development or specialist expertise may be advantageous depending on the role and function.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also

oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	SES Unit, Via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773306

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Various
Various

Job Title	SES Band 1, Assistant Secretary - Affirmative Measures, Aboriginal and Torres Strait Islander
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 1
Position Number	26/1600
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

About the opportunities

We are looking for SES Band 1 leaders who can help shape DEWR's direction and position the department for what comes next.

Our work sits at the intersection of significant economic and social challenges - how people participate in work, how Australia builds the skills and workforce it needs, how workplaces remain fair and productive, and how government responds as technology, industries and expectations change. These challenges rarely sit neatly within one branch, profession or organisation. They require leaders who can see the bigger picture, make connections across systems, turn complexity into clear choices and bring people together around outcomes.

While current vacancies exist across several areas of the department, this process is designed to identify high-performing leaders who can apply their strategic judgement, leadership and expertise across different business areas and emerging opportunities.

As an Assistant Secretary, you will lead a significant area of DEWR's work. Opportunities may arise across policy, programs, service delivery, employment services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions. You

will help shape strategic direction, provide high-quality advice to senior decision-makers and translate government and departmental priorities into meaningful outcomes. You will need to understand the environment around your work, anticipate emerging issues and opportunities, and recognise when established approaches are no longer enough.

Some opportunities may be in specialist corporate functions supporting the department's external budget responsibilities. These roles involve working across the portfolio and with central agencies to shape budget proposals, drive organisational performance, provide strategic advice and contestability, and support sound management of public resources.

Strategic policy capability will be particularly important. We are interested in leaders who can identify the underlying policy or strategic question, bring evidence and different perspectives together, understand the broader system and whole-of-government context, and develop practical, credible solutions to complex problems.

As a member of DEWR's SES cohort, you will also play an important stewardship role, building capability, developing future leaders and helping position the department to respond to challenges beyond today's priorities.

Roles may be located in Canberra or other major capital cities. While some positions may have a preference for candidates based in Canberra due to business requirements, applications from candidates located in other Australian capital cities are encouraged and will be considered on merit.

Duties

As an SES Band 1 leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **Shape direction, not simply respond to it.** Understand the environment around your work, identify emerging issues and opportunities and develop a clear strategic direction that connects DEWR's priorities with broader government objectives.
- **Bring strategic policy thinking to complex problems.** Look beyond the presenting issue to understand underlying causes, connections and consequences. Draw together evidence, stakeholder perspectives, implementation experience and whole-of-government considerations to develop robust policy, strategy and advice.
- **Frame choices and solutions.** Turn complexity into clear and credible options. Surface trade-offs, risks and consequences, challenge assumptions where necessary, and provide frank, evidence-informed and impartial advice to senior executives, Ministers and government.
- **Connect strategy with delivery.** Ensure good ideas can work in practice. Bring policy, programs, services, regulation, people, resources, technology and data together as relevant, and maintain a clear line of sight between strategic intent and outcomes for Australians.
- **Advance outcomes for First Nations peoples and communities.** Build genuine partnerships with First Nations stakeholders, incorporate First Nations perspectives into

policy, program and service design, and contribute to the department's commitment to Closing the Gap through culturally informed and evidence-based approaches.
- **Lead beyond organisational boundaries.** Build coalitions across DEWR, the APS and external organisations and communities. Navigate different perspectives and competing interests and use influence - not hierarchy alone - to create shared ownership of outcomes.
- **Lead through uncertainty and change.** Recognise when existing approaches need to change, make deliberate choices about priorities and resources, and create clarity and momentum when information is incomplete or the path forward is contested.
- **Build capability for the future.** Develop people and future leaders, strengthen professional and organisational capability, embrace opportunities presented by data and technology, and create inclusive environments where different perspectives improve decisions.
- **Contribute as an enterprise leader.** Take responsibility for the success of DEWR beyond your own branch. Contribute actively to departmental priorities, culture, governance and stewardship, and demonstrate the judgement, integrity and accountability expected of an APS senior executive.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

We value diverse professional backgrounds, experiences and perspectives. There is no single pathway to success at the SES level.

Highly regarded candidates will bring a demonstrated track record of executive leadership, strategic judgement and delivery in complex environments. Relevant tertiary qualifications, professional accreditations, executive leadership development or specialist expertise may be advantageous depending on the role and function.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also

oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	SES Unit, via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773307

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Various
Various

Job Title	SES Band 2, First Assistant Secretary - Identified Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Melbourne, Canberra, Sydney, Brisbane, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 2
Position Number	26/1599
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

We are looking for SES Band 2 leaders who can help shape DEWR's direction and position the department for what comes next.

At the SES Band 2, the leadership challenge extends beyond the success of an individual division or function. You will help the Secretary and Executive understand what is changing around us, make choices with long-term consequences, connect parts of the system that do not naturally connect and create coherence across a complex portfolio. Opportunities may arise across policy, programs, service delivery, employment and workforce services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions.

As a First Assistant Secretary, you will lead significant functions and people while contributing collectively to the strategy, governance, culture and stewardship of DEWR. Your success will not be measured only by the performance of your division. You will be expected to improve the performance and future capability of the department as a whole. You will operate across multiple frames of reference - government priorities, the department's strategic direction, the external environment, delivery realities and the needs of the systems and communities affected by our work. You will need to identify emerging patterns, risks and opportunities and translate them into consequential choices for senior decision-makers.

Strategic policy capability will be particularly important. We are looking for leaders who can frame complex and sometimes contested problems, integrate evidence and competing perspectives, understand whole-of-government and system implications, and provide authoritative advice on choices, trade-offs and consequences.

You will also be a steward of the organisation, building leadership depth and specialist capability, making difficult enterprise choices and ensuring DEWR is equipped to deliver not only today's priorities, but those that are still emerging.

Roles may be located in Canberra or other major capital cities. While some positions may have a preference for candidates based in Canberra due to business requirements, applications from candidates located in other Australian capital cities are encouraged and will be considered on merit.

Duties

As an SES leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **See the system - and what is coming next.** Interpret the external environment, including economic, social, technological and whole-of-government developments. Identify patterns, dependencies and strategic risks and position DEWR for future requirements.
- **Shape consequential policy and strategic choices.** Frame complex issues for Ministers, the Secretary and Executive. Integrate evidence and diverse perspectives, develop credible alternatives, surface trade-offs and consequences, and provide authoritative advice where ambiguity, sensitivity or risk is high.
- **Create coherence across complexity.** Connect policy, delivery, regulation, people, resources, technology, data and partnerships so DEWR's effort is aligned around its mission and strategic objectives.
- **Turn strategy into outcomes at scale.** Build and lead a high-performing leadership cohort of SES and EL leaders to move major strategies and initiatives from intent to sustained execution. Balance resources and capability, establish accountability, manage strategic risk and maintain focus on public value and impact.
- **Lead beyond organisational boundaries.** Build coalitions across the APS and, where relevant, jurisdictions, industry, unions, employers, providers and communities. Influence at senior levels and create shared ownership of outcomes no single organisation can deliver alone.
- **Drive system-level change to support Closing the Gap.** Foster genuine partnerships with First Nations peoples, communities and organisations, embed First Nations perspectives in strategic decision-making, and influence policy, program and organisational settings to improve outcomes and contribute to the priorities of the National Agreement on Closing the Gap.
- **Lead transformation and adapt the organisation.** Recognise when established models are no longer sufficient. Challenge assumptions, make difficult choices and create the conditions for innovation, learning and responsible experimentation while maintaining delivery.
- **Build institutional capability.** Strengthen leadership depth, succession and specialist capability. Use data, digital and emerging technology intelligently and ensure the organisation can adapt to changing expectations, opportunities and risks.

- **Set the tone for enterprise leadership.** Model integrity, courage, curiosity and inclusion. Invite dissenting views, make difficult corporate decisions, create clarity through uncertainty and take collective responsibility for DEWR's strategy, culture, governance and stewardship.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Negative Level 2 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

We value diverse professional backgrounds, experiences and perspectives. There is no single pathway to success at the SES level.

Highly regarded candidates will bring a demonstrated track record of executive leadership, strategic judgement and delivery in complex environments. Relevant tertiary qualifications, professional accreditations, executive leadership development or specialist expertise may be advantageous depending on the role and function.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	SES Unit, Via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773308

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Various
Various

Job Title	SES Band 2, First Assistant Secretary - Affirmative Measures, Aboriginal and Torres Strait Islander
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 2
Position Number	26/1602
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

We are looking for SES Band 2 leaders who can help shape DEWR's direction and position the department for what comes next.

At the SES Band 2, the leadership challenge extends beyond the success of an individual division or function. You will help the Secretary and Executive understand what is changing around us, make choices with long-term consequences, connect parts of the system that do not naturally connect and create coherence across a complex portfolio. Opportunities may arise across policy, programs, service delivery, employment and workforce services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions.

As a First Assistant Secretary, you will lead significant functions and people while contributing collectively to the strategy, governance, culture and stewardship of DEWR. Your success will not be measured only by the performance of your division. You will be expected to improve the performance and future capability of the department as a whole. You will operate across multiple frames of reference - government priorities, the department's strategic direction, the external environment, delivery realities and the needs of the systems and communities affected by our work. You will need to identify emerging patterns, risks and opportunities and translate them into consequential choices for senior decision-makers.

Strategic policy capability will be particularly important. We are looking for leaders who can frame complex and sometimes contested problems, integrate evidence and competing perspectives, understand whole-of-government and system implications, and provide authoritative advice on choices, trade-offs and consequences.

You will also be a steward of the organisation, building leadership depth and specialist capability, making difficult enterprise choices and ensuring DEWR is equipped to deliver not only today's priorities, but those that are still emerging.

Roles may be located in Canberra or other major capital cities. While some positions may have a preference for candidates based in Canberra due to business requirements, applications from candidates located in other Australian capital cities are encouraged and will be considered on merit.

Duties

As an SES leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **See the system - and what is coming next.** Interpret the external environment, including economic, social, technological and whole-of-government developments. Identify patterns, dependencies and strategic risks and position DEWR for future requirements.
- **Shape consequential policy and strategic choices.** Frame complex issues for Ministers, the Secretary and Executive. Integrate evidence and diverse perspectives, develop credible alternatives, surface trade-offs and consequences, and provide authoritative advice where ambiguity, sensitivity or risk is high.

- **Create coherence across complexity.** Connect policy, delivery, regulation, people, resources, technology, data and partnerships so DEWR's effort is aligned around its mission and strategic objectives.
- **Turn strategy into outcomes at scale.** Build and lead a high-performing leadership cohort of SES and EL leaders to move major strategies and initiatives from intent to sustained execution. Balance resources and capability, establish accountability, manage strategic risk and maintain focus on public value and impact.
- **Lead beyond organisational boundaries.** Build coalitions across the APS and, where relevant, jurisdictions, industry, unions, employers, providers and communities. Influence at senior levels and create shared ownership of outcomes no single organisation can deliver alone.
- **Drive system-level change to support Closing the Gap.** Foster genuine partnerships with First Nations peoples, communities and organisations, embed First Nations perspectives in strategic decision-making, and influence policy, program and organisational settings to improve outcomes and contribute to the priorities of the National Agreement on Closing the Gap.
- **Lead transformation and adapt the organisation.** Recognise when established models are no longer sufficient. Challenge assumptions, make difficult choices and create the conditions for innovation, learning and responsible experimentation while maintaining delivery.
- **Build institutional capability.** Strengthen leadership depth, succession and specialist capability. Use data, digital and emerging technology intelligently and ensure the organisation can adapt to changing expectations, opportunities and risks.
- **Set the tone for enterprise leadership.** Model integrity, courage, curiosity and inclusion. Invite dissenting views, make difficult corporate decisions, create clarity through uncertainty and take collective responsibility for DEWR's strategy, culture, governance and stewardship.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Negative Level 2 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

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About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	SES Unit, Via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773309

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 15 October 2026

Various
Various

Job Title	SES Band 2, First Assistant Secretary - Affirmative Measures, Disability Employment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA
Salary	-
Future Merit Locations	Brisbane, Canberra, Sydney, Melbourne, Adelaide, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations SES 24(1) Determination
Classification	Senior Executive Service Band 2
Position Number	26/1603
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

We are looking for SES Band 2 leaders who can help shape DEWR's direction and position the department for what comes next.

At the SES Band 2, the leadership challenge extends beyond the success of an individual division or function. You will help the Secretary and Executive understand what is changing around us, make choices with long-term consequences, connect parts of the system that do not naturally connect and create coherence across a complex portfolio. Opportunities may arise across policy, programs, service delivery, employment and workforce services, skills and training, workplace relations, regulation, digital, data, transformation, corporate and enabling functions.

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Roles may be located in Canberra or other major capital cities. While some positions may have a preference for candidates based in Canberra due to business requirements, applications from candidates located in other Australian capital cities are encouraged and will be considered on merit.

Duties

As an SES leader, you will help shape policy, drive delivery and build organisational capability while contributing to DEWR's broader success. Key responsibilities include:

- **See the system - and what is coming next.** Interpret the external environment, including economic, social, technological and whole-of-government developments. Identify patterns, dependencies and strategic risks and position DEWR for future requirements.
- **Shape consequential policy and strategic choices.** Frame complex issues for Ministers, the Secretary and Executive. Integrate evidence and diverse perspectives, develop credible alternatives, surface trade-offs and consequences, and provide authoritative advice where ambiguity, sensitivity or risk is high.
- **Create coherence across complexity.** Connect policy, delivery, regulation, people, resources, technology, data and partnerships so DEWR's effort is aligned around its mission and strategic objectives.
- **Turn strategy into outcomes at scale.** Build and lead a high-performing leadership cohort of SES and EL leaders to move major strategies and initiatives from intent to sustained execution. Balance resources and capability, establish accountability, manage strategic risk and maintain focus on public value and impact.
- **Lead beyond organisational boundaries.** Build coalitions across the APS and, where relevant, jurisdictions, industry, unions, employers, providers and communities. Influence at senior levels and create shared ownership of outcomes no single organisation can deliver alone.
- **Drive system-level change to support Closing the Gap.** Foster genuine partnerships with First Nations peoples, communities and organisations, embed First Nations perspectives in strategic decision-making, and influence policy, program and organisational settings to improve outcomes and contribute to the priorities of the National Agreement on Closing the Gap.
- **Lead transformation and adapt the organisation.** Recognise when established models are no longer sufficient. Challenge assumptions, make difficult choices and create the conditions for innovation, learning and responsible experimentation while maintaining delivery.
- **Build institutional capability.** Strengthen leadership depth, succession and specialist capability. Use data, digital and emerging technology intelligently and ensure the organisation can adapt to changing expectations, opportunities and risks.

- **Set the tone for enterprise leadership.** Model integrity, courage, curiosity and inclusion. Invite dissenting views, make difficult corporate decisions, create clarity through uncertainty and take collective responsibility for DEWR's strategy, culture, governance and stewardship.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Negative Level 2 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

We value diverse professional backgrounds, experiences and perspectives. There is no single pathway to success at the SES level.

Highly regarded candidates will bring a demonstrated track record of executive leadership, strategic judgement and delivery in complex environments. Relevant tertiary qualifications, professional accreditations, executive leadership development or specialist expertise may be advantageous depending on the role and function.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	SES Unit, Via email
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773411

Safe Work Australia

Closing Date:Sunday 25 October 2026

Corporate Finance and Procurement

Job Title	Finance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$94,215 - $100,562
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered in line with our enterprise agreement.
Classification	APS Level 5
Position Number	tbc
Agency Website	https://www.safeworkaustralia.gov.au//

Job Description

https://swacareers.nga.net.au/?jati=C1C87DEA-2694-DC72-E344-ED62754E0A01

Safe Work Australia is seeking a motivated and detail-oriented Finance Officer to help deliver accurate, timely and compliant financial services across the agency.

Working under the general direction of the Assistant Director, Finance, you'll undertake a range of financial management and accounting activities, including monitoring transactions, preparing

month-end journals and reconciliations, helping maintain finance systems, and contributing to process improvements. You'll also support budgeting and forecasting, and contribute to monthly reporting and the annual financial statements.

This role suits someone who enjoys variety. You'll work with budget holders across the agency, our external service providers, auditors and central agencies. As we are a small team, you may also be asked to pick up tasks outside your usual duties that are within your capabilities, which is a great way to build broad finance experience early in your career.

Duties

Financial operations and accounting

- Monitor accounts payable and receivable, purchase orders, goods receipting and accruals, working with our external service providers to ensure transactions are processed accurately and on time.
- Prepare month-end journals, accruals and balance sheet and bank reconciliations, and investigate and resolve variances.
- Support cash and treasury management, including banking activities and drawdowns.
- Maintain the integrity of the general ledger, including chart of accounts mapping, cost centre coding and correcting financial data.
- Support credit card, travel and expense management, and taxation obligations such as GST and FBT, including reviewing transactions for compliance with policy.

Budgeting and reporting

- Support budgeting and forecasting, including contributing to monthly reporting and the annual financial statements.

Governance, and continuous improvement

- Apply the Public Governance, Performance and Accountability Act 2013, the Accountable Authority Instructions and agency finance policies, and identify and escalate potential non-compliance with finance law.
- Help maintain finance systems, procedures, templates and guidance, and contribute to process improvements.
- Provide clear, practical finance advice and support to staff across the agency.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS), unless the Agency Head has agreed otherwise in writing.

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Successful applicants will be required to complete an Australian Federal Police criminal history check.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities if you choose to opt in, declare you have disability and

meet the minimum requirements for the role. More information is available at http://www.apsc.gov.au/recruitability.

Notes

Applications should be submitted via our website by Sunday 25 October 2026 at 11:30pm AEDT.

Please note that online assessment activities and/or a panel interview will form part of the selection process. If you require any adjustments to participate in the assessment process, please let us know.

If you have any questions about the role, please contact Lawrence Oliver Fatiaki on (02) 6121 8040 or Lawrence.Fatiaki@swa.gov.au. If you experience technical difficulties submitting your application, please contact recruitment@swa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Lawrence Fatiaki, 02 6121 8040
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=C1C87DEA-2694-DC72-E344-ED627

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Communications and the Arts

Vacancy VN-0773304

Australian Communications and Media Authority

Closing Date:Wednesday 21 October 2026

Corporate and Research
Research, Data and Governance Data Strategy and Visual Analytics

Job Title	Data Product Delivery Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	$121,755 - $134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Melbourne, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	1932-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Research, Data and Governance Branch** is at the forefront of shaping and delivering impactful consumer and market research that drives regulatory decisions and supports the ACMA's compliance and enforcement priorities. We champion the ACMA's data strategy and governance framework, ensuring agency decision-making is supported by high-quality data, sharp analytics, and solid evidence-based insights. The Branch also provides essential governance

services, robust risk and fraud management frameworks, seamless parliamentary coordination, efficient internal audit contract management, and targeted international advice and services. The Branch supports the Audit and Risk Committee with secretariat services and oversees the ACMA's strategic planning and performance reporting.

The **Data Strategy and Visual Analytics Section** is responsible for delivering the ACMA's Data Strategy, including data analytics products and services and uplifting data literacy knowledge, skills and abilities of staff to embed data as a critical capability to enhance decision making or improve efficiency or effectiveness.

The section works across the agency to deliver data analytics products and solutions to get the most out of our data. We have delivered several data projects that have supported line areas to ingest, transform, analyse and visualise data to enhance operational and regulatory decision making.

Our data literacy program supports the agency build data capability through training and practical skill development, particularly in the use of Power BI. Our community of practice also supports peer learning and knowledge sharing to enhance data analytics skills through creating a positive and collaborative environment.

About the role

As the **Data Product Delivery Manager**, you will lead and enhance the delivery of our data analytics products and solutions across the Agency. You will manage the building of our business intelligence capabilities including self-service and support delivery of data science and geospatial projects in line with our Data Strategy 2026-29. You will work across business areas, helping teams prioritise data analytics and reporting to support their work, maintain momentum and deliver a broad range of data initiatives.

Across the project and product lifecycle, you will lead scoping and planning of data analytics products and solutions, manage a product portfolio, facilitate seamless end-to-end delivery of data analytics projects, and empower delivery teams to build and release high-value, data-driven solutions in line with approved data project priorities and initiatives.

Duties

- Lead end-to-end delivery of data analytics products and solutions, ensuring quality outcomes are delivered on time, within scope and aligned to business priorities.
- Establish and coordinate cross-functional delivery teams across product, project, data, analytics, governance, technology and business areas.
- Partner with data platform, geospatial, data governance, digital and technology services, and finance teams to support program planning and delivery, resourcing and effective decision making.

- Lead scoping, planning, prioritisation, capacity management and budgeting across concurrent data products, projects and initiatives, including requirements, backlogs and delivery timeframes.
- Engage senior leaders, stakeholders and delivery teams to translate business needs into scalable analytics products and manage priorities based on value and impact.
- Track delivery health, project performance and product impact through clear reporting, governance updates and timely stakeholder communication.
- Provide agile delivery leadership by facilitating key ceremonies, resolving impediments, improving delivery practices and supporting predictable sprint and release outcomes.
- Foster a collaborative, data-led culture through supervision/coaching, dependency management, lean delivery practices, clear documentation and appropriate data governance and management controls.

Eligibility

To be eligible for employment with ACMA, applicants must be Australian citizens.

The successful candidate will also be required to obtain and maintain a **Baseline security clearance.** More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Donna Perez, (02) 9334 7962
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0773239

National Museum of Australia

Closing Date:Sunday 25 October 2026

Collection and Curatorial
Registration and Conservation

Job Title	Photography Studio Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	APS Level 6
Position Number	150495
Agency Website	https://www.nma.gov.au/about/employment

Job Description

https://www.nma.gov.au/about/employment

The Museum is seeking a highly motivated and experienced Photography Studio Manager to join the Registration and Conservation Business Unit. This position will play a key role in delivering the Museum’s photography and collection capture objectives. Leading the Studio, you will undertake collection photography alongside the team.

To be successful in this role you will have strong leadership capability and demonstrated skills and experience in photographing collections. You will bring a deep understanding of the role of collection capture and imaging within a cultural organisation for preservation and access. Leading

and coordinating the work of the Studio, you will have experience in the logistical requirements to support the capture of cultural heritage objects, together with a collaborative approach. You will also have experience supervising and managing staff in a technology driven environment, where change is constant and adaptation, new workflows and delivery to described standards are all part of the role.

This position will also support photography of Museum events and activities, providing important documentation that activates the Museum's collections and engage audiences through a variety of Museum channels.

You will communicate effectively and work collaboratively with internal and external stakeholders, including with contracted suppliers, to build productive relationships and deliver agreed outcomes within timeframes. You will be interested in extending the team's imaging capabilities as the NMA and technologies evolve – experience and/or knowledge of new imaging technologies and approaches as applied to museum collections is desirable.

Duties

- Oversee and manage operations, maintenance and improvements to photography studio spaces and environments.
- Lead an effective team with a cohesive and supportive culture, supervising daily operations and building team capacity through training and mentorship.
- Undertake collection, object and event photography alongside the team.
- Ensure the team maintains the technical standards and environment needed to meet the needs of the Museum and the public.
- Work with managers to scope work and set team priorities, ensuring identified objectives are met.
- Keep current with technology advancements and build sector relationships.
- Maintain collaborative and effective relationships with colleagues across the business unit and the wider Museum, so the team can meet the evolving imaging needs of the Museum's collections and activities.
- Ensure the studio is managed and objects are imaged in accordance with collection management and care practices and with relevant NMA policies and guidelines.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit https://www.nma.gov.au/about/employment and apply online.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world’s oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum’s community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Alex Lambert, 0478 117 734
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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